

PALMER COMMUNITY CENTER (DEPOT) Fee Schedule

Effective 01/01/2023

Rental Fees (as per current, adopted fee schedule)

Rental -- 8 a.m. to Midnight	Rental Rate	Security Deposit
Daily: Monday through Thursday	\$270 per day	\$150
Daily weekend: Friday through Sunday	\$325 per day	\$150
Recurring Use * (for Category 1, 2 & 3 Only**)	Rental Rate	Security Deposit
<u>Minimum rental of 15 calendar days per year:</u>		
Monday through Thursday	\$205 per day	\$150
Friday through Sunday	\$235 per day	\$150
Projection System Usage (Included with rental)		
Sound System Usage (Included with rental)		

*If use drops below number required for rate assessed due to cancellations, rental fee will be assessed from applicable rental period stated above.

**Recurring Use does not apply to Category 4 & Category 5 as defined in the City of Palmer Community Center (Depot) Rental Policy

*** CANCELLATION POLICY ***	
If 45 or more days notice	Full refund rental rate and deposit
If less than 45 days notice	City keeps deposit and one day rental
If rental 3 consecutive days or more	Cancel 60 days in advance -- Full refund
If rental 3 consecutive days or more	Cancel less than 60 days in advance -- City keeps deposit and one day rental.

Miscellaneous Fees	
Re-hanging of ceiling noise baffles (per hour basis)	\$55
Lost key fee	\$150
Cleaning (if more than two hours is required - per hour basis)	\$75

Note: There is a two-hour minimum overtime fee for any City employee called out after work hours for any problems.