

A. CALL TO ORDER

A special meeting of the Palmer City Council was held on December 4, 2018, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Deputy Mayor LaFrance called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Pete LaFrance, Deputy Mayor	Julie Berberich
Linda Combs	Sabrena Combs (Participated Telephonically)
David Fuller	

Mayor Edna DeVries and Council Member Steve Carrington were absent and excused.

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Main Motion: To Approve Agenda, as Amended

Moved by:	Fuller
Seconded by:	L. Combs
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

Primary Amendment #1: To Add a 2018 Staff Bonus Discussion Under New Business

Moved by:	S. Combs
Seconded by:	Fuller
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

E. AUDIENCE PARTICIPATION

None.

F. NEW BUSINESS

- 1. Committee of the Whole: Presentation of the Audit on the 2019 Budget (note: action may be taken by the council following the committee of the whole)
 - a. 2019 City of Palmer Budget
 - b. 2019 City of Palmer Pay Plan
 - c. 2019 City of Palmer Fee Schedule
 - d. 2019 City of Palmer Fine Schedule
 - e. 2019 City of Palmer Capital Improvement Program

Main Motion: To Enter into Committee of the Whole

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

The Council entered into a Committee of the Whole at 6:05 p.m.

City Manager Wallace fielded questions on the Capital Improvement Plan and Limited Improvement District, asked the Council for their wishes on the budget, and provided handouts of recommended budget amendments and road paving estimate. Topics addressed in the Committee of the Whole included the Capital Improvement Plan and Limited Improvement District.

The Council adjourned from Committee of the Whole at 6:43 p.m. and reconvened the special meeting.

- 2. 2018 Staff Bonus

City Manager presented options for staff bonuses.

Main Motion: To Authorize the City Manager to Award \$1,000.00 Net Bonuses to Permanent Full-Time and \$500.00 Net to Regular Part-Time Employees to Include the City Manager and City Clerk

Moved by:	S. Combs
Seconded by:	Fuller
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

G. PUBLIC HEARING

- 1. **Resolution No. 19-001:** Adopting the 2019 City of Palmer Employee Pay Plan (2nd Public Hearing)

City Manager Wallace reported the pay plan reflects the \$1.00 pay raise per hour per employee, includes longevity step increase changes, and no new additional positions.

Deputy Mayor LaFrance opened the public hearing on Resolution No. 19-001. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Approve Resolution No. 19-001, as Amended

Moved by:	Fuller
Seconded by:	L. Combs
Action:	Motion Pending

Primary Amendment #1: To Change the Pay Plan's Effective Date to December 31, 2018

Moved by:	Fuller
Seconded by:	L. Combs
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

2. **Resolution No. 19-002:** Adopting the 2019 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (2nd Public Hearing)

City Manager Wallace reported the Fee Schedule changes included increases to tie down fees, Depot rental fees, short term rental verbiage to reflect code, false fire alarm fee, solid waste removal fee, and water and sewer rates.

Council Member Fuller requested Council discuss, in the coming year, a fee of any storage of public space by the public be added to the fee schedule and requested the council discuss it in the coming year. Council Member L. Combs expressed her support for this request.

Deputy Mayor LaFrance opened the public hearing on Resolution No. 19-002. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Adopt Resolution No. 19-002

Moved by:	Fuller
Seconded by:	L. Combs
Action:	Motion Pending

3. **Resolution No. 19-003:** Adopting the 2019 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (2nd Public Hearing)

Deputy Mayor LaFrance opened the public hearing on Resolution No. 19-003. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Adopt Resolution No. 19-003

Moved by:	Fuller
Seconded by:	Berberich
Absent:	DeVries, Carrington
Action:	Motion Pending

4. **Resolution No. 19-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019 (2nd Public Hearing)

Deputy Mayor LaFrance opened the public hearing on Resolution No. 19-004. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Adopt Resolution No. 19-004, as Amended

Moved by:	Fuller
Seconded by:	L. Combs
Absent:	DeVries, Carrington
Action:	Motion Pending

Primary Amendment #1: To Remove Golf Boards from CIP Programs

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

Primary Amendment #2: To Add \$12,000.00 to the Golf Course Deck and Patio Project

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, L. Combs, S. Combs, Fuller,
Opposed:	LaFrance
Absent:	Carrington, DeVries
Action:	Motion Carried

Primary Amendment #3: To Create a Cope Industrial Trail Project to Pave from the Arboretum to Cope Industrial and Place \$20,000 in the Fund

Moved by:	LaFrance
Seconded by:	Fuller
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

Primary Amendment #4: To Move \$40,000 from the Street Fund to a Designated Fund to Fund Seed Money for Trails and Connector

Moved by:	LaFrance
Seconded by:	Berberich
In favor:	Berberich, S. Combs, LaFrance
Opposed:	Fuller, L. Combs
Absent:	Carrington, DeVries
Action:	Motion Failed for Lack of Majority

Secondary Amendment #1: To Add Funding to Park Improvement Fund (08-01-10-7038) and Rename it to Park Trail Improvement

Moved by:	S. Combs
Seconded by:	Fuller
In favor:	Berberich, S. Combs, LaFrance
Opposed:	L. Combs, Fuller
Action:	Motion Failed for Lack of Majority
Absent:	Carrington, DeVries

Primary Amendment #5: To Rename Park Improvement Fund to Parks and Trails Improvement Fund

Moved by:	Fuller
Seconded by:	Berberich
Action:	Motion Tabled

Motion to Lay on the Table: To Table Primary Amendment #5 Until Deliberation of Resolution No. 19-005

Moved by:	L. Combs
Seconded by:	Berberich
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

5. **Resolution No. 19-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019, and Appropriating Monies (2nd Public Hearing)

Deputy Mayor LaFrance opened the public hearing on Resolution No. 19-005. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Adopt Resolution No. 19-005 as Amended

Moved by:	Fuller
Seconded by:	L. Combs
In favor:	
Opposed:	
Absent:	Carrington, DeVries
Action:	Motion Pending

Primary Amendment #1: To Rename Park Improvement Fund To Parks and Trails Fund

Moved by:	Fuller
Seconded by:	Berberich
In favor:	Berberich, S. Combs, L. Combs, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried
Absent:	Carrington, DeVries

Primary Amendment #2: To Amend the 2019 Budget to Reflect the Increase in Health Care Premiums as Follows:

\$17,000 in the Following General Funds (6012):

- 01-01-05
- 01-01-10
- 01-01-12
- 01-02-10
- 01-12-10
- 01-12-70
- 01-13-10
- 01-17-10
- 01-17-40
- 01-17-80
- 01-19-10
- 01-19-40

\$1,439 in the Following Water/Sewer Funds:

- 02-01-10-6012
- 02-01-50-6012

\$240 in Fund 03-01-10-6012 (Airport)

\$2,486 in Fund 05-01-10-6012 (Solid Waste)

\$1,864 in Fund 52-01-80-6012 (SRO)

\$2,486 in Fund 53-01-12-6012 (Opiate TF); and

To Delete the Council Community Watch Fund (01-02-10-6071); and

To Reduce the Christmas Decorations Fund (01-17-40-6075) by \$2,500 Bringing the Fund to \$7,500; and

To Amend the 2019 Budget to Reflect Future Changes in the Golf Course Management Contract with Final Amounts as Follows:

\$163,000 in 15-00-00-3479 Presold Green Fees

\$230,000 in 15-00-00-3481 Green Fees

\$115,000 in 15-00-00-3482 Golf Cart Rentals

\$30,000 in 15-00-00-3483 Driving Range

\$7,000 in 15-00-00-3484 Trail Fees

\$417,000 in 15-01-10-6030 Contractual Services-Mgmt Cont

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, L. Combs, S. Combs, Fuller, LaFrance
Opposed:	None
Absent:	Carrington, DeVries
Action:	Motion Carried

H. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported an updated recommended amendments table and road paving options from City Manager Wallace were the Items Placed on the Table.

I. AUDIENCE PARTICIPATION

None.

J. COUNCIL MEMBER COMMENTS

Council Member S. Combs thanked the city employees for a year of hard work and the Council for approving the staff bonus.

Council Member Fuller stated he enjoyed Colony Christmas and thanked City Clerk Alley for her help at the Board of Economic Development meeting.

Council Member L. Combs thanked City Manager Wallace the for well prepared budget and thanked fellow council members for doing their research in order to be prepared for budget meetings.

K. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 7:32 p.m.

Approved this 8th day of January, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor