



## Airport Advisory Commission



April 28<sup>th</sup>, 2022  
Agenda Packet

**AIRPORT ADVISORY COMMISSION  
REGULAR MEETING  
APRIL, 28<sup>TH</sup> 2022 6 P.M.  
CITY COUNCIL CHAMBERS  
231 W. EVERGREEN AVENUE, PALMER  
[www.palmerak.org](http://www.palmerak.org)**



CHAIR  
VICE CHAIR  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER

Kenneth More  
Leighton Lee  
Jeff Helmericks  
Shayne Reese  
Joyce Momarts  
Shannon Jardine

## **AGENDA**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
- E. Approval of Minutes of Previous meetings
- F. Reports – Airport Superintendent Rosalie Kelly
- G. Audience Participation
- H. Unfinished Business
- I. New Business
  - a. 2022 Great Alaska Aviation Gathering May 6<sup>th</sup> – 8<sup>th</sup>
  - b. Chairman and Vice Chairman of the Airport Advisor Commission May Agenda
- J. Commission Member Comments
- K. Adjournment

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## Minutes



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BOARD MEMBER  
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Kenneth More  
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Joyce Momarts  
Shannon Jardine

MEMORANDUM

To: Airport Advisory Commission Members

From: Rosalie Kelly, Airport Superintendent

Date: 4/22/2022

Subject: Minutes from Pervious Meeting

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- None

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**Reports**  
Airport  
Superintendent  
Report

# Airport Superintendent Report

## 4/22/2022

### **Airfield Status**

- Airfield Lighting: PAPI × (RWY 34 Out), REIL × (RWY 28 Out), Runway Edge Lights √, Taxiway Lights (New Bulbs arrived 4/20/2022)
- Runway 16/34: Open
- Runway G16/G34: Open
- Runway 10/28: Open
- Helipad: Open
- Taxiways: Open
- AWOS: Operational
- Beacon: Operational

### **Airport Safety/Security**

- None to report

### **Airport Operations/Compliance/Improvements**

- 65% Drawing for TW (N) November were received on 4/13/2022. Apron E that is located on the end of E. Yukon St. is still under review in regard to awaiting the results on the historical significance of the “old Woods Hanger”. May need to remain in its location and be leased.

### **Airport Operational & Leasing Update**

- The City Council has approved the sub-lease of the “Meekin Air Hanger” located at Lot 28, Block 3 Palmer Municipal Airport to Steve Odean, d.b.a Advanced Aero Technologies Group per Section 5.1 of PMA Lease Agreement No. 21-002. Mr. Meekins’ lease is valid through June 30, 2041.

### **Important Dates**

- May 2<sup>nd</sup> members of the Alaska Aviation Safety Program and DOT&PF will be coming to the airport to view the PAQ Operations and conduct “Mock” Inspections for their program research.
- Temporary Tower will be set up on May 5<sup>th</sup> for the Great Alaska Aviation Gathering
- The 2022 Great Alaska Aviation Gathering on May 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> at the State Fairgrounds and the Palmer Municipal Airport
- Jenni Hunter Retirement on May 3<sup>rd</sup> 2022.

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## **Unfinished Business**



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Shannon Jardine

MEMORANDUM

To: Airport Advisory Commission Members

From: Rosalie Kelly, Airport Superintendent

Date: 4/22/2022

Subject: Unfinished Business

- 
- None



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## **New Business**



CHAIR  
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MEMORANDUM

To: Airport Advisory Commission Members

From: Rosalie Kelly, Airport Superintendent

Date: 4/22/2022

Subject: New Business

- 
- Great Alaska Aviation Gathering: May 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>
  - Chairman and Vice Chairman of the Airport Advisory Commission May Agenda