

Date: March 31, 2014

To: All Planholders of Record

Re: Addendum No. 2  
Pavement Crack Sealing  
Palmer Municipal Airport

This addendum consists of two (2) pages plus one (1) attachment. Attachment is as follows:

1. Bidder's Checklist (1 page)

**Bid Opening date and time remain unchanged.**

Bidders must acknowledge the receipt of this addendum in writing on the Bid Proposal. This addendum amends and/or supplements the contract documents. Contract document provisions not specifically amended herein remain in full force and effect.

**BIDDING AND CONTRACT DOCUMENTS**

A. Modifications to DIVISION 10 – STANDARD GENERAL CONDITIONS

1. Section 10.02, BIDDING REQUIREMENTS AND CONDITIONS, Article 2.5 Disadvantaged and Woman Owned Business Enterprises (DBE/WBE) Requirements, as modified by the Special Provisions and Addendum 1. In the first paragraph, DELETE:

“A DBE contract goal of 5 (five) percent has been established for this contract.

and SUBSTITUTE:

“A DBE contract goal has not been established for this contract.

B. Modifications to DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM REQUIREMENTS

1. DELETE the following forms:
  - a. Disadvantaged Business Enterprise (DBE) Subcontractable Items
  - b. DBE Contact Report
  - c. Disadvantaged Business Enterprise Planned Utilization Report
  - d. Summary of Good Faith Effort Documentation
  - e. Disadvantaged Business Enterprise (DBE) Program Compliance Statement

CIVIL  
ENGINEERING  
  
GEOTECHNICAL  
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TRANSPORTATION  
ENGINEERING  
  
ENVIRONMENTAL  
SERVICES  
  
PLANNING  
  
SURVEYING  
  
CONSTRUCTION  
ADMINISTRATION  
  
MATERIAL  
TESTING

C. Modifications to BIDDER'S CHECKLIST

1. REPLACE the "Bidder's Checklist" form with the attached form, which deletes the "DBE Compliance Statement" and adds the "Interested Bidders List Collection Form."

**CLARIFICATION**

A. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM REQUIREMENTS

The City of Palmer's DBE Program states that the City "will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities." Due to the nature of the work, it has been determined that there are no subcontracting possibilities on this contract and therefore no DBE goal is being established. However, the requirements of the DBE specification still apply: All bidders are required to submit the Interested Bidders List Collection Form, include specific language in all subcontracts, and submit the Monthly Summary of DBE Utilization, among other requirements. There is no DBE goal, therefore there is no requirement to submit documentation of good faith efforts and those sections of the specification regarding good faith efforts are not applicable.

END OF ADDENDUM NO. 2

**BIDDER'S CHECKLIST**  
**INSTRUCTIONS TO BIDDER**

I. GENERAL

Bidders are advised that, notwithstanding any instructions or implications elsewhere in this Invitation to Bid, only the documents shown and detailed on this sheet need be submitted with and made part of their bid. Other documents may be required to be submitted after bid time, but prior to award. Bidders are hereby advised that failure to submit the documents shown and detailed on this sheet shall be justification for rendering the bid nonresponsive. Evaluation of bids for responsiveness shall be accomplished in accordance with Palmer Municipal Code.

II. REQUIRED DOCUMENTS FOR BID

**NOTE:** "Only the following listed items as marked with an "X" are required to be completely filled out and submitted with the bid."

- Bid proposal consisting of pages BP-1 through BP-2. BP-1 must be manually signed.
- Erasures or other changes made to the Bid Proposal Sheet must be initialed by the person signing the bid.
- Two identical sets of descriptive literature, brochures, and/or data must accompany the bid where specifically requested or when in support of an "or equal" offer.
- Bid bond, certified check, cashiers check, money order or cash shall be submitted with the bid in the amounts indicated.
- All Addenda issued shall be acknowledged in the space provided on the Bid Proposal sheet or by manually signing the Addenda sheet and submitting it prior to the bid opening in accordance with Palmer Municipal Code.
- Others. List of Contractors & Suppliers
- Others. Bidder Qualification Form
- Others. Interested Bidders List Collection Form
- Others. Certificate of Buy American Compliance