



Airport Advisory Commission

October 24, 2019

Agenda Packet



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING
THURSDAY OCTOBER 24, 2019, 7 P.M.
CITY COUNCIL CHAMBERS
231 W. EVERGREEN AVENUE, PALMER
www.cityofpalmer.org**




CHAIR
VICE CHAIR
COMMISSIONER
COMMISSIONER
COMMISSIONER
COMMISSIONER
COMMISSIONER

KENNETH MORE
JEFF HELMERICKS
VACANT
ANDREW WEAVER
JOYCE MOMARTS
SHANNON JARDINE
VACANT

AGENDA

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
- E. Minutes of Previous Meetings
 - Meeting of August 22, 2019 Revised
 - Meeting of September 26, 2019
- F. Reports:
Frank Kelly, Airport Superintendent
- G. Guest Appearance
 - Ailis Vann, Director, Palmer Chamber of Commerce
- H. Audience Participation
- I. Unfinished Business - Committee of the Whole (Note: Action may be taken by the Commission following committee of the whole)
 - 2019 Palmer Municipal Airport "Airport Open House" planning
 - School Classroom Visits and Airport Business Participation Commissioner Jardine to update
 - Airport "Meet and Greet" events Chair More to update
 - Avigation Easement with the Mat-Su Borough, North of RW 16
 - AAB Resolution
 - Fueling Safety
 - Airport Watch Program meeting October 29th at 6 pm
- J. New Business – Committee of the Whole (Note: Action may be taken by the Commission following committee of the whole)
 - Resignation of Commissioner Richard Best
- K. Commission Member Comments
- L. Adjournment



Minutes
August 22, 2019
Revised
September 26, 2019

**AIRPORT ADVISORY COMMISSION
CITY OF PALMER, ALASKA
REGULAR MEETING
THURSDAY, AUGUST 22, 2019
7:00 P.M. - COUNCIL CHAMBERS**

A. CALL TO ORDER:

The regular meeting of the Airport Advisory Commission was called to order by Chair More at 7:00 p.m.

B. ROLL CALL:

Present and constituting a quorum were Commissioners:

Kenneth More, Chair	Liz Swearingin, Vice Chair
Jeff Helmericks	Joyce Momarts
Shannon Jardine	

Absences:

Andrew Weaver (Excused without objection)
Richard Best (Unexcused)

Also present were:

Frank Kelly, Airport Superintendent
Pam Whitehead, Recording Secretary

C. PLEDGE OF ALLEGIANCE: The Pledge was led by Commissioner Momarts.

D. APPROVAL OF AGENDA:

Main Motion: To approve the Agenda as presented.

Moved by:	Jardine
Seconded by:	Swearingin
Vote:	5 Yes / 0 No – Jardine, Momarts, Helmericks, Swearingin, More <i>Absent:</i> Weaver, Best
Action:	Motion Carried Unanimously by all members present.

E. MINUTES OF PREVIOUS MEETING:

Main Motion: To approve the June 27, 2019 Regular Meeting Minutes as presented.

Moved by:	Jardine
Seconded by:	Momarts
Vote:	5 Yes / 0 No – Jardine, Momarts, Helmericks, Swearingin, More <i>Absent:</i> Weaver, Best
Action:	Motion Carried Unanimously by roll call vote.

F. REPORTS:

Superintendent Kelly reported:

- Highlighted his written report in the packet;
- Airfield Status – open and operational;
- Airport Safety/Security – nothing new at this time;
- Airport Operations/Compliance/Improvements:

-- Airfield Safety Improvement Project 2019 – project has been awarded; bids came in higher than the engineering estimate; FAA approved the higher grant amount to complete the project.

-- Updated and expounded on the requested Avigation Easement (North end, RW 16) following meeting with the MSB Aviation Advisory Board 8/7/2019; see draft MSB AAB Resolution 19-01 in the packet; will be meeting next with the MSB Parks, Recreation, and Trails Board on 8/26/2019; spoke to the process and Borough's willingness to work together to get it done.

- Airport Operational & Leasing Update:

-- Updated 2019 Fuel Flowage Fee receipts through July 2019 – exceeded 2018 receipts; see report in the packet;

-- Updated development status of Lease Lots 10, 20 and 21;

- Important Dates:

-- 8/26/2019 6:00 pm -- Meeting with MSB Parks and Rec Board on the requested Avigation Easement (Commissions More, Swearingin will attend plus one other – cautioned re OMA).

- Responded to Commission member questions.

G. GUEST APPEARANCE: None.

H. AUDIENCE PARTICIPATION: None.

I. UNFINISHED BUSINESS:

(The Commission did not enter Committee of the Whole)

- 2019 Palmer Municipal Airport "Airport Open House" planning

-- School Classroom Visits – Commissioner Jardine

-- Airport "Meet and Greet" events – Chair More

Chair More:

- Reported there is nothing new with regard to open house planning for the above events; is hopeful now that the busy summer/fire season is winding down that we can move forward on those items.

- Avigation Easement with the Mat-Su Borough, North of RW 16

-- Chair More reported on the Mat-Su AAB Meeting August 7, 2019 and the Avigation Easement attended by Superintendent Kelly and himself;

-- discussed the items covered at the meeting;

-- spoke to the Borough's support and resulting draft AAB Resolution;

-- noted Commission support in addition to himself (not to exceed 3) to attend the August 26 meeting would be welcomed.

J. NEW BUSINESS:

(The Commission did not enter Committee of the Whole)

- General Discussion on upcoming Airport issues/projects for future consideration.

Chair More:

- Introduced and opened discussion on any issues or upcoming projects affecting the Airport;
- Superintendent Kelly spoke to Taxiway N development – currently on hold; the State Historical Preservation Office (SHPO) wants the City to conduct a full-scale Airport-wide cultural resources survey before any further development at the Airport; further explained the issues/concerns, and

responded to Commission member questions; open discussion ensued.

- Superintendent Kelly spoke to fueling practices, fueling inspections, upcoming training, including fire safety training. Further open discussion ensued, including fueling regulations.
- There was further discussion on the Commission taking on the project to research/recommend fuel training procedures for the small operator.

K. COMMISSION MEMBER COMMENTS:

Commissioner Helmericks:

- Commented that it is good to finally be attending the meeting in person.

There were no further Commissioner comments.

L. ADJOURNMENT:

There being no further business, the meeting adjourned without objection at 8:02 p.m.

APPROVED by the Airport Advisory Commission this 26th day of September, 2019.

Kenneth More, Chair

Frank Kelly, Airport Superintendent

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**AIRPORT ADVISORY COMMISSION
CITY OF PALMER, ALASKA**

**REGULAR MEETING
THURSDAY, SEPTEMBER 26, 2019
7:00 P.M. - COUNCIL CHAMBERS**

A. CALL TO ORDER:

The Regular meeting of the Airport Advisory Commission was called to order by Chair More at 7:17 p.m. The meeting commenced late in order to allow time to meet a quorum.

B. ROLL CALL:

Present and constituting a quorum were Commissioners:

Kenneth More, Chair	Jeff Helmericks (via teleconference)
Joyce Momarts	Richard Best (arrival at 7:16 p.m.)

Absence(s):

Andrew Weaver (Unexcused)
Shannon Jardine (Excused without objection)
Liz Swearingin (Resignation recently submitted)

Also present were:

Frank Kelly, Airport Superintendent
Pam Whitehead, Recording Secretary

C. PLEDGE OF ALLEGIANCE: The Pledge was led by Commissioner Best.

D. APPROVAL OF AGENDA:

Main Motion: To approve the Agenda as presented.

Moved by:	Best
Seconded by:	Momarts
Vote:	4 Yes / 0 No – Best, Momarts, Helmericks, More <i>Absent:</i> Weaver, Jardine, Swearingin (resigned)
Action:	Motion Carried Unanimously by roll call vote.

E. MINUTES OF PREVIOUS MEETING:

Commission Momarts noted the following corrections:

Roll Call (page 1 of 3) – City Manager Nathan Wallace was not present;

Approval (page 3 of 3) –Correct to state: "Approved by the Airport Advisory Commission," not Planning and Zoning Commission.

Main Motion: To approve the August 22, 2019 Regular Meeting Minutes as amended.

Moved by:	Best
Seconded by:	Momarts
Vote:	4 Yes / 0 No – Best, Momarts, Helmericks, More <i>Absent:</i> Weaver, Jardine, Swearingin (resigned)
Action:	Motion Carried Unanimously by roll call vote.

F. REPORTS:

Superintendent Kelly reported:

- Highlighted his written report in the packet, including:
- Airfield Status – open and operational;

- Airport Safety/Security:
- -- Perimeter fencing and gates are all under repair; expect completion by end of October;
- Airport Operations/Compliance/Improvements:
- -- Airfield Safety Improvement Projects are now underway;
- -- Meeting with the MSB Parks, Recreation, and Trails Board went well; Chair More will further report later in the meeting;
- -- Updated regarding the Avigation Easement;
- Airport Operational & Leasing Update:
- -- Updated regarding Lease Lots 23, 10, 20, 21;
- -- Leasing sign diagram has been installed on Cope Industrial Way;
- -- Updated status of Flight Service Station remodel – progressing.
- Important Dates:
- 10/9/2019 – MSB Aviation Advisory Board meeting; vote will be taken on a resolution in support of the Avigation Easement Study.

City Clerk, Norma Alley:

- Reported with regard to code changes recently adopted by the City Council that affect the Boards and Commissions generally;
- Highlighted the main changes that specifically affect the AAC, discussing terms of office (now calendar year), attendance required for compensation, Commission minimum meetings requirement (now quarterly), responsibilities/rules related to teleconferencing, 24-hour notice requirement for absences, meetings must adjourn by 10:00 p.m., AAC reports to Council changed from quarterly to semi-annual (joint meeting + mid-year Chair report), and conflict of interest declarations;
- Responded to commissioner questions; clarified meeting attendance/absence requirements, meeting start time, compensation, recruitment, reapplication for expiring terms, election of a new vice chair.

[Chair More called a short break at 7:53 p.m.; the meeting resumed at 7:57 p.m.]

G. GUEST APPEARANCE:

Lt. Jeff Vincent, Palmer Fire & Rescue, Fueling Safety Training and Inspection:

- Presented and reported on the first day (went well) of a two-day Airport Fuel Safety Class for the tenants and general aviation personnel of the Palmer Airport.
- Explained that although Palmer is not a certificated airport, the information given is at the level required for certificated airports (CFR 139) for supervisors and line personnel that are delivering and loading fuel on the Airport tarmac.
- The course consists of safety training concerned with fire extinguisher training, proficiency of fire extinguishers, fueling safety, fire behavior, site inspections, aviation fueling and spill prevention safety.
- The course is part of the Fire Department’s outreach to the Airport as well as building relationships with the tenants/leaseholders of the Airport.

[The Commission took a brief at ease to allow Commissioner Helmericks (telephonic) to change phones; meeting resumed at 8:03 p.m.]

Lt. Vincent responded to Commission member questions and remained available to participate in the fuel safety committee of the whole discussion under Unfinished Business.

H. AUDIENCE PARTICIPATION: None.

I. UNFINISHED BUSINESS: Committee of the Whole
(Note: Action may be taken by the Commission following Committee of the Whole)

Main Motion: To enter Committee of the Whole for open and ease of discussion on the below-stated Unfinished Business items.

Moved by:	Best
Seconded by:	Momarts
Vote:	4 Yes / 0 No – Best, Momarts, Helmericks, More <i>Absent:</i> Weaver, Jardine, Swearingin (resigned)
Action:	Motion Carried Unanimously by all members present.

[The Commission entered Committee of the Whole at 8:06 p.m.; exited at 9:13 p.m.]

Committee of the Whole discussion included:

- General Discussion on upcoming airport issues/projects for future consideration.

Fueling Safety:

- Discussion on development of an AAC-generated brochure/packet of information containing fire safety, fueling basics, hazardous spill cleanup and numbers to call if something happens;
- Discussion on developing standards related to self-fueling;
- Discussion on a three-tiered system offering training to: 1) Retail distributors of fuel, 2) Airport businesses and operations that conduct self-fueling; 3) General aviation pilots that conduct self-fueling;
- Discussion on marketing a fuel safety program.

Chair More thanked Lt. Vincent for his presentation and participation in the discussion.

TW November Project and the current CIP list:

Superintendent Kelly:

- provided an update to the Airport Capital Improvement Plan for 2020 (see packet).
- updated regarding the TW November Project;
- reported on the Avigation Easement Design and Mitigation Studies and costs.
- spoke to the economic benefit in the growth of the Airport.

- 2019 Palmer Municipal Airport "Airport Open House" planning

Chair More:

- updated regarding the Airport "Meet and Greet" events; described his meeting with Ailis Vann, Executive Director of the Palmer Chamber; noted she will be the guest speaker the October meeting to discuss ideas.

- Avigation Easement with the Mat-Su Borough, North of RW 16

Chair More:

- Updated on the Mat-Su Parks and Rec Board meeting of August 26, 2019 for PAQ Avigation Easement Presentation; will be reporting further next month as to the outcome.

J. NEW BUSINESS: Committee of the Whole, continued [9:00 p.m.]
(Note: Action may be taken by the Commission following Committee of the Whole)

- Airport Watch Program, Need to schedule the next meeting time.

The Commission discussed possible dates.

Upon exit of Committee of the Whole, the Commission took the following action:

Main Motion: To approve the next Airport Watch Safety Meeting for October 29, 2019 at 6:00 p.m.

Moved by:	More
Seconded by:	Best
Vote:	4 Yes / 0 No – Best, Momarts, Helmericks, More <i>Absent:</i> Weaver, Jardine, Swearingin (resigned)
Action:	Motion Carried Unanimously by roll call vote.

K. COMMISSION MEMBER COMMENTS:

Election of Vice Chair: Chair More opened nominations for the election of a new Vice Chair following resignation of Liz Swearingin; noted she sent a note saying she enjoyed serving on the Commission and wishes everyone well. Her term ends December 31, 2019. Following a polling of Commissioners, Commissioner Helmericks agreed to serve. It was noted there are only two meetings left prior to expiration of the term.

Commissioner Best nominated Commissioner Helmericks to serve as Vice Chair for the remainder of the Swearingin term expiring December 31, 2019.

Main Motion: To elect Commissioner Jeff Helmericks as Vice Chair of the Airport Advisory Commission for the remainder of the term expiring December 31, 2019.

Moved by:	Best
Seconded by:	Momarts
Vote:	4 Yes / 0 No – Best, Momarts, Helmericks, More <i>Absent:</i> Weaver, Jardine, Swearingin (resigned)
Action:	Motion Carried Unanimously by roll call vote.

Commissioner Helmericks thanked everyone for their time and effort on the Fuel Safety project in his absence.

L. ADJOURNMENT:

There being no further business, the meeting adjourned without objection at 9:15 p.m.

APPROVED by the Airport Advisory Commission this 24th day of October, 2019.

Kenneth More, Chair

Frank Kelly, Airport Superintendent



Reports
Airport
Superintendent's
Report

Airport Superintendent's Report

As of October 18, 2019

Airfield Status

- Airfield lighting: PAPI ✓ , REIL ✓ Runway Edge Lights ✓ , Taxiway Lights ✓
- Runway 16/34: Open
- Runway G16/G34: Open
- Runway 10/28: Open
- Helipad: Open
- Taxiways: Open
- AWOS: Operational
- Beacon: Operational

Airport Safety/Security

- Fence Line & gate Repairs should be complete by no later than November 15th.
- At the additional expense of approximately \$55K on top of our FAA grant matching funds of \$63K, the City is installing additional conduit to all apron lighting locations for future surveillance system capabilities as well as numerous airfield safety directional signage as part of the 2019 Airfield Safety Improvements project.

Airport Operations/Compliance/Improvements

- On October 9th the MSB AAB passed their resolution in support of the Avigation Easement planning study. The Borough's Parks, Recreation and Trails Board will now take up their discussion of a resolution in earnest.
- A meeting with the FAA planners on October 15th helped to develop a general understand of the scope of this complicated avigation easement project and provided a more detailed outline of the steps needed for a planning study moving forward.

Airport Operational & Leasing Update

- Concrete is poured for the foundation on Lease Lot 10 and finish grade has begun. Erection of the red iron will follow soon thereafter.
- The leasing sign diagram for the Non-Aeronautical lots is completed and in place on Cope Industrial. Discussions continue with potential new Lessee's.
- The FAA is continuing the slow roll on the FSS remodel.

Important Dates

- "Airport Watch" meeting has been scheduled for October 29th at 6 pm. Please see the attached flyer in the package.



**Unfinished
Business**



MEMORANDUM

TO: Airport Advisory Commission Members
FROM: Frank Kelly, Airport Superintendent
DATE: October 18, 2019
SUBJECT: Unfinished Business for October 24, 2019

Airport Advisory Commission

CHAIR	KENNETH MORE
VICE CHAIR	LIZ SWEARINGIN
COMMISSIONER	JEFF HELMERICKS
COMMISSIONER	ANDREW WEAVER
COMMISSIONER	JOYCE MOMARTS
COMMISSIONER	SHANNON JARDINE
COMMISSIONER	RICHARD BEST

- 2019 Palmer Municipal Airport “Airport Open House” discussion and planning continued.
 - School Classroom Visits & Business Participation, Update from Commissioner Jardine
 - Airport “Meet and Greet” events, Update from Chair Ken More
- Avigation Easement with the Mat-Su Borough, North of RW 16.
 - The MSB AAB passed a resolution in support of the Avigation Easement study. This resolution has now been forwarded to the Parks, Recreation and Trails board as well as the Borough Assembly.
 - The MSB PRT Board, will now contemplate their own resolution
- Continued discussion on Fueling Safety issues for self-fueling of aircraft
 - AAC generated brochure
 - To assist small aircraft owners with safe fueling and defueling of aircraft.
 - Liability issues with providing guidance (How to avoid)
 - Self-Fueling guidance for operations with fueling apparatus containing 200 gallons or more.
 - Regulation vs. Voluntary Inspection and Training
 - Fuel Flowage Fee captured thru self-reporting on fuel?
 - Fuel Flowage Fee exemption for less than XXX Gallons annually?

<u>Gallons</u>	<u>Fuel Flowage Fee</u>
200	\$10
500	\$25
1000	\$50
2000	\$100
 - Would require an amendment to ordinance 12.08.15 Fuel Flowage Fee to include any aviation fuel brought onto the airport for use in an aircraft.
- “Airport Watch” Program has been scheduled for October 29th at 6 pm. Please see the attached flyer for complete information.

**MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD
RESOLUTION SERIAL NO. AAB 19-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AVIATION
ADVISORY BOARD RECOMMENDING MATANUSKA-SUSITNA BOROUGH ASSEMBLY
SEEK TO WORK IN CONCERT WITH THE CITY OF PALMER TO ACHIEVE A SAFE
MATANUSKA RIVER PARK AND PALMER AIRPORT ENVIRONMENT.

WHEREAS, the Aviation Advisory Board (AAB) advises the Assembly in matters pertaining to aviation safety in the Matanuska-Susitna valley; and

WHEREAS, the AAB Resolutions are the primary method of transmitting recommendations and observations to the Matanuska-Susitna Borough (MSB) Assembly; and

WHEREAS, the AAB received a request from the City of Palmer's Airport Superintendent on June 12, 2019 for a resolution of support of the AAB to ask the Assembly to work with the City of Palmer to address easements in the Matanuska River Park area.

WHEREAS, the AAB discussed the request on August 7, 2019 with the City of Palmer's Airport Superintendent and the MSB's Community Development Director.

WHEREAS, the Warren "Bud" Woods Palmer Municipal Airport (PAQ) has a displaced runway threshold of 500' because of penetrations into airspace by trees to the north on MSB property; and

WHEREAS, MSB in 1986 granted PAQ an avigation easement only for half-width of the necessary Runway Protection Zone associated with full length utilization of Runway 16/34; and

WHEREAS, PAQ would like to seek avigation easement acquisition funding from the Federal Aviation Administration (FAA) to perform environmental and airspace studies to analyze the impacts and necessary mitigation for an avigation easement so that they can use the full length of the runway; and

WHEREAS, without the ability of PAQ to control the height of trees under the approach, operational safety needs limits the full length use of the runway, resulting in the need to displace the threshold; and

WHEREAS, without the ability of PAQ to use the full length of the runway it will improve the safety of aircraft operating at the airport and will improve the safety of patrons at the Park; and

WHEREAS, the displaced threshold is limiting the size of aircraft that are able to operate at the airport which is affecting the economic development of the Airport, City and MSB; and

WHEREAS, with the Assembly's support PAQ is seeking to work together with MSB to find an amicable solution;

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Aviation Advisory Board hereby recommends the Matanuska-Susitna Borough Assembly approve the avigation easement as

requested and seek to work in concert with the City of Palmer to achieve a safe Matanuska River Park and Palmer Airport environment.

ADOPTED by the Matanuska-Susitna Borough Aviation Advisory Board this 9TH day of OCTOBER, 2019.



NORMAN CHANCE, AAB Chair

ATTEST:



CHRISTOPHER COLE, PLANNER II

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12.08.015 Fuel flowage fee.



A. Any person, firm or corporation who delivers aviation fuel including Jet A, Jet B, or 100 low lead fuel and others (hereafter referred to as fuel) to any person, firm or corporation at the Warren "Bud" Woods Palmer Municipal Airport for use in an aircraft for flight shall pay a fuel flowage fee of \$0.05 for each gallon of fuel.

B. The funds derived from fuel flowage fees shall be utilized solely for the maintenance, operation and improvements of the Warren "Bud" Woods Palmer Municipal Airport. (Ord. 19-006 § 3, 2019; Ord. 16-008 § 3, 2016)

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Palmer Police Department Airport Watch Program Community Meeting

Date: October 29, 2019

Time: 6:00 – 8:00 p.m.

Location: Randy Thom Flight Service Center
Airport Conference & Training Room
In the Airport Superintendent's Office
901 E. Yukon Street, Palmer

Please join us for a community discussion about our ongoing Airport Watch program at the Palmer Municipal Airport.

Topics will include an airport security plan update, an update from PPD about criminal and emergency activity at the airport, continued crime prevention discussion and the new aircraft fueling safety initiative,
and a question and answer period.

Input from business owners, pilots, and aircraft owners is encouraged since you are the aviation experts. Your participation will help the City and Law Enforcement protect the airport and serve you better.



New Business



MEMORANDUM

TO: Airport Advisory Commission Members
FROM: Frank Kelly, Airport Superintendent
DATE: October 18, 2019
SUBJECT: New Business for October 24, 2019

Airport Advisory Commission

CHAIR	KENNETH MORE
VICE CHAIR	JEFF HELMERICKS
COMMISSIONER	VACANT
COMMISSIONER	ANDREW WEAVER
COMMISSIONER	JOYCE MOMARTS
COMMISSIONER	SHANNON JARDINE
COMMISSIONER	VACANT

- Commissioner Richard Best has been re-elected to the Palmer City Council and can no longer serve on the Airport Advisory Commission board. Please see the attached letter of resignation.
- As many of you already are aware, Commissioner Liz Swearingin also had to resign last month due to a move out of state. Please see her letter of resignation as well.

Frank Kelly

From: GCI <best_family@gci.net>
Sent: Thursday, October 10, 2019 1:36 PM
To: Edna DeVries
Cc: Ken More; Nathan Wallace; Norma Alley; Frank Kelly
Subject: Resignation from Airport Advisory Commission

Mayor DeVries,

Please except this letter as my official resignation from the Palmer airport advisory commission, effective immediately. With my recent election and swearing in to Palmer City Council I am no longer able to sit on the Palmer Airport Advisory Commission. It has been an honor and a privilege to participate on this board with such quality and passionate individuals. I wish you all well and look forward to many more discussions about the great things we can do for the City of Palmer, it's business and its residents.

Sincerely,
Richard W. Best

Frank Kelly

From: Liz Swearingin <lizswear21@gmail.com>
Sent: Sunday, September 15, 2019 1:01 PM
To: Ken More; Frank Kelly
Subject: AAC

Ken and Frank,

I can't believe I have to write this note, but I need to submit my resignation to the Palmer Airport Advisory Commission. Mark has accepted a position in Dayton, OH to be the VP of Maintenance for PSA Airlines, a wholly owned subsidiary of American Airlines. This has all transpired very quickly and we are now on a very tight timeline to get packed up and moved. We are leaving about the 26th, the date of the next meeting so I will not be in attendance. This was not our plan, but it was a significant opportunity for Mark.

I truly appreciate the opportunity to work with both of you and the other members of the AAC and wish you the best of luck. From an outsider's perspective, you have done great things at Palmer and I will truly miss the opportunity to be in Alaska and to work with you.

If you need anything else from me, please let me know asap.

Most Sincerely and Best Wishes,

Liz Swearingin



City of Palmer Airport Advisory Commission Members 2019

Seat	Member	Address	Phone Numbers	Email Address	Appt.	Term Ending	Interest In Airport	Live In City Limits
A								
B	Kenneth More, Chair	877 Shakespeare Circle Anchorage, AK 99503	907-279-2702 (h) 907-746-2290 (w) 907-240-3286 (c)	flyartic@articsairacademy.com	9/27/2011	2019	Y	N
C	Jeff Helmericks	621 Airport Rd. #200 Palmer, AK 99645	907-357-6849 (h) 907-232-0230 (c)	colville@ak.net	1/24/2006	2020	Y	N
D	Andrew Weaver	1500 N. Ranch Road Palmer, AK 99645	907-631-8114	dreamstrails@yahoo.com	10/25/2016	2021	N	N
E	Joyce Momarts	360 E. Dogwood Avenue Palmer, AK 99645	907-745-3738	jmom@mtaonline.net	1/22/2008	2020	N	Y
F	Shannon Jardine	8614 E. Highlander Cir. Palmer, AK 99645	907-947-1828	shannon@extremeshannon.com	10/25/2016	2019	Y	N
G								

Staff Representative	
Frank Kelly, Airport Superintendent	Phone: 907-761-1334 Email: fkelly@palmerak.org
901 E. Airport Road Palmer, AK 99645 Phone: 907-761-1334 www.cityofpalmer.org	

2019 Airport Advisory Commission Meetings

Meeting Date	Meeting Type	Meeting Time	Notes
January 15, 2019	Special	7:00 PM	Joint Meeting with City Council on Tuesday Evening
February 28, 2019	Regular	7:00 PM	
March 28, 2019	Regular	7:00 PM	
April 25, 2019	Regular	7:00 PM	
May 23 2019	Regular	7:00 PM	
June 27, 2019	Regular	7:00 PM	
July 25, 2019	Regular	7:00 PM	
August 22, 2019	Regular	7:00 PM	
September 26, 2019	Regular	7:00 PM	
October 24, 2019	Regular	7:00 PM	
November 13, 2019	Regular	7:00 PM	
December 26, 2019	Regular	7:00 PM	Cancelled