

## A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on January 8, 2019, at 7:00 p.m. in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 p.m.

## B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Julie Berberich
Steve Carrington	Linda Combs
Sabrena Combs	David Fuller
Pete LaFrance, Deputy Mayor	

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

## C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

## D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
  - a) Introducing and Recommending Setting for Public Hearing on January 22, 2019: **Ordinance No. 19-002:** Amending Palmer Municipal Code Section 17.89.060(E) and Section 17.89.080 Relating to Short Term Rentals
  - b) **Action Memorandum No. 19-001:** Authorizing the City Manager to Purchase Caterpillar 160 M3 Motor Grader Through State of Alaska Fleet Contract Bid CA1879-14 for Lot #2 of Bid Specifications with NC Machinery in the Amount of \$301,042.00
  - c) **Action Memorandum No. 19-002:** Authorizing the City Manager to Negotiate and Execute a Contract with Orion Construction, Inc. for the Construction of the 2019 ADA Sidewalk Improvements Project in an Amount not to Exceed \$246,774.00
  - d) **Action Memorandum No. 19-003:** Authorizing the City Manager to Dispose of the 1984 Spartan Thibault Aerial Fire Truck Through the Public Surplus Process
2. Approval of Minutes of Previous Meetings
  - a) November 27, 2018, Special Meeting
  - b) December 4, 2018, Special Meeting
  - c) December 11, 2018, Special Meeting

Mayor DeVries asked if there were any objections to combining the public hearing for Action Memorandums No. 19-004, 19-005, 19-006, 19-007, 19-008 and only hold one hearing. Hearing no objections from the Council, Mayor DeVries stated she would move forward with combining them during the public hearings.

**Main Motion: To Approve Agenda, Consent Agenda, and Minutes**

Moved by:	Fuller
Seconded by:	Carrington
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

**E. REPORTS**

1. City Manager’s Report

City Manager Wallace stated online sales tax options would need to be discussed and suggested a research study be done to provide information for the Council. The city clerk was directed to add the sales tax discussion to an upcoming agenda.

2. City Clerk’s Report

City Clerk Alley highlighted her written report, announced there had been three members of the council that responded to attend the AARP livable community event and the ceremony honoring Verna Euwer, and requested confirmation from Council members who planned on attending the Alaska Municipal League winter conference.

3. Mayor’s Report

Mayor DeVries announced upcoming events she was going to attend.

4. City Attorney’s Report

None.

**F. AUDIENCE PARTICIPATION**

Mr. Mike Chmielewski testified Mrs. Verna Euwer would be honored at a ceremony held at the library on Sunday at 2 p.m. and encouraged all to listen to her interview on Radio Free Palmer.

Ms. Katrina Nygaard, Stantec representative, reported she was doing a grant funded study of Palmer Brownfields and provided a project overview handout (see meeting material for handout).

**G. PUBLIC HEARING**

1. **Ordinance No. 19-001:** Amending Palmer Municipal Code Chapter 17.60 General District Regulations by Repealing Section 17.60.060 Distance Between Buildings

Mayor DeVries opened the public hearing on Ordinance No. 19-001. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

**Main Motion: To Adopt Ordinance No. 19-001**

Moved by:	L. Combs
Seconded by:	S. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

Council Member S. Combs declared she had a financial interest in the approval of Action Memorandum No. 19-006 and requested it be considered alone so she can recuse herself from deliberation on this matter alone. Mayor DeVries removed Action Memorandum No. 19-006 from the combined public hearing.

2. **Action Memorandum No. 19-004:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License No. 3767 for Humdingers Gourmet Pizza Co., Located at 173 S. Valley Way
3. **Action Memorandum No. 19-005:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License No. 3696 for La Fiesta Mexican Restaurant, Located at 132 W. Evergreen Avenue
4. ~~**Action Memorandum No. 19-006:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License No. 2931 for Mat Su Miners, Located at the Alaska State Fairgrounds' Hermon Brothers Field~~
5. **Action Memorandum No. 19-007:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License No. 1274 for Palmer Bar, Located at 828 S. Colony Way
6. **Action Memorandum No. 19-008:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License No. 4064 for Palmer Golf Course, Located at 1000 LePak Avenue

Mayor DeVries opened the public hearing on Action Memorandum No. 19-004, 19-005, 19-007, and 19-008. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

**Main Motion: To Approve Action Memorandum No. 19-004, 19-005, 19-007, 19-008**

Moved by:	Fuller
Seconded by:	Carrington
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

4. **Action Memorandum No. 19-006:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License No. 2931 for Mat-Su Miners, Located at the Alaska State Fairgrounds' Hermon Brothers Field

Council Member S. Combs was recused and left the dais.

Mayor DeVries opened the public hearing on Ordinance No. 19-006. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

**Main Motion: To Approve Action Memorandum No. 19-006**

Moved by:	Fuller
Seconded by:	L. Combs
In favor:	Berberich, Carrington, L. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Abstained:	S. Combs
Action:	Motion Carried

## H. ACTION MEMORANDA

1. **Action Memorandum No. 19-009:** Authorizing the City Manager to Execute a Design and Construction Administrative Services Contract Addendum with HDL Engineering Consultants, LLC in the Amount of \$152,002.00 for the Design Work and the CA Services on the 2019 Airfield Safety Improvements Project

### Main Motion: To Approve Action Memorandum No. 19-009

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

## I. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported AML correspondence regarding online municipal sales tax and Stantec presentation handouts were the Items Placed on the Table.

## J. AUDIENCE PARTICIPATION

None.

## K. COUNCIL MEMBER COMMENTS

Council Member S. Combs thanked the Council for approving liquor licenses as they produce revenue for Palmer.

Council Member Fuller wished all a happy new year and excited to see the Stantec project come to fruition.

Council Member L. Combs commented she distributed Palmer reusable bags to encourage the community with the new bag legislation, announced she attended legislative town hall meeting and was encouraged by the subject matter, and expressed appreciation to Palmer fire and police for a great job at a recent fire call at the senior center.

Mayor DeVries announced the next meeting would be held on January 15 at 7:00 p.m. with the Airport Advisory Commission.

## L. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 7:57 p.m.

**Approved this 12<sup>th</sup> day of February, 2019.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor