



City of Palmer • Department of Finance
231 W. Evergreen Avenue • Palmer, AK 99645
Phone: 907-745-3271 Fax: 907-745-0930

2020 Request for Change of Filing Status

Palmer Municipal Code 3.16.080 provides the time frames sales tax returns are filed. The time frame is based on your annual taxable sales/services.

In order to determine when your taxes must be filed, and are a timely filer, please provide the following information:

Business Name _____

Business License Number _____

My 2019 annual taxable sales/services were \$ _____

Based on my 2019 annual taxable sales/services, I request to change my remittance status to:

- Monthly – Taxable sales of \$250,000 or more in 2019.**
 - Note: your sales tax return, and related remittance of sales tax, is due and must be received, not merely postmarked, by the city not later than 5 pm on the last business day of the month immediately following the month for which the return was prepared.

- Quarterly – Taxable sales between \$100,000 and \$249,999.99 in 2019.**
 - Note: your sales tax return, and related remittance of sales tax, is due and must be received, not merely postmarked, by the city not later than 5 pm on the last business day of the month immediately following the quarter for which the return was prepared.

- Semi-annually – Taxable sales below \$100,000 in 2019.**
 - Note: your sales tax return, and related remittance of sales tax, is due and must be received, not merely postmarked, by the city not later than 5 pm on the last business day of the month following the end of the half year ending June and December.

Signature: _____ Date: _____

*******Please note that this information does not apply to:
Special Events, Alaska State Fair, and Friday Flings*******