

**BOARD OF ECONOMIC DEVELOPMENT
CITY OF PALMER, ALASKA
REGULAR MEETING
MONDAY, MAY 6, 2019
6:00 P.M. - COUNCIL CHAMBERS**

A. CALL TO ORDER:

The regular meeting of the City of Palmer Board of Economic Development was called to order by Chair Silva at 6:00 p.m.

B. ROLL CALL:

Present and constituting a quorum were Board Members:

Dusty Silva, Chair	Kelly Turney, Vice Chair
Christopher Chappel	Janet Kincaid
Barbara Hunt	

Absences excused without objection:

Peter Christopher
Lorie Koppenberg

Ex-Officio member present:

David Fuller, Palmer City Council

Also present were:

Brad Hanson, Community Development Director
Pam Whitehead, Recording Secretary

C. PLEDGE OF ALLEGIANCE: The Pledge was led by Board Member Chappel.

D. APPROVAL OF AGENDA:

The Agenda was unanimously approved as presented by all members present.
[Kincaid, Hunt, Chappel, Turney, Silva; *Absent:* Christopher, Koppenberg]

E. MINUTES OF PREVIOUS MEETING:

The Minutes of the **April 1, 2019 Regular Meeting** were unanimously approved as amended by all members present, correcting the spelling of the word Pledge (Item C).
[Kincaid, Hunt, Chappel, Turney, Silva; *Absent:* Christopher, Koppenberg]

F. AUDIENCE PARTICIPATION:

There were no audience members wishing to speak on a topic not on the agenda.

G. REPORTS:

1. Boards and Commission Report – Director Hanson:

- Highlighted his written report in the packet;
- Responded to board member questions related to location of the Veterans/First Responders Memorial and status of crosswalks and painting of the electrical boxes.
- Reported on the new John S. Lee Helipad sign unveiling event at the Airport held 4/30/19.

2. Work Plan Activities Report – see discussion under New Business.
3. Manager/Staff Report – Director Hanson:
 - Reported the City Council passed the itinerant vendor ordinance and permits have been issued; applications can be found on the Community Development website; responded to board member questions;
 - Reported building permits issued year to date total \$20,274,000 – sixth largest year since 1990.

H. UNFINISHED BUSINESS: None.

I. NEW BUSINESS:

1. Committee of the Whole to Discuss 2019 Work Plan (note: action may be taken by the Board following the committee of the whole).

Main Motion: To enter Committee of the Whole for open/ease of discussion on action steps to implement the goals of the 2019 Annual Work Plan.

Moved by:	Turney
Seconded by:	Chappel
In favor:	Kincaid, Hunt, Chappel, Turney, Silva
Opposed:	None
Absent:	Christopher, Koppenberg
Action:	Motion Carried Unanimously by all members present.

[The Board entered Committee of the Whole at 6:13 p.m.]

Committee of the Whole discussion on action steps included:

- Goal 12 – Board Member Turney discussed assigning board members monthly to visit/welcome new businesses in Palmer and matters related implementation;
- Goal 2 – Board Member Kincaid asked to added to the team encouraging expansion of technology; discussed NIT’s working relationship with Beacon;
- Chair Silva suggested that team leaders assigned to goal/action steps provide an update at the next meeting.

[The Board exited Committee of the Whole without objection at 6:42 p.m.]

There was no action taken following Committee of the Whole.

J. BOARD MEMBER COMMENTS:

Council Member Fuller:

- Commented regarding U-Haul efforts to be a good neighbor in allowing public parking for big events like Colony Days; discussed other businesses seeking space to locate in Palmer.

Board Member Chappel:

- Commented he is looking forward to working on the Work Plan action items.

Board Member Turney:

- Informed he will be out of town for the July meeting;
- Commented on the recent well-attended Vintage Show and ripple effect that it had on other businesses; discussed the traffic impact on events because of the highway construction and possible solutions he has discussed with other business owners;
- Initiated brief discussion on the issue of food trucks being restricted from taking part in community events like WLTGO. It is his hope that in the future these events will be more welcoming to all who want to participate; spoke to the itinerant vendor permit application found on the City website. Chair Silva spoke in response as did Board Member Kincaid.

Board Member Hunt:

- Commented on the Drive Your Tractor to Work event this morning;
- Spoke to the synergy she observed at the Vintage Market by the all the food trucks in a circle, that it was quite an attraction because of the varied food offering.

Director Hanson:

- Informed that Lee Hart has been invited to speak at the June meeting regarding communities as destinations.

Chair Silva:

- Commented that she has been informed by the City Clerk that the code related to the BED is in the process of being updated to require that by 2022 at least two of its members must be residents of the City. She plans to attend the Council meeting to give her opinion in opposition and propose instead that the requirement be for one or more business owners within the city limits of Palmer.

K. ADJOURNMENT:

There being no further business, the meeting adjourned at 7:02 p.m.

APPROVED by the Board of Economic Development this 3rd day of June, 2019.

Dusty Silva, Chair

Brad Hanson, Community Development Director