

**City of Palmer
Action Memorandum No. 17-058**

Subject: Authorizing the City Manager to Negotiate and Enter into a Contract with Bering Marine Corporation for the Purchase and Delivery of 120 Tons of Road Salt in the Amount of \$18,966.00

Agenda of: August 22, 2017

Council Action: **Approved** **Amended:** _____
 Denied

Originator Information:

Originator: Chris Nall, Director of Public Works

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
√	Finance	<u><i>[Signature]</i></u>	08/02/2017
_____	Fire	_____	_____
_____	Police	_____	_____
√	Public Works	<u><i>[Signature]</i></u>	08/02/2017

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u><i>[Signature]</i></u>	_____
City Attorney	<u><i>[Signature]</i></u>	_____
City Clerk	<u><i>[Signature]</i></u>	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ 18,966.00
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): 01-17-40-6066
- Not budgeted

Director of Finance Signature: *[Signature]*

Attachment(s):

- State of Alaska Contract 2513H031

Summary Statement:

This Action Memorandum authorizes the City's annual purchase of salt that is mixed with sand for winter street maintenance and ice control.

This purchase will utilize the governmental procurement provision of City code (PMC 3.21.230). This allows the City, without the use of the competitive bidding procedure, to use another governmental bid process through bid extension.

In this case, the State of Alaska solicited bids for the supply of Type 1 sodium chloride in bulk. Bering Marine Corporation was awarded the contract. Under that contract, the City will purchase 120 tons of road salt at a per ton cost of \$158.05 delivered to Palmer, for a total cost of \$18,966.00.

Administration's Recommendation:

To approve Action Memorandum No. 17-058.

AGENCY CONTRACT AWARD	STATE OF ALASKA Department of Transportation & Public Facilities Statewide Contracting & Procurement (3132 Channel Drive, Suite 310) P.O. Box 112500 Juneau, Alaska 99811-2500		CONTRACT AWARD NUMBER 2513H031
	ORDERING DEPARTMENT: Department of Transportation & Public Facilities Statewide Contracting & Procurement P.O. Box 112500 Juneau, Alaska 99811-2500	COMMODITY CODE 19246	DATE OF CONTRACT February 19, 2013
	NUMBER & PERIOD OF RENEWAL OPTIONS Four (4) One-Year	PR NO. / DATE ASSIGNED N/A	
	DATE INITIAL CONTRACT BEGINS February 19, 2013	DATE INITIAL CONTRACT ENDS February 28, 2014	
CONTRACTOR: Bering Marine Corporation ADDRESS: 6441 South Airpark Place Anchorage, Alaska 99502	GS VENDOR CODE:	ISSUED IN ACCORDANCE WITH BID #: 2513H031 DATED: Jan. 2, 2013	
CONTACT NAME: Rick Gray TELEPHONE NUMBER: 907-249-0204 fax: 907-245-1744 EMAIL: rickg@lvnden.com	PRICE ADJ. REQ. PRIOR TO EACH:	RENEWALS EXPIRE (MO/YR):	
	CPI/PPI BASE INDEX POINTS & MO/YR:	ESTIMATED VALUE OF INITIAL TERM: \$3,500,000.00 REBID: 01/18	
	REVIEW DATE:		
SEND INVOICE IN DUPLICATE TO: <input type="checkbox"/> Ordering Department <input type="checkbox"/> OR <input checked="" type="checkbox"/> As Specified in Description			
NOTE: This order constitutes a binding commitment between the State and the contractor listed hereon. Unauthorized modification without the expressed prior approval of the contracting authority will result in a financial obligation on the contractor and/or unauthorized State personnel making the change.			
DESCRIPTION			
Mandatory contract for the as-needed purchase of Sodium Chloride, Type 1 in bulk form for delivery to various locations within Alaska for the Department of Transportation & Public Facilities. All terms and conditions of ITB #2513H031 apply.			
CONTRACT TERMS: February 19, 2013 through February 28, 2014 with four (4) one-year renewal options.			
ORDERS: Individual Purchase Orders will be issued by the Regional Procurement Offices on an as-needed basis with no guaranteed maximum quantities. Minimum orders will be 30 tons.			
PRICES: Prior to September 30, 2013, the price per ton for all locations noted in the Price List is <u>\$144.25</u>			
At any time during the contract period, new F.O.B. Points may be added. The price per ton for a new destination shall be the same as the nearest priced delivery destination with the State reimbursing the additional freight costs.			
Orders placed <u>after September 30, 2013</u> shall be at the following rate (plus freight to final destination):			
CDPP	Price	Deliver	
Anchorage	\$271.63/ton	30 days ARO	
Fairbanks	\$338.25/ton	30 days ARO	
Valdez	\$328/ton	30 days ARO	
Seattle	\$200/ton	30 days ARO	
INVOICES: Send invoices to the address on the ordering agency's Purchase Order. Additional shipping costs for new delivery destinations shall be invoiced as a separate line item with the actual receipts attached.			
CONTRACTING AUTHORITY NAME Becky Gattung	TITLE Procurement Specialist IV	SIGNATURE <i>Becky Gattung</i>	
TELEPHONE NUMBER: (907) 465-8949	PAGE 1 OF 1		
IMPORTANT:			
1. Contract award number and ordering department name must appear on all invoices and documents relating to this order. 2. The State is registered for tax free transactions under Chapter 32, BEC Code, Registration No. 92-601183. Items are for the exclusive use of the State and not for resale.			
DISTRIBUTION: ORIGINAL TO CONTRACTOR ONE COPY TO JUNEAU GENERAL SERVICES ONE COPY TO RECEIVING DEPARTMENT SUPPLY SECTION			