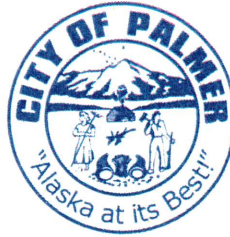




**City of Palmer**  
**Parks & Recreation Advisory Board**  
**November 4, 2021**







## **AGENDA**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
- P. 5 E. Minutes of Previous Meetings
  - 1. Regular Meeting of August 5, 2021
- F. Reports
- G. Audience Participation
- P. 11 H. Unfinished Business
  - 1. Committee of the Whole: Discuss IM 21-004 Veterans and First Responders Walk (Note: action may be taken by the Board following the committee of the whole)
- P. 23 I. New Business
  - 1. Committee of the Whole: Discuss IM 21-001 City of Palmer Parks, Recreation, And Outdoor Facilities Donation Policy, Ordinance #21-008-S (Note: action may be taken by the Board following the committee of the whole)
  - P. 27 2. Committee of the Whole: Discuss IM 21-002 Changing Meeting time from 7:00 p.m. to 6:00 p.m. (Note: action may be taken by the board following the committee of the whole)
  - P. 29 3. Committee of the Whole: IM 21-003 Discuss Adopt-A-Park Program (Note: action may be taken by the Board following the committee of the whole)
- J. Board Member Comments
- K. Adjournment

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## Minutes

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**PARKS & RECREATION ADVISORY BOARD  
CITY OF PALMER, ALASKA**

**REGULAR MEETING  
THURSDAY, AUGUST 5, 2021  
7:00 P.M. - COUNCIL CHAMBERS**

**A. CALL TO ORDER:**

The Regular Meeting of the City of Palmer Parks & Recreation Advisory Board was called to order by Chair Bennett at 7:00 p.m.

**B. ROLL CALL:**

Present and constituting a quorum were Board Members:

Marilyn Bennett, Chair	Shannon Connelly, Vice Chair
Lisa Albert-Konecky	Penny Mosher
Joseph Parreira	Ryan Richard

Absence(s): Jo Ehmann (unexcused by Board confirmation)

Also present were:

Chris Nall, Public Works Director  
Pam Whitehead, Recording Secretary (via teleconference)

**C. PLEDGE OF ALLEGIANCE:** The Pledge was performed.

**D. APPROVAL OF AGENDA:**

**Main Motion: For approval of the agenda as presented.**

Moved by:	Richard
Seconded by:	Parreira
Vote:	Unanimous ( <i>Absent:</i> Ehmann)
Action:	Motion Carried without objection.

**E. MINUTES OF PREVIOUS MEETING:**

**Main Motion: For approval of the Minutes of the May 6, 2021 Regular Meeting as presented.**

Moved by:	Parreira
Seconded by:	Albert-Konecky
Vote:	Unanimous; ( <i>Absent:</i> Ehmann)
Action:	Motion Carried without objection.

**F. AUDIENCE PARTICIPATION:** None.

**G. REPORTS:**

1. Hagen Park Update (UWMS) – Director Nall reported:
  - Provided an update on the status of equipment installation by United Way of Mat-Su;
  - Equipment is stored in the Public Works yard, waiting to be installed.

2. Veterans & First Responders Walk – Board Member Richard reported:
- Narrated a slide presentation on his investigation of the proposed locations for the Memorial, including maps and photos, primarily centering around the Veterans and Pioneer Home and Downtown Palmer, as well as the Railroad Right-of-Way; emphasized that the Veterans and Pioneer Home was very receptive to locating a memorial at its location;
  - Questions and further open discussion ensued noting ideal location, located Downtown, adjacent to the Business District, ideal for foot traffic; there was discussion regarding funding.

**Main Motion: To Build a Veterans Memorial at the Veterans and Pioneer Home if feasible.**

Moved by:	Bennett
Seconded by:	Mosher
Vote:	Unanimous; ( <i>Absent:</i> Ehmann)
Action:	Motion Carried without objection.

Board Member Richard noted he will present options at the next meeting for the Board to move forward on the project. There were no objections.

**H. UNFINISHED BUSINESS:** None.

**I. NEW BUSINESS:**

1. **PRAB Resolution No. 21-001:** A Resolution of the City of Palmer Parks and Recreation Advisory Board Recommending the Support of the City Council for the Palmer Rotary and Wasilla Sunrise Club’s Project to Resurface the Palmer Tennis Courts.

Director Nall updated as to status, noting that the Palmer Rotary and Wasilla Sunrise Club will be at the next City Council meeting in support of Council direction to the City Manager to include \$25,000 in the 2022 Budget for the project.

**Main Motion: For adoption for PRAB Resolution No. 21-001.**

Moved by:	Parreira
Seconded by:	Mosher
Vote:	Unanimous; ( <i>Absent:</i> Ehmann)
Action:	Motion Carried by roll call vote.

**K. BOARD MEMBER COMMENTS:**

**Board Member Mosher:**

- Spoke in appreciation of Board Member Richard’s for his presentation and work on the Veterans’ Memorial;
- Thank you to Director Nall for his hard work.

**Board Member Albert-Konecky:**

- Commented she is excited about the new tennis courts;
- Also thanked Board Member Richard for his work on the Palmer Veterans’ Memorial and is more than willing to help.



**Vice Chair Connelly:**

- Commented thank you to Board Member Richard on the Veterans' Memorial, that it will be of benefit to our community;
- Spoke in appreciation of Director Nall's work with this Board over the years; that he will be missed and wished him well.

**Chair Bennett:**

- Also spoke in appreciation that the Veterans' Memorial is being revived and is thrilled it looks like it's going to happen; offered to help find funding for it;
- Also spoke in appreciation for Director Nall helping to keep the Board on track; that he will be missed.

Director Nall thanked the Board, noting this will be his last meeting; informed that Community Development will now provide staff support for this Board by the new Parks and Facilities Manager. He has enjoyed his work with the Board and its projects.

**K. ADJOURNMENT:**

There being no further business, the meeting adjourned without objection at 7:47 p.m.

Next meeting is November 4, 2021.

**APPROVED BY the Parks & Recreation Advisory Board this 4th day of November, 2021.**

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Marilyn Bennett, Chair

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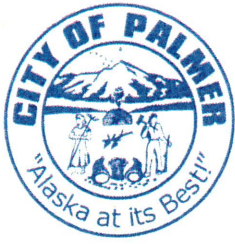
Cotton Gore, Parks and Facilities Manager

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## Unfinished Business

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**CITY OF PALMER  
PARKS & RECREATION ADVISORY BOARD  
INFORMATION MEMORANDUM 21-004**

**SUBJECT:** Palmer Veterans and First Responders Memorial Walk

**AGENDA OF:** November 4, 2021

**ACTION:** Review and provide guidance on the development of a Palmer Veterans and First Responders Memorial Walk

**Attachment(s):** 1) Presentation by Ryan Richard

**Summary:** Ryan Richard will present findings from his research on veterans memorial walks.

The City of Palmer has three veteran recondition memorials.

- 1) Veterans Grove
- 2) Shane Woods Memorial Trail
- 3) Sergeant Kurtis D.K. Arcala-Berberich Memorial Soccer Fields

**Recommendation:** The Parks & Recreation Advisory Board should determine if this memorial is a priority and develop a plan for location, design, funding, construction and maintaining.

**PALMER VETERANS AND FIRST  
RESPONDER MEMORIAL  
(DESIGN SUGGESTIONS)**

## BACKGROUND DISCUSSION

- The Veterans and First Responders memorial remains an ongoing project.
- Last Meeting, the Advisory Board approved a suggested location from three proposals.
  - Along the Railroad right of way, north of the Old Railroad Station.
  - The current veterans tree grove.
  - Co-located on the State of Alaska Veterans and Pioneer Home property. (preferred location)
- The Board members asked me to develop some suggested designs or “looks” for a memorial.

VETERANS AND PIONEER HOME  
(PREFERRED LOCATION)



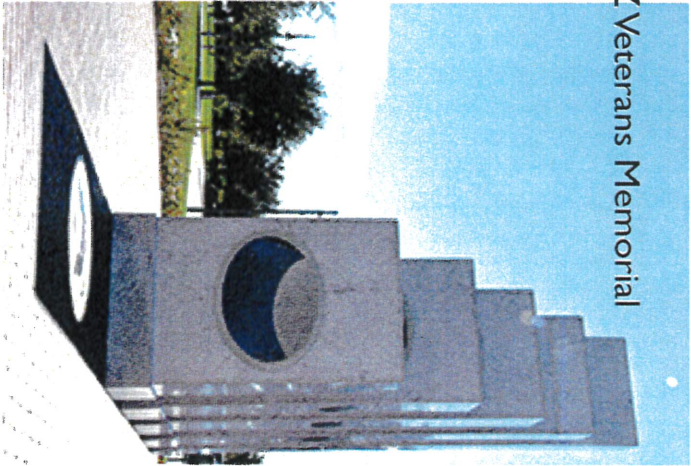


## VETERANS AND PIONEER HOME

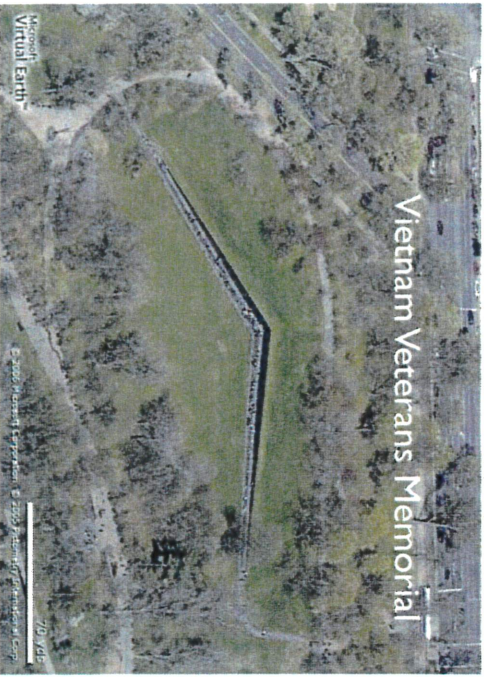
- Notes:
- Ideal location located downtown adjacent to business district.
- State of Alaska Veterans and Pioneer Home leadership is supportive and enthusiastic about the project.
- According to Pioneer Home leadership, the Location was originally deeded to the State from the City of Palmer
- Discussion Points
  - Parking potentially is an issue.
  - Not especially visible from the road
  - Can City of Palmer funds be used to develop property owned by the State of Alaska?

# POTENTIAL DESIGN IDEAS

Anthem AZ Veterans Memorial



Vietnam Veterans Memorial



Korean War Memorial



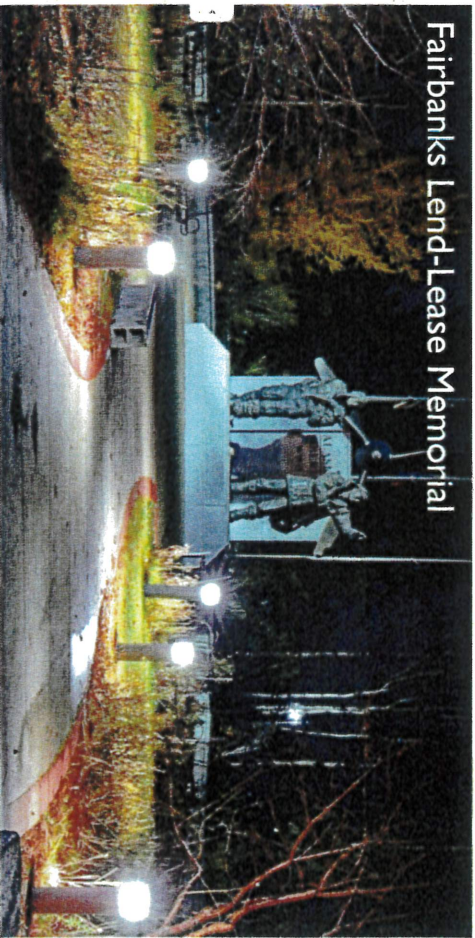
# POTENTIAL DESIGN IDEAS

Wasilla Veterans Wall of Honor

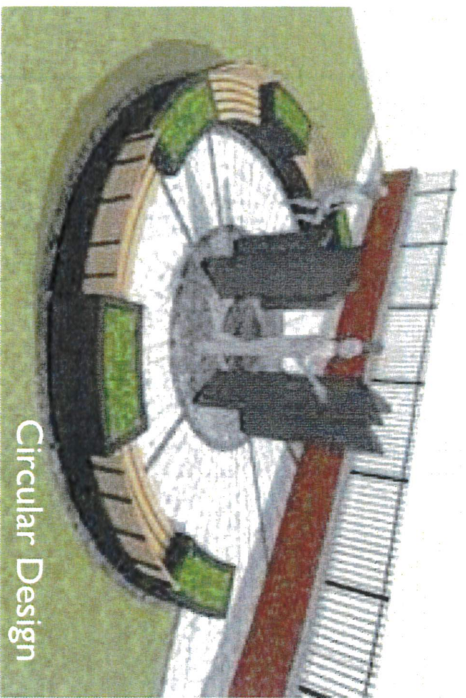


Alaska Veterans Memorial

# POTENTIAL DESIGN IDEAS



# POTENTIAL DESIGN IDEAS



Circular Design



Flagpole Design

## DISCUSSION & DECISION



## New Business

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**CITY OF PALMER  
PARKS & RECREATION ADVISORY BOARD  
INFORMATION MEMORANDUM 21-001**

**SUBJECT:** Review City of Palmer Parks, Recreation and Outdoor Facilities Donation Policy

**AGENDA OF:** November 4, 2021

**ACTION:** Review and Determine if an updated Parks, Recreation and Outdoor Facilities Donation Policy is desired

**Attachment(s):** Ordinance No. 17-008-S

**Summary:** The City of Palmer Ordinance No. 17-008-S outlines the requirements for a donation to Palmer Parks, Recreation, and Outdoor Facilities. The donation criteria of Ordinance No. 17-008-S is outlined below.

Ordinance No. 17-008-S is a policy with eleven points that describes all requirements for donations. The sections include: (1) Purpose, (2) Standards for Donations, (3) Procedure for Making a Donation, (4) Criteria for Acceptance, (5) Park Benches, Picnic Tables, & Bicycle Racks, (6) Trees, (7) Monuments, (8) Interpretive & Other Donated Park Signs, (9) Other Donations, (10) Conditions, (11) Maintenance & Repair.

The Criteria for Acceptance delineates the procedure for acceptance of donations for a specific park which requires a park plan. It also covers the requirements for the donation of plaques.

This policy does not apply to Parks and Recreational facilities. The PRAB board should discuss implementing additional policies and procedures that will accommodate memorial plaques in building.

**Recommendation:** Simplify the Donation Policy of Palmer Ordinance No. 17-008-S.

Introduced by: City Manager Wallace  
 Date: April 25, 2017  
 1<sup>st</sup> Public Hearing: May 9, 2017  
 2<sup>nd</sup> Public Hearing: May 23, 2017  
 3<sup>rd</sup> Public Hearing: July 11, 2017  
 Action: Adopted  
 Vote: Unanimous

Yes:	No:
Best	
Carrington	
Combs	
DeVries	
Fuller	
Hanson	
LaFrance	

CITY OF PALMER, ALASKA

**Ordinance No. 17-008-S**

**An Ordinance of the Palmer City Council Adopting a City of Palmer Parks, Recreation, and Outdoor Facilities Donation Policy**

WHEREAS, the City has public land that citizens enjoy throughout the year; and

WHEREAS, many citizens and visitors desire to assist and enhance these public lands through donating items; and

WHEREAS, the Parks, Recreation and Cultural Resources Advisory Board developed and recommends a standard operating procedure for accepting and maintaining donations for public use at recreational and outdoor facilities.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This is a non-code ordinance which adopts regulations for the Parks, Recreation and Outdoor Facilities Donation Policy.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. The City of Palmer Parks, Recreation and Outdoor Facilities Donation Policy is hereby adopted as follows:

**1. PURPOSE**

The purpose of this policy is to establish guidelines, standards, and procedures for the acceptance, installation, and care of donated park improvements, either as a result of a cash or physical property donation. These donations may include, but are not limited to, park benches, picnic tables, bicycle racks, trees, monuments, banners, interpretive signs, public art, and other types of park and trails accessories. This policy does not apply to buildings or land. The City desires to encourage donations while at the same time manage aesthetic impacts and mitigate on-going maintenance cost.

Donations will be incorporated into upcoming or ongoing park improvement projects. The development of public facilities is expected to be the result of careful planning and quality construction. In addition, public facilities are expected to be maintained to a standard acceptable to the community.

Guidelines established by this policy will apply to all donations made after the effective date of this policy. This policy is also designed to provide guidelines for individuals or groups should they desire to decorate, landscape or adorn a donation, such as a tree, bench, or picnic table on City owned or City maintained property.

Standards established by this policy will apply to donated equipment, installation techniques, donation plaques, decoration and long term care of all donations made after the adoption of this policy. Materials and design of such donations shall be reviewed by the Palmer Parks, Recreation and Cultural Resources Advisory Board (the Board). The Board shall forward their recommendation as to the acceptance of the proposed donation to City Council for final action.

## 2. STANDARDS FOR DONATIONS

- A. Acquisition or Purchase:** The City and the community have an interest in ensuring that park and trail elements donated and installed be of high quality related to style, appearance, durability and ease of maintenance. The Board will be responsible for review and approval of material and design of all park elements.
- B. Appearance and Aesthetics:** The City and the community have an interest in ensuring the best appearance and aesthetic quality of their public facilities. Park elements and/or their associated donation acknowledgments should reflect the character of the park or facility. Prior to installation, the Board must determine that all park elements will be installed in such a manner that will not substantially change the character of a facility or its intended use.
- C. Cost:** The City has an interest in ensuring that the donor covers the full-cost of the donation, installation, and maintenance for the expected life cycle of donated park elements. A separate fee schedule is maintained in which the City will detail costs for donations, installation, and maintenance. The City also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources available for maintenance of other City park facilities. Consequently, the City will assess, at the time of donation, a charge sufficient to cover anticipated ongoing maintenance of donated park elements during their expected life expectancy.
- D. Maintenance:** Donated park elements and/or their associated donation plaques, become City property. Accordingly, the City has the duty to maintain the donation only for the expected life cycle of the donation. (See Section 11 for more information on life cycle.) If current information is on file, the donor will be informed and given the opportunity to take further action at the expiration of the original life cycle.
- E. Repair:** The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated

park elements must be of high quality to ensure a long life, be resistant to the elements, wear and tear, and to acts of vandalism.

### 3. PROCEDURE FOR MAKING A DONATION

The City's Community Development office will manage all donations located on City park property, with the assistance of the Parks Maintenance Crew.

**A. Application:** The donor must contact the Community Development office to determine whether a donation may be accepted based upon criteria contained in this policy. If a donation can be accepted, the donor will complete an application form. Applications are available through the mail or in person at the Community Development office.

### 4. CRITERIA FOR ACCEPTANCE

**A. Park Plan:** To accept donation of a park element for a specific park facility, a park plan must exist showing the available locations for park elements. If no plan exists then a donation may be made to another facility. If a plan exists, but does not identify a particular park element proposed for donation, the City may accept the donation under certain conditions. Under this circumstance, the donation must 1) meet a true need of the facility, 2) not interfere with the intended current or future use or function of the facility and 3) not require the relocation of other equipment or infrastructure to accommodate the donation. In the opinion of the City, a facility may be determined to be fully developed and the opportunity for donations would not be available.

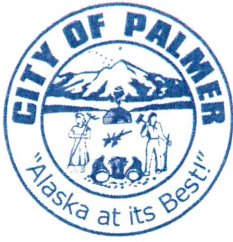
**B. Donation Plaques:** Donation plaques, as approved by the Board, are to be directly affixed to the donation and/or, are to be made of bronze and purchased through the City. Donation plaques will be a maximum 5" x 7" or 2" x 18" inches in size (depending on the donated item), utilize either "Palatino" or "Cheltenham Light" lettering and numbers, have a leatherette or travertine background texture, be of dark brown oxide stain and be manufactured by a City approved vendor to ensure highest quality, life and durability. In cases where bronze plaques are not feasible, the Board may approve alternative types.

In park bench applications, the donation plaque will be affixed to the front of the seat back of the bench. In picnic table applications, the donation a plaque will be affixed to the table top. In tree installation applications, the donation plaque will be installed on a post or on a stone next to the base of the tree.

**C. Notification:** It shall be the responsibility of the donor to provide the Community Development office with a current address for purposes of notification regarding their donation. For the purposes of notification, the City will send a certified letter to the donor, notifying the donor of changes related to the status of their donation (i.e. a need to remove, relocate, or comply with conditions set forth in this policy).

### 5. PARK BENCHES, PICNIC TABLES, & BICYCLE RACKS

Park benches, picnic tables, bicycle racks, and playground components may be placed in locations approved by the Board in accordance with an available site plan approved by City Council. Items donated must be of a product approved by the Board, and these items become City property at time of donation.



**CITY OF PALMER  
PARKS & RECREATION ADVISORY BOARD  
INFORMATION MEMORANDUM 21-002**

**SUBJECT:** Discuss P&RAB Meeting Times

**AGENDA OF:** November 4, 2021

**ACTION:** Review and determine if a new meeting time is desired

**Attachment(s):** 1) The City of Palmer Municipal Code 2.22.080 Meetings.

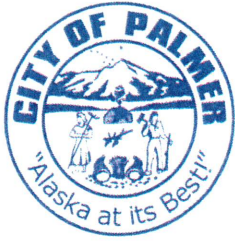
**Summary:** The Parks & Recreation Advisory Board has historically had its meetings at 7:00 PM as required by The City of Palmer Palmer Municipal Code (PMC) 2.22.080.

The code requires that meetings occur quarterly on the first Thursday of the month, beginning at 7:00 PM in city council chambers. However, there is an exception to this rule. The exception states 'unless otherwise designated by the board.' This exception authorizes the board to amend the meeting to a time preceding 7:00 PM.

**Recommendation:** Move future Parks & Recreation Advisory Board meetings to 6:00 PM.

## 2.22.080 Meetings.

- A. *Public Participation.* All meetings are open to the public and the public shall have the reasonable opportunity to be heard.
- B. *Regular Meetings.* Regular board meetings shall be held at least quarterly on the first Thursday of the month beginning at 7:00 p.m. in the city council chambers, unless otherwise designated by the board.
- C. *Special Meetings.* A special board meeting may be held at the call of the chair, any two members of the board, or the city manager. No business shall be transacted at any special meeting except that which is specifically stated in the meeting notice.
- D. *Teleconferencing.*
1. A board member who will be absent from a meeting may participate in and vote at the meeting by teleconference under the following circumstances:
    - a. Reasonable technical capabilities are available at the meeting location to allow the member to participate by teleconference, to include being able to hear and engage in discussion, and being audible to all persons participating in the meeting;
    - b. Prior to the meeting reasonable efforts are made to ensure that the member participating by teleconference is provided with the meeting agenda and other pertinent documents to be discussed and/or acted upon. Access to the agenda and documents from the city's website will be considered sufficient access; and
    - c. All votes taken at the meeting are by roll call.
  2. Board members may not use teleconferencing as a regular form of participating in meetings.
  3. Board members shall provide the chair and board's technical advisor with at least 24 hours' notice of their intent to participate in a meeting via teleconference and provide sufficient contact information for purposes of setting up the teleconference; unless another length of time for notice is agreed upon by the board's technical advisor.
  4. Board members are responsible for any charges incurred due to their participation in a meeting via teleconference.
  5. The chair may participate in meetings by teleconference but shall not act as presiding officer of the meeting.
- E. *Adjournment.* The board shall adjourn not later than 10:00 p.m. and may not reconvene any earlier than 9:00 a.m. the next day. However, by two-thirds consent of the board the meeting may be extended for up to one hour, at which time adjournment is mandatory.
- F. *Minutes.* Minutes shall be kept of the board's proceedings. The minutes shall record the vote of each member upon every question. Every decision or finding shall immediately be filed in the city clerk's office and shall be a public record open to inspection by any person. Minutes shall be kept in accordance with best practices to ensure permanent retention of the record of proceedings and maintained in accordance with applicable local and state laws.
- G. *Report to the Council.* The board shall report at least biannually to the city council on board objectives and performance. (Ord. 19-018 § 3, 2019; Ord. 15-005 § 3, 2015)



**CITY OF PALMER  
PARKS & RECREATION ADVISORY BOARD  
INFORMATION MEMORANDUM 21-003**

**SUBJECT:** Review City of Palmer Parks, Recreation and Outdoor Facilities Donation Policy

**AGENDA OF:** November 4, 2021

**ACTION:** Review and Discuss the Adopt-A-Park Program

**Attachment(s):** 1) Adopt-A-Park Information  
2) Adopt-A-Park Application

**Summary:** City of Palmer Parks, Recreation, and Outdoor Facilities Adopt-A-Park Program needs review and clarification to help attract volunteers.

1. Determine if Adopt-A-Park application can be simplified.
2. Improve Communication of Adopt-A-Park Program.
  - a. Add a description of Adopt-A-Park Program to the City's website.
  - b. Add applications for Adopt-A-Park Program to the City's website.

**Recommendation:** Provide information on the Adopt-A-Park program to the City's website.



# City of Palmer Adopt-A-Park Information

Adopt-A-Park is a collaboration between volunteers and the City of Palmer to enhance the quality of Palmer's parks and open spaces. Volunteers help create clean, safe spaces for residents and visitors.

## Why should I volunteer?

Volunteering is a great way to help your community and spend time outdoors. To show our appreciation, after more than one year of volunteering, the City of Palmer will post a sign in your adopted park / open space recognizing the work you or your organization is doing.

## Who can adopt a park / open space?

Volunteers are groups, organizations, or individuals of all ages who are interested in helping keep our parks vibrant and clean. We suggest adopting a park near where you live or work or that you visit often.

## Which parks & opens spaces are part of this program?

- A-Moosement Park (420 W Fern Ave)
- Babb Arboretum (S Gulkana St)
- Bill Hermon Tennis Courts (720 S Gulkana Street)
- Bugge Park (220 S Cobb St)
- Busby/Soule Ball Fields (between E Elmwood and E Dahlia Ave)
- Cope Industrial Way Ballfields (Cope Industrial Way)
- Downtown Bike Path (along Valley Way from E Blueberry Ave to E Evergreen Ave)
- Fairfield Park (340 E Dolphin Ave)
- Hagen Park (201 E Dolphin Ave)
- McKechnie Park (643 E Daron Dr)
- Meier Park (325 S Silver Tip Dr)
- Palmer Skate Park (231 E Arctic Ave) / bike path from Arctic Ave to Blueberry Ave
- Palmer to Moose Creek Rails to Trails Trailhead (corner of N Valley Way and E Eagle Ave)
- Sgt. Kurtis Arcala-Berberich Memorial Soccer Field (1317 S Kerry Weiland Way)
- Sherrod Park Ballfields (561 N Gulkana St)
- Sherrod Park Soccer Fields, Pavilion, and Playground (561 N Gulkana St)
- Wilson Park (1115 S Felicia St)
- Valley Way Open Space (from E Eagle Ave to E Arctic Ave)

**What are my responsibilities?** We ask that volunteers provide an annual Spring clean-up and assessment of the park (form will be provided by the city) AND visit their adopted park/open space once every 2-4 weeks, year-round, to pick up litter, look over the site, and call the City of Palmer regarding problems that need attention. *Additional information located at the bottom of the application form.*

**What are the City of Palmer's responsibilities?** The City will coordinate an annual City wide Spring clean-up day, at which trash, brush, and leaves from the Spring clean-up can be dropped off. It will also provide regular trash service (most sites), park maintenance (including mowing), equipment repair, and respond to reported issues. It will also provide a volunteer form for all volunteers to sign.

## How can I get involved?

Fill out an Adopt-A-Park Application (page 2 of this document) and email it to: [cgore@palmerak.org](mailto:cgore@palmerak.org)





# City of Palmer Adopt-A-Park Application

Name of Group/Organization: \_\_\_\_\_

Group/Organization Type: (circle one) Business Non-Profit School Family Church Other: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Park/Open Space you would prefer to adopt: \_\_\_\_\_

*After you submit this application, the City of Palmer will let you know if the park or open space is available.*

Why are you interested in adopting a park/open space? \_\_\_\_\_

Do you / does your group agree to the following responsibilities? (circle one) yes no

- Spring clean-up and annual assessment of the park (the city will provide an assessment form).
- Picking up litter and debris at least once every 2-4 weeks. This agreement is valid through the end of the calendar year when the application is accepted. It can be terminated by written letter, by either party, at any time.
- Calling the Palmer Police Department immediately at **907-745-4811** to report the following: hypodermic needles, drug paraphernalia, criminal activity, camping, and/or weapons.
- Calling the Palmer Public Works department at **907-745-3400** to report graffiti, damaged equipment, the need for trash pick-up, and maintenance/upkeep issues.

Do you / does your group agree to the following guidelines? (circle one) yes no

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Stay within designated park boundaries.</li> <li>• Do not trespass on private property.</li> <li>• Do not make repairs to equipment.</li> <li>• Do not confront individuals who may be using the park in an inappropriate manner. Instead report these issues to the City of Palmer.</li> </ul> | <ul style="list-style-type: none"> <li>• Do not pick up any of the following: hypodermic needles, medical waste, condoms, chemicals, dead animals, or other potentially hazardous materials. Instead immediately report these to the City of Palmer.</li> <li>• All volunteers will sign a volunteer form.</li> </ul> |
|--|---|

Primary Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Accepted

City of Palmer Signature: \_\_\_\_\_ Date: \_\_\_\_\_