

**City of Palmer  
Action Memorandum No. 18-012**

**Subject:** Authorizing an Extension of the Temporary Building for Matanuska Electric Association on the Property Located at 1317 S. Industrial Way, Palmer, Alaska until December 31, 2018


**Agenda of:** January 23, 2018

**Council Action:**     **Approved**                       **Amended:** \_\_\_\_\_  
                                   **Denied**




**Originator Information:**

**Originator:**    City Manager

**Department Review:**

Route to:	Department Director:	Signature:	Date:
x	Community Development		11/29/17
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

**Approved for Presentation By:**

	Signature:	Remarks:
City Manager		_____
City Attorney		_____
City Clerk		_____

**Certification of Funds:**


Total amount of funds listed in this legislation:    \$ \_\_\_\_\_

This legislation (√):

- Creates revenue in the amount of:                      \$ \_\_\_\_\_
- Creates expenditure in the amount of:                      \$ \_\_\_\_\_
- Creates a saving in the amount of:                      \$ \_\_\_\_\_
- Has no fiscal impact

Funds are (√):

- Budgeted                      Line item(s): \_\_\_\_\_
- Not budgeted

Director of Finance Signature:    

**Attachment(s):**

- Request from MEA
- Lot Layout diagram from Building Permit #2014-099

**Summary Statement/Background:**

Palmer Municipal Code 15.08.3102 requires City Council approval for a temporary building or structure to remain in place for longer than six months within the City limits. MEA is requesting Council approval for an ATCO building to remain in place at 1317 S. Industrial Way.

Building Permit #2014-099 was issued on November 12, 2014 to place a temporary ATCO office buildings on MEA property located at 1317 S. Industrial Way. The building was needed as alternate office space for MEA staff. The company needs to extend its use of this ATCO building beyond the 6 months allowed by PMC 15.08.3102 for house staff. There have been no complaints or compliance actions on this Temporary Building.

**Administration's Recommendation:**

To approve Action Memorandum No. 18-012 authorizing the Extension of the Temporary Building Located at 163 E. Industrial Way until December 31, 2018.