

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on October 8, 2019, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Julie Berberich
Richard W. Best
Steve Carrington

Linda Combs, Deputy Mayor
Sabrena Combs
Jill Valerius

Staff in attendance were the following:

Nathan Wallace, City Manager
Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney
Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 19-069:** Authorizing the City Manager to Execute a Sub-Lease of Lease No. 92-1 on Lease Lot 29, Block 3, with Victor R. Willis and Northern Aviation LLC for the Purpose of Transferring Hanger Unit #5 Ownership from the Previous Sub-Lessee to the New Sub-Lessee
 - b. **Action Memorandum No. 19-070:** Authorizing the City Manager to Negotiate and Enter Into an Agreement with Motorola Solutions in the Amount of \$135,088.88 for the Maintenance and Service of Palmer Police and Fire Dispatch Radio Consoles, Recording Equipment, and Infrastructure Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230
 - c. **Action Memorandum No. 19-071:** Authorizing the City Manager to Award and Execute a Contract with White Knight Services in the Amount of \$1,954.00 per Event of Snow Removal Services for City Families
2. Approval of Minutes of Previous Meetings
 - a. September 10, Special Meeting
 - b. September 10, Regular Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	S. Combs
Seconded by:	Carrington
Vote:	Unanimous
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

- 1. Presentation from Board of Economic Development Chair Dusty Silva

Board of Economic Development Chair Dusty Silva summarized the Board’s 2019 progress and future goals.

Council Member S. Combs requested additional information on annexation. Ms. Dusty Silva stated the Board of Economic Development and Planning and Zoning Commission will have a joint meeting and she will present a briefing to City Council.

Mayor DeVries called a recess at 7:14 p.m. The meeting reconvened at 7:18 p.m.

F. REPORTS

- 1. City Manager’s Report
a. Report on Special Assessments

City Manager Wallace highlighted his written reports.

- 2. City Clerk’s Report

City Clerk Alley highlighted her written report.

- 3. Mayor’s Report

Mayor DeVries highlighted her written report.

- 4. City Attorney’s Report
a. Open Meeting Act Presentation

City Attorney Gatti presented on the Open Meeting Act and public meeting laws.

G. AUDIENCE PARTICIPATION

Mr. Mike Chmielewski spoke about the lack of lighting in the community neighborhoods and the navigation of the website.

Mr. Todd Smolden, Governor Dunleavy’s Mat-Su Office Director, provided an update on Governor’s Office and summarized current DOT projects

H. PUBLIC HEARINGS

- 1. Resolution No. 19-019: Accepting and Appropriating the 2019 State of Alaska Homeland Security Program Grant 20SHSP-GY19 in the Amount of \$49,500.00 to Fund the Purchase of New Portable Radios for the Palmer Police Department

Mayor opened the public hearing on Resolution No. 19-001. Seeing no one come forward to speak and hearing no objection from the Council, the Mayor closed the public hearing.

Main Motion: To Adopt Resolution No. 19-019

Table with 2 columns: Action, Response. Rows: Moved by: S. Combs, Seconded by: L. Combs, Vote: Unanimous, Action: Motion Carried.

I. UNFINISHED BUSINESS

- 1. **Ordinance No. 19-011:** Amending Palmer Municipal Code Sections 2.04.041 and 2.05.030 Establishing Council Member and Mayor Term Limits (Pending Motion)

Mayor DeVries stated after further advisement from the city attorney, this matter will need to go to the vote of the people as a Charter amendment. Direction was given to the city clerk to prepare a resolution to place term limits on the October 6, 2020, Regular Election for discussion in January.

Motion to Table: To Table Ordinance No. 19-011 Indefinitely

Moved by:	L. Combs
Seconded by:	Carrington
Vote:	Unanimous
Action:	Motion Carried

J. NEW BUSINESS

- 1. **Action Memorandum No. 19-072:** Selecting Up to Three Members of the Council to Serve as Delegates for the Saroma, Japan Sister City’s 40th Anniversary trip and Authorizing the Purchase of Airline Tickets for Members Selected

City Clerk Alley stated Council needs to vote on items:

- Vote on who will be going from Council;
- Decide how the trip will be paid for from either the Sister City Budget or by personal funds; and
- Payment for travel insurance.

Mayor DeVries announced she was unable to travel to Japan and understood the expectation from Saroma was to send either the Mayor or Deputy Mayor.

Deputy Mayor Linda Combs, Council Member S. Combs, and Council Member Berberich stated they would like to go.

Main Motion: To Approve Action Memorandum No. 19-072

Moved by:	L. Combs
Seconded by:	Valerius

Primary Amendment #1: Amending Action Memorandum No. 19-072, By Selecting Deputy Mayor L. Combs, Council Member Berberich, and Council Member S. Combs to Serve as the City Delegates to Travel to Saroma, Japan; Delegates to Purchase Their Own Tickets and Travel Insurance, and the City Reimburse for the Airline Ticket Only Subject to the Adoption of the 2020 Budget

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

Main Motion: To Approve Action Memorandum No. 19-072, as Amended

Vote:	Unanimous
Action:	Motion Carried

K. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the Special Assessment Collection Report was the Item Placed on the Table.

L. AUDIENCE PARTICIPATION

Mr. Mike Chmielewski spoke about his previous visit to Saroma, Japan.

M. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

N. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:01 p.m.

Approved this ____ day of _____, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor