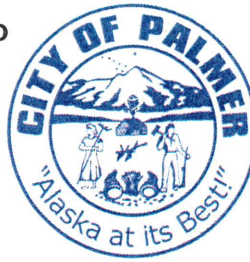




City of Palmer
Parks & Recreation Advisory Board
January 13, 2022





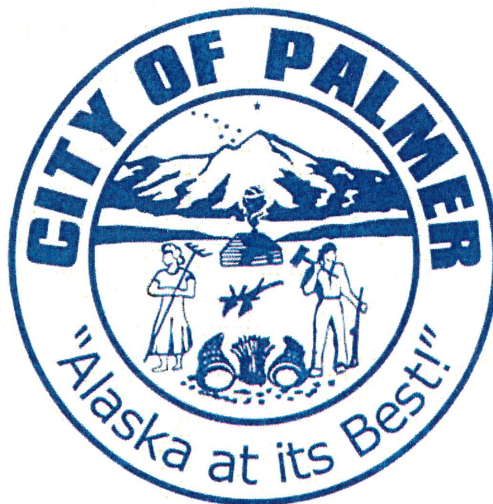
AGENDA

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
- E. Minutes of Previous Meetings
 - P. 3 1. Regular Meeting of November 4, 2021
- F. Reports
 - P. 5 1. 2022 Annual Work Plan
- G. Audience Participation
- H. Unfinished Business
 - P. 7 1. A Committee of the Whole:
 - A. Update to IM 22-004 Veterans and First Responders Walk (Note: action may be taken by the Board following the committee of the whole)
 - B. IM 22-001 City of Palmer Parks, Recreation, And Outdoor Facilities Donation Policy, Ordinance #21-008-S (Note: action may be taken by the Board following the committee of the whole)
 - C. Update to IM 22-003 Discuss Adopt-A-Park Program (Note: action may be taken by the Board following the committee of the whole)
- I. New Business
 - P. 31 1. Committee of the Whole:
 - A. IM 22-002 Palmer Parks Webpage Update (Note: action may be taken by the Board following the committee of the whole)
 - B. IM 22-005 Palmer Tennis Courts (Note: action may be taken by the Board following the committee of the whole)
 - C. IM 22-006 Railroad Row (Note: action may be taken by the Board following the committee of the whole)
- J. Board Member Comments
- K. Adjournment



Minutes

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Reports



**Parks & Recreation Advisory Board
2022 Annual Work Plan - Nov '21 Meeting**

2021 Activity/Project		Date	Budget	Support	Project Team	Council Action	Status
Veteran 1st Responder Memorial/Walk		11/4/2021		Yes			Discussion
Parks, recreation, and outdoor facility donation policy		11/4/2021				Review Update	Discussion/Review
Adopt-A-Park Program		11/4/2021		Yes		Review Support	Discussion/Ideas

Ongoing Responsibilities

The Parks & Recreation Advisory Board was created to develop, support, and advise the city council on all matters pertaining to city parks, recreation, and cultural programs and projects, to provide input and recommendations on issues relating to placement of memorials and plaques on city property and on the annual budget for city parks, recreation and cultural programs and projects.

City Work Plan Ideas and Debriefing for past, current year, or future years:

Tennis Courts	1/13/2022	25K	Yes		Historical Update	Discussion
Railroad Corridor	1/13/2022					Discussion
Parks Webpage	1/13/2022		Yes			Discussion/Ideas



Unfinished Business

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**CITY OF PALMER
PARKS & RECREATION ADVISORY BOARD
INFORMATION MEMORANDUM 22-004**

SUBJECT: Veterans & First Responder Memorial Update

AGENDA OF: January 13, 2022

ACTION: Review and Discuss Palmer Veterans & First Responder Memorial

ATTACHMENTS:

Summary: The Advisory Board discussed the Veterans and First Responders Memorial project last meeting. Some of the discussion points included:

- 1) Pioneer home support;
- 2) financial costs & financing;
- 3) potential designs. Status update from Ryan.

Recommendation:

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**CITY OF PALMER
PARKS & RECREATION ADVISORY BOARD
INFORMATION MEMORANDUM 22-001**

SUBJECT: Review Updated Palmer Parks, Recreation and Outdoor Facilities Donation Policy

AGENDA OF: January 13, 2022

ACTION: Review and Determine if Updated Parks, Recreation and Outdoor Facilities Donation Policy Regarding Monuments & Memorial Plaques is Satisfactory

Attachment(s): 1) Ordinance No. 17-008-S
2) Updated Monuments & Memorial Plaques

Summary: The City of Palmer Ordinance No. 17-008-S was updated to include Memorial Plaques.

Ordinance No. 17-008-S was vague on donations of memorial plaques to parks & park facilities. It was updated to include three requirements:

- 1) a two-year grace period,
- 2) a significant social contribution to the park or park facility, &
- 3) commemorates the history and/or dedication of a park or park facility.

Does the board have ideas, suggestions, or improvements that should be made to the Memorial Plaques requirement? Should the plaque have specific uniform characteristics?

Recommendation: Determine if Palmer Donation Policy Ordinance No. 17-008-S needs further adjustments.

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Introduced by: City Manager Wallace
 Date: April 25, 2017
 1st Public Hearing: May 9, 2017
 2nd Public Hearing: May 23, 2017
 3rd Public Hearing: July 11, 2017
 Action: Adopted
 Vote: Unanimous

Yes: _____ No: _____

Best
 Carrington
 Combs
 DeVries
 Fuller
 Hanson
 LaFrance

CITY OF PALMER, ALASKA

Ordinance No. 17-008-S

An Ordinance of the Palmer City Council Adopting a City of Palmer Parks, Recreation, and Outdoor Facilities Donation Policy

WHEREAS, the City has public land that citizens enjoy throughout the year; and

WHEREAS, many citizens and visitors desire to assist and enhance these public lands through donating items; and

WHEREAS, the Parks, Recreation and Cultural Resources Advisory Board developed and recommends a standard operating procedure for accepting and maintaining donations for public use at recreational and outdoor facilities.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This is a non-code ordinance which adopts regulations for the Parks, Recreation and Outdoor Facilities Donation Policy.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. The City of Palmer Parks, Recreation and Outdoor Facilities Donation Policy is hereby adopted as follows:

1. PURPOSE

The purpose of this policy is to establish guidelines, standards, and procedures for the acceptance, installation, and care of donated park improvements, either as a result of a cash or physical property donation. These donations may include, but are not limited to, park benches, picnic tables, bicycle racks, trees, monuments, banners, interpretive signs, public art, and other types of park and trails accessories. This policy does not apply to buildings or land. The City desires to encourage donations while at the same time manage aesthetic impacts and mitigate on-going maintenance cost.

Donations will be incorporated into upcoming or ongoing park improvement projects. The development of public facilities is expected to be the result of careful planning and quality construction. In addition, public facilities are expected to be maintained to a standard acceptable to the community.

Guidelines established by this policy will apply to all donations made after the effective date of this policy. This policy is also designed to provide guidelines for individuals or groups should they desire to decorate, landscape or adorn a donation, such as a tree, bench, or picnic table on City owned or City maintained property.

Standards established by this policy will apply to donated equipment, installation techniques, donation plaques, decoration and long term care of all donations made after the adoption of this policy. Materials and design of such donations shall be reviewed by the Palmer Parks, Recreation and Cultural Resources Advisory Board (the Board). The Board shall forward their recommendation as to the acceptance of the proposed donation to City Council for final action.

2. STANDARDS FOR DONATIONS

- A. Acquisition or Purchase:** The City and the community have an interest in ensuring that park and trail elements donated and installed be of high quality related to style, appearance, durability and ease of maintenance. The Board will be responsible for review and approval of material and design of all park elements.
- B. Appearance and Aesthetics:** The City and the community have an interest in ensuring the best appearance and aesthetic quality of their public facilities. Park elements and/or their associated donation acknowledgments should reflect the character of the park or facility. Prior to installation, the Board must determine that all park elements will be installed in such a manner that will not substantially change the character of a facility or its intended use.
- C. Cost:** The City has an interest in ensuring that the donor covers the full-cost of the donation, installation, and maintenance for the expected life cycle of donated park elements. A separate fee schedule is maintained in which the City will detail costs for donations, installation, and maintenance. The City also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources available for maintenance of other City park facilities. Consequently, the City will assess, at the time of donation, a charge sufficient to cover anticipated ongoing maintenance of donated park elements during their expected life expectancy.
- D. Maintenance:** Donated park elements and/or their associated donation plaques, become City property. Accordingly, the City has the duty to maintain the donation only for the expected life cycle of the donation. (See Section 11 for more information on life cycle.) If current information is on file, the donor will be informed and given the opportunity to take further action at the expiration of the original life cycle.
- E. Repair:** The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated

park elements must be of high quality to ensure a long life, be resistant to the elements, wear and tear, and to acts of vandalism.

3. PROCEDURE FOR MAKING A DONATION

The City's Community Development office will manage all donations located on City park property, with the assistance of the Parks Maintenance Crew.

A. Application: The donor must contact the Community Development office to determine whether a donation may be accepted based upon criteria contained in this policy. If a donation can be accepted, the donor will complete an application form. Applications are available through the mail or in person at the Community Development office.

4. CRITERIA FOR ACCEPTANCE

A. Park Plan: To accept donation of a park element for a specific park facility, a park plan must exist showing the available locations for park elements. If no plan exists then a donation may be made to another facility. If a plan exists, but does not identify a particular park element proposed for donation, the City may accept the donation under certain conditions. Under this circumstance, the donation must 1) meet a true need of the facility, 2) not interfere with the intended current or future use or function of the facility and 3) not require the relocation of other equipment or infrastructure to accommodate the donation. In the opinion of the City, a facility may be determined to be fully developed and the opportunity for donations would not be available.

B. Donation Plaques: Donation plaques, as approved by the Board, are to be directly affixed to the donation and/or, are to be made of bronze and purchased through the City. Donation plaques will be a maximum 5" x 7" or 2" x 18" inches in size (depending on the donated item), utilize either "Palatino" or "Cheltenham Light" lettering and numbers, have a leatherette or travertine background texture, be of dark brown oxide stain and be manufactured by a City approved vendor to ensure highest quality, life and durability. In cases where bronze plaques are not feasible, the Board may approve alternative types.

In park bench applications, the donation plaque will be affixed to the front of the seat back of the bench. In picnic table applications, the donation a plaque will be affixed to the table top. In tree installation applications, the donation plaque will be installed on a post or on a stone next to the base of the tree.

C. Notification: It shall be the responsibility of the donor to provide the Community Development office with a current address for purposes of notification regarding their donation. For the purposes of notification, the City will send a certified letter to the donor, notifying the donor of changes related to the status of their donation (i.e. a need to remove, relocate, or comply with conditions set forth in this policy).

5. PARK BENCHES, PICNIC TABLES, & BICYCLE RACKS

Park benches, picnic tables, bicycle racks, and playground components may be placed in locations approved by the Board in accordance with an available site plan approved by City Council. Items donated must be of a product approved by the Board, and these items become City property at time of donation.

6. TREES

Landscaping and plant selection for park facilities is critical due to the wind conditions, soils, and winter weather in Palmer. Accordingly, location, size and specie of tree or trees proposed for donation shall be limited to those reviewed and recommended by the Board. The Board shall forward their recommendation as to the acceptance of the proposed tree(s) to City Council for final action.

Trees will only be accepted for areas with suitable soils for the species and areas that have access to public water supply in place.

A. Minimum Tree Size:

Coniferous trees shall have a minimum height of six feet (6'); and
Deciduous trees shall have a minimum caliper (diameter or thickness) of two inches (2").

B. Prohibited Plant Species:

<i>Acer platanoides</i>	Norway Maple
<i>Aegopodium podagraria</i>	Bishop's Weed
<i>Berberis sp.</i>	Barberry
<i>Caragana arborescens</i>	Siberian Pea Shrub
<i>Eleagnus sp</i>	Russian Olive
<i>Euonymus alatus</i>	Burning Bush
<i>Fallopia japonica</i>	Japanese Knotweed
<i>Ligistrum sp</i>	Privet
<i>Lonicera japonica</i>	Japanese Honeysuckle
<i>Polygonum sp</i>	Knotweed
<i>Populus alba</i>	White Poplar
<i>Prunus padus</i>	European Bird Cherry
<i>Rosa multiflora</i>	Multiflora Rose
<i>Sorbaria sorbifolia</i>	False Spirea
<i>Sorbus aucuparia</i>	European Mountain Ash
<i>Viburnum opulus</i>	European Cranberry Bush

7. MONUMENTS

Upright monuments or monuments resembling those typically found in cemeteries may not be installed at any City park facility. Exceptions to this policy are monuments installed by the City commemorating the history and/or dedication of a park facility.

8. INTERPRETIVE & OTHER DONATED PARK SIGNS

Interpretive and other donated park signs as recommended by the Board. The Board shall forward their recommendation as to the acceptance of the proposed sign to City Council for final action. Signs shall be consistent with any adopted City way finding standards may be installed at sites that are appropriate for describing the history, geology, environment, and flora and fauna of a particular area. Interpretive signs shall be of a size that is in keeping with the character of the site. Interpretive signs shall be of a design that meets requirements for access to the disabled. Interpretive signs shall be designed in such a manner that is consistent with other interpretive signs on the site. Interpretive signs shall be constructed of materials that are of high quality, vandal resistant, and able to withstand harsh environmental conditions.

9. OTHER DONATIONS

There may be donations possible, other than those expressly listed or contained within this policy. The Board may, at their discretion, review any donation proposal and forward a recommendation. The City may accept those donations subject to approval by the City Council.

10. CONDITIONS

- A. Installation:** Installation of donated park equipment will be scheduled at a time and date as determined by parks maintenance crew so as not to unnecessarily interfere with routine park maintenance activities.

Placement of the equipment may not pose a safety risk to users of the public space or impede mowing, drainage or public access.

- B. Removal and/or Relocation:** This section applies to both existing and new donations. The City reserves the right to remove and/or relocate donated park equipment and their associated donation acknowledgments/plaques, when they interfere with site safety, maintenance or construction activities. In accordance with previously stated procedures in this policy, the City will send a registered letter to each identifiable donor notifying the donor of any action related to the disposition or relocation of the donation. In certain situations, such as safety or emergency situations, the notification may be made after the action taken. In the event a donation must be permanently removed; the City will, in best effort, seek an alternative location consistent with this policy.

11. MAINTENANCE AND REPAIR

The long-term care and maintenance of donated park elements is important to both the donor and the City.

- A. Life Cycle Care Fund:** The establishment of the Life Cycle Care Fund ensures that the City will care for the donation for the estimated life of the donation, or until such time the City determines the donation must be removed and/or relocated for unforeseen circumstances. The establishment of a Life Cycle Care Fund applies to all donated park elements installed after the adoption of this policy.

The fund is established with the intent of providing a regular revenue source dedicated and sufficient to reasonably maintain future donations for the duration of their expected life cycle. The cost of a donation will include the cost of purchase and installation, and the funds estimated to be sufficient, based upon the expected life cycle, for maintenance of the donated item. The expected life cycle, routine maintenance and element costs are identified in a separate schedule. This schedule is maintained administratively and may be modified from time to time to ensure that sufficient resources are available to maintain donations.

Accordingly, the City will determine the level of maintenance required for the donated property based upon available budget funding and the type of care needed to reasonably maintain the donation.

At the end of the life-cycle term, the donor may choose to extend the life-cycle term by paying for the current value of a new donation if deemed necessary by the Board and its

associated maintenance cost. The City reserves the right to seek a new donor for the donation at the end of the established life cycle should the original donor choose not to renew the donation, or if the City has not been able to contact the original donor.

Section 4. Effective Date. Ordinance No. 17-008-S shall take effect upon adoption by the City of Palmer City Council.

Adopted this 11th day of July, 2017.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

An Ordinance of the Palmer City Council Enacting

WHEREAS, the City has public land that citizens enjoy throughout the year; and WHEREAS, many citizens and visitors desire to assist and enhance these public lands through donating items; and

WHEREAS, the Parks, Recreation and Cultural Resources Advisory Board developed and recommends a standard operating procedure for accepting and maintaining donations for public use at recreational and outdoor facilities.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. The City of Palmer Parks, Recreation and Outdoor Facilities Donation Policy is hereby adopted to read as follows:

1. PURPOSE

The purpose of this policy is to establish guidelines, standards, and procedures for the acceptance, installation, and care of donated park improvements, either as a result of a cash or physical property donation. These donations may include, but are not limited to, park benches, picnic tables, bicycle racks, trees, monuments, banners, interpretive signs, public art, and other types of park and trails accessories. This policy does not apply to buildings or land. The city desires to encourage donations while at the same time manage aesthetic impacts and mitigate on-going maintenance cost. Guidelines established by this policy will apply to all donations made after the effective date of this policy.

Donations will be incorporated into upcoming or ongoing park improvement projects. The development of public facilities is expected to be the result of careful planning and quality construction. In addition, public facilities are expected to be maintained to a standard acceptable to the community.

~~Guidelines established by this policy will apply to all donations made after the effective date of this policy. This policy is also designed to provide guidelines for individuals or groups should they desire to decorate, landscape or adorn a donation, such as a tree, bench, or picnic table on City owned or City maintained property.~~

Standards established by this policy will apply to donated equipment, installation techniques, donation plaques, decoration and long term care of all donations made after the adoption of this policy. Materials and design of such donations shall be reviewed by the Palmer Parks, Recreation and Cultural Resources Advisory Board (the Board);

A. Donations approved by the Board as COP Palmer standards item may be accepted by the Parks and Facility Manager.

B. The Board shall forward their recommendation as to the acceptance of the proposed donation to City Council for final action on any non-standard park and facility donation.

2. STANDARDS FOR DONATIONS

A. Acquisition or Purpose: The City and the community have an interest in ensuring that park and trail elements donated and installed be of high quality related to style, appearance, durability and ease of maintenance. The Board will be responsible for review and approval of material and design of all park elements. The Board may approve periodically COP standard items for park, trail and facilities.

B. Appearance and Aesthetics: The City and the community have an interest in ensuring the best appearance and aesthetic quality of their public facilities. Park elements and/or their associated donation acknowledgments should reflect the character of the park or facility. Prior to installation, the Board must determine that all park elements will be installed in such a manner that will not substantially change the character of a facility or its intended use.

C. Cost: The City has an interest in ensuring that the donor covers the full-cost of the donation, installation, and maintenance for the expected life cycle of donated park elements. A separate fee schedule is maintained in which the City will detail costs for donations, installation, and maintenance. The City also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources available for maintenance of other City park facilities. ~~Consequently, the City will assess, at the time of donation, a charge sufficient to cover anticipated ongoing maintenance of donated park elements during their expected life expectancy.~~

D. Maintenance: Donated park elements and/or their associated donation plaques, become City property. Accordingly, the City has the duty to maintain the donation only for the expected life cycle of the donation. (See Section 11 for more information on life cycle.) If current information is on file, the donor will be informed and given the opportunity to take further action at the expiration of the original life cycle.

E. Repair: The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated park elements must be of high quality to ensure a long life, be resistant to the elements, wear and tear, and to acts of vandalism.

3. PROCEDURE FOR MAKING A DONATION

The City's Community Development office will manage all donations located on City park property, with the assistance of the Parks Maintenance Crew.

A. Application: ~~The donor must contact~~ The Applications are sent to the Community Development office to determine whether a donation may be accepted based upon criteria contained in this policy. ~~If a donation can be accepted, the donor will complete an application form.~~ Applications are available through the mail or in person at the Community Development office.

4. CRITERIA FOR ACCEPTANCE

A. Park Plan: To accept donation of a park element for a specific park facility, a park plan must exist showing the available locations for park elements. If no plan exists or a plan exists but does not identify a particular park element proposed for donation then a donation may be made ~~to another facility~~ accepted if the donation 1) meets a true need of the facility, 2) not interfere with the intended current or future use or function of the facility and 3) not require the relocation of other equipment or infrastructure to accommodate the donation. In the opinion of the City, a facility may be determined to be fully developed and the opportunity for donations would not be available.

B. Donation Plaques: Donation plaques, as approved by the Board, are to be directly affixed to the donation and/or, are to be made of bronze and purchased through the City. Donation plaques will be a maximum 5" x 7" or 2" x 18" inches in size (depending on the donated item), utilize either "Palatine" or "Cheltenham Light" lettering and numbers, have a leatherette or travertine background texture, be of dark brown oxide stain and be manufactured by a City approved vendor to ensure highest quality, life and durability. In cases where bronze plaques are not feasible, the Board may approve alternative types.

In park bench applications, the donation plaque will be affixed to the front of the seat back of the bench. In picnic table applications, the donation a plaque will be affixed to the table top. In tree installation applications, the donation plaque will be installed on a post or on a stone next to the base of the tree.

C. Notification: It shall be the responsibility of the donor to provide the Community Development office with a current address for purposes of notification regarding their donation. ~~For the purposes of notification, the City will send a certified letter to the donor, notifying the donor of changes related to the status of their donation (i.e. a need to remove, relocate, or comply with conditions set forth in this policy).~~

5. PARK BENCHES, PICNIC TABLES, & BICYCLE RACKS

Park benches, picnic tables, bicycle racks, and playground components may be placed in locations approved by the Board in accordance with an available site plan approved by City Council. Items donated must be of a product approved by the Board, and these items become City property at time of donation.

6. TREES

Landscaping and plant selection for park facilities is critical due to the wind conditions, soils, and winter weather in Palmer. Accordingly, location, size and specie of tree or trees proposed for donation shall be limited to those reviewed and recommended by the Board. The Board shall forward their recommendation as to the acceptance of the proposed tree(s) to City Council for final action.

Trees will only be accepted for areas with suitable soils for the species and areas that have access to public water supply in place.

A. Minimum Tree Size:

Coniferous trees shall have a minimum height of six feet (6'); and
Deciduous trees shall have a minimum caliper (diameter or thickness) of two inches (2").

B. Prohibited Plant Species:

Acer platanoides	Norway Maple
Aegopodium podagraria	Bishop's Weed

Berberis sp.	Barberry
Caragana arborescens	Siberian Pea Shrub
Eleagnus sp	Russian Olive
Euonymus alatus	Burning Bush
Fallopia japonica	Japanese Knotweed
Ligistrum sp	Privet
Lonicera japonica	Japanese Honeysuckle
Polygonum sp	Knotweed
Populus alba	White Poplar
Prunus padus	European Bird Cherry
Rosa multiflora	Multiflora Rose
Sorbaria sorbifolia	False Spirea
Sorbus aucuparia	European Mountain Ash
Viburnum opulus	European Cranberry Bush

7. MONUMENTS & MEMORIAL PLAQUES

Upright monuments or monuments resembling those typically found in cemeteries may not be installed at any City park facility, unless they ~~are exceptions to this policy~~ are monuments installed by the City that commemorate the history and/or dedication of a park facility.

Memorial Plaques may not be installed at any City park or facility unless: 1) there has been a two years since the individuals passing, 2) they have made a significant social contribution to the park or facility, and 3) they commemorate the history and/or dedication of a park facility.

Written submissions for potential monuments or memorial plaques should include how the individual meets the requirements outlined above and be submitted to the Community Development Office. If the submission meets the requirements it will be included at the next parks and recreation meeting.

8. INTERPRETIVE & OTHER DONATED PARK SIGNS

Interpretive and other donated park signs as recommended by the Board. The Board shall forward their recommendation as to the acceptance of the proposed sign to City Council for final action. Signs shall be consistent with any adopted City way finding standards may be installed at sites that are appropriate for describing the history, geology, environment, and flora and fauna of a particular area. Interpretive signs shall be of a size that is in keeping with the character of the site. Interpretive signs shall be of a design that meets requirements for access to the disabled. Interpretive signs shall be designed in such a manner that is consistent with other interpretive signs on the site. Interpretive signs shall be constructed of materials that are of high quality, vandal resistant, and able to withstand harsh environmental conditions.

9. OTHER DONATIONS

There may be donations possible, other than those expressly listed or contained within this policy. The Board may, at their discretion, review any donation proposal and forward a recommendation. The City may accept those donations subject to approval by the City Council.

10. CONDITIONS

A. Installation: Installation of donated park equipment will be scheduled at a time and date as determined by parks maintenance crew so as not to unnecessarily interfere with routine park maintenance activities.

Placement of the equipment may not pose a safety risk to users of the public space or impede mowing, drainage or public access.

B. Removal and/or Relocation: This section applies to both existing and new donations. The City reserves the right to remove and/or relocate donated park equipment and their associated donation acknowledgments/plaques, when they interfere with site safety, maintenance or construction activities. In accordance with previously stated procedures in this policy, the City will send a registered letter to each identifiable donor notifying the donor of any action related to the disposition or relocation of the donation. In certain situations, such as safety or emergency situations, the notification may be made after the action taken.

In the event a donation must be permanently removed; the City will, in best effort, seek an alternative location consistent with this policy.

11. MAINTENANCE AND REPAIR

The long-term care and maintenance of donated park elements is important to both the donor and the City.

A. Life Cycle Care Fund: The establishment of the Life Cycle Care Fund ensures that the City will care for the donation for the estimated life of the donation, or until such time the City determines the donation must be removed and/or relocated for unforeseen circumstances. The establishment of a Life Cycle Care Fund applies to all donated park elements installed after the adoption of this policy.

The fund is established with the intent of providing a regular revenue source dedicated and sufficient to reasonably maintain future donations for the duration of their expected life cycle. The cost of a donation will include the cost of purchase and installation, and the funds estimated to be sufficient, based upon the expected life cycle, for maintenance of the donated item. The expected life cycle, routine maintenance and element costs are identified in a separate schedule. This schedule is maintained administratively and may be modified from time to time to ensure that sufficient resources are available to maintain donations.

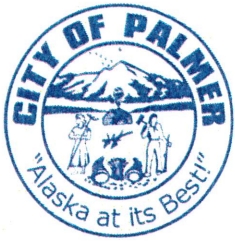
Accordingly, the City will determine the level of maintenance required for the donated property based upon available budget funding and the type of care needed to reasonably maintain the donation.

At the end of the life-cycle term, the donor may choose to extend the life-cycle term by paying for the current value of a new donation if deemed necessary by the Board and its associated maintenance cost. The City reserves the right to seek a new donor for the donation at the end of the established life cycle should the original donor choose not to renew the donation, or if the City has not been able to contact the original donor.

Section 4. Effective Date. Ordinance No. 21-0XX shall take effect upon adoption by the city of Palmer City Council.

Passed and approved this ____ day of ____, 2021.

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**CITY OF PALMER
PARKS & RECREATION ADVISORY BOARD
INFORMATION MEMORANDUM 22-003**

SUBJECT: Review City of Palmer Adopt-A-Park Program Online Presentation and Form

AGENDA OF: January 13, 2022

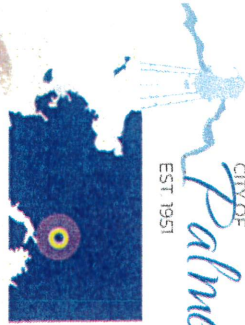
ACTION: Review and Discuss the Adopt-A-Park Webpage

Attachment(s): 1) Adopt-A-Palmer Park
2) Adopt-A-Park Application

Summary: City of Palmer Parks, Recreation, and Outdoor Facilities Adopt-A-Park Program was updated so an individual can volunteer. Discussion should center on simplifying the form and adding a volunteer manual that outlines duties, responsibility and authority and should an individual webpage be created for the Adopt-A-Park Program. Lastly, should the page include which parks that are available for the Adopt-A-Park program and list the already adopted parks?

Recommendation: Improve information presented on Adopt-A-Park City website.

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COMMUNITY DEVELOPMENT

- city Parks

Skateboard Park

Adopt-A-Park

Forms & Applications

city Maps

+ Building

+ Code Compliance & Land Use

+ Economic Development

+ Annexation - Community and Economic Analysis

+ Facilities

Government

Community

Departments

Doing Business



How can we help you?



Adopt-A-Park

Supporting Documents

[Adopt-A-Park Information \(168 KB\)](#)



Contact Information

645 E. Cope Industrial Way
Palmer, AK 99645-6748
Phone: 907-745-3709 ext. 1
Fax: 907-745-5443

[View Full Contact Details](#)



City of Palmer Adopt-A-Park Information

Adopt-A-Park is a collaboration between volunteers and the City of Palmer to enhance the quality of Palmer's parks and open spaces. Volunteers help create clean, safe spaces for residents and visitors.

Why should I volunteer?

Volunteering is a great way to help your community and spend time outdoors. To show our appreciation, after more than one year of volunteering, the City of Palmer will post a sign in your adopted park / open space recognizing the work you or your organization is doing.

Who can adopt a park / open space?

Volunteers are groups, organizations, or individuals of all ages who are interested in helping keep our parks vibrant and clean. We suggest adopting a park near where you live or work or that you visit often.

Which parks & opens spaces are part of this program?

- A-Moosement Park (420 W Fern Ave)
- Babb Arboretum (S Gulkana St)
- Bill Hermon Tennis Courts (720 S Gulkana Street)
- Bugge Park (220 S Cobb St)
- Busby/Soule Ball Fields (between E Elmwood and E Dahlia Ave)
- Cope Industrial Way Ballfields (Cope Industrial Way)
- Downtown Bike Path (along Valley Way) from E Blueberry Ave to E Evergreen Ave
- Fairfield Park (340 E Dolphin Ave)
- Hagen Park (201 E Dolphin Ave)
- McKechnie Park (643 E Daron Dr)
- Meier Park (325 S Silver Tip Dr)
- Palmer Skate Park (231 E Arctic Ave) / bike path from Arctic Ave to Blueberry Ave
- Palmer to Moose Creek Rails to Trails Trailhead (corner of N Valley Way and E Eagle Ave)
- Sgt. Kurtis Arcala-Berberich Memorial Soccer Field (1317 S Kerry Weiland Way)
- Sherrod Park Ballfields (561 N Gulkana St)
- Sherrod Park Soccer Fields, Pavilion, and Playground (561 N Gulkana St)
- Wilson Park (1115 S Felicia St)
- Valley Way Open Space (from E Eagle Ave to E Arctic Ave)

What are my responsibilities? We ask that volunteers provide an annual Spring clean-up and assessment of the park (form will be provided by the city) AND visit their adopted park/open space once every 2-4 weeks, year-round, to pick up litter, look over the site, and call the City of Palmer regarding problems that need attention. *Additional information located at the bottom of the application form.*

What are the City of Palmer's responsibilities? The City will coordinate an annual City wide Spring clean-up day, at which trash, brush, and leaves from the Spring clean-up can be dropped off. It will also provide regular trash service (most sites), park maintenance (including mowing), equipment repair, and respond to reported issues. It will also provide a volunteer form for all volunteers to sign.

How can I get involved?

Fill out an Adopt-A-Park Application (page 2 of this document) and email it to: cgore@palmerak.org



City of Palmer Adopt-A-Park Application

Name of Person/Group/Organization: _____

Person/Group/Organization Type: (circle one) Individual / Business / Non-Profit / School / Family/
Church / Other: _____

Primary Contact Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Alternate Contact Name: _____ Phone Number: _____

Park/Open Space you would prefer to adopt: _____

After you submit this application, the City of Palmer will let you know if the park or open space is available.

Why are you interested in adopting a park/open space? _____

Do you / does your group agree to the following responsibilities? (circle one) yes no

- Spring clean-up and annual assessment of the park (the city will provide an assessment form).
- Picking up litter and debris at least once every 2-4 weeks. This agreement is valid through the end of the calendar year when the application is accepted. It can be terminated by written letter, by either party, at any time.
- Calling the Palmer Police Department immediately at **907-745-4811** to report the following: hypodermic needles, drug paraphernalia, criminal activity, camping, and/or weapons.
- Calling the Palmer Public Works department at **907-745-3400** to report graffiti, damaged equipment, the need for trash pick-up, and maintenance/upkeep issues.

Do you / does your group agree to the following guidelines? (circle one) yes no

- | | |
|--|---|
| <ul style="list-style-type: none"> • Stay within designated park boundaries. • Do not trespass on private property. • Do not make repairs to equipment. • Do not confront individuals who may be using the park in an inappropriate manner. Instead report these issues to the City of Palmer. | <ul style="list-style-type: none"> • Do not pick up any of the following: hypodermic needles, medical waste, condoms, chemicals, dead animals, or other potentially hazardous materials. Instead immediately report these to the City of Palmer. • All volunteers will sign a volunteer form. |
|--|---|

Primary Contact Signature: _____ Date: _____

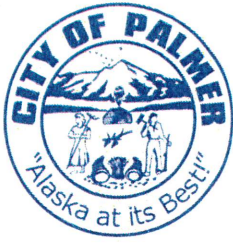
City of Palmer Signature: _____ Date: _____

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New Business

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**CITY OF PALMER
PARKS & RECREATION ADVISORY BOARD
INFORMATION MEMORANDUM 22-002**

SUBJECT: Review of City of Palmer Parks Webpage

AGENDA OF: January 13, 2022

ACTION: Review and Discuss the Palmer City Parks on City Website

Attachment(s): 1) List of City Parks
2) City Park Descriptions

Summary: Review the Palmer city parks website to determine if improvements can be made. Discussion to include if City Parks should have individual descriptions, assemble photos of each park to add to Parks webpage.

Recommendation: Provide updated information on each city park and photos to the City's website.

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COMMUNITY DEVELOPMENT

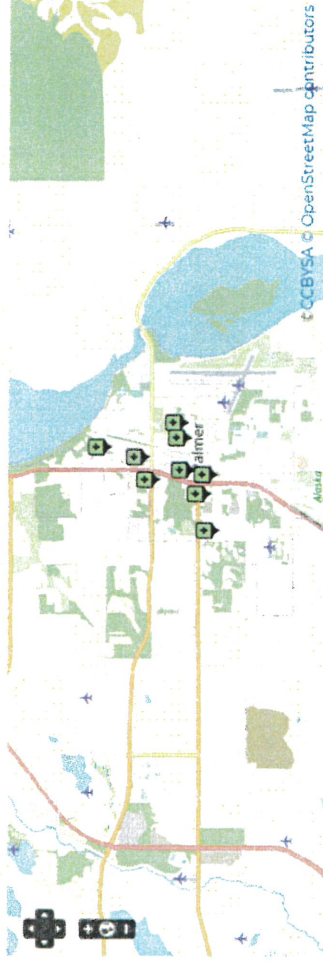
- City Parks

- Skateboard Park
- Adopt-A-Park
- Forms & Applications
- City Maps
- + Building
- + Code Compliance & Land Use
- + Economic Development
- Annexation - Community and Economic Analysis
- + Facilities



How can we help you?

City Parks



Title	Address
A-Moosement Park	A-Moosement Park 420 W. Fern Avenue Palmer, AK 99645 See map: Google Maps
Babb Arboretum	Babb Arboretum 536 E Cooper Loop (Corner of E. Fireweed Avenue and S. Gulkana Street) Palmer, AK 99645 See map: Google Maps
Bill Hermann Tennis Courts	Bill Hermann Tennis Courts 720 S. Gulkana Street Palmer, AK 99645 See map: Google Maps

Contact Information

645 E. Cope Industrial Way
Palmer, AK 99645-6748
Phoner: 907-745-3709 ext. 1
Fax: 907-745-5443

[View Full Contact Details](#)

Bill Hermann Tennis Courts
720 S. Gulkana Street
Palmer, AK 99645
See map: [Google Maps](#)

Bugge Park
220 S. Cobb Street
Palmer, AK 99645
See map: [Google Maps](#)

Busby/Soule Ball Fields
532 E. Dahlia Avenue
Palmer, AK 99645
See map: [Google Maps](#)

Fairfield Park
340 E. Dolphin Avenue
Palmer, AK 99645
See map: [Google Maps](#)

Hagen Park
201 E. Dolphin Avenue
Palmer, AK 99645
See map: [Google Maps](#)

McKechnie Park
643 E. Daron Drive
Palmer, AK 99645
See map: [Google Maps](#)

Meier Park
325 S. Silver Tip Drive
Palmer, AK 99645
See map: [Google Maps](#)

Palmer Skate Park
231 E. Arctic Ave.
Palmer, AK 99645
See map: [Google Maps](#)

Wilson Park
1115 S. Felicia Street
Palmer, AK 99645
See map: [Google Maps](#)

Bill Hermann Tennis Courts

Bugge Park

Busby/Soule Ball Fields

Fairfield Park

Hagen Park

McKechnie Park

Meier Park

Palmer Skate Park

Wilson Park





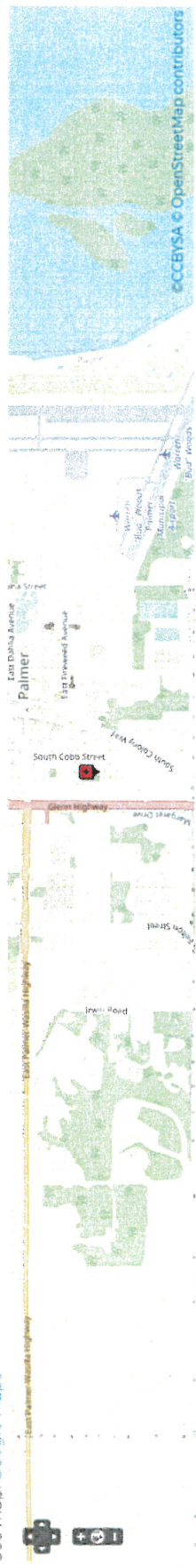
How can we help you?

A-Moosement Park

420 W. Fern Avenue
3.53 Acres, Playground, Pavilion with picnic area.

Directions

A-Moosement Park
420 W. Fern Avenue
Palmer, AK 99645
See map [Google Maps](#)





How can we help you?



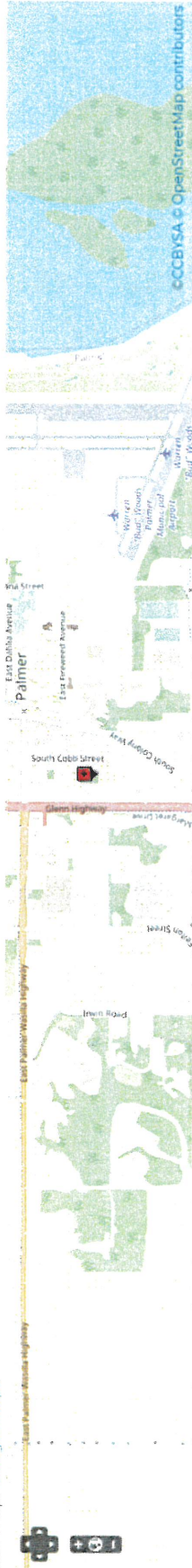
Babb Arboretum

Corner of E. Fireweed Avenue and S. Gulkana Street

.30 Acres. Wooded open space with 109 shrubs including lilac, rose and honeysuckle and 47 trees including white spruce, blue spruce, maple, mountain ash, paper birch and larch.

Directions

Babb Arboretum
536 E Cooper Loop (Corner of E. Fireweed Avenue and S. Gulkana Street)
Palmer, AK 99645
See map: [Google Maps](#)





How can we help you?

Bill Hermann Tennis Courts

720 S. Culkana Street

Features three tennis courts.

Directions

Bill Hermann Tennis Courts
720 S. Culkana Street
Palmer, AK 99645

See map: [Google Maps](#)





Bugge Park

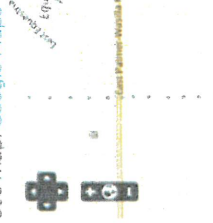
220 S. Cobb Street

.26 Acres, Playground, Picnic table and benches.

Directions

Bugge Park
220 S. Cobb Street
Palmer, AK 99645

See map. [Google Maps](#)



How can we help you?



©CCBYSA © OpenStreetMap contributors



How can we help you? [Search icon]

Busby/Soule Ball Fields

532 E. Dahlia Avenue

3,325 Acres, 1 Softball field, 2 Baseball fields.

Directions

Busby/Soule Ball Fields
532 E. Dahlia Avenue
Palmer, AK 99645

See map: [Google Maps](#)





Fairfield Park

340 E. Dolphin Avenue

30 Acres. Undeveloped at this time.

Directions

Fairfield Park
340 E. Dolphin Avenue
Palmer, AK 99645
See map: [Google Maps](#)

How can we help you?





Hagen Park

201 E. Dolphin Avenue

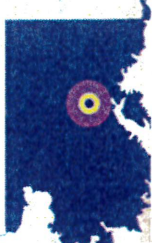
.37 Acres, Playground, Picnic Table.

Directions

Hagen Park
201 E. Dolphin Avenue
Palmer, AK 99645
See map: [Google Maps](#)



How can we help you?



McKechnie Park

643 E. Daron Drive

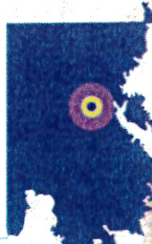
20 Acres, Playground, Picnic Table

Directions

McKechnie Park
643 E. Daron Drive
Palmer, AK 99645
See map: [Google Maps](#)

How can we help you?





How can we help you?

Meier Park

325 S. Silver Tip Drive

.32 Acres, Playground, Picnic Table.

Directions

Meier Park
325 S. Silver Tip Drive
Palmer, AK 99645
See map: [Google Maps](#)





How can we help you?

COMMUNITY DEVELOPMENT

- City Parks
- Skateboard Park
- Adopt-A-Park
- Forms & Applications
- City Maps
- + Building
- + Code Compliance & Land Use
- + Economic Development
- Annexation - Community and Economic Analysis
- + Facilities

Palmer Skate Park

.29 Acres. Skateboard Surfaces, Picnic Table.

Thank you to the Palmer Skateboard Association and all the volunteers who helped make the Palmer Skateboard Park a reality!

Skate Park Donors

Supporting Documents

- [Skateboard Park Rules \(44 KB\)](#)
- [Mayor Combs' Letter Regarding the Skateboard Park \(91 KB\)](#)

Directions

Palmer Skate Park
231 E. Arctic Ave.
Palmer, AK 99645
See map: [Google Maps](#)



Contact Information

645 E. Cope Industrial Way
Palmer, AK 99645-6748
Phone: 907-745-3709 ext. 1
Fax: 907-745-5443

[View Full Contact Details](#)



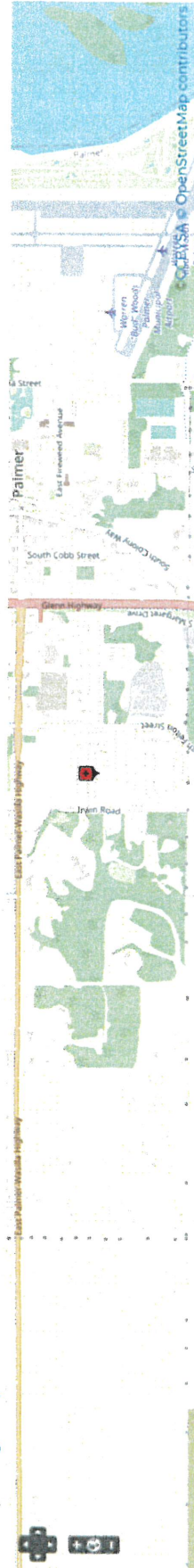
How can we help you?

Wilson Park

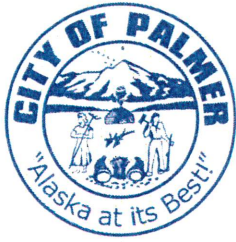
1115 S. Felicia Street
68 Acres, Bicycle Pump Track

Directions

Wilson Park
1115 S. Felicia Street
Palmer, AK 99645
See map. Google Maps



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**CITY OF PALMER
PARKS & RECREATION ADVISORY BOARD
INFORMATION MEMORANDUM 22-005**

SUBJECT: Review City of Palmer Tennis Court Status

AGENDA OF: January 13, 2022

ACTION: Review and Discuss the status of the Tennis Court

Attachment(s): 1) Past Discussions

Summary: The City of Palmer approved a 2021 budget of \$25,000 to upgrade the tennis courts.

1. Review past tennis court discussions and plans.
2. Determine if UWMS Grant funds are still available for Tennis Court.
3. How was the cost to upgrade the tennis court determined, and what did it include?
4. Reach out to Palmer Rotary and Wasilla Sunrise Club.

Recommendation: Determine status and plan to renovate tennis courts.

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Board Member **Marilyn Bennett** was duly elected to serve as Chair for the ensuing term. There were no objections.

Board Member **Shannon Connelly** was duly elected to serve as Vice Chair for the ensuing term. There were no objections.

Board member Connelly agreed to Chair the balance of this meeting.

G. MINUTES OF PREVIOUS MEETING:

Main Motion: For approval of the Minutes of the November 5, 2020 Regular Meeting as amended, to reflect there were *no* objections to Board Member Allen serving as in-person Chair of the meeting (p. 1) and correcting Board Member Kelley's comment that she "enjoyed being *on* this board." (p.3)

Moved by:	Albert-Konecky
Seconded by:	Bennett
Vote:	5 Yes / 0 No – Parreira, Mosher, Albert-Konecky, Connelly, Bennett; <i>Absent:</i> Richard, Ehmann
Action:	Motion Carried by roll call vote.

H. AUDIENCE PARTICIPATION: None.

I. REPORTS:

Director Nall:

- Provided an update to the 2020 Annual Work Plan regarding the Cedar Hills subdivision playground;
 - Reported the City is currently in discussion with a developer who is looking to develop a new subdivision north of Cedar Hills to be named Cedar Park subdivision.
 - Following discussion, Director Nall will work on drafting a resolution for the next meeting to recommend to the City Council that this may be an opportunity to work with the developer of this new subdivision to resolve the issue of a long-wanted neighborhood playground/park in the Cedar Hills area.
1. UWMS grant funds for Tennis Courts - Director Nall:
 - Updated status of grant funds from United Way Mat-Su reporting the funds (\$8,000-\$10,000) are being offered towards resurfacing of the tennis courts (hoping the City could pay the rest); when it was determined the cost would be \$100,000+ to redo the tennis courts, he didn't see it was something that he could recommend being presented to the Council at this time.

J. UNFINISHED BUSINESS:

1. UWMS Art Trail Update – Board Member Bennett:
 - Explained the scope of the project, noting UWMS Arts Advisory Board has received a \$5,000 grant and is soliciting submissions from local artists (\$1,000 each artist) whose work reflects the Valley's rich culture and history for placement of four or five statues/sculptures at historical locations around Palmer. (See packet for solicitation, details, and requirements.);
 - Reported that so far no artists have come forward to do it and the solicitation has been out since last November.
 - Director Nall instructed as to the process of how projects of this nature get approved by the City

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**CITY OF PALMER
PARKS AND RECREATION ADVISORY BOARD
INFORMATION MEMORANDUM 22-006**

- SUBJECT:** Railroad Tracks Utilization
- AGENDA OF:** January 13, 2022
- ACTION:** Discuss the Area-Wide Plan for the Railroad Corridor
- Attachments:**
- 1) 2002 Palmer Urban Revitalization Project
 - 2) 2002 Palmer Revitalization Project Development Plan
 - 3) 2020 Palmer Conceptual Plan
 - 4) 2021 Brownfield Area-Wide Plan for Downtown Palmer

The city of Palmer completed a Brownfield Area-Wide Plan for Downtown Palmer, the Parks and Recreation Advisory Board should begin discussion about opportunities for further park development within the railroad corridor in downtown Palmer.

Included in the packet is BED Resolution No. 21-001 that was passed and submitted to the City Council for consideration of improvements that would promote economic development and park improvements in the city. Also provided are past studies that support railroad right of way improvements that improve the quality of life in Palmer. Excerpts from the Area Wide Plan and the Palmer Urban Revitalization are included to show efforts that have been made to increase the utility of the corridor. Both studies can be found at <https://www.palmerak.org/community-development/page/economic-development>. Support for railroad improvements can also be found in the Palmer Comprehensive Plan and the University of Washington plan.

The city has applied to the Alaska Railroad to renew the Permit for Grow Palmer and Shane Woods Trail. If there any supplemental requests, now would be the time to approach the railroad.

The Parks and Recreational Advisory Board has not actively participated in the railroad discussion, a joint meeting with the Board of Economic Development should be considered if the Parks and Recreation Advisory Board wishes to pursue improvements in the railroad corridor.

The question for the Parks and Recreation Advisory Board should the city pursue a strategy plan that will encourage development within the railroad right of way that benefits residents and visitors today?

The strategic plan will help guide discussion and should include:

- Railroad corridor concept for elements/improvements
- Comprehensive approach to parking and circulation
- Preservation of historically important items, concepts,

- or architectural features
- Pre-approved specialty features the community members or groups can purchase or install
 - Discussion and involvement of Planning and Zoning, Parks and Recreational Advisory Board
 - Alaska Railroad concurrence

Recommendation: Direct staff on the direction the Parks and Recreation Advisory Board would like to pursue.

Palmer Revitalization Project

Development Plan

1.0 Introduction

This report provides a Development Plan with specific, implementable community design and development recommendations for the enhancement of Palmer's historic railroad corridor. The Development Plan identifies the vision and values to be achieved in Palmer over the next five years or more. The plan is based on a thorough public involvement process led by a Citizen's Advisory Group (CAG) and includes an action-oriented implementation strategy, which recommends both public and private sector initiatives. The plan must be viewed as a flexible document that can evolve over time in response to changing conditions and funding opportunities.

In times of rapid growth in the Palmer area, the vision for a Palmer "Rail-with-Trail" corridor set forth in this report is timely, realistic, and achievable. Palmer is ideally suited for the development portrayed in this plan that creates strong physical and visual linkages to the historic Palmer Railroad Depot at its heart, to core area businesses, surrounding neighborhoods, and community facilities including the Palmer Library and the Alaska State Fair. The rail-trail open space corridor is the backbone of the plan and provides an opportunity for the City to establish a policy of community-focused public access through the heart of Palmer.

The public improvements recommended in this plan will contribute significantly to the enhancements of downtown Palmer as a place to live and do business by helping to establish a fresh image and market identity for the area. These improvements will serve as a powerful catalyst to encourage private investment in downtown Palmer.

1.1 Background

The Palmer Rail-with-Trail project has been an important concept to the residents for more than a decade. The Palmer Comprehensive Plan identified the corridor for public use and development as did as the Matanuska-Susitna Borough Trails Plan and the Parks, Recreation and Open Space Plan. The Parks, Arts, Recreation, Culture and Sports (PARCS) group commissioned two studies (1997 & 1998) in cooperation with Andrews University Division of Architecture that identified development opportunities along the railroad corridor. The Chamber of Commerce, the City Council, local businesses and residents overwhelmingly support the project.

In April of 2002, the City of Palmer began the formal planning process by selecting the consulting team of Lounsbury and Associates (Lounsbury) with Land Design North (LDN) as lead planners for the project. As part of this process a Citizens Advisory Group was formed by the City of Palmer to guide the consulting team through the planning process. The CAG is composed of representatives from the City of Palmer, the Chamber of Commerce, and various Palmer residents and business owners.

1.2 Study Process

Over the past six months, the CAG and the consultant team of Lounsbury and LDN have conducted an intensive effort to prepare a Development Plan for the Palmer Rail with Trail Corridor. Throughout the planning process, particular emphasis has been placed on the need to build a consensus-based plan—a plan that can win the support of a broad range of community interests.

The CAG met at key intervals in the planning process to set objectives, discuss alternatives and share ideas. The consultant team conducted interviews with city officials, business people, property owners, the Alaska Railroad and others interested in the future of Palmer. Additional input from area businesses and residents was obtained through a series of open houses and workshops to identify opportunities, constraints and key development issues related to the project.

A thorough physical assessment of the study area was conducted, along with a review of previous plans and existing information. A complete Scoping Summary Report was developed in July, 2002, which summarized the public process and site assessment for the area. The scoping assessment process served as the basis for a series of route alternatives that were presented to the CAG for selection of a final preferred route and provide for the development alternatives outlined in this report.

The Palmer Urban Revitalization Project is intended to contribute to the quality of life in Palmer by improving recreation and economic opportunities along the Alaska Railroad right-of-way from the Alaska State Fairgrounds to the Matanuska River. The development plan is intended to identify key projects and funding needs for the Citizen's Advisory Group and Palmer City Council for the next five years. Included as part of the plan are design guidelines, plan drawings and a detailed phasing plan that begin to illustrate each of the proposed actions outlined below as well as an implementation strategy with sufficient detail for carrying out the work.

Based on public input and agreement, the Development Plan presented in Section 3.0 provides a framework for decisions to be made over the next five years. The plan focuses on the railroad right-of-way corridor through Palmer and seeks to enhance mountain views, and connections to businesses, local government, parks, schools and surrounding neighborhoods. The plan illustrates proposed public improvements (trails, sidewalks, streetscape, lighting, and public gathering areas and amenities) as well as private investment opportunities. The Strategic Action Plan presented in Section 5.0 outlines key initial projects that have been identified as part of the first phase of development.

2.0 Assessment and Concept Development

2.1 The Study Area

The Palmer Rail with Trail Corridor is contained within the boundaries of the Alaska Railroad ROW, which runs north through Palmer. The 2.5 mile corridor starts at the Alaska State Fairgrounds near Springer Loop Road and terminates to the north at the Matanuska River overlook. The railroad ROW is 200' wide with significant roadway encroachments permitted along much of its length.

This project will develop approximately 60 acres of currently under-utilized Alaska Railroad land from the Fairgrounds to the Matanuska River. The primary element of the project is a pedestrian "rail-with-trail", or pedestrian/bike path adjacent to existing railroad tracks. The trail and other improvements will enhance the ribbon of open space through Palmer while at the same time preserving the opportunity for future railroad service, which may include day tour passenger service as well as the potential for freight services to northern communities.

2.2 Regional Context

The City of Palmer lies at the center of the historic Matanuska-Susitna Borough farming district. Formerly, the rail corridor through Palmer provided a link to coal deposits at Sutton to the north and transported the pioneers who made up the Matanuska Farming Experiment in the 1930's. The Alaska State Fairgrounds form the southern terminus of the corridor and the Matanuska River forms the northern boundary. The heart of the project is the historic Palmer railroad depot and the surrounding downtown core area shops.

Residential areas surround the study area to the north and through much of the core area. The southern portion is primarily industrial in character. The Palmer vicinity, as well as the surrounding "Core Area" of the Borough to Wasilla, is a rapidly-growing residential community with much of the employment centers located in Anchorage. The primary access to Palmer is via the Glenn Highway linking Palmer to Anchorage, 45 miles to the south and to the north access to the Trans-Alaskan Highway to Canada. The Palmer-Wasilla Highway links Palmer to Wasilla to the west as well as interior Alaska communities to the north.

2.3 Existing Development Patterns and Zones

The Palmer Rail-with-Trail vicinity contains a variety of existing uses: commercial, retail, industrial, institutional and residential. It also has significant open areas of undeveloped land.

The historic railroad depot is the centerpiece of the study area located at the heart of the downtown core business district. To the west is Alaska Way, an established commercial-retail corridor with a mixture of older buildings, primarily two-story and single-story with

no particular architectural style. Gaps between buildings exist along the avenue. The eastern side through the downtown core is open along the railroad corridor with panoramic views to the mountains. The businesses and shops on Alaska Way provide a mixture of long-established uses and a variety of services. To the east lie the public library, community park, police station, visitor center, Borough offices, senior center and senior housing as well as the vacant, historic Mat-Maid properties.

The southern end of the study area is occupied by the Alaska State Fairgrounds and bounded by industrial lands to the east and the Glenn Highway to the west. Where Colony Way intersects the Glenn Highway, the character of the western edge becomes commercial in nature and is backed by residential development. Senior housing and community services are located along the eastern boundary of the project. To the north of the downtown core, Alaska Way and Valley Way border the project and the character is predominantly a mix of residential and commercial to Arctic Avenue, and then residential from Arctic Avenue to the northern terminus at the Matanuska River.

Development zones have been identified along the corridor based on observation of the surrounding land uses and the potential for the area to support specific types of activities related to the use of the trail corridor such as active recreation and commercial opportunities. These include the five following zones (See Development Zone Map 1):

- **Industrial Zone – Inner Springer Loop Road to Industrial Way.** The primary design characteristics along this section should focus on the safe movement of pedestrians between the rail and road corridor and at major road crossings. Secondary concerns include improving the storm drainage systems and maintaining a vegetative buffer along the eastern boundary to screen the industrial areas from the trail. Landscape treatment for this zone should primarily consist of grasses and low shrubs that do not obstruct the critical sight lines. Entry signage and wayfinding signs should be located at the beginning of the project.
- **Gateway Zone – Glenn Highway Intersection with Colony Way to Bailey Street.** The primary characteristics of this zone are a mix of strip commercial shopping along the western boundary with a continuation of the industrial zone to the east that is screened by existing trees. The primary design characteristic along this section should be to welcome visitors to Palmer and provide a “gateway” into the community. Trail safety should insure compatibility with active rail corridor and include barrier fencing and screening.
- **Core Area Zone – Bailey Street to Dahlia Avenue.** The primary design characteristic along this section should focus on pedestrian movement and connections between shops, offices, governmental services, senior housing and visitor facilities. As the heart of the project, particular attention will need to be spent on the depot and surrounding area. The separation of the active trail users (bikers, skateboarders, in-line skaters, etc.) from the walkers, strollers and shoppers could be accomplished by developing two separate trails. Safety concerns should focus on development of safe pedestrian crossings between the east and west side of the tracks.

The active railroad track may need to be separated with barrier fencing similar to urban transit rail depots if rail activity increases.

- **Transition Zone – Dahlia Avenue to East Arctic Avenue.** The primary design characteristic along this section should provide a focus on active recreational facilities and special events. This section is bounded to a great extent by commercial and governmental activities and has the largest open space along the corridor. Outdoor concerts, open fields for special events such as Colony Days, skateboard parks, exercise par-course, basketball and tennis are some of the opportunities that could be located safely within this area. There are a few residential areas to the west and east that will need to have privacy screening, low fencing and other considerations to reduce trail incursions onto their property.
- **Residential Zone – East Arctic Avenue to the Matanuska River.** The primary design characteristic along this section should focus on family recreational enjoyment along the length of the trail. The development of destination amenities along this section should be minimal with the focus on the trail overlook and terminus at the Matanuska River. The privacy of residential areas should be protected with landscape plantings, fencing, a road crossing at Caribou Avenue, and by limiting the development of areas to gather for active play. Small seating areas and low scale lighting should be the focus along this section. Safety concerns will focus on the major road crossing at Arctic Avenue and with secondary crossings at Eagle and Caribou Avenues.

2.4 Objectives

Based on public input and an analysis of existing conditions, the CAG formulated broad community objectives to guide the planning process. These are summarized below:

- Maximize the railroad corridor as a resource for public enjoyment and as a unifying element with strong linkages to encourage pedestrian circulation.
- The heart of the project is the historic Alaska Railroad Depot and should be the “crown jewel” of Palmer.
- Preserve and enhance the railroad operations within Palmer.
- Use historic themes of the Colony period and Alaska Railroad as design elements to promote a distinct image for Palmer.
- The trail should be designed first and foremost for the residents of Palmer.
- Involve the community in the process to increase a sense of ownership and community pride.
- Provide facilities that are safe, inviting and easily maintained.

- Design multi-use spaces where possible to encourage a mix of activities and events.
- Provide amenities that include a variety of experiences and opportunities for all.
- Enhance the economic opportunities and promote downtown businesses by creating a positive climate for existing businesses and encourage new employment-generating uses.
- Provide convenient access and parking within the trail corridor.
- Respect the surrounding residential neighborhood character. Accommodate a complementary mixture of uses where appropriate.

2.5 Alternative Trail Route Options

From the issues and opportunities explored in the CAG work sessions and the public open houses, a series of alternative route options were prepared and discussed. These alternatives displayed varying locations for the trail in relationship to the Alaska Railroad right-of-way and main track centerline and will vary depending on which development zone they are located within (see Map 8 in the July 2002 project Scoping Report for more detail). The alternative routing options that have been developed for the corridor include the following:

1. West route orientation maintaining the trail along the west side of the railroad main line where possible,
2. East route orientation maintaining the trail along the east side of the railroad main line where possible.
3. Meandering trail between both sides of the centerline of the railroad main line where possible.

2.6 Preferred Trail Route Option

Based on a work session with city staff, the CAG and meetings with representatives of the Alaska Railroad, a preferred trail route was identified. This was accomplished by combining features of several of the alternatives so that the trail corridor switches back and forth from the east to the west side through specific zones. This preferred routing concept provided the basis for the development plan but will require additional modifications to secure final approval from the Alaska Railroad. The preferred trail routing as identified by the City of Palmer and the CAG includes the following locations through each zone:

- **Industrial Zone (Springer Loop to Industrial Way)** – The CAG agrees that the east side of the track will provide the safest trail location. The trail will be set in the outer 30 feet of the right-of-way at a minimum of 50 feet from the track centerline and will meander slightly between 50 and 70 feet to preserve a natural tree barrier along the

2. Commercial Drive trail crossing with trail stop signs located at both junctions. Special consideration needs to be given to the elevation change as the trail approaches the road crossing which is elevated to provide ample sight line for trail users.
3. A gateway entry sign located at the railroad spur track approach to the airport that provides location map and entry feature to the trail.

3.2 Gateway Zone – Glenn Highway Intersection with Colony Way to Bailey

This segment starts at Colony Way's south end at the Y intersection to the Glenn Highway and provides for the development of a focal landscape gateway to welcome visitors to Palmer. It also continues the trail north to downtown. The trail segment will run along the east side of the railroad track centerline until it reaches the extension line of Industrial Way. There it will cross the tracks with an at grade crossing and continue along the west side along Colony Way joining the existing path to Evergreen Street. An alternative trail option would maintain the trail along the east side of the rail centerline from Industrial Way to Evergreen Street to avoid the crossing.

Key elements include a 10-foot wide trail section, an at-grade crossing of the Alaska Railroad with safety features including barrier fencing, grading and drainage. Site improvements include pedestrian scale lighting to match downtown along Colony Way, gateway features such as signage, flags, banners, a new focal point landscape entrance feature, new landscape and an automatic irrigation system. Specific elements include

1. Gateway Entry Feature and Sign should be located on the east side of the Glenn Highway at the approach to Colony Way. A low wall with a "Welcome to Palmer" sign with accent lighting and landscape provides a sense of arrival to the community.
2. Screening of MEA Power Station should be located between the access road from the Glenn Highway and provide a visual screen to the existing MEA electrical station. Care should be taken to preserve visual sight lines for vehicle traffic through the area. This may not be required as MEA has indicated a desire to relocate the power station to the east side of the track.
3. Colony Way Gateway Streetscape Improvements should be developed along both sides of the street extending to the downtown core area. Features should include decorative street lights with banners to match those in the downtown area. Street trees should be located at 30-40 foot intervals along the street to help frame views into town.

3.3 Core Area Development – Bailey Street to Cottonwood Avenue

The heart of Palmer, as identified by the community and CAG members, is the historic Alaska Railroad Depot with its adjacent downtown businesses that serve the local community. Key design considerations in this zone include linking the depot to the downtown shops and surrounding residential, senior housing and public facilities with

safe and attractive pedestrian walkways. Development is framed around saving all the existing transportation routes and limiting impacts to the surrounding parking, roads and access points. A number of development opportunities exist for both public and private development within this zone.

Because of the high level of pedestrian traffic and the potential for conflicts, two trails are recommended for this area. A pedestrian-only promenade should be developed along the west side of the track centerline utilizing the existing sidewalk along S. Colony Way that provides seating, wide sidewalks, decorative lighting and amenities. A secondary bike/active pathway should be developed to allow a mix of trail traffic along the east side of the railroad centerline. Together these two trails will provide access to facilities on both sides of the track and link the community together.

Specific elements of the plan include:

Alaska Depot Improvements -The Alaska Railroad Depot is listed on the National Registry of Historic Places and as such is accorded special design considerations and limitations. The depot interior has recently undergone major renovations, and the Alaska Railroad has permitted existing uses within the proposed development boundaries. Design features will replicate and restore the original intent and functions of the depot and surrounding area. The connecting plaza should be improved with new connections to the historic rail engine display and to downtown shops. A formal paved platform area should replace the asphalt drive on the west side of the depot and a new parking lot should be added to the north end of the depot with access to South Valley Way. Removable bollards could be used to limit auto access to emergencies and special events. The existing parking lot occupies an important location between downtown and the depot, and in addition to parking, it could potentially be used for staging community events. Additional parking could be located directly to the north along the west side of the ROW and behind the businesses along South Colony Way.

South Colony Way & Alaska Way Promenade Improvement -The primary business street in Palmer is the historic South Colony Way with shops, businesses and food and beverage services along the western side and a pedestrian sidewalk (asphalt from Evergreen south) with landscape along the eastern edge of the street up to the tracks. The western curb line is approximately the right-of-way edge for the Alaska Railroad, but the project boundaries should encompass the sidewalks fronting the local shops to create a unified design theme. A unified streetscape is integral to community life because it provides safe and comfortable pedestrian connections, street lighting, banners, street trees, specialty accent lighting, quiet setting areas and an opportunity to walk, stroll, shop, meet friends or just watch people. South Colony Way provides an opportunity to restore the small town atmosphere and make the area a hub for local residents.

Loading Dock Relocation and East Side Improvements - The loading dock on the east side of the depot should be removed and relocated to a location closer to the users of this facility. A preferred location is at the MEA yard just south of Fireweed Avenue with a second possible location on city land near the airport spur line. Removal of the dock will

open up the east side of the track and allow for better connections to be made to the library, visitor center, borough offices, city park, senior center and the Pioneer Home as well as to the surrounding residential areas. The parking lot and picnic shelters can be enhanced with improved connections, paving and landscape screening and a new parking lot can be developed to the north side of the depot. The removal of the spur track along the eastern side of the Depot will permit an active trail link for bypass of the downtown area by bikers and other active trail users.

Potential Spur Removal - The spur track to the historic Matanuska Maid plant has not been used for a number of years. The city recently met with the current owners of the plant to discuss possible future use of the spur and to explore this option, but found that the owners have compelling reasons to leave the spur, although they are willing to continue talks with the city.

Pedestrian Crosswalks and Bulb-Outs should be developed to improve safety at South Valley Way and Alaska Street crossings at Evergreen, Fireweed, and Cottonwood Avenues. The crossings should utilize specialty pavement to clearly indicate to vehicles the pedestrian zone. Bulb-outs should be used at Evergreen to improve pedestrian safety.

Trail Head Kiosk and Interpretive Signage should be developed in connection with the central plaza area that provides orientation to the entire trail segments and general information on the history of the area and opportunities to take side trips to local businesses and points of interest.

Outdoor Theatre & Band Shell - The opportunity exists to develop an outdoor performance and seating area north of the depot in the approximate vicinity of the existing loading dock. The existing timber wall and grass slopes can be designed to accommodate seating using timber or concrete steps and a raised platform with band shell should be oriented to block the north winds. Overflow seating on top can be developed on a large grass lawn area that can also serve as a special event staging area.

Community Gardens could potentially be located in either plan adjacent to the Pioneer Home to the east of the track center line. This area provides a clear view from downtown and the entry roads into Palmer providing a sense of arrival and connection to the past farming in the valley. By locating it close to the Pioneer Home and other senior services elderly residents can conveniently visit the area on foot and continue to garden or provide oversight to novice gardeners. In addition to community garden plots the area could also house a small green house and garden shop and serve as the Farmer's Market headquarters. Additional elements include:

- A small parking lot can be located adjacent to the garden entry for 8-10 vehicles.
- Mix of beds with some raised for ADA accessibility
- Raised timber edging
- Decorative fencing
- Seating on benches and on seating walls that could also act as walls for raised beds

different, there is a good deal of overlap. Based on common priorities, a phase one plan and construction budget was developed.

Exhibit 1

Zone Rank	CAG Project Ranking	Public Project Ranking
1	Gateway Zone 1. Screening MEA Power Station 2. Gateway Entry Feature 3. Colony Way Streetscape Improvements 4. Trail Construction 5. East side trail	Core Area Downtown Zone 1. Promenade on west side 2. East side trail 3. Ice Skating 4. Depot Improvements 5. Parking Lot expansion north of the depot
2	Core Area Downtown Zone - Depot Improvements - Railroad Platform - Ice Skating - Trail-head Kiosk and Signage - Pave Colony Way extension - East side trail - Promenade on west side	Gateway 1. Screening MEA Power Station 2. East side trail 3. Gateway Entry Feature 4. Rest Area and Interpretive Kiosk
3	Industrial Zone 1. Trail Construction 2. Trail landscape and Signage 3. Security Fencing and lighting 4. Springer Loop Crossing	Transitional Zone 1. Trail Construction 2. Active play area (basketball/skateboard) 3. Upgrade South Valley Way 4. Picnic shelters 5. Outdoor theater / bandshell
4	Transitional Zone 1. Trail Construction 2. Picnic Shelters 3. Active play area (basketball/skateboard) 4. Rest Area, Kiosk and Signage 5. Upgrade South Valley Way	Residential Zone - River Overlook - Trail - Public restrooms - Eagle Street Trail Head and Parking
5	Residential Zone - River Overlook - Trail - Public restrooms - Interpretive signage	Industrial Zone - Trail landscape and Signage - Trail Construction - Springer Loop Crossing

Beyond phase one, the City of Palmer can use the community priorities presented above and select projects for development as funding becomes available. As the Development Plan is implemented project by project, the City should also keep the overarching goals of the effort in mind, and especially those identified as most important by the public at the final open house:

- Develop the rail corridor into a unifying element of the community
- Involve the youth in developing the project
- Enhance Economic opportunities and promote downtown business

5.2 Strategic Action Plan Phase One Projects 2003-2004:

The heart of Palmer, as identified by the community and CAG members, is the historic Alaska Railroad Depot and the adjacent downtown businesses that serve the local community. The development of the first segments of the trail north from the depot to the Matanuska River are also included in phase one development. We believe that this mix of projects should be the first focus of redevelopment in Palmer. They have wide community support as well as the support of the Alaska Railroad, which is working with the City to develop a Trail Permit. Most importantly, improvements to this area will have the greatest impact on economics and community character providing an immediate benefit to the city.

The matrix in Exhibit 2 on the attached pages provides a detailed listing of the priorities for all early action priority projects in the Strategic Action Plan. The matrix lists phase one projects, actions required, estimated costs and schedules. The Strategic Action Plan Map in Exhibit 3 following this page shows general project locations by their number. Following is a description of each of the projects recommended for development as part of Phase One construction for the 2003 and 2004 season.

Gateway Entry Feature and Sign should be located on the east side of the Glenn Highway at the approach to Colony Way. A low wall with a "Welcome to Palmer" sign with accent lighting and landscape to provide a sense of arrival to the community.

South Alaska Way Promenade - The primary business street in Palmer is the historic South Alaska Way with shops, businesses and food and beverage services along the western side and a pedestrian sidewalk with landscape along the eastern edge of the street up to the tracks. A unified streetscape is integral to community life because it provides safe and comfortable pedestrian connections, street lighting, banners, street trees, specialty accent lighting, quiet setting areas, bulb outs at Evergreen, pedestrian cross walks will provide an opportunity to walk, stroll, shop, meet friends or just watch people. South Alaska Way provides an opportunity to restore the small town atmosphere and make the area a hub for local residents.

Alaska Depot Improvements -The Alaska Railroad Depot is listed on the National Registry of Historic Places and as such is accorded special design considerations and limitations. The depot interior has recently undergone major renovations, and the Alaska Railroad has permitted existing uses within the proposed development boundaries. Design features will replicate and restore the original intent and functions of the depot and surrounding area. The existing plaza should be improved with new connections to the historic rail engine display and to downtown shops.

Railroad Depot Platform and Pedestrian Crossing - A formal paved platform area should replace the asphalt drive on the west side of the depot with pedestrian track crossing at the entrance to the depot. Removable bollards can be used to limit auto access to emergencies and special events.

Trail Head Kiosk and Interpretive Signage should be developed in connection with the central plaza area that provides orientation to the entire trail segments and general information on the history of the area and opportunities to take side trips to local businesses and points of interest.

Parking Lot Expansion – North of the depot a new parking lot should be developed for up to 40 vehicles with pavement and emergency access to the depot.

Trail from Depot north to Arctic Avenue - A 10-foot paved path should meander through the area with access to surrounding neighborhoods. The trail should utilize the existing railroad bed where possible and lower the grade at Blueberry.

Colony Way Gateway Streetscape Improvements should be developed along both sides of the street extending to the downtown core area. Features should include decorative street lights with banners to match those in the downtown area. Street trees should be located at 30-40 foot intervals along the street to help frame views into town.

Trail from Arctic Avenue to the Matanuska River - The primary design characteristic along this section should focus on enhancing family recreational enjoyment along the length of the trail. Improvements include a 10 foot meandering trail, grading and drainage improvements, pedestrian crossings at Caribou and Eagle Avenues, low level lighting features, amenities such as benches, information signage, new landscape and an irrigation system.

Matanuska River Overlook - An overlook can be located at the terminus of the trail and serve as a trailhead north towards Sutton. The area should provide for ADA access to an elevated platform with benches, interpretive signage and telescopes for viewing. Trail head map and general information should also be located in this vicinity.

Eagle Avenue Crossing and Trail Head Parking should be developed at the northern terminus of the trail project. Parking can be provided for 4-6 vehicles.

5.3 Conclusions

The Palmer Revitalization Plan is ambitious and its implementation will require the full energy of the CAG, Palmer Chamber of Commerce, local businesses, local government and the entire community. Yet the vision is also incremental; there are a number of small, moderate-cost projects that will bring immediate benefit while paving the way for the more long-term investments. These important early action projects will demonstrate to the community and to potential investors that real progress is being made.

The planning process has focused the attention of public and private sector leaders on the future of Palmer. The current level of enthusiasm and momentum must be maintained and put into a systematic and continuing program of implementation. The first steps should include:

- Official adoption of the Development Plan by the CAG, the City Manager and by the Palmer City Council as the framework for future decisions regarding development in Palmer.
- Unofficial adoption of the Development Plan by the Palmer Chamber of Commerce, Rotary and other relevant organizations that can lend support for the development process.
- Authorization of Phase One Design and Development to prepare construction drawings for initial public investment to begin construction during the 2003 season.

This is an exciting time for the community of Palmer and the basic commitment to reclaim the railroad corridor as a primary development opportunity will benefit the entire community. The right decisions will come from a shared vision and the cooperation of all parties who hold responsibility for making that vision a reality.

Specific Design Guidelines

The specific design guidelines provide the basic description for individual components of the overall Development Plan. Copies of catalogue cut sheets are included in the master document provided to the City that shows individual design elements.

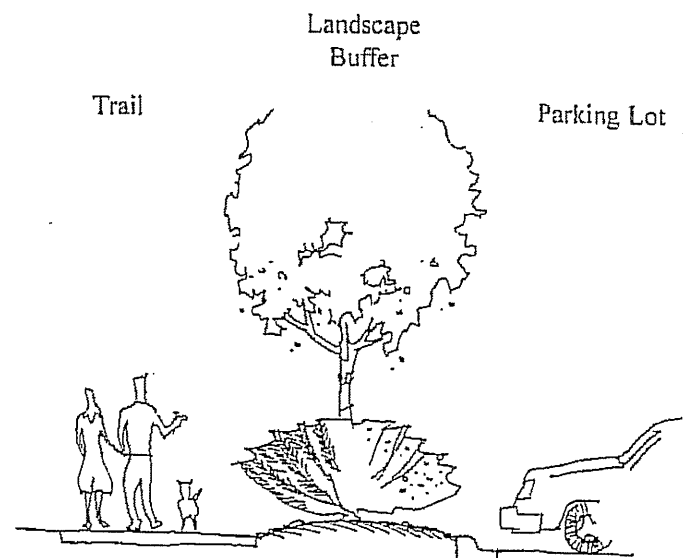
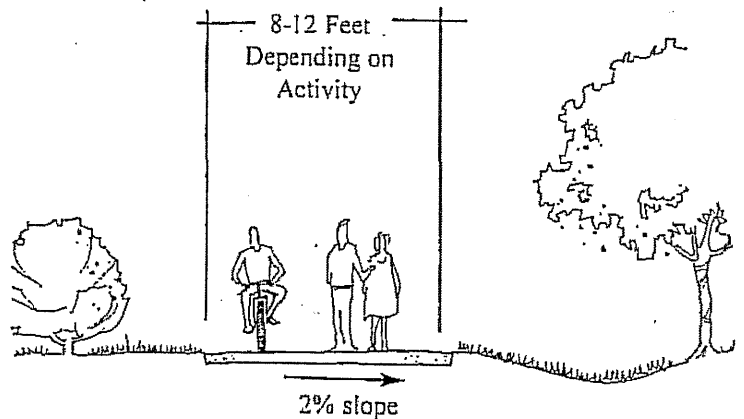
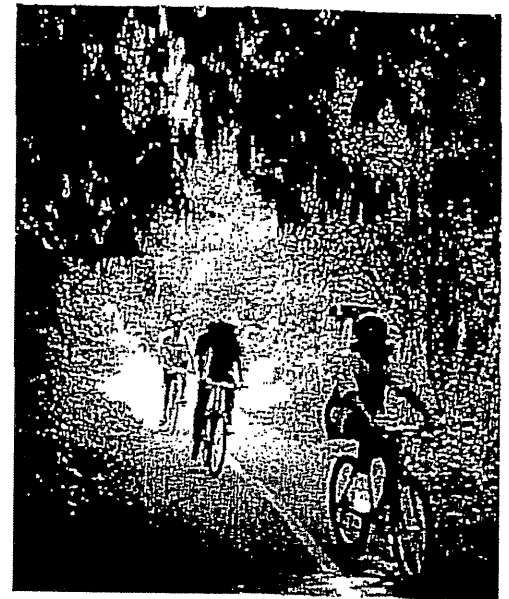
Circulation

This design element addresses issues related to the safe and efficient movement through project boundaries.

Trail Design - The trail should include safety features such as fencing at active trail crossings, signage, textured paving, lighting and plantings. The trail should have a positive cross slope (2%) for drainage purposes. Along most sections of the project, the trail width should be 8 to 10 feet. In areas where there is higher pedestrian traffic and where emergency vehicles should be accommodated, the trail width should be a minimum of 10 to 12' wide.

Paving - The trail shall have asphalt as its main material, except in designated locations (plazas, intersections, crosswalks, or pedestrian streets) where concrete bands, textured pavement, concrete pavers or other specialty paving may be preferred. A change in the texture of the paving shall be used on the trail before all crossings, whether they are road crossings or rail crossings.

Parking - The plan seeks to improve the existing parking situation by either building new spaces or enhancing existing ones. The improved parking shall have asphalt paving and meet ADA specifications. All parking areas shall have clear, visible signage as to where the entrance is located and have a well defined direction of flow through the parking area. The parking area shall be easily seen by pedestrian and vehicular traffic. These improved or new parking areas shall have a clear separation between pedestrian and vehicular circulation, through the use of curb stops, curbing, bollards, planting decorative fencing or light fixtures. All parking shall be planned in locations that serve a high-use area such as an outdoor pavilion, the downtown business district, or the train depot.



Signage

Signage shall be an integral element to trail development and have a common theme that matches the overall design concept of the trail and the other landscape amenities along the trail. The sign types follow these general guidelines:

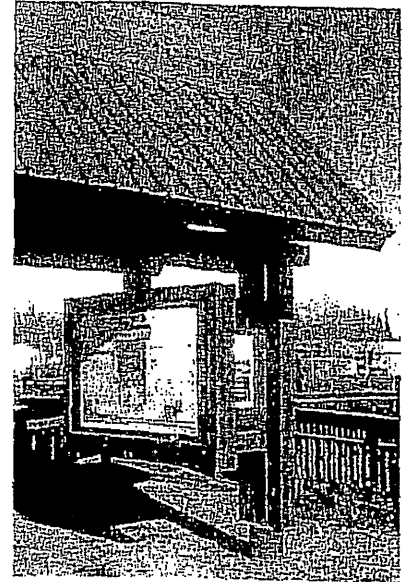
Kiosks shall give wayfinding cues to the users along the trail and offer an opportunity for posting notices for events.

The trail mileposts measure the distance of the trail and should be two sided and have mileage on both sides of the sign, indicating the milepost for trail users going in either direction. These mileposts shall have a consistent theme and be reminiscent of railroad switching posts.

Historic signs shall link the place to a time by featuring some of the historic events that occurred on or near the corridor. These types of signs shall occur in areas of more highly concentrated pedestrians, at outdoor gathering areas and at points of historic interest.

Interpretive signs shall be incorporated at special locations along the trail. Some of these locations may include the Depot area, overlooks, outdoor gathering areas, and other areas of greater visibility and higher pedestrian use.

Gateway signage that announces thresholds into different zones shall be located at the beginning and end of the trail. As the trail moves into these areas of higher pedestrian use, these gateway signs may be used to accentuate the overall change in the character of the trail. For example, a gateway into another zone may give the trail user a visual cue in terms of slowing down on the trail.



Landscape

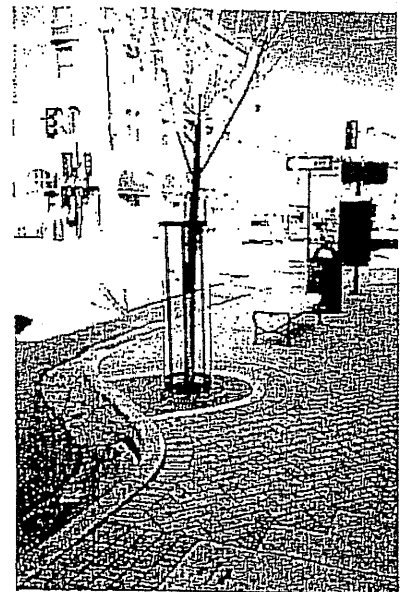
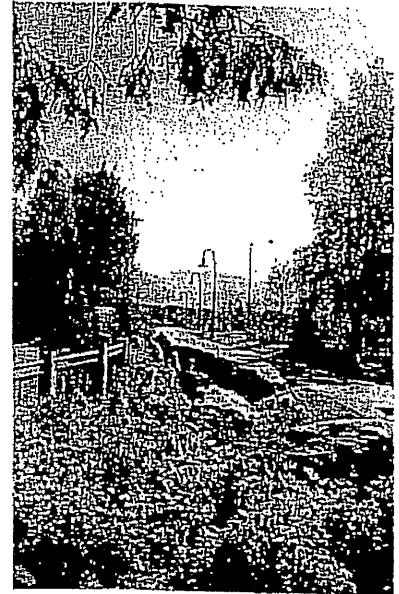
The overall landscape theme places importance on safety, preservation, quality of life, aesthetics and low-maintenance. We recommend the following when considering existing and proposed landscape plantings along the trail:

Preserve existing trees where deemed appropriate or beneficial for vegetative screens or focal points.

Existing and proposed vegetative screens and barriers should be set back far enough from the trail to preserve adequate sight visibility into potential hiding places. For deciduous trees, place plants at least 5 to 6 feet from the trail's edge, while evergreen trees require a distance of at least 8 to 10 feet from the trail.

Preserve sight lines at critical points with low plantings and grasses that do not compromise sight triangles or sight distance lines for pedestrians, bikers and drivers.

Low-maintenance plantings: A low-maintenance landscape means that plants are selected for hardiness and wind resistance. For this reason, there tends to be greater consideration given to native plants; however, the overall planting scheme should include non-natives as well as ornamental plantings in order to allow for variation in color, texture, and function. The Palmer Plant Material Center serves as a local resource for appropriate plants that would provide shade, screening, seasonal color, allow for low maintenance and reflect a history of the farming community.



Landscape as Unifying Element

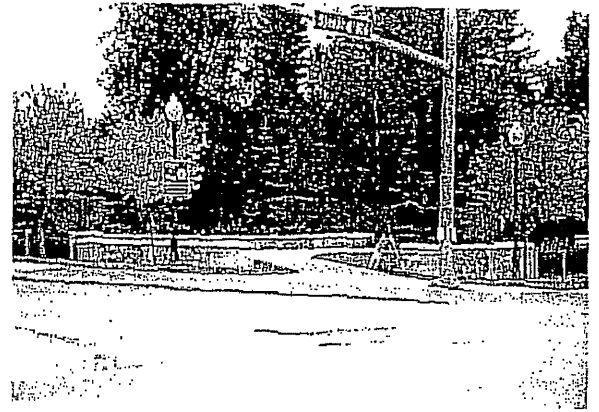
The landscape plantings shall function as another unifying element that enhances the gateways, nodes and corridors. Plant features can offer year-round interest to the landscape, and certain types of plantings can contribute to the experience in different ways.

Street Tree Plantings provide a transparent but distinct edge to the significant passageways. Providing adequate growing space for street trees ensures healthy life for this important landscape element.

Gateway Plantings mark key entry points into Palmer and along the trail. These areas shall feature ornamental plantings such as flowering trees, shrubs, perennials and annuals.

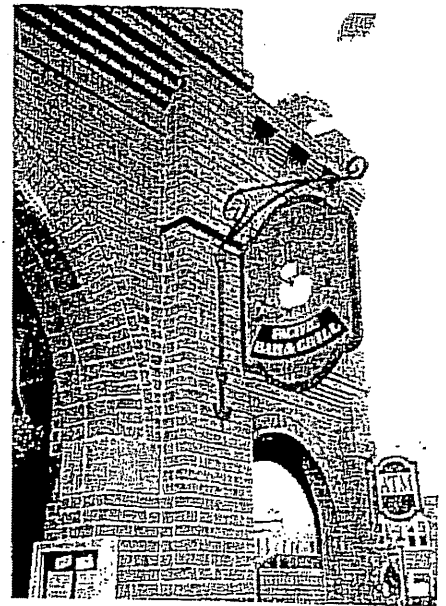
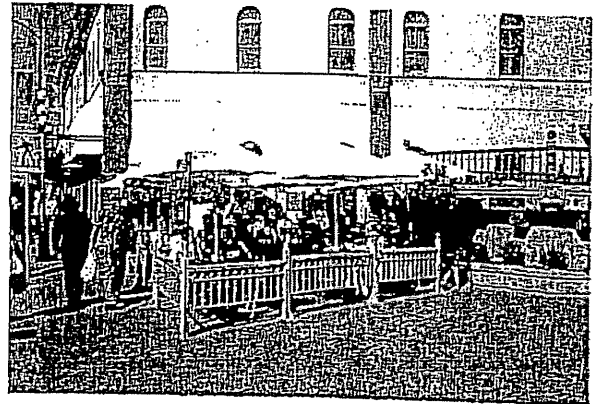
Focal Point Plantings bring attention to special areas of interest along the trail, such as the depot area, rest areas, pedestrian nodes and at overlooks. These areas shall include ornamental plantings, like flowering trees and shrubs, as well as provide the area with some seasonal color through the use of perennials and annuals displayed in planting beds or planters.

Open areas of lawn, native grasses and wildflowers allow for recreational activities on the manicured lawns to passive viewing of the native vegetation. The seed mix would vary for each zone so that areas of active recreation or passive use of greenspace would have manicured lawns whereas other areas may have a combination of seed mixes that would include mown lawns along with native grasses.



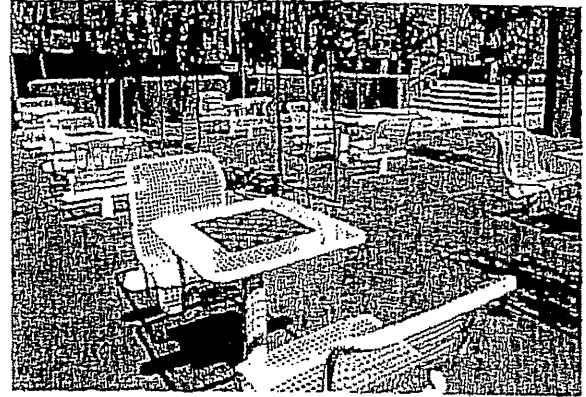
Architectural Features and Elements

These features and elements should respond to Palmer's historic and civic character. Two themes from which to draw design elements include the historical Matanuska farms and the Alaska Railroad, each of which has played a significant part in Palmer's development. Both of these themes could be used to gain design ideas on forms, colors and patterns for specialty features, signage and pavement. These visual design references to Palmer's past pay tribute to the key forces in its development while playing an integral part in the initiative to make the rail corridor and its adjacent urban connections a vital part of the city's future.

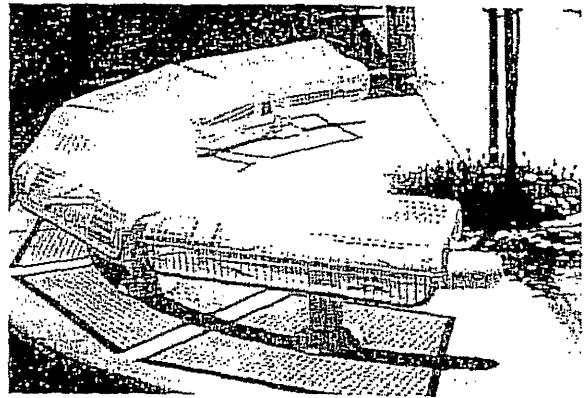


Specialty Features

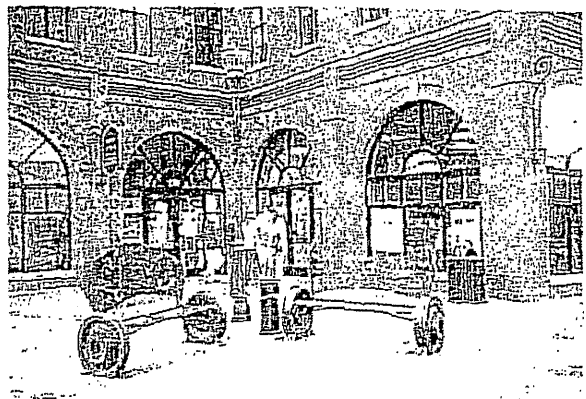
Site features may vary depending on specific use, e.g. the Depot, but overall they work to unify the entire corridor experience. These elements are durable and aesthetic, and they provide a permanence and level of detail to the pedestrian that adds cohesion to the entire design. The ADA guidelines should be applied to these specialty features when appropriate. The different types of specialty features include:



Tables- Gaming tables (e.g. chess, checkers) invite pedestrians to pause and play while in close proximity to other activity. This feature would be most appropriate adjacent to outdoor gathering spaces, the Depot area, and near the downtown business district.

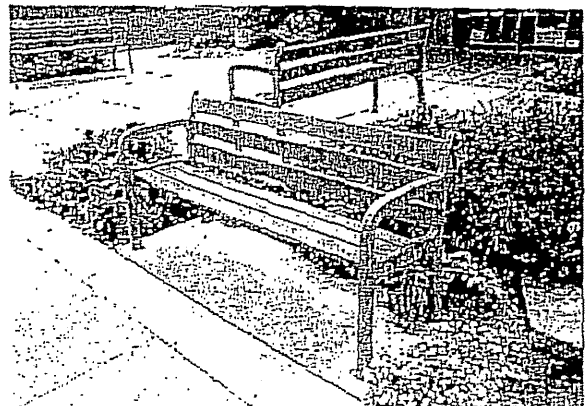


Benches- These features should accommodate the trail user the entire length of the trail. The quantity of benches in each zone along the trail will vary. They will be provided to a lesser extent at the beginning and the end of the trail, while as the trail enters the core of Palmer, there will be more opportunities for seating.



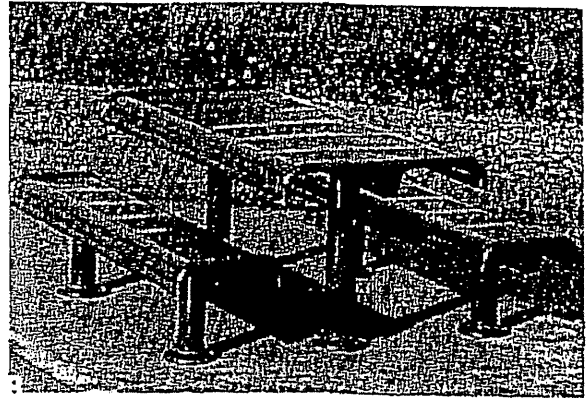
Trash/Ash Receptacles- They shall carry the same basic theme throughout the whole trail, as well as be provided in convenient places for the trail users. These receptacles shall be a combination feature that could be mounted on a street bollard to reinforce this idea of tying these features together.

Rest Areas - These areas shall accommodate the trail user with a resting point or a place to sit down and relax. These spaces will be off the main trail but adjacent to it. They will be sporadically placed along the fringes of the project, while areas of higher pedestrian use, such as the downtown area, will receive a higher concentration of these resting areas. They will be located in order to take advantage of a nice view

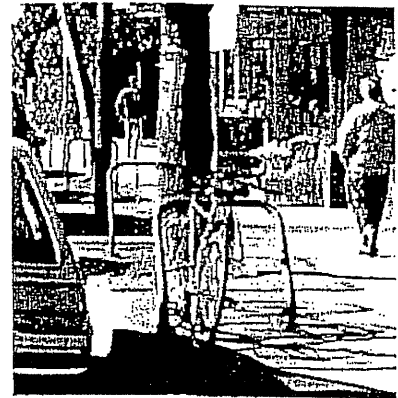


or have a pleasantly landscaped backdrop to them.

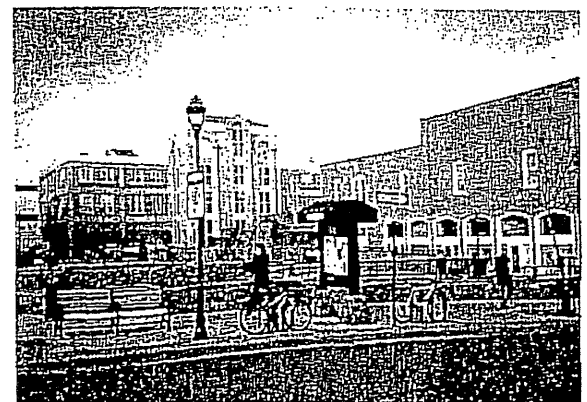
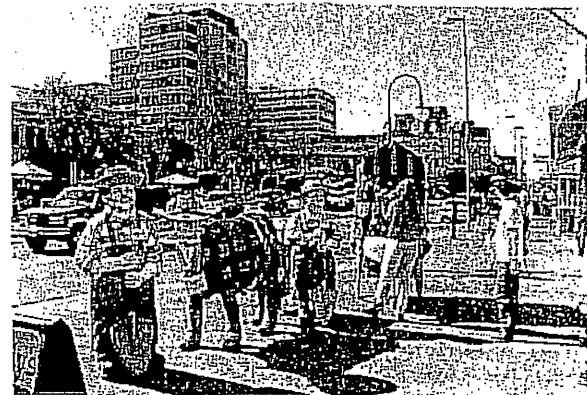
Picnic Tables- These features shall be incorporated in areas of outdoor gathering spaces, near active and passive recreation areas, and directly adjacent to any picnic shelters or structures.



Bicycle Racks and Shelters- The project seeks to encourage alternative modes of transportation for work and leisure by providing for safe and attractive opportunities for parking and storing a bicycle.



Public Art - The entire corridor is an invitation for artistic expression. Public art provides a potential site design opportunity that could add interest and enhance the sense of community. It also makes way for local artists and local materials to be used for projects, some of which could celebrate local history and themes, such as the farming legacy.



Safety/Crossings

Pedestrian Crosswalks at Road Crossings:

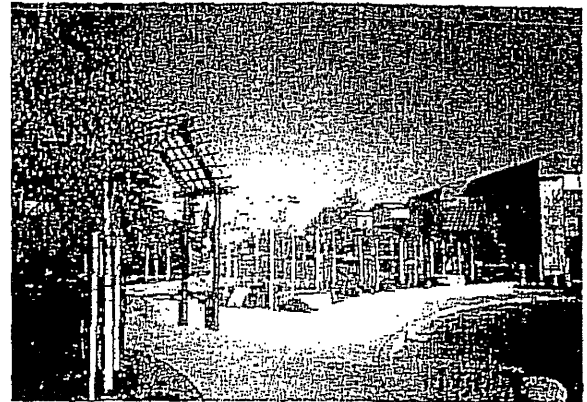
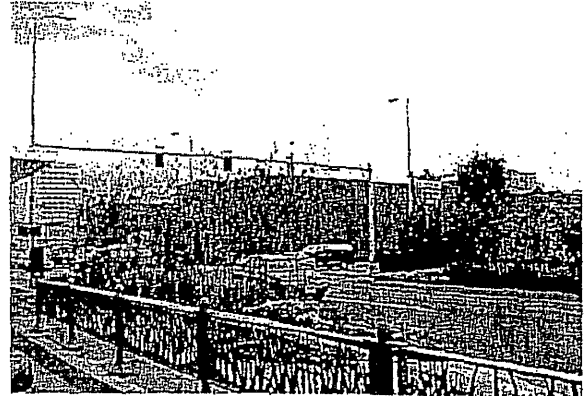
Pedestrian safety requires certain measures that facilitate safe movement across roadways. Crosswalks shall meet ADA specifications in terms of slope (12:1) at curb cuts and textured surfacing. They shall also be at-grade and perpendicular to roadways, unless otherwise noted for a particular zone.

Active Railroad Barrier Features and Rail Crossings

All railroad crossings should provide an at-grade crossing of the tracks by utilizing the American with Disabilities Act (ADA) specifications. Landscape amenities at road or railroad crossings vary depending on location and zone. In general, the following guidelines are recommended:

All crossings of the road and railroad tracks shall be at-grade and perpendicular with the tracks.

Fencing: A fence should be used to channel trail users to crossings. In areas of low pedestrian activity, the use of warning signage may supplement barrier measures such as fencing and grade changes. When this type of fencing is necessary for public safety, decorative fencing shall be incorporated with a theme that relates to the overall trail's design concept.



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CONCEPTUAL PLAN

The final conceptual plan for the East Downtown Palmer study area depicts the long-range vision for redevelopment on the catalyst site and the adjacent railway corridor in terms of future land uses, open space areas, and building locations. Redevelopment, community gathering space, and adaptive reuse are the common themes in the conceptual plan. The conceptual plan calls for future new mixed-use infill buildings and several outdoor gathering areas. The conceptual plan establishes opportunities for the adaptive reuse of the area's heritage structures and to repurpose them for new tenants and community landmarks. The following summarizes the conceptual plan elements within the catalyst site and the railway corridor.

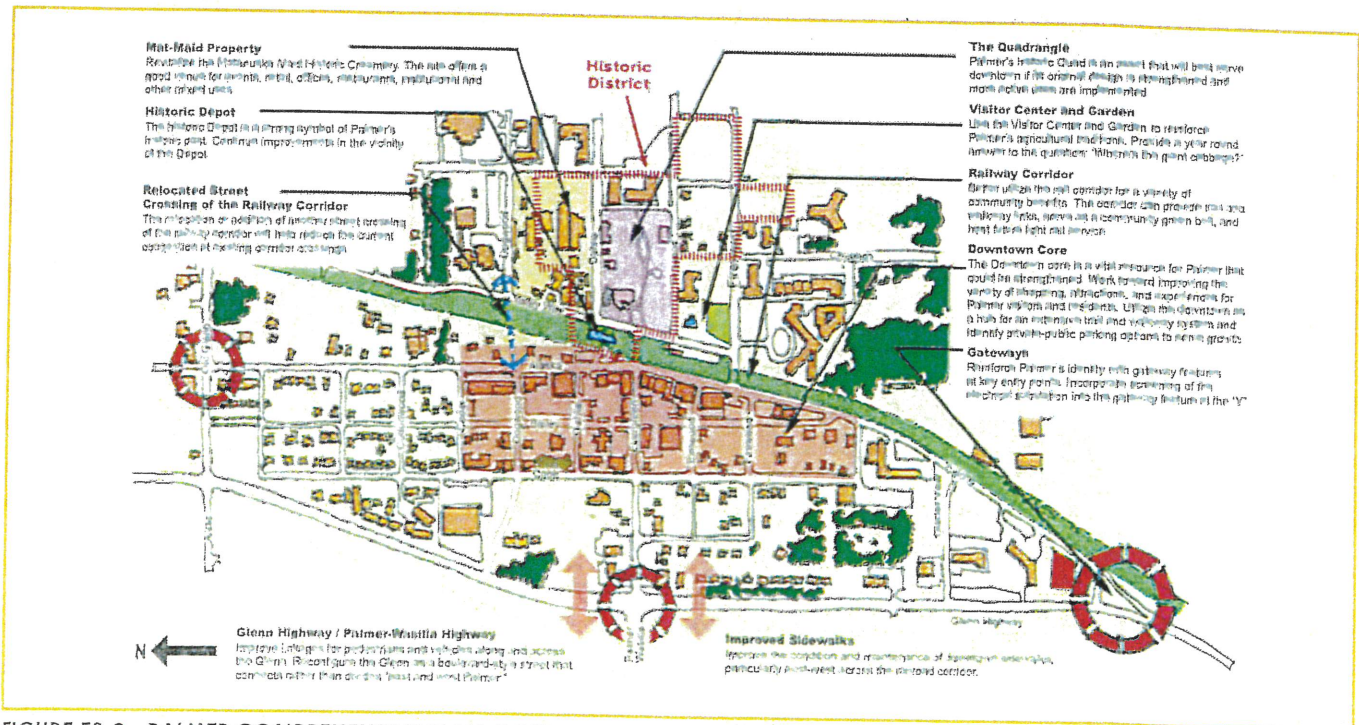
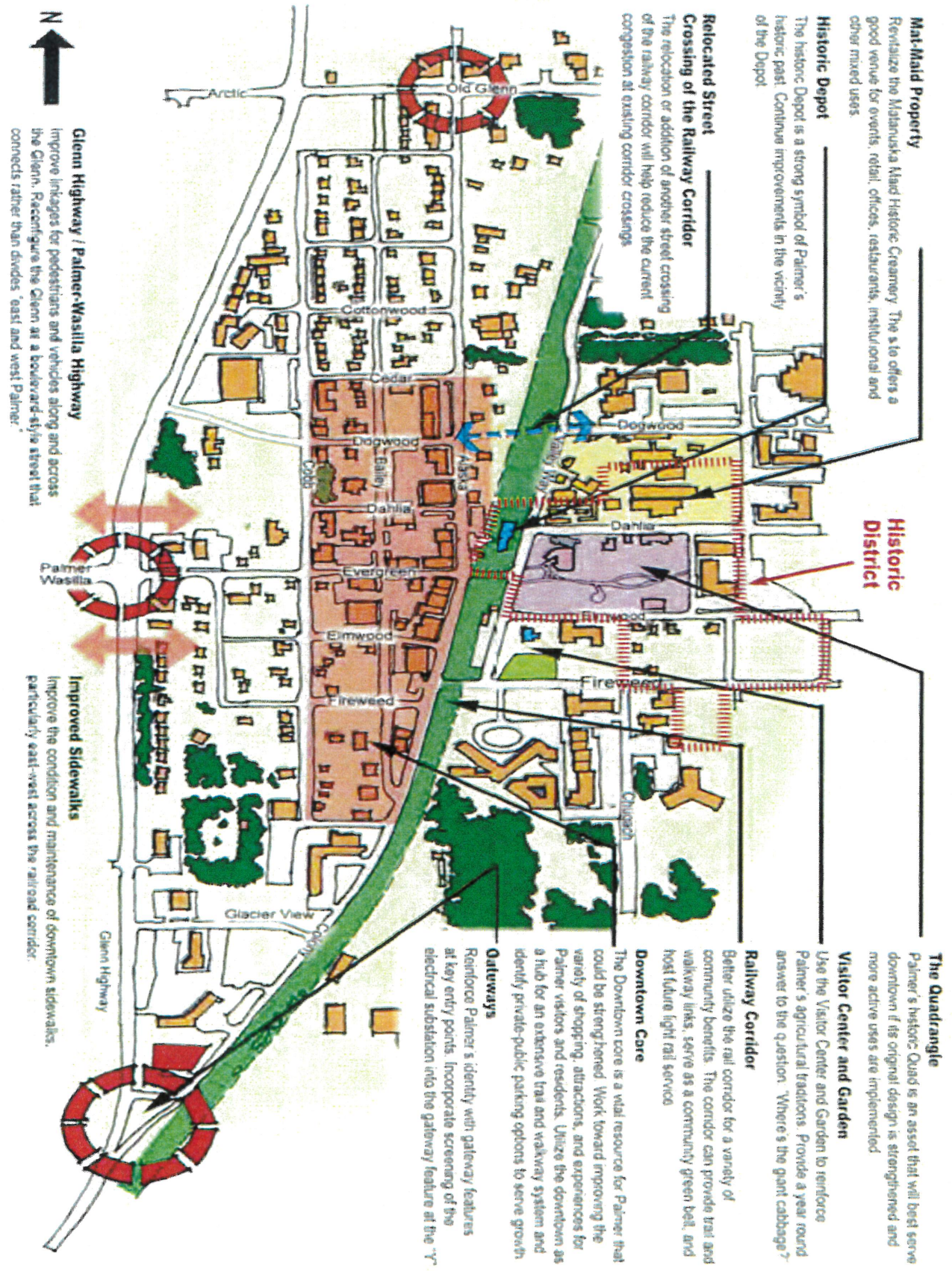


FIGURE ES-3 - PALMER COMPREHENSIVE PLAN: DOWNTOWN OPPORTUNITIES MAP

Top: Example of a coffeehouse, a local venue for social gathering



Mat-Maid Property

Revitalize the Matanuska Maid Historic Creamery. The site offers a good venue for events, retail, offices, restaurants, institutional and other mixed uses.

Historic Depot

The historic Depot is a strong symbol of Palmer's historic past. Continue improvements in the vicinity of the Depot.

Relocated Street

The relocation or addition of another street crossing of the railway corridor will help reduce the current congestion at existing corridor crossings.

Historic District

The Quadrangle

Palmer's historic Quad is an asset that will best serve downtown if its original design is strengthened and more active uses are implemented.

Visitor Center and Garden

Use the Visitor Center and Garden to reinforce Palmer's agricultural traditions. Provide a year round answer to the question "Where's the giant cabbage?"

Railway Corridor

Better utilize the rail corridor for a variety of community benefits. The corridor can provide trail and walkway links, serve as a community green belt, and host future light rail service.

Downtown Core

The Downtown core is a vital resource for Palmer that could be strengthened. Work toward improving the variety of shopping, attractions, and experiences for Palmer visitors and residents. Utilize the downtown as a hub for an extensive trail and walkway system and identify private-public parking options to serve growth.

Gateways

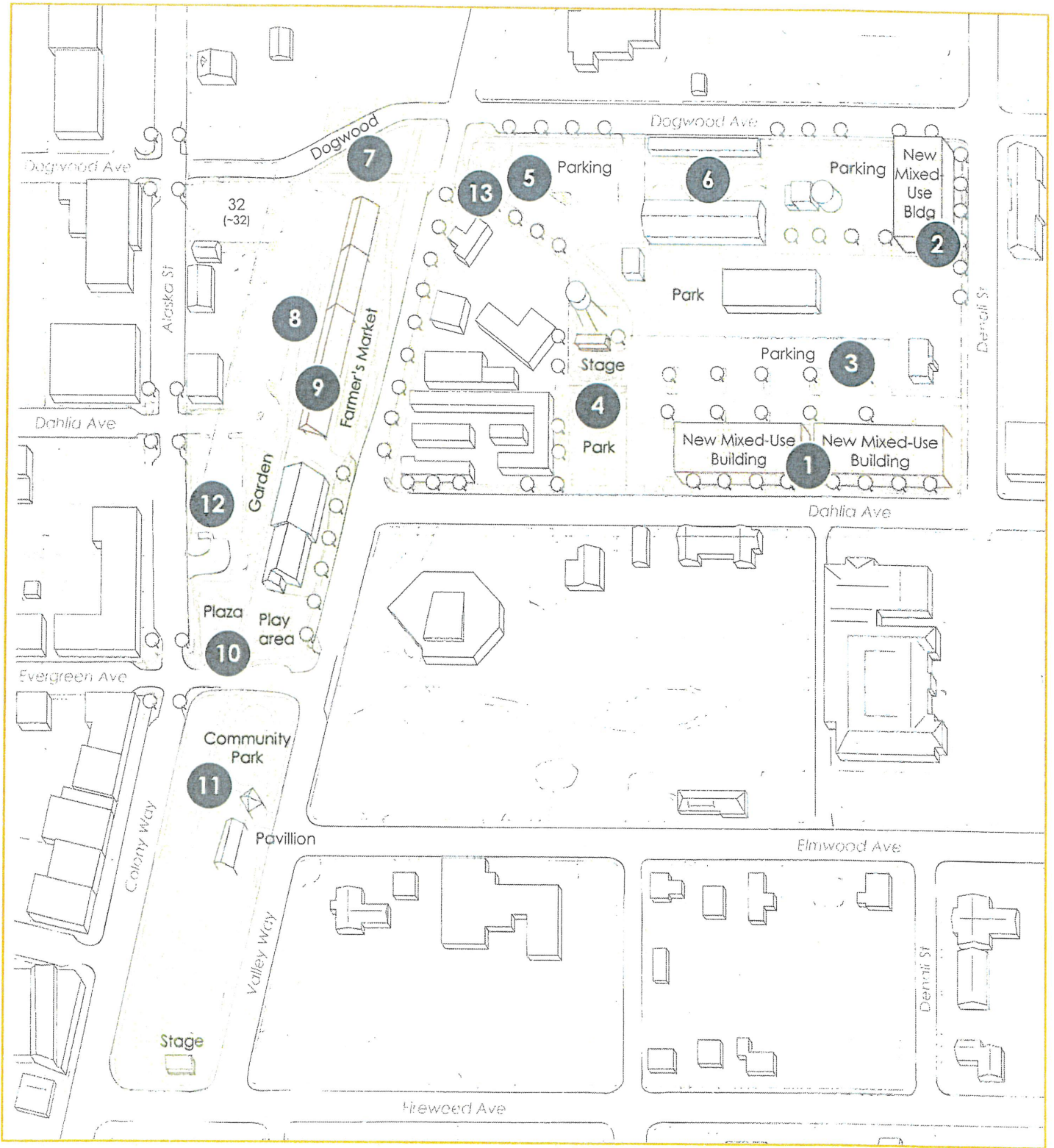
Reinforce Palmer's identity with gateway features at key entry points. Incorporate screening of the electrical substation into the gateway feature at the "Y".

Glenn Highway / Palmer-Wasilla Highway

Improve linkages for pedestrians and vehicles along and across the Glenn. Reconfigure the Glenn as a boulevard-style street that connects rather than divides east and west Palmer.

Improved Sidewalks

Improve the condition and maintenance of downtown sidewalks, particularly east-west across the railroad corridor.



LEGEND

- # Conceptual Plan Project Reference Number (See Table ES-1)
- Adaptive Reuse of existing structures
- New Infill Structures
- Enhanced Open Space Areas

FIGURE ES-4 - CONCEPTUAL PLAN: EAST DOWNTOWN PALMER AWP CATALYST SITE AND RAILWAY CORRIDOR

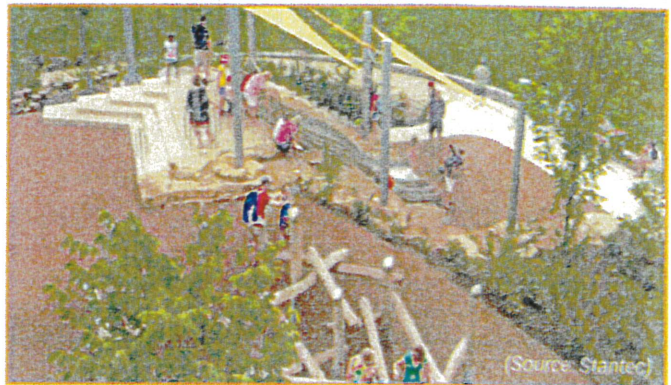
See Table ES-1 for the corresponding Conceptual Plan Project List (Source: Stantec)

Railway Corridor and Historic Depot

The community envisions that the Historic Depot and the railway corridor would remain as Palmer’s signature civic gathering space and the City’s “central park”. This vision supports site improvements that create additional spaces for recreation and public gatherings.

- **Plaza and Play Area:** A new play area is planned at the corner of Evergreen Avenue and S. Valley Way. The plaza and play area would activate the areas alongside the Historic Depot.
- **Farmer’s Market:** The City would facilitate the development of a new Farmer’s Market pavilion within the railway corridor north of the Historic Depot. The pavilion would provide covered space for market functions during harvest times and civic gatherings during off seasons. The adjacent railroad tracks would remain in place to support occasional rail access.
- **Dogwood Avenue:** The City would study the feasibility to connect Dogwood Avenue through the railway corridor and would create a new roadway access between the Downtown Core and East Downtown Palmer. The street extensions design/strategy should achieve a no-net-loss of on-street parking in the downtown area. There is the opportunity to design the new Dogwood Avenue segment as a “festival street” that can be periodically closed to vehicular traffic to support community events.

- **Community Park:** The City would maintain and enhance the community park space within the railway corridor south of Evergreen Avenue. This may include landscape enhancements and additional trail/sidewalk linkages. A stage is planned at the south end of the railway corridor near Fireweed Avenue. The stage would support periodic performances and civic events.



Top Left: Example of a public stage structure in a community park
Lower Left: Example of a play area in a downtown linear park
(Cincinnati, OH)



Above: Example of a public Farmer's Market building (Olympia, WA)

Resolution No. 21-001

A Resolution of the Palmer Board of Economic Development Recommending City Council Implement Elements of the Brownfield Area Wide Plan to Support the Development of a Coordinated Marketing Strategy for Downtown Palmer

WHEREAS, the purpose of the city of Palmer Board of Economic Development is to provide research, public input and disseminate information to the City Council to evaluate economic development opportunities and strategies; and

WHEREAS, unique local events, tourism and recreational opportunities have a significant impact on the Palmer quality of life and economy; and

WHEREAS, Palmer has invested heavily in the infrastructure, including the Community Center (Depot), MTA Events Center, Visitor Information Center, Palmer Airport, parks, bike paths, pedestrian access and downtown beautification projects; and

WHEREAS, Palmer serves as the hometown to many surrounding neighborhoods and communities acting as the gateway to endless Alaskan experiences and activities; and

WHEREAS, in 2019 a Brownfield Area Wide Planning Study was conducted for downtown Palmer which outlined improvements that could enhance the connectivity and economic opportunities; and

WHEREAS, the Palmer Comprehensive Plan identifies the Matanuska Maid Complex as a development priority and Palmer City Council legislative priorities identify trails, parks and acquisition of the "Palmer Water Tower"; and

NOW THEREFORE, BE IT RESOLVED that the Board of Economic Development supports implementation of an authentic coordinated destination marketing strategy to further the goals of the City Council of enhanced economic development, including;

1. Have a strong coordinated internet and social media presence.
2. Visitor Information Center contract is consistent with goals of a coordinated marketing strategy, established by City Council.
3. Coordination should occur between entities promoting Palmer tourism and local businesses, i.e., City of Palmer, Greater Palmer Chamber of Commerce, Palmer Museum of History and Art, Mat-Su Convention & Visitor Bureau and local hospitality businesses.
4. Create a branding strategy for placement of signage at major highway entrances identifying Palmer's historical importance, access to recreation and events, and identifying signage for the gateway to the designated Glenn Highway National Scenic Byway.

NOW THEREFORE IT FURTHER, BE IT RESOLVED the Board of Economic Development identifies these projects as a priority, as supported by past community studies, that support community values and the enrichment of life in Palmer.

1. Plan and implement downtown parking improvements on Colony and Valley Way.
2. Complete a feasibility analysis for East/West vehicular connectivity.
3. Pursue development and beautification of land within the railroad corridor for public use and enjoyment, now.
4. Develop and implement an outdoor venue for community events in the railroad corridor.
5. Complete non-motorized connectivity between Auklet and Old Glenn Highway.
6. Develop and implement a plan for city property on the Matanuska River for local usage and tourism.

Passed and approved by the Board of Economic Development of the City of Palmer, Alaska, this 12th day of July 2021.

Dusty Silva, Chairperson

Brad Hanson, Director Community Development