

**ADOPTED**  
**City of Palmer**  
**2017 Budget**

**CITY OF PALMER**  
**ADOPTED BUDGET**  
**FOR**  
**CALENDAR YEAR JANUARY 1, 2017 - DECEMBER 31, 2017**

**AS SUBMITTED BY:**

**Nathan Wallace**  
**City Manager**

**TO THE PALMER CITY COUNCIL**

**Edna DeVries, Mayor**  
**Richard Best**  
**Steve Carrington**  
**Linda Combs**  
**David Fuller**  
**Brad Hanson**  
**Peter LaFrance**

**Prepared By Department of Finance**  
**Esther C. Greene, Finance Director**  
**Gina Davis, Controller**

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## MEMORANDUM

**TO:** The Honorable Mayor and Members of the Palmer City Council  
**FROM:** Nathan E. Wallace, City Manager  
**DATE:** March 10<sup>th</sup>, 2017  
**RE:** Transmittal of 2017 Adopted Budget

I respectfully submit the adopted City of Palmer Operating Budget and Five Year Capital Improvements Plan as approved by the City Council on December 13<sup>th</sup>, 2016. The balanced budget remains optimistic about our economy and the City's position to sustain services as the citizens expect from our staff. The budget includes operating and capital appropriations in response to Council guidance during the budget discussions and maintains the priorities in public safety, infrastructure improvements, protection of the environment and quality of life in our City.

### 2017 BUDGET HIGHLIGHTS

#### Taxes/State Aid

Estimates of sales and property tax revenue for FY2017 are essentially higher than the FY2016 and FY 2016 budget. Sales tax revenue is estimated at \$7,000,000 for FY2017. This is \$600,000 more than the FY2016 budget and only \$583,000 more than FY2015 revenues. Real and personal property tax revenue is set at \$1,375,000 million, which is also higher than both FY2015 and the FY2016 budget amount. Revenue reductions include \$98,000 from the State of Alaska for revenue sharing.

#### Fees

There is a 12.5% sewer rate increase and a 5.5% water rate increase built into the 2017 rates. This is based on the recommendation of the 2014 rate study for the third year of rate increases in water and the estimated costs of upgrade to the sewer plant with a revised rate study in 2016.

There is a 5% rate increase to users for solid waste based on an increase in tonnage fees at the borough landfill.

#### Reserves/Safety Net

For the FY2017 adopted budget, the projection for the General Fund surplus is \$3,993,592 well above the GFOA recommendation. This balance should be more than sufficient for three months of payroll, routine average accounts payable and anticipated grant contractor (reimbursable) payments and emergencies.

## Organizational Changes

- Reclassifies 2 admin assistants to Level 5 (Public Works and Community Development)
- Reclassifies one (1) Mechanic to Mechanic I position
- Establishes a part time Support Services Specialist previously funded by a SAFER grant

## **GENERAL FUND HIGHLIGHTS**

### Police Department

- Funds for purchase of two (2) new police cars
- Funds for transition of Dispatch to MATCOM

### Fire Department

- Continues funding fireman's turnout equipment that was started in 2014
- Funds for liner replacement in the Training Burn Room

### Economic Development/Community Partnerships

- Funds for the Council Community Grant Program
- Continued funding of the contracts for The Palmer Museum, Visitor Center and Horticultural Services

### Infrastructure Improvements

- Funds for a self-checkout terminal at the Library
- Funds for Depot improvements
- Funds for LED streetlight replacements
- Funds for road maintenance equipment
- Funds for airport runway repaving

## **ENTERPRISE FUND HIGHLIGHTS**

### Water and Sewer

- Wastewater treatment plant upgrades will begin this year
- Funds for painting the Bailey Hill Reservoir

### Solid Waste

- Funds were re-appropriated for the delivery of the new sanitation truck that was ordered in 2016 and is expected to be delivered in Spring 2017

### Airport

- Transfer of \$104,060 from General Fund to balance the Airport 2017 budget which is a decrease of \$74,342 from 2016.

## LEGISLATIVE REQUESTS

The budget acknowledges City Requests for State assistance, particularly in the following needed capital improvements:

1. a) Wastewater Treatment Plant Improvements Engineering
1. b) Bogard Water Extension- Pressure Booster Station
3. Sherrod Area Gravel to Road Paving
4. Public Safety Building Roof Replacement, Repair, and Maintenance
5. Downtown Road Improvements- Cobb Street
6. Historic Palmer Water Tower Purchase
7. Restore Alaska Railroad Tracks to Downtown Palmer
8. Parks Project: Walk to the Fair Trail
9. Babb Arboretum Restoration

## BUDGET PROCESS

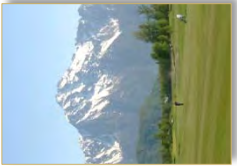
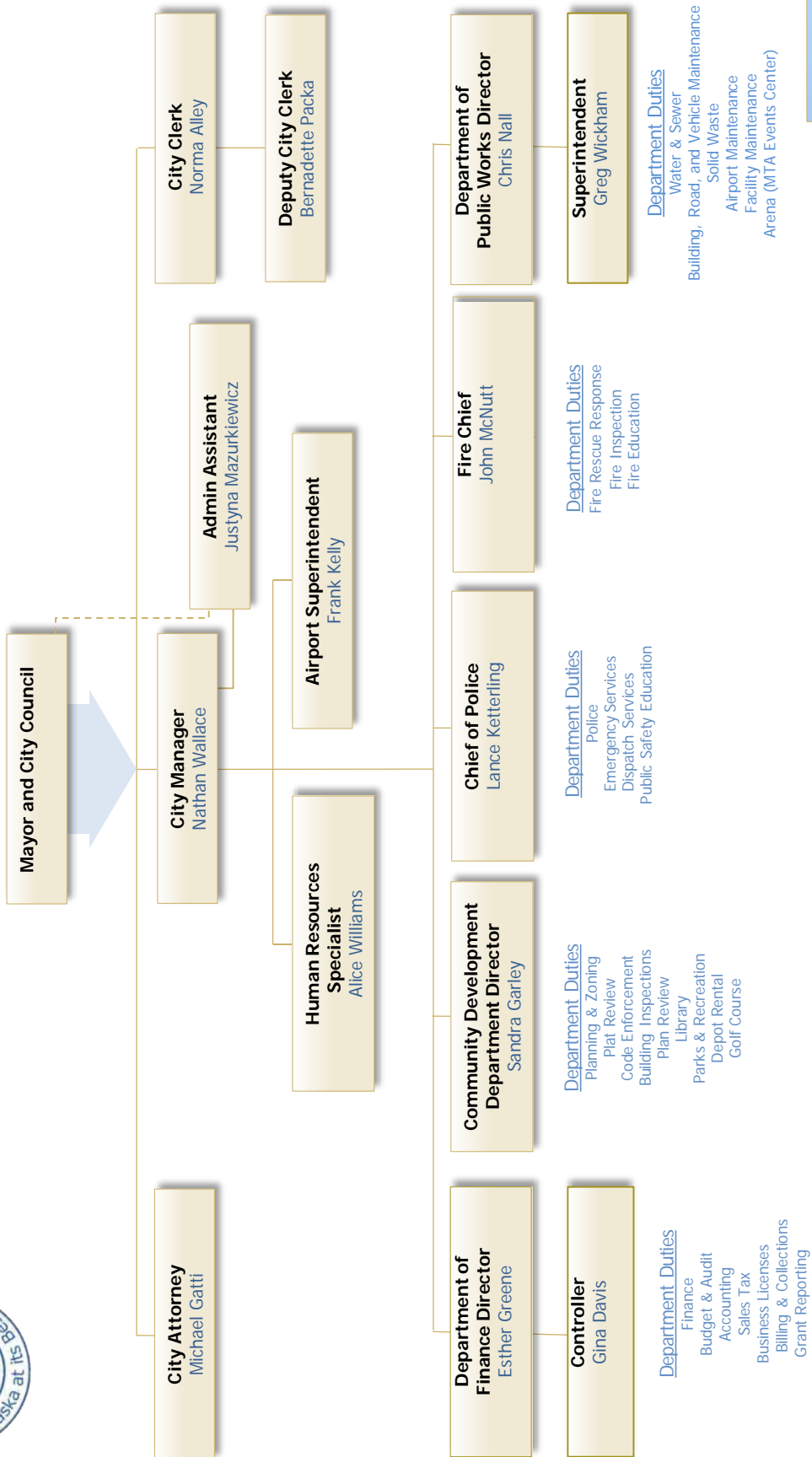
On October 18, 2016, the proposed budget was presented to the Mayor and City Council, and subsequent public meetings were held to receive input from the public. The final budget was approved on December 13, 2016.

This budget reflects a team effort of the Mayor, City Council and the Palmer Leadership Team in particular Esther Greene, Finance Director and Gina Davis, Controller to produce a financial and operational plan to continue to make Palmer a great place to live and work.





# 2017 City of Palmer Organizational Overview



RECONCILIATION OF FUND BALANCE  
GENERAL FUND  
FUND 01

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 12,943,928	\$ 13,037,266	\$ 12,035,060	\$ 11,543,794
TOTAL EXPENDITURES	\$ 11,548,798	\$ 12,473,656	\$ 11,713,168	\$ 11,450,443

Nonspendable Fund Balance (Prepaid Ins, Adv to other funds)	\$ 946,131
Assigned Fund Balance (Vested Unpaid Vacation)	\$ 363,710
Unassigned fund balance 12/31/2015	\$ 3,578,349

**Fiscal Year 2016 operations:**

Budgeted operating revenues	\$ 11,310,357	
Budgeted operating expenditures	\$ (10,863,374)	
Transfers Out:	\$ (417,796)	
Resolution 16-001 (A)	\$ (54,500)	
Resolution 16-001 (B)	\$ (25,459)	
Resolution 16-001 (C)	\$ 372,664	
Estimated adjustment to fund balance		\$ 321,892

**Estimated unassigned fund balance 12/31/2016** \$ 3,900,241

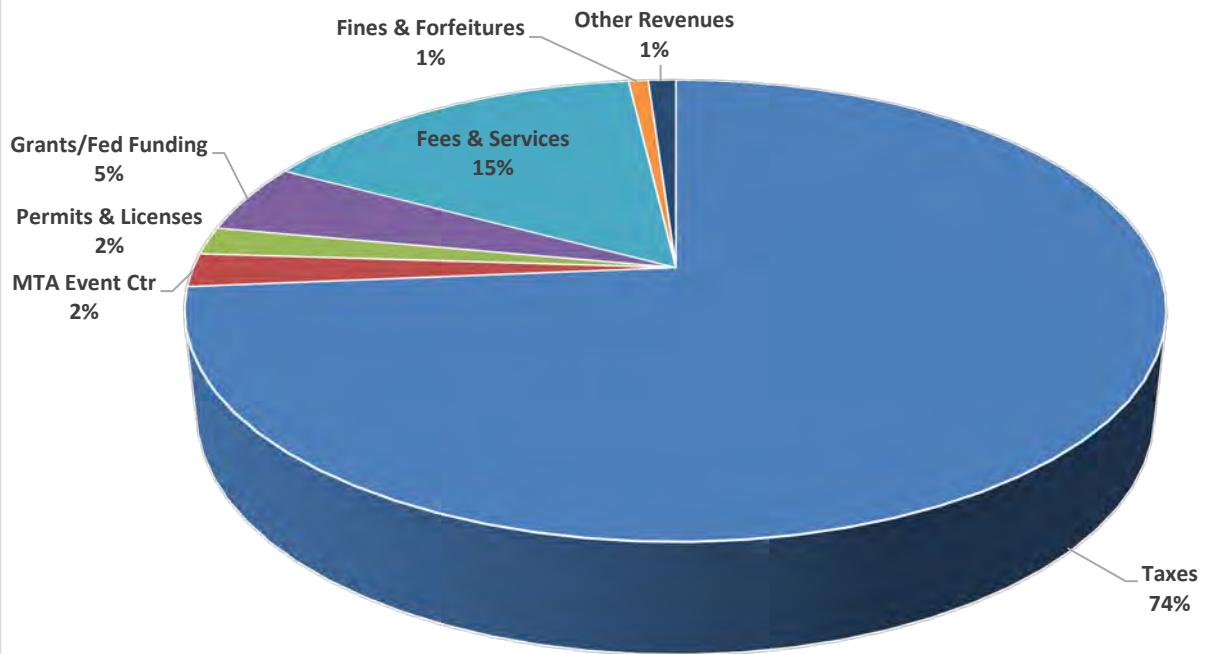
**Fiscal Year 2017 Operations:**

Budgeted operating revenues	\$ 11,543,794	
Budgeted operating expenditures	\$ (11,450,443)	
Estimated adjustment to fund balance		\$ 93,351

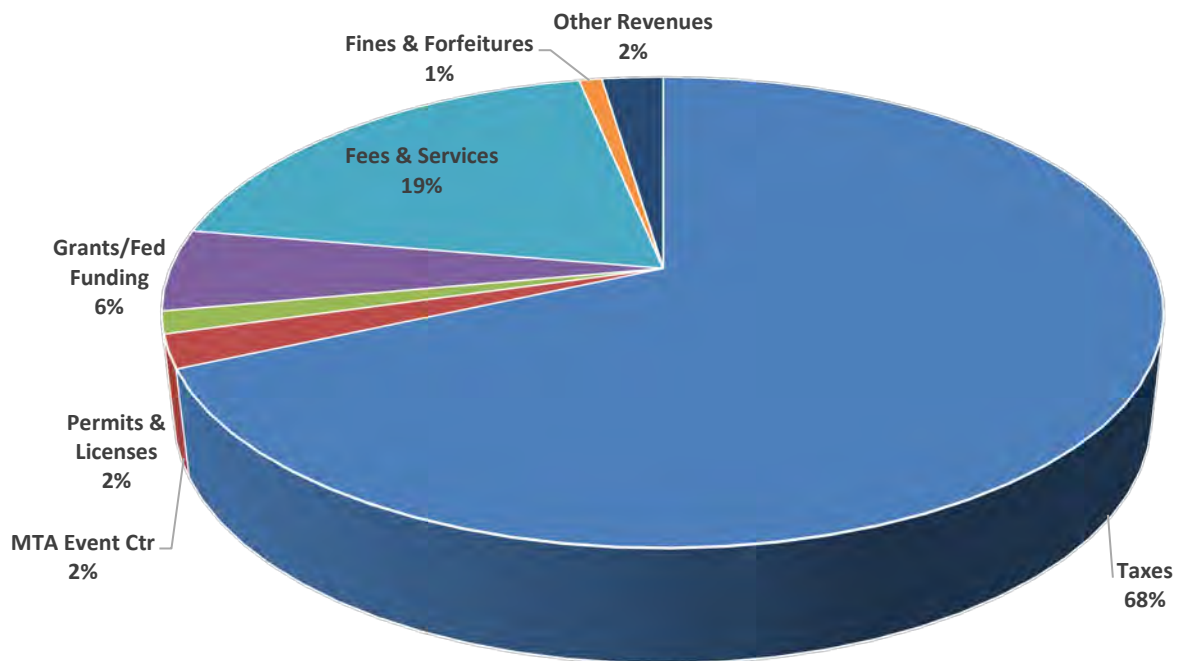
**Estimated unassigned fund balance 12/31/2017** \$ 3,993,592

Two months of operating expenditures	\$ 1,924,685
Three months of operating expenditures	\$ 2,887,029

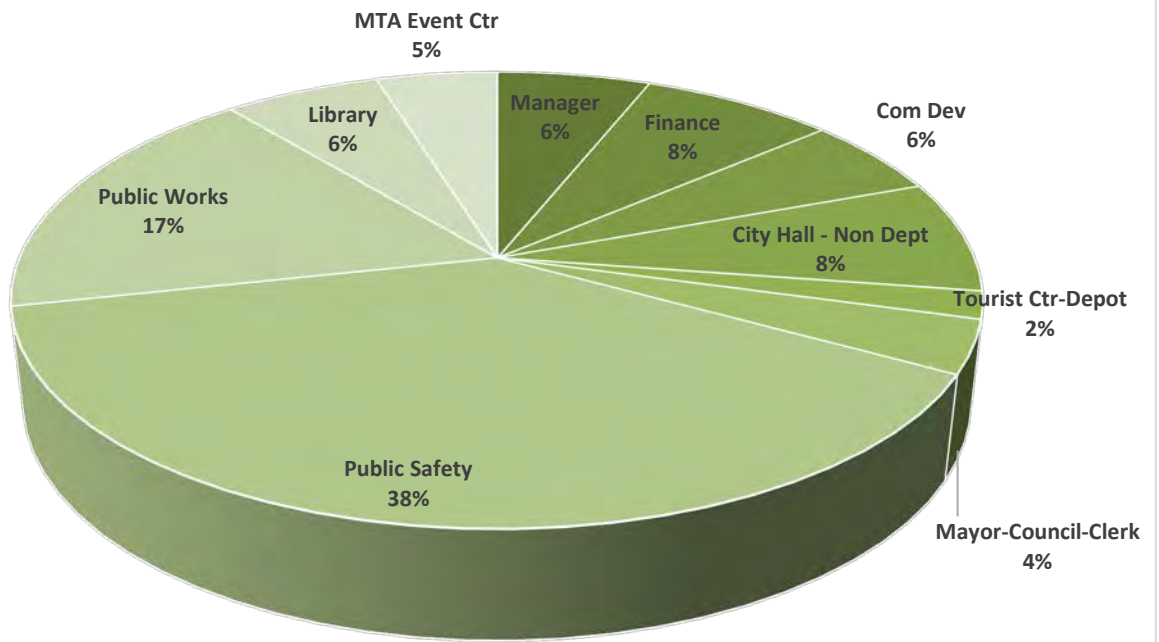
### 2017 ADOPTED GENERAL FUND REVENUES



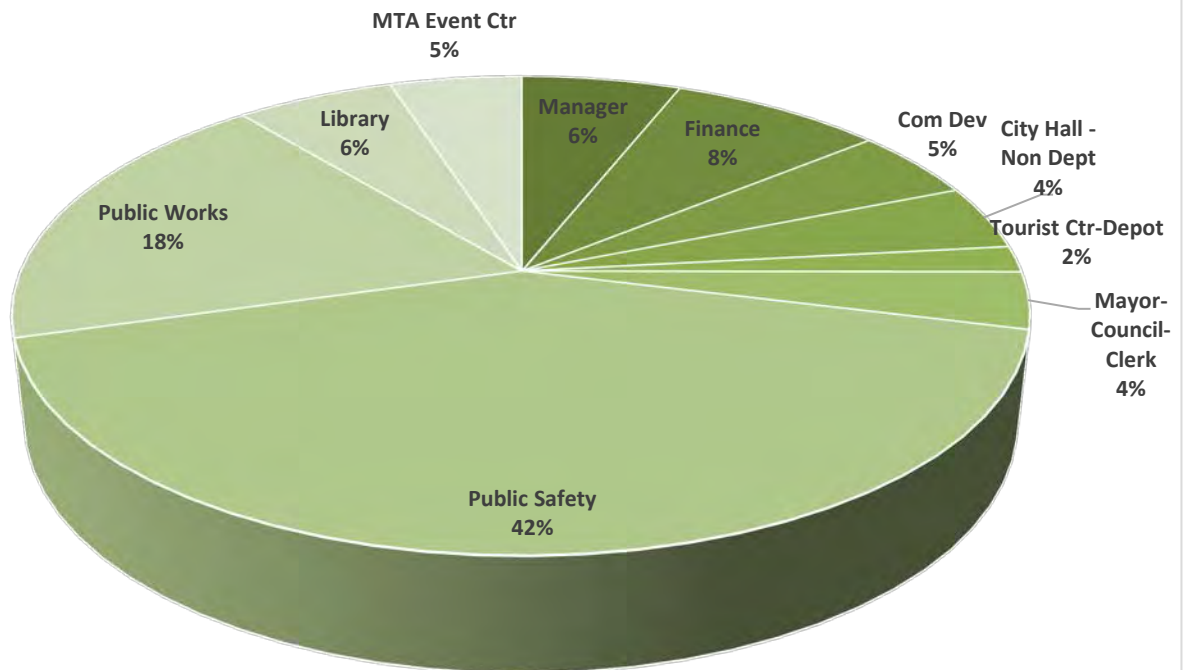
### 2016 ADOPTED GENERAL FUND REVENUES



### 2017 ADOPTED GENERAL FUND EXPENDITURES



### 2016 ADOPTED GENERAL FUND EXPENDITURES



CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

**General Fund 01**

<b>REVENUES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>MTA Event Ctr</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
01-00-00-3001 Ice Rental	182,926	213,311	194,229	200,000	202,809	199,500
01-00-00-3002 Arena Rental	16,620	16,075	21,450	17,000	18,380	14,100
01-00-00-3004 Ice Skate Rental	1,136	1,067	1,440	800	1,683	1,500
01-00-00-3005 Advertising Income	64,900	60,000	60,000	10,000	10,000	15,000
01-00-00-3006 Tournaments	5,655	3,146	4,394	3,000	9,449	4,000
01-00-00-3007 Open Skate	6,178	6,096	6,539	5,000	7,857	7,600
01-00-00-3008 Skate Sharpening Revenue	2,441	2,564	2,335	2,500	2,500	2,550
01-00-00-3009 Shinny Hockey	4,854	3,562	4,033	3,100	7,138	4,500
01-00-00-3011 Clinics	4,939	9,534	6,149	10,000	5,903	6,300
01-00-00-3014 Learn to Skate	4,241	3,838	6,885	4,000	7,108	8,900
01-00-00-3016 Vending Machines	4,034	2,513	1,679	2,000	3,363	4,800
01-00-00-3018 Arena Concession Lease	2,023	1,769	2,053	1,500	1,500	1,950
<b>TOTAL MTA Event Center</b>	<b>299,945</b>	<b>323,475</b>	<b>311,184</b>	<b>258,900</b>	<b>277,690</b>	<b>270,700</b>
<b>Taxes</b>						
01-00-00-3110 Real & Personal Property Tax	1,164,261	1,217,736	1,316,111	1,200,000	1,200,000	1,375,000
01-00-00-3111 Motor Vehicle Tax	50,235	59,529	42,480	42,529	42,529	42,529
01-00-00-3130 Sales Tax	6,038,370	6,380,979	6,416,956	6,400,000	6,499,500	7,000,000
01-00-00-3131 Sales Tax Penalty & Interest	82,816	113,272	86,914	80,000	84,284	85,000
<b>TOTAL Taxes</b>	<b>7,335,682</b>	<b>7,771,516</b>	<b>7,862,460</b>	<b>7,722,529</b>	<b>7,826,313</b>	<b>8,502,529</b>
<b>Permits &amp; Licenses</b>						
01-00-00-3210 Business Licenses	53,215	52,800	53,745	50,000	54,690	55,000
01-00-00-3211 Business License Penalty & Int	7,235	10,024	13,920	9,000	12,495	13,000
01-00-00-3215 DD Solicitors License	800	0	350	0	0	0
01-00-00-3218 Building Plans Review Revenue	0	0	0	0	39,280	49,900
01-00-00-3221 Building Permits	95,209	122,731	98,480	112,750	200,900	105,000
01-00-00-3222 Animal License	630	523	490	500	500	500
<b>TOTAL Permits &amp; Licenses</b>	<b>157,089</b>	<b>186,078</b>	<b>166,985</b>	<b>172,250</b>	<b>307,865</b>	<b>223,400</b>
<b>Grants/ Fed Funding</b>						
01-00-00-3310 Payment In Lieu Of Taxes	194,310	199,626	213,190	232,985	228,462	252,914
01-00-00-3343 Library Grants	10,553	6,930	12,220	6,650	7,050	6,900
01-00-00-3344 Vfa - Fire Grant	19,400	10,000	10,000	0	6,576	0
01-00-00-3350 Municipal Aid	387,025	386,258	365,453	241,832	245,387	143,779
01-00-00-3351 Liquor License	11,500	12,900	11,500	12,000	14,800	14,800
01-00-00-3352 State Maintenance	8,000	8,000	8,000	8,000	8,000	0
01-00-00-3362 Co-Op Taxes Elec & Tele	145,823	134,297	145,919	135,000	157,272	145,000
<b>TOTAL Grants/Fed Funding</b>	<b>776,611</b>	<b>758,011</b>	<b>766,282</b>	<b>636,467</b>	<b>667,547</b>	<b>563,393</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

REVENUES	2013	2014	2015	2016	2016	2017
Fees & Service	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMEDNED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-00-00-3412 Library Fees	22,640	23,623	20,697	22,500	18,957	20,000
01-00-00-3413 Library Meeting Room Rental	1,800	2,050	1,600	3,000	1,825	2,400
01-00-00-3420 Police Services	538	713	0	400	400	0
01-00-00-3421 Fire Service Fees	345	2,209	1,570	2,400	2,400	2,000
01-00-00-3422 Dispatching	827,446	835,793	875,817	863,823	894,999	456,543
01-00-00-3423 E911 Surcharge Revenues	90,000	90,000	90,000	90,000	90,000	90,000
01-00-00-3425 Fire Service Contract	298,575	331,423	333,130	335,186	335,186	376,324
01-00-00-3427 Planning And Zoning	2,830	2,958	3,328	1,500	8,210	3,000
01-00-00-3428 Rescue Svcs Contract	43,000	50,000	50,000	55,000	50,000	50,000
01-00-00-3431 Land Lease	0	100	0	0	0	0
01-00-00-3440 Grants Administrative Overhd	37,900	123,517	151,722	55,000	68,174	60,165
01-00-00-3455 Administrative Services Fees	647,465	640,820	614,895	650,167	657,670	630,126
01-00-00-3473 Community Center Fees-Depot	39,160	40,741	35,020	35,000	35,000	39,000
01-00-00-3475 Library Block Grant - Borough	65,000	55,000	42,500	40,000	20,000	40,000
<b>TOTAL Fees &amp; Services</b>	<b>2,076,699</b>	<b>2,198,946</b>	<b>2,220,278</b>	<b>2,153,976</b>	<b>2,182,821</b>	<b>1,769,558</b>
<b>Fines &amp; Forfeitures</b>						
01-00-00-3510 Fines & Forfeitures	36,253	26,636	36,019	29,000	29,000	29,000
01-00-00-3511 Fines & Forfeitures-Deliq	72,313	84,678	91,977	70,000	48,765	60,000
<b>TOTAL Fines &amp; Forfeitures</b>	<b>108,566</b>	<b>111,314</b>	<b>127,996</b>	<b>99,000</b>	<b>77,765</b>	<b>89,000</b>
<b>Other Revenues</b>						
01-00-00-3610 Interest/Investments Earnings	28,451	17,460	10,715	15,000	30,000	37,000
01-00-00-3612 Interest Earnings Assessments	16,381	16,896	13,828	12,440	1,000	5,096
01-00-00-3621 Pw Fees & Charges	0	250	0	0	0	0
01-00-00-3623 Assessment Billing Fee	474	459	357	270	270	225
01-00-00-3624 Public Safety No# 2, Rental	21,573	42,082	42,452	43,146	43,146	43,887
01-00-00-3625 Jail Rental	9,587	19,363	19,626	19,363	19,363	16,006
01-00-00-3632 Street Assessments Earnings	92,707	110,880	33,348	75,000	141,483	23,000
01-00-00-3640 Credit Card Admin Fee	0	0	0	0	177	0
01-00-00-3662 Property & Equip Sales PW	8,586	27,857	16,150	0	45,368	0
01-00-00-3663 Property & Equip Sales POLICE	0	10,994	0	0	0	0
01-00-00-3673 Transfers From Other Funds	0	171,511	158,019	102,016	121,116	0
01-00-00-3680 Training Reimbursements	0	0	3,900	0	0	0
01-00-00-3685 SART Revenue	6,029	5,220	2,526	0	1,429	0
01-00-00-3686 Misc Rev - Grow Palmer Grant	0	0	0	0	50,000	0
01-00-00-3687 Misc Revenue - PW	0	2,430	203	0	1,200	0
01-00-00-3688 Misc Income-Comm Services	0	6,948	46	0	2,041	0
01-00-00-3689 Misc Income-Public Safety	1,590	13,450	28,742	0	22,531	0
01-00-00-3690 Miscellaneous Income	15,882	11,362	2,870	0	12,650	0

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMEDNED</b>	<b>ADOPTED</b>
<b>Other Revenues</b>				<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
01-00-00-3691 NPO Write Off/PERS Relief	536,697	1,124,544	1,086,183	0	188,046	0
01-00-00-3693 Insurance Reimbursement	5,964	7,442	8,552	0	15,139	0
01-00-00-3695 Donations	100	16	0	0	0	0
01-00-00-3696 Donations-Sister City Celebrat	0	0	9,475	0	0	0
01-00-00-3699 Land Sales Revenue	0	0	145,000	0	0	0
01-00-00-3700 Restitution Revenue-Police	0	5,424	87	0	100	0
<b>TOTAL Other Revenues</b>	<b>744,021</b>	<b>1,594,589</b>	<b>1,582,080</b>	<b>267,235</b>	<b>695,059</b>	<b>125,214</b>
 <b>TOTAL REVENUES</b>	 <b>11,498,613</b>	 <b>12,943,928</b>	 <b>13,037,266</b>	 <b>11,310,357</b>	 <b>12,022,798</b>	 <b>11,543,794</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund City Manager Expenditures	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
01-01-05-6011 Regular Salaries	251,971	253,777	276,547	276,070	270,070	241,937
01-01-05-6012 Regular Benefits	165,440	229,032	232,402	168,990	168,990	160,860
01-01-05-6013 PT Salaries	0	0	24	0	2,000	0
01-01-05-6015 Regular-Overtime	3,746	3,108	2,261	4,000	4,000	2,000
01-01-05-6019 Leave Expense	6,104	28,196	12,146	3,000	6,800	4,000
01-01-05-6022 Advertising	2,790	6,838	8,998	3,700	9,525	9,900
01-01-05-6023 Subscriptions & Dues	2,527	3,063	2,567	2,500	3,350	2,102
01-01-05-6024 Travel	6,187	4,158	9,138	4,500	5,675	8,500
01-01-05-6026 Training	2,714	1,620	3,345	3,500	3,500	2,130
01-01-05-6027 Legal Fees	26,310	13,930	23,965	24,000	24,000	25,500
01-01-05-6029 Services	468	822	4,238	4,500	3,500	3,900
01-01-05-6030 Contractual Services	1,763	1,891	4,057	3500	500	25,000
01-01-05-6031 Telephone	2,047	3,995	3,413	4,100	4,300	4,100
01-01-05-6035 Fuel	736	1,903	1,177	2,000	500	200
01-01-05-6036 Rental & Lease	1,992	873	0	0	0	0
01-01-05-6037 Insurance	4,975	3,946	3,514	3,305	3,905	4,305
01-01-05-6038 Vehicle Insurance	628	380	375	400	400	400
01-01-05-6041 Office Supplies	2,789	2,549	5,856	3,200	3,200	4,000
01-01-05-6044 Operating Supplies	0	0	40	250	250	0
01-01-05-6045 Repair & Maintenance	1,125	1,698	1,470	3,000	500	0
01-01-05-6054 Office Equipment	3,709	6,931	6,669	5,700	16,675	2,500
01-01-05-6057 Printing	231	351	100	1,500	500	500
01-01-05-6059 Board Stipends	0	3,900	2,300	4,200	2,700	4,200
01-01-05-6065 Wellness Fund	0	0	1,365	2,500	1,000	20,000
01-01-05-6069 Discretionary Funds	21,951	15,604	13,742	10,000	10,000	10,000
01-01-05-6072 Unemployment Taxes	0	0	3,330	0	0	20,000
01-01-05-6075 Employee Recognition	239	100	497	1,000	575	1,000
01-01-05-6096 Computer Services	105,150	108,155	113,300	120,000	113,000	120,000
01-01-05-6098 Lobbying Services	7,121	3,841	2,778	6,000	6,000	2,000
01-01-05-6103 Marketing	15,835	12,369	8,636	15,000	15,000	17,500
<b>TOTAL City Manager</b>	<b>638,549</b>	<b>713,031</b>	<b>748,249</b>	<b>680,415</b>	<b>680,415</b>	<b>696,534</b>



CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

<b>General Fund</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Finance Expenditures</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
01-01-10-6011 Regular Salaries	374,791	396,290	386,997	400,933	399,033	409,834
01-01-10-6012 Regular Benefits	336,349	410,349	411,067	318,517	318,517	321,643
01-01-10-6013 Part Time Salaries	34,058	19,596	26,750	26,221	21,221	15,517
01-01-10-6015 Regular Overtime	386	553	781	1,000	1,000	1,000
01-01-10-6017 Gen Fund PERS On Behalf	0	0	0	0	188,046	0
01-01-10-6019 Leave Expense	3,822	18,429	15,534	0	7,000	0
01-01-10-6022 Advertising	348	0	151	500	500	500
01-01-10-6023 Subscriptions & Dues	474	575	600	1,000	1,000	690
01-01-10-6024 Travel	3,557	944	1,274	2,500	3,025	2,500
01-01-10-6026 Training	1,150	1,123	2,529	2,000	2,160	2,000
01-01-10-6027 Legal Fees	21,164	14,697	6,160	10,000	10,050	10,000
01-01-10-6029 Services	10,470	6,487	6,525	8,000	6,900	8,000
01-01-10-6030 Contractual Services	200	0	0	7,000	105	0
01-01-10-6031 Telephone	9,585	9,827	9,792	10,000	10,350	10,000
01-01-10-6036 Rental & Lease	1,992	873	0	0	0	0
01-01-10-6037 Insurance	6,015	5,355	4,193	3,825	5,675	5,193
01-01-10-6041 Office Supplies	8,427	9,030	9,156	9,100	9,100	9,500
01-01-10-6045 Repair & Maintenance	94	456	84	1,000	1,000	1,000
01-01-10-6054 Office Equipment	4,102	8,575	8,254	7,000	7,825	4,000
01-01-10-6058 Postage	0	131	0	0	0	0
01-01-10-6072 Unemployment Taxes	0	0	7,770	30,000	7,885	0
01-01-10-6095 Genl Fund It Hard/Soft Ware	23,940	45,547	90,506	47,000	61,000	43,000
01-01-10-6096 Computer Services	18,189	25,923	27,506	25,000	28,360	33,998
<b>TOTAL Finance</b>	<b>859,116</b>	<b>974,761</b>	<b>1,015,628</b>	<b>910,596</b>	<b>1,089,752</b>	<b>878,375</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund	2013	2014	2015	2016	2016	2017
Community Development	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
01-01-12-6011 Regular Salaries	230,951	237,896	247,447	251,376	262,866	289,662
01-01-12-6012 Regular Benefits	200,291	245,933	253,980	190,159	191,179	234,554
01-01-12-6015 Regular Overtime	426	585	716	1,000	500	1,000
01-01-12-6017 Temporary Salaries	0	401	0	0	0	0
01-01-12-6019 Leave Expense	16,902	15,466	15,742	12,000	10,050	12,000
01-01-12-6022 Advertising	2,013	1,924	1,874	2,500	2,080	1,920
01-01-12-6023 Subscriptions & Dues	2,481	2,315	2,647	2,500	2,070	2,500
01-01-12-6024 Travel	3,186	1,403	778	1,000	2,300	2,500
01-01-12-6026 Training	1,776	964	2,419	2,000	2,575	1,230
01-01-12-6027 Legal Fees	22,984	1,365	3,832	6,000	19,531	12,000
01-01-12-6029 Services-Recording Plats	184	52	147	200	925	200
01-01-12-6030 Contractual Services	19,494	6,257	6,768	6,500	3,972	6,000
01-01-12-6031 Telephone	2,263	2,724	2,587	2,800	2,239	2,436
01-01-12-6032 Power	6,527	6,562	7,474	7,000	7,286	7,400
01-01-12-6033 Heat	2,904	2,891	3,318	3,000	2,750	2,900
01-01-12-6034 Water/Sewer/Garbage	2,272	2,208	1,832	2,700	1,400	1,440
01-01-12-6035 Fuel	1,722	2,233	1,141	1,900	950	1,000
01-01-12-6036 Rental & Leases	2,995	4,151	3,705	4,000	3,860	4,000
01-01-12-6037 Insurance	4,355	3,710	3,462	3,381	3,860	4,275
01-01-12-6038 Vehicle Insurance	744	725	725	750	715	700
01-01-12-6040 Credit Card Fees	0	0	0	0	1,865	500
01-01-12-6041 Office Supplies	3,751	3,415	3,702	4,000	4,513	3,480
01-01-12-6042 Vehicle Supplies	10	315	0	100	100	90
01-01-12-6044 Operating Supplies	408	80	53	100	158	0
01-01-12-6045 Repair & Maintenance	1,095	1,475	2,358	2,000	1,200	1,500
01-01-12-6048 Janitorial Supplies	329	258	159	350	350	350
01-01-12-6054 Office Equipment	2,543	4,859	2,964	6,800	2,550	12,000
01-01-12-6058 Postage	1,052	2,237	2,500	2,800	2,440	2,300
01-01-12-6059 Board Stipends	3,150	2,250	2,750	4,200	3,800	4,200
01-01-12-6071 Community Planning	671	5,359	994	6,000	32	8,000
01-01-12-6072 Unemployment Taxes	17	41	42	0	100	0
<b>TOTAL Community Development</b>	<b>537,496</b>	<b>560,054</b>	<b>576,117</b>	<b>527,116</b>	<b>538,216</b>	<b>620,137</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund Tourist Center	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
01-01-20-6030 Contractual Services	148,520	148,520	155,940	155,950	154,940	169,030
01-01-20-6031 Telephone	2,155	2,245	2,885	3,250	4,515	3,000
01-01-20-6032 Power	3,753	4,023	4,707	4,500	3,575	4,100
01-01-20-6033 Heat	1,386	1,490	1,777	2,000	2,175	2,220
01-01-20-6034 Water/Sewer/Garbage	869	733	1,124	1,000	1,417	1,000
01-01-20-6037 Insurance	1,425	1,319	1,163	1,107	1,262	1,390
01-01-20-6045 Repair & Maintenance	0	439	1,271	3,000	4,610	3,000
01-01-20-6053 Equipment	0	0	0	5,000	3,313	0
<b>TOTAL Tourist Center</b>	<b>158,108</b>	<b>158,770</b>	<b>168,868</b>	<b>175,807</b>	<b>175,807</b>	<b>183,740</b>

**Community Center Depot Expenditures**

01-01-30-6030 Contractual Services	6,500	0	0	0	0	2,000
01-01-30-6032 Power	3,990	4,792	6,300	6,800	4,965	5,500
01-01-30-6033 Heat	5,104	4,503	5,189	6,000	4,999	6,000
01-01-30-6034 Water/Sewer/Garbage	1,554	1,689	2,009	1,600	2,505	2,055
01-01-30-6036 Rental and Lease	500	0	500	500	500	500
01-01-30-6037 Insurance	968	341	241	458	458	497
01-01-30-6044 Operating Supplies	2,695	46	5,548	4,000	2,630	5,500
01-01-30-6045 Repair & Maintenance	23,114	7,419	4,749	2,000	5,301	5,000
01-01-30-6048 Janitorial Supplies	2,162	1,528	3,500	3,500	3,500	3,000
01-01-30-6053 Equipment	0	0	0	0	0	8,200
<b>TOTAL Community Center Depot</b>	<b>46,587</b>	<b>20,318</b>	<b>28,036</b>	<b>24,858</b>	<b>24,858</b>	<b>38,252</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>City Hall Complex Expenditures</b>						
01-01-15-6029 Services	741	1,604	2,291	2,340	3,490	2,640
01-01-15-6031 Telephone	13,587	12,654	13,228	13,500	14,850	13,800
01-01-15-6032 Power	14,229	14,753	18,607	17,500	19,375	19,200
01-01-15-6033 Heat	3,090	2,485	2,192	3,000	1,900	3,200
01-01-15-6034 Water/Sewer/Garbage	1,393	1,167	1,103	1,500	1,200	1,800
01-01-15-6036 Rental & Lease	0	1,428	1,450	2,800	2,640	3,000
01-01-15-6037 Insurance	4,400	3,880	3,470	3,254	3,429	3,358
01-01-15-6041 Office Supplies	6,017	4,103	5,486	7,500	7,150	8,500
01-01-15-6045 Repair & Maintenance	38,182	19,828	9,207	10,000	11,320	6,720
01-01-15-6048 Janitorial Supplies	1,700	1,493	3,184	2,000	1,000	2,000
01-01-15-6058 Postage	9,209	9,957	10,466	10,000	7,160	10,500
<b>TOTAL City Hall Complex</b>	<b>92,546</b>	<b>73,355</b>	<b>70,684</b>	<b>73,394</b>	<b>73,514</b>	<b>74,718</b>
<b>Non Departmental Expenditures</b>						
01-01-70-6078 Transfers Out	488,322	373,152	903,325	417,796	472,296	834,060
01-01-70-6090 EOC Operations	0	4,368	2,776	3,000	3,000	3,000
01-01-70-6686 Grow Palmer Grant Expenditures	0	0	0	0	50,000	0
01-01-70-6899 Land Purchase/Appraisals	0	0	0	0	12,000	0
<b>TOTAL Non Departmental</b>	<b>488,322</b>	<b>377,520</b>	<b>906,101</b>	<b>420,796</b>	<b>537,296</b>	<b>837,060</b>
<b>TOTAL Administration</b>	<b>2,820,724</b>	<b>2,877,809</b>	<b>3,513,684</b>	<b>2,812,982</b>	<b>3,119,858</b>	<b>3,328,816</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund Mayor/Council/City Clerk Expenditures	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
01-02-10-6011 Regular Salaries	90,105	93,671	95,516	98,012	80,612	82,410
01-02-10-6012 Regular Benefits	77,098	95,467	97,162	64,769	72,869	60,917
01-02-10-6013 PT Salaries	78,254	79,325	77,714	77,251	79,651	80,360
01-02-10-6016 Overtime-PT	0	0	0	650	650	650
01-02-10-6019 Leave Expense	0	3,981	6,932	0	6,900	0
01-02-10-6021 Audit	25,911	25,173	31,366	34,746	34,746	37,860
01-02-10-6022 Advertising	5,668	6,802	6,752	10,000	10,000	10,000
01-02-10-6023 Subscriptions & Dues	4,514	7,599	7,467	7,500	7,650	8,840
01-02-10-6024 Travel/Education-Council	8,939	6,564	9,784	7,500	7,500	12,000
01-02-10-6026 Training/Travel-Clerk	3,010	4,783	4,166	5,000	5,000	5,255
01-02-10-6027 Legal Fees	45,802	39,920	42,164	50,000	46,900	40,000
01-02-10-6029 Services	2,058	203	225	2,000	2,000	2,000
01-02-10-6031 Telephone	10,039	8,777	8,517	9,500	9,550	9,750
01-02-10-6036 Rental & Lease	1,992	873	0	0	0	0
01-02-10-6037 Insurance	3,990	3,206	2,903	2,718	3,118	3,430
01-02-10-6041 Office Supplies-Clerk	4,099	4,662	2,371	6,000	6,000	6,000
01-02-10-6044 Operating Supplies	6,106	4,186	5,776	2,500	4,425	6,000
01-02-10-6045 Repair & Maintenance	268	121	118	1,000	1,000	1,000
01-02-10-6054 Office Equipment	3,873	7,339	3,024	4,400	4,400	6,100
01-02-10-6068 Community Council Grants	0	0	0	10,000	10,000	10,000
01-02-10-6069 Council Discretionary Funds	8,587	13,740	11,500	2,500	2,825	2,500
01-02-10-6072 Unemployment Taxes	0	0	841	0	200	0
01-02-10-6073 Council Meetings Broadcast	0	0	2,750	3,000	3,000	3,000
01-02-10-6090 Blackboard Connect Service	2,703	4,634	6,565	6,500	6,500	6,500
01-02-10-6097 Website Technology	920	6,607	1,488	2,000	2,200	0
01-02-10-6099 Election Expenses	7,293	8,609	10,896	9,000	9,000	9,650
01-02-10-6101 Codification Consulting Svcs	4,176	3,250	6,002	4,500	4,500	8,600
01-02-10-6102 Records Management	5,099	1,648	15,175	7,500	7,500	7,500
01-02-10-6110 Sister City Program	5,026	7,044	26,782	5,000	5,050	7,500
<b>TOTAL Mayor/Council/City Clerk</b>	<b>405,529</b>	<b>438,184</b>	<b>483,954</b>	<b>433,546</b>	<b>433,746</b>	<b>427,822</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Police Administration Expenditures</b>						
01-12-10-6011 Regular Salaries	965,102	985,797	985,060	1,019,513	971,013	969,037
01-12-10-6012 Regular Benefits	844,490	1,071,032	1,081,653	818,255	818,255	815,321
01-12-10-6013 PT Salaries	25,254	21,750	21,419	20,000	22,900	20,000
01-12-10-6015 Regular Overtime	143,039	148,617	171,203	160,000	205,600	160,000
01-12-10-6019 Leave Expense	73,707	66,148	91,910	70,000	70,000	75,000
01-12-10-6020 Uniform Allowance Reimbursement	0	7,000	7,560	7,280	7,840	7,280
01-12-10-6022 Advertising	2,245	392	208	500	500	500
01-12-10-6023 Subscriptions & Dues	290	902	656	500	500	700
01-12-10-6024 Travel	8,442	4,366	12,589	10,000	10,000	13,000
01-12-10-6025 Communication	0	48	0	500	500	0
01-12-10-6026 Training	2,074	1,517	6,645	7,500	7,500	8,000
01-12-10-6027 Legal Fees	7,868	1,791	2,275	5,000	5,000	5,000
01-12-10-6028 Court System Admin Fees	3,340	1,540	4,314	4,000	4,000	4,000
01-12-10-6029 Services	27,678	19,202	22,168	25,000	26,429	25,000
01-12-10-6031 Telephone	15,930	16,923	16,728	18,000	18,000	18,000
01-12-10-6035 Fuel	40,059	47,371	27,678	50,000	44,940	35,000
01-12-10-6037 Insurance	22,350	20,914	20,177	20,230	22,155	24,364
01-12-10-6038 Vehicle Insurance	18,754	17,814	17,992	18,500	19,800	22,800
01-12-10-6040 Supplies	1,286	0	0	0	0	0
01-12-10-6041 Office Supplies	8,466	5,090	7,877	8,000	8,000	8,000
01-12-10-6042 Vehicle Supplies	0	0	0	0	0	1,000
01-12-10-6043 Uniform Expenditure	11,037	4,956	5,100	8,000	8,000	10,000
01-12-10-6044 Operating Supplies	5,629	12,766	11,204	16,000	16,000	15,000
01-12-10-6046 Small tools and equipment	13,584	9,397	28,336	18,000	19,125	19,500
01-12-10-6053 Equipment	80,348	91,232	88,955	90,000	90,000	2,000
01-12-10-6054 Office Equipment	30,137	36,751	23,206	45,000	45,000	30,000
01-12-10-6058 Postage	321	418	221	300	450	300
01-12-10-6071 Community Planning	1,963	2,211	2,775	1,000	1,000	1,500
01-12-10-6072 Unemployment Taxes	9,067	0	536	0	0	0
01-12-10-6100 SART Donation	0	2,500	2,500	2,500	2,500	2,500
01-12-10-6112 Rowland Memorial Fund Expense	2,000	2,000	2,000	2,000	2,000	2,000
<b>TOTAL Police Administration</b>	<b>2,364,460</b>	<b>2,600,444</b>	<b>2,662,945</b>	<b>2,445,578</b>	<b>2,447,007</b>	<b>2,294,802</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund	2013	2014	2015	2016	2016	2017
Animal Control Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
01-12-30-6030 Contractual Services	11,055	12,345	11,000	20,000	20,000	11,000
<b>TOTAL Animal Control</b>	<b>11,055</b>	<b>12,345</b>	<b>11,000</b>	<b>20,000</b>	<b>20,000</b>	<b>11,000</b>
State Trooper Building Expenditures						
01-12-40-6030 Contractual Services	330	565	9,321	1,000	5,015	1,000
01-12-40-6033 Heat	6,848	4,893	4,517	6,000	6,000	6,000
01-12-40-6034 Water/Sewer/Garbage	1,287	1,936	2,293	2,100	2,475	2,100
01-12-40-6037 Insurance	1,285	1,214	1,175	1,158	1,183	1,204
01-12-40-6044 Operating Supplies	0	80	0	0	0	0
01-12-40-6045 Repair & Maintenance	12,871	7,278	6,110	8,000	3,585	8,000
01-12-40-6048 Janitorial Supplies	1,994	1,650	1,212	2,000	2,000	2,000
<b>TOTAL State Trooper Building</b>	<b>24,615</b>	<b>17,616</b>	<b>24,629</b>	<b>20,258</b>	<b>20,258</b>	<b>20,304</b>
Jail Expenditures						
01-12-50-6045 Repair & Maintenance	5,135	3,743	0	5,500	5,500	5,500
<b>TOTAL Jail</b>	<b>5,135</b>	<b>3,743</b>	<b>0</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
Police Building Expenditures						
01-12-60-6029 Services	2,189	2,584	611	5,000	6,765	5,000
01-12-60-6032 Power	17,212	18,903	21,904	22,000	21,400	22,000
01-12-60-6033 Heat	7,695	11,773	12,046	11,000	11,170	11,000
01-12-60-6034 Water/Sewer/Garbage	5,987	6,573	7,181	7,000	6,685	7,000
01-12-60-6037 Insurance	1,550	1,490	1,473	1,468	1,473	1,462
01-12-60-6044 Operating Supplies	766	76	0	500	500	500
01-12-60-6045 Repair & Maintenance	20,469	4,822	7,644	10,000	6,400	10,000
01-12-60-6048 Janitorial Supplies	1,176	1,546	1,877	1,500	4,075	1,500
<b>TOTAL Police Building</b>	<b>57,044</b>	<b>47,767</b>	<b>52,735</b>	<b>58,468</b>	<b>58,468</b>	<b>58,462</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

<b>General Fund</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Communication Center Expenditures</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
01-12-70-6011 Regular Salaries	593,994	624,348	604,991	676,028	621,028	569,494
01-12-70-6012 Regular Benefits	560,034	719,902	714,986	563,155	554,505	469,610
01-12-70-6013 PT Salaries	13,027	20,860	20,511	12,000	12,000	12,000
01-12-70-6015 Regular Overtime	57,991	65,045	123,563	75,000	163,500	77,190
01-12-70-6016 PT Overtime	0	0	55	0	150	0
01-12-70-6019 Leave Expense	11,170	18,416	20,267	15,000	15,000	15,000
01-12-70-6022 Advertising	681	0	152	500	500	500
01-12-70-6024 Travel	4,396	2,919	4,345	4,000	7,375	4,800
01-12-70-6026 Training	2,677	1,666	2,610	3,000	3,000	3,000
01-12-70-6027 Legal Fees	0	0	0	0	4,450	0
01-12-70-6030 Contractual Services	6,702	8,123	12,775	12,000	15,375	12,000
01-12-70-6031 Telephone	7,770	7,413	7,106	8,000	8,000	8,000
01-12-70-6032 Power	12,815	13,547	14,753	15,000	15,000	15,000
01-12-70-6034 Water-Sewer-Garbage	1,827	1,503	1,594	2,000	2,000	2,000
01-12-70-6037 Insurance	11,873	9,741	9,149	8,834	10,209	11,420
01-12-70-6041 Office Supplies	2,065	1,392	1,028	2,000	2,000	2,000
01-12-70-6043 Uniform Expenditure	1,070	282	8	1,000	1,000	1,000
01-12-70-6044 Operating Supplies	1,923	2,551	773	2,750	2,750	2,000
01-12-70-6045 Repair & Maintenance	4,448	6,478	1,249	7,000	2,175	6,000
01-12-70-6054 Office Equipment	23,574	4,113	2,679	12,000	4,250	7,500
01-12-70-6072 Unemployment Taxes	(170)	0	0	0	7,890	0
<b>TOTAL Communication Center</b>	<b>1,317,867</b>	<b>1,508,301</b>	<b>1,542,593</b>	<b>1,419,267</b>	<b>1,452,157</b>	<b>1,218,514</b>
<b>Police Vehicle Maintenance Expenditures</b>						
01-12-80-6042 Vehicle Supplies	903	806	356	1,000	1,000	0
<b>TOTAL Police Vehicle Maintenance</b>	<b>903</b>	<b>806</b>	<b>356</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>
<b>TOTAL Police Department Expenditures</b>	<b>3,781,079</b>	<b>4,191,022</b>	<b>4,294,259</b>	<b>3,970,071</b>	<b>4,004,390</b>	<b>3,608,582</b>



CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

<b>General Fund</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Fire Administration Expenditures</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED BUDGET</b>	<b>AMENDED BUDGET</b>	<b>ADOPTED BUDGET</b>
01-13-10-6011 Regular Salaries	146,880	209,170	172,655	171,535	174,585	177,453
01-13-10-6012 Regular Benefits	137,265	197,290	173,391	139,291	140,396	146,604
01-13-10-6013 PT Salaries	138,697	140,468	189,841	175,000	192,225	207,664
01-13-10-6014 PT Benefits	960	880	0	0	0	0
01-13-10-6015 Regular Overtime	3,670	1,068	3,913	4,000	4,200	3,000
01-13-10-6019 Leave Expense	3,674	485	3,261	0	5,400	5,850
01-13-10-6023 Subscriptions & Dues	1,403	504	1,646	1,500	2,150	2,430
01-13-10-6024 Travel	5,192	4,708	12,023	10,000	10,000	10,300
01-13-10-6026 Training	6,403	8,636	8,436	9,000	11,400	10,935
01-13-10-6027 Legal Fees	456	1,146	0	0	15,970	2,052
01-13-10-6029 Services	4,738	9,032	10,986	10,000	13,201	14,170
01-13-10-6030 Contractual Services	6,782	10,727	6,742	10,000	6,600	14,175
01-13-10-6031 Telephone	6,778	6,381	7,980	6,000	7,725	8,600
01-13-10-6032 Power	7,621	8,023	9,917	9,000	9,000	9,600
01-13-10-6033 Heat	5,362	5,636	5,698	10,500	5,200	7,925
01-13-10-6034 Water/Sewer/Garbage	628	734	2,257	1,500	2,150	2,212
01-13-10-6035 Fuel	27,563	32,750	22,987	31,000	16,200	30,100
01-13-10-6036 Rental & Lease	11,588	11,588	11,588	11,588	11,588	11,588
01-13-10-6037 Insurance	5,400	5,488	5,007	4,862	5,387	5,776
01-13-10-6038 Vehicle Insurance	9,000	11,108	11,133	11,658	11,658	12,500
01-13-10-6041 Office Supplies	2,735	2,629	2,799	3,500	3,500	3,440
01-13-10-6043 Uniform Expenditure	1,301	2,038	824	2,500	1,850	3,000
01-13-10-6044 Operating Supplies	2,232	2,489	2,585	3,000	3,000	3,000
01-13-10-6045 Repair & Maintenance	15,822	16,854	19,074	19,000	17,500	16,765
01-13-10-6046 Small Tools & Equipment	10,216	9,034	14,425	10,000	13,276	10,000
01-13-10-6048 Janitorial Supplies	1,117	505	2,041	2,000	1,245	2,200
01-13-10-6053 Equipment	33,783	39,741	60,025	33,000	9,580	35,000
01-13-10-6054 Office Equipment	5,865	5,411	6,239	7,000	3,924	18,772
01-13-10-6055 Rescue Equipment	0	0	0	6,000	6,000	5,200
<b>TOTAL Fire Administration</b>	<b>603,131</b>	<b>744,524</b>	<b>767,472</b>	<b>702,434</b>	<b>704,910</b>	<b>780,311</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

<b>General Fund</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Fire Building Maintenance Expenditures</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED BUDGET</b>	<b>AMENDED BUDGET</b>	<b>ADOPTED BUDGET</b>
01-13-30-6045 Repair & Maintenance	8,944	7,645	9,654	10,000	10,000	10,650
<b>TOTAL Fire Building Maintenance</b>	8,944	7,645	9,654	10,000	10,000	10,650
<b>Fire Vehicle Maintenance Expenditures</b>						
01-13-80-6042 Vehicle Supplies	17,849	16,970	17,776	18,000	23,100	19,760
<b>TOTAL Fire Vehicle Maintenance</b>	17,849	16,970	17,776	18,000	23,100	19,760
<b>TOTAL Fire Department Expenditures</b>	629,925	769,140	794,903	730,434	738,010	810,721

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund				2016	2016	2017	
Public Works		2013	2014	2015	ADOPTED	AMENDED	ADOPTED
Administration Expenditures		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-17-10-6011	Regular Salaries	333,787	337,260	354,841	383,625	392,420	367,990
01-17-10-6012	Regular Benefits	312,406	375,761	395,641	324,979	294,359	290,244
01-17-10-6013	PT Salaries	4,957	7,065	28,767	20,000	20,000	5,500
01-17-10-6015	Regular Overtime	1,124	487	1,091	2,000	2,000	2,000
01-17-10-6019	Leave Expense	14,050	15,025	3,669	0	14,100	15,000
01-17-10-6022	Advertising	421	374	638	800	800	1,000
01-17-10-6024	Travel	2,037	1,168	726	1,000	1,000	1,000
01-17-10-6026	Training	1,154	1,098	343	2,000	2,000	3,000
01-17-10-6027	Legal Fees	8,173	1,437	4,596	4,000	7,750	5,000
01-17-10-6029	Services	7,222	5,722	5,413	6,000	6,000	4,500
01-17-10-6030	Contractual Services	70,025	47,022	15,939	40,000	48,319	15,000
01-17-10-6031	Telephone	15,273	12,533	12,103	14,000	14,000	12,000
01-17-10-6032	Power	12,739	13,765	16,299	18,000	18,000	18,000
01-17-10-6033	Heat	19,918	17,079	16,798	22,000	15,875	18,000
01-17-10-6034	Water/Sewer/Garbage	8,403	8,396	9,356	10,000	10,000	10,000
01-17-10-6036	Rental & Lease	550	0	0	0	0	0
01-17-10-6037	Insurance	9,200	17,135	15,520	14,928	16,178	16,976
01-17-10-6038	Vehicle Insurance	10,000	12,625	12,561	13,000	13,000	13,330
01-17-10-6041	Office Supplies	4,629	2,621	5,240	4,000	4,850	2,000
01-17-10-6045	Repair & Maintenance	9,936	7,090	9,414	9,000	8,000	10,000
01-17-10-6046	Small Tools & Equipment	2,500	1,745	2,177	3,000	3,000	1,000
01-17-10-6048	Janitorial Supplies	1,498	1,121	1,714	1,500	1,500	2,000
01-17-10-6053	Equipment	185	11,047	35,880	10,000	12,000	8,500
01-17-10-6054	Office Equipment	10,253	3,521	4,706	9,800	7,800	8,800
01-17-10-6058	Postage	14	0	329	500	500	500
01-17-10-6072	Unemployment Taxes	1,296	11,674	213	0	0	0
01-17-10-6075	Christmas Decoration	1,994	1,000	462	1,000	1,275	0
01-17-10-6096	Computer Services	9,404	2,750	2,946	8,000	8,000	2,000
<b>TOTAL Administration</b>		<b>873,147</b>	<b>916,523</b>	<b>957,380</b>	<b>923,132</b>	<b>922,726</b>	<b>833,340</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

<b>General Fund</b>					<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Public Works</b>		<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
<b>Roads Expenditures</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
01-17-40-6011	Regular Salaries	191,791	147,815	158,586	168,026	168,246	172,206
01-17-40-6012	Regular Benefits	148,745	160,688	169,166	138,916	170,096	142,223
01-17-40-6013	Part Time Salaries	7,458	0	0	5,000	6,690	5,000
01-17-40-6014	PW Standby Pay	4,925	4,811	3,951	6,000	4,450	6,000
01-17-40-6015	Regular Overtime	8,525	3,987	3,501	5,000	3,200	5,000
01-17-40-6016	Part Time Overtime	0	0	0	0	360	0
01-17-40-6019	Leave Expense	0	12,154	0	0	0	10,000
01-17-40-6030	Contractual Services	39,377	18,515	10,380	40,000	54,090	30,000
01-17-40-6036	Rental & Lease	6,300	3,318	5,132	7,000	8,100	6,000
01-17-40-6044	Operating Supplies	7,939	3,396	4,926	9,000	9,000	9,000
01-17-40-6045	Repair & Maintenance	12,055	13,963	11,496	15,000	31,850	15,000
01-17-40-6049	Chemicals & Dust Control	12,938	9,000	8,256	11,000	10,475	10,000
01-17-40-6065	Road Painting Services	2,607	7,574	52,397	55,000	54,285	60,000
01-17-40-6066	Road Salt And Sand	34,932	34,567	10,329	39,000	31,430	25,000
01-17-40-6067	Safety Equipment	2,747	1,692	527	2,000	1,795	1,000
01-17-40-6068	Crack Sealing	24,773	28,716	25,692	25,000	24,595	25,000
01-17-40-6075	Christmas Decorations	0	0	0	0	840	5,000
<b>TOTAL PW Roads</b>		<b>505,111</b>	<b>450,198</b>	<b>464,338</b>	<b>525,942</b>	<b>579,502</b>	<b>526,429</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund Public Works Engineering Expenditures	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
01-17-50-6028 Engineering	1,828	1,044	7,350	8,000	8,000	10,000
<b>TOTAL PW Engineering</b>	<b>1,828</b>	<b>1,044</b>	<b>7,350</b>	<b>8,000</b>	<b>8,000</b>	<b>10,000</b>

<b>Public Works</b>						
<b>Street Light Maintenance Expenditures</b>						
01-17-60-6032 Power	101,306	108,543	120,558	110,000	125,000	125,450
01-17-60-6044 Operating Supplies	2,885	2,597	1,307	2,000	2,000	2,000
01-17-60-6045 Repair & Maintenance	5,862	9,693	33,127	34,000	40,820	50,000
<b>TOTAL PW Street Maintenance</b>	<b>110,053</b>	<b>120,833</b>	<b>154,993</b>	<b>146,000</b>	<b>167,820</b>	<b>177,450</b>

<b>Public Works</b>						
<b>SOA Hwy Maintenance Expenditures</b>						
01-17-70-6044 Operating Supplies	0	0	0	3,600	3,600	3,600
01-17-70-6045 Repair & Maintenance	0	0	0	2,550	2,550	2,550
<b>TOTAL PW SOA Hwy Maintenance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,150</b>	<b>6,150</b>	<b>6,150</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

<b>General Fund</b>					<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Public Works</b>		<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
<b>Vehicle Maintenance Expenditures</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
01-17-80-6011	Regular Salaries	105,688	114,714	128,208	129,860	129,360	119,336
01-17-80-6012	Regular Benefits	93,668	113,898	125,707	98,528	98,528	96,138
01-17-80-6015	Regular Overtime	0	596	817	1,000	1,000	1,000
01-17-80-6019	Leave Expense	0	0	3,025	0	500	0
01-17-80-6035	Fuel	43,852	44,052	23,951	55,000	55,000	35,000
01-17-80-6042	Vehicle Supplies	31,279	23,909	17,552	20,000	20,000	15,000
01-17-80-6045	Repair & Maintenance	46,742	40,943	25,306	42,000	42,000	30,000
01-17-80-6046	Small Tools & Equipment	4,002	3,385	4,915	4,000	4,000	3,000
01-17-80-6067	Safety Equipment	0	0	415	800	800	500
01-17-80-6083	Vehicle Supplies-Police	18,401	8,474	17,836	15,000	15,000	10,000
01-17-80-6084	Vehicle Supplies - Library	247	0	0	500	500	500
<b>TOTAL PW Vehicle Maintenance</b>		<b>343,879</b>	<b>349,971</b>	<b>347,733</b>	<b>366,688</b>	<b>366,688</b>	<b>310,474</b>

<b>Public Works</b>							
<b>Parks &amp; Recreation Expenditures</b>							
01-17-90-6011	Regular Salaries	22,731	13,663	13,590	20,291	19,691	21,104
01-17-90-6012	Regular Benefits	24,702	24,796	24,682	25,909	25,909	28,823
01-17-90-6013	PT Salaries	20,986	27,749	34,295	38,000	38,375	53,614
01-17-90-6015	Regular Overtime	570	477	853	0	0	0
01-17-90-6016	PT - Overtime	0	63	0	0	225	0
01-17-90-6035	Fuel	62	3,676	2,922	2,500	2,500	2,000
01-17-90-6044	Operating Supplies	6,002	3,782	3,661	11,000	10,500	10,000
01-17-90-6045	Repair & Maintenance	5,389	4,174	5,391	6,000	6,500	10,000
01-17-90-6060	Bond Principal	135,000	145,000	150,000	0	0	0
01-17-90-6062	Interest Expense	18,125	11,125	3,749	0	0	0
01-17-90-6067	Safety Equipment	129	0	358	400	400	500
<b>TOTAL PW Parks &amp; Recreation</b>		<b>233,695</b>	<b>234,503</b>	<b>239,501</b>	<b>104,100</b>	<b>104,100</b>	<b>126,041</b>

<b>TOTAL Public Works Expenditures</b>		<b>2,067,713</b>	<b>2,073,072</b>	<b>2,171,295</b>	<b>2,080,012</b>	<b>2,154,986</b>	<b>1,989,884</b>
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CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund				2016	2016	2017
Public Works	2013	2014	2015	ADOPTED	AMENDED	ADOPTED
MTA Events Center Expenditures	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-19-40-6011 Regular Salaries	84,930	89,352	93,243	89,321	99,511	92,019
01-19-40-6012 Regular Benefits	76,938	93,211	97,229	77,715	92,915	79,969
01-19-40-6013 PT Salaries	40,475	43,292	46,111	48,094	68,019	50,802
01-19-40-6015 Overtime-Regular	1,029	1,513	1,388	1,000	1,300	1,000
01-19-40-6016 Overtime-PT	130	4	1,598	500	2,330	500
01-19-40-6019 Leave Expense	4,767	5,532	6,870	0	0	1,000
01-19-40-6022 Advertising	905	0	0	400	485	400
01-19-40-6024 Travel	0	0	972	1,000	1,641	3,000
01-19-40-6026 Training	110	595	631	600	600	2,500
01-19-40-6027 Legal Fees	0	39	0	0	0	0
01-19-40-6029 Services	0	0	0	0	95	0
01-19-40-6030 Contractual Services	2,229	2,344	700	2,000	2,385	3,000
01-19-40-6031 Telephone	3,002	3,156	3,217	3,200	3,138	3,500
01-19-40-6032 Power	85,749	99,240	61,131	105,000	67,965	72,800
01-19-40-6033 Heat	38,679	37,582	42,785	50,000	38,441	42,800
01-19-40-6034 Water/Sewer/Garbage	12,044	9,911	8,290	10,000	12,320	10,000
01-19-40-6035 Fuel	3,575	3,681	3,911	3,800	3,800	4,000
01-19-40-6036 Rental & Lease	2,749	3,131	1,198	1,500	1,375	2,000
01-19-40-6037 Insurance	4,641	4,263	3,968	3,853	4,203	4,460
01-19-40-6039 Zamboni Maintenance	3,233	0	0	0	0	0
01-19-40-6040 Supplies/Vending Soda	1,454	0	0	0	615	2,000
01-19-40-6044 Operating Supplies	4,015	4,600	4,513	4,500	7,770	4,000
01-19-40-6045 Repair & Maintenance	48,961	47,267	31,088	45,000	42,900	55,000
01-19-40-6046 Small Tools & Equipment	243	0	0	0	0	0
01-19-40-6048 Janitorial Supplies	2,851	5,000	3,494	4,000	4,000	5,000
01-19-40-6054 Office Equipment	0	0	225	1,000	1,675	3,000
01-19-40-6060 Bond Principal	70,000	70,000	75,000	75,000	75,000	75,000
01-19-40-6062 Interest Expense	40,350	40,350	37,550	34,550	34,550	31,550
01-19-40-6072 Unemployment Taxes	0	91	624	0	700	0
01-19-40-6104 Learn to Skate	1,288	1,800	2,850	2,000	2,500	3,000
<b>TOTAL MTA Events Center</b>	<b>534,345</b>	<b>565,952</b>	<b>528,585</b>	<b>564,033</b>	<b>570,233</b>	<b>552,300</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund	2013	2014	2015	2016	2016	2017
Library Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
01-19-10-6011 Regular Salaries	170,738	180,900	188,390	194,019	195,109	199,554
01-19-10-6012 Regular Benefits	178,249	193,706	202,173	185,195	170,550	187,805
01-19-10-6013 PT Salaries	92,182	90,844	99,221	94,738	104,863	103,231
01-19-10-6015 Regular Overtime	21	0	0	500	500	0
01-19-10-6016 PT Overtime	0	92	186	0	175	172
01-19-10-6019 Leave Expense	0	580	0	0	3,255	0
01-19-10-6022 Advertising	0	0	107	0	0	0
01-19-10-6023 Subscriptions & Dues	650	666	596	850	810	509
01-19-10-6024 Travel	1,170	1,331	1,419	3,000	2,480	2,400
01-19-10-6026 Training	142	1,738	1,113	1,500	1,890	1,850
01-19-10-6029 Services	518	229	255	140	140	210
01-19-10-6030 Contractual Services	21,145	27,540	29,987	31,680	31,680	35,251
01-19-10-6031 Telephone	10,272	8,391	8,517	12,000	12,000	10,081
01-19-10-6032 Power	22,208	29,714	33,054	36,400	36,400	36,396
01-19-10-6033 Heat	14,651	14,292	11,301	16,325	13,195	14,076
01-19-10-6034 Water/Sewer/Garbage	3,854	3,516	3,359	3,500	3,540	3,935
01-19-10-6035 Fuel	247	208	0	400	400	400
01-19-10-6036 Rental & Lease	324	189	0	350	350	720
01-19-10-6037 Insurance	4,883	4,466	4,190	4,200	4,850	5,352
01-19-10-6038 Vehicle Insurance	306	300	300	300	300	300
01-19-10-6040 Supplies/Books/Subscriptions	39,103	29,059	42,591	43,400	43,400	43,939
01-19-10-6041 Office Supplies	2,833	2,981	2,424	2,000	2,060	2,365
01-19-10-6044 Operating Supplies	10,101	9,787	12,292	10,000	10,704	10,000
01-19-10-6045 Repair & Maintenance	10,521	11,715	11,089	14,320	14,320	20,200
01-19-10-6048 Janitorial Supplies	3,363	2,999	3,047	3,000	5,100	3,600
01-19-10-6054 Office Equipment	11,383	6,199	8,391	8,300	9,499	15,329
01-19-10-6058 Postage	2,939	2,654	3,853	4,000	4,000	4,000
01-19-10-6072 Unemployment Taxes	3,400	136	0	0	0	0
<b>TOTAL Library</b>	<b>605,203</b>	<b>624,232</b>	<b>667,855</b>	<b>670,117</b>	<b>671,570</b>	<b>701,675</b>



CITY OF PALMER  
2017 BUDGET  
GENERAL FUND

General Fund				2016	2016	2017
Library	2013	2014	2015	ADOPTED	AMENDED	ADOPTED
Public Assistance Grant Expenditures	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-19-23-6044 Operating Supplies	6,600	3,930	9,220	6,650	7,050	6,900
01-19-23-6054 Office Equipment	2,953	0	0	0	0	0
<b>TOTAL Public Assistance Grant</b>	<b>9,553</b>	<b>3,930</b>	<b>9,220</b>	<b>6,650</b>	<b>7,050</b>	<b>6,900</b>
Library						
Other Grants						
01-19-27-6024 Travel	825	3,000	3,000	0	0	0
01-19-27-6026 Training	175	0	0	0	0	0
<b>TOTAL Other Grants</b>	<b>1,000</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Community Services						
Parks & Recreation Expenditures						
01-19-90-6012 Regular Benefits	0	0	115	325	325	290
01-19-90-6022 Advertising	0	0	788	1,050	1,683	1,525
01-19-90-6029 Services	0	0	1,231	1,800	2,825	2,200
01-19-90-6034 Water/Sewer/Garbage	426	352	932	950	875	528
01-19-90-6044 Operating Supplies	3,633	1,496	1,439	1,200	3,025	1,200
01-19-90-6045 Repair & Maintenance	144	609	897	1800	392	1,800
01-19-90-6053 Equipment	0	0	0	2,000	1,000	12,000
01-19-90-6059 Board Stipends	0	0	1,500	4,200	3,200	4,200
<b>TOTAL Parks &amp; Recreation</b>	<b>4,203</b>	<b>2,458</b>	<b>6,901</b>	<b>13,325</b>	<b>13,325</b>	<b>23,743</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>10,859,274</b>	<b>11,548,798</b>	<b>12,473,656</b>	<b>11,281,170</b>	<b>11,713,168</b>	<b>11,450,443</b>
<b>TOTAL Revenue Over (Under) Expenditures</b>	<b>639,339</b>	<b>1,395,130</b>	<b>563,610</b>	<b>29,187</b>	<b>321,892</b>	<b>93,351</b>

RECONCILIATION OF FUND BALANCE  
WATER AND SEWER FUND  
FUND 02

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 2,375,959	\$ 2,464,081	\$ 2,610,333	\$ 2,774,154
TOTAL EXPENSES	\$ 3,541,065	\$ 4,228,001	\$ 1,898,458	\$ 2,049,099

Unrestricted Net Position 12/31/2015 \$ 618,438

**Fiscal Year 2016 operations:**

Budgeted operating revenues	\$ 2,418,974	
Budgeted operating expenses	\$ (1,835,886)	
Reso 16-001 (B)	\$ (8,223)	
Reso 16-001 (C)	\$ 137,010	
Estimated adjustment to net position		\$ 711,875

**Estimated total unrestricted net position 12/31/2016** \$ 1,330,313

**Fiscal Year 2017 Operations:**

Budgeted operating revenues	\$ 2,774,154	
Budgeted operating expenses	\$ (2,049,099)	
Estimated adjustment to net position		\$ 725,055

**Estimated unrestricted net position 12/31/2017** \$ 2,055,368

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER FUND

**Water/Sewer Fund 02**

REVENUES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOTPED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Fees &amp; Services</b>						
02-00-00-3450 Water Charges	1,143,269	1,183,002	1,261,246	1,300,106	1,359,106	1,428,864
02-00-00-3451 Bulk Water Charges	50	182	0	0	0	0
02-00-00-3452 Service Fees	20,190	19,509	18,645	19,000	19,000	19,000
02-00-00-3453 Transfer Fee	0	0	15	0	0	0
02-00-00-3470 Sewer Charges	852,932	885,608	918,125	1,055,868	1,099,868	1,252,290
<b>TOTAL Fees &amp; Services</b>	<b>2,016,441</b>	<b>2,088,301</b>	<b>2,198,030</b>	<b>2,374,974</b>	<b>2,477,974</b>	<b>2,700,154</b>
<b>Other Revenues</b>						
02-00-00-3609 Penalty	23,606	25,450	25,586	20,000	26,348	25,000
02-00-00-3615 Insurance Reimbursement	102,239	53,776	29,138	0	51,266	0
02-00-00-3640 Credit Card Fees	0	0	0	0	3,411	25,000
02-00-00-3650 Education Reimbursement	1,980	0	0	0	0	0
02-00-00-3661 Land Sale	0	0	5,000	0	0	0
02-00-00-3673 Transfer from Other Funds	0	70,705	40,909	0	0	0
02-00-00-3690 Miscellaneous Income	1,161	12,358	31,068	0	13,530	0
02-00-00-3691 NPO Write Off/PERS on behalf	37,948	80,154	107,525	0	12,804	0
02-00-00-3693 Misc. Stub Out	0	0	825	0	0	0
02-00-00-3694 Connection Fee	8,675	35,875	26,000	24,000	24,000	24,000
02-00-00-3696 Disconnect Fee	0	500	0	0	1,000	0
02-00-00-3699 Gain/Loss of Disposal of Asse	(24,046)	0	0	0	0	0
02-00-00-3999 Capital Contribution Revenue	689,433	8,839	0	0	0	0
<b>TOTAL Other Revenues</b>	<b>840,996</b>	<b>287,657</b>	<b>266,051</b>	<b>44,000</b>	<b>132,359</b>	<b>74,000</b>
<b>TOTAL REVENUES</b>	<b>2,857,437</b>	<b>2,375,959</b>	<b>2,464,081</b>	<b>2,418,974</b>	<b>2,610,333</b>	<b>2,774,154</b>

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER FUND

**Water / Sewer Fund 02**

EXPENSES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Water Administration</b>						
02-01-10-6011 Regular Salaries	138,990	147,631	159,044	141,064	136,074	127,246
02-01-10-6012 Regular Benefits	109,187	142,053	181,419	104,626	102,376	115,000
02-01-10-6013 Part Time Salaries	24,372	4,087	493	0	4,500	0
02-01-10-6015 Regular Overtime	2,020	3,114	1,281	3,200	3,200	3,200
02-01-10-6016 Part Time Overtime	0	0	0	0	150	0
02-01-10-6018 PERS on Behalf	0	0	0	0	6,047	0
02-01-10-6019 Leave Expense	(1,437)	5,867	1,176	0	0	1,000
02-01-10-6021 Audit	5,826	5,661	7,052	7,813	7,813	10,372
02-01-10-6022 Advertising	1,693	1,500	1,689	1,800	1,800	3,500
02-01-10-6024 Travel	160	0	0	0	0	0
02-01-10-6026 Training	4,956	1,795	1,716	3,000	600	9,000
02-01-10-6027 Legal Fees	145,080	77,788	39,081	20,000	27,545	10,000
02-01-10-6028 Engineering	0	3,176	4,093	6,000	2,000	6,000
02-01-10-6029 Services	17,033	17,200	15,217	15,000	25,925	15,000
02-01-10-6030 Contractual Services	14,228	17,737	11,314	38,000	33,475	38,000
02-01-10-6031 Telephone	7,077	7,852	8,079	7,500	8,075	8,100
02-01-10-6032 Power	78,010	90,992	115,689	100,000	103,575	103,400
02-01-10-6033 Heat	5,925	5,375	9,679	10,000	10,000	10,000
02-01-10-6035 Fuel	9,512	13,088	7,327	9,000	4,300	7,000
02-01-10-6036 Rental & Lease	1,848	1,848	2,021	1,848	1,848	1,848
02-01-10-6037 Insurance	6,637	6,774	5,886	5,800	6,750	7,200
02-01-10-6038 Vehicle Insurance	3,400	3,816	3,750	3,801	3,801	3,600
02-01-10-6041 Office Supplies	1,014	1,995	1,713	2,000	2,000	2,000
02-01-10-6044 Operating Supplies	754	6,028	3,156	8,000	8,000	8,000
02-01-10-6045 Repair & Maintenance	13,203	59,471	35,431	53,000	26,000	53,000
02-01-10-6046 Small Tools & Equipment	1,809	2,468	299	3,000	1,950	3,000
02-01-10-6049 Chemicals	5,733	5,120	8,172	9,000	6,000	12,000
02-01-10-6053 Equipment	1,921	9,892	17,803	25,000	25,000	30,000
02-01-10-6054 Office Equipment	0	0	0	0	0	600
02-01-10-6058 Postage	4,469	4,791	6,760	6,000	6,900	6,996
02-01-10-6062 Interest	17,879	17,342	16,016	14,679	14,679	27,050
02-01-10-6064 Alaska RR Permits	8,158	7,950	8,200	8,500	8,975	9,000
02-01-10-6067 Safety Equipment	24	486	106	500	500	500
02-01-10-6077 Payment In Lieu Of Taxes	69,330	69,540	74,041	79,146	79,146	86,872
02-01-10-6078 Transfers Out	32,061	0	102,500	0	0	40,000
02-01-10-6082 General Admin Exp	204,810	201,748	187,892	201,006	201,006	193,342
<b>TOTAL Water Administration</b>	<b>935,683</b>	<b>944,183</b>	<b>1,038,094</b>	<b>888,283</b>	<b>870,010</b>	<b>951,826</b>

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER FUND

EXPENSES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Sewer Administration</b>						
02-01-50-6011 Regular Salaries	127,094	127,247	127,757	152,994	140,794	133,067
02-01-50-6012 Regular Benefits	127,686	149,037	188,522	119,579	115,679	119,340
02-01-50-6013 Part Time Salaries	0	0	0	0	11,400	24,280
02-01-50-6015 Regular Overtime	1,096	1,879	1,629	3,000	3,150	3,000
02-01-50-6016 PT Overtime	0	0	0	0	100	0
02-01-50-6018 PERS on Behalf	0	0	0	0	6,757	0
02-01-50-6019 Leave Expense	8,837	6,351	11,328	0	12,785	5,000
02-01-50-6021 Audit	5,441	5,287	6,586	7,296	7,296	9,401
02-01-50-6026 Training	3,215	810	1,225	3,000	735	4,110
02-01-50-6027 Legal Fees	0	0	912	20,000	30,155	10,000
02-01-50-6028 Engineering	0	176	1,640	7,000	9,250	10,000
02-01-50-6029 Services	30,121	35,005	39,640	30,000	26,385	30,000
02-01-50-6030 Contractual Services	19,092	(1,974)	3,257	40,000	39,325	15,000
02-01-50-6031 Telephone	6,772	7,886	7,916	6,500	7,950	6,500
02-01-50-6032 Power	148,741	174,732	176,123	175,000	194,940	205,200
02-01-50-6033 Heat	11,948	15,572	11,402	20,000	7,485	8,150
02-01-50-6035 Fuel	5,796	8,378	6,281	6,000	6,940	5,000
02-01-50-6036 Rental & Lease	2,423	165	0	4,000	2,090	3,000
02-01-50-6037 Insurance	6,600	6,772	5,800	5,600	6,580	7,062
02-01-50-6038 Vehicle Insurance	3,400	3,816	3,985	3,801	3,676	3,600
02-01-50-6041 Office Supplies	1,846	2,022	1,617	1,600	1,710	1,500
02-01-50-6044 Operating Supplies	14,783	11,178	12,433	15,000	57,223	15,000
02-01-50-6045 Repair & Maintenance	4,807	31,490	25,102	27,000	34,970	50,000
02-01-50-6046 Small Tools & Equipment	320	511	2,639	3,000	5,845	3,000
02-01-50-6053 Equipment	0	0	4,535	5,000	5,000	13,000
02-01-50-6054 Office Equipment	0	2,730	1,276	0	0	1,600
02-01-50-6058 Postage	4,056	4,445	4,355	4,000	3,350	4,000
02-01-50-6062 Interest	18,179	17,843	15,066	15,282	15,282	93,974
02-01-50-6064 Alaska RR Permits	7,815	6,436	10,000	11,000	8,975	12,000
02-01-50-6067 Safety Equipment	982	800	409	500	500	500
02-01-50-6077 Payment In Lieu Of Taxes	51,180	51,006	55,994	65,992	65,992	78,077
02-01-50-6078 Transfers Out	32,061	0	347,500	0	0	0
02-01-50-6080 Civil Penalty Expense	0	0	192,000	0	670	0
02-01-50-6082 General Admin Exp	199,604	200,006	181,897	195,459	195,459	222,912
<b>TOTAL Sewer Administration</b>	<b>843,893</b>	<b>869,608</b>	<b>1,448,828</b>	<b>947,603</b>	<b>1,028,448</b>	<b>1,097,273</b>

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER FUND

<b>EXPENSES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Other Expenses</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
02-01-20-6076 Depreciation	1,605,341	1,727,275	1,741,079	0	0	0
<b>TOTAL Other Expenses</b>	1,605,341	1,727,275	1,741,079	0	0	0
<hr/>						
<b>TOTAL EXPENSES</b>	3,384,917	3,541,065	4,228,001	1,835,886	1,898,458	2,049,099
<hr/>						
<b>TOTAL Revenue Over (Under) Expenses</b>	(527,480)	(1,165,106)	(1,763,920)	583,088	711,875	725,055

RECONCILIATION OF FUND BALANCE  
AIRPORT FUND  
FUND 03

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 225,575	\$ 829,215	\$ 441,580	\$ 366,322
TOTAL EXPENSES	\$ 802,835	\$ 1,237,988	\$ 446,345	\$ 364,021

Net Investment in Capital Assets \$ 7,133,297  
Unrestricted Net Position 12/31/2015 \$ (247,733)

**Fiscal Year 2016 Operations:**

Budgeted operating revenues \$ 375,880  
Budgeted operating expenses \$ (373,777)  
Transfers Out: \$ -  
Reso 16-001 (B) \$ (12,428)  
Reso 16-019 \$ (900)  
Reso 16-001 (C) \$ 6,460  
Estimated adjustment to net position \$ (4,765)

**Estimated unrestricted net position 12/31/2016** \$ (252,498)

**Fiscal Year 2017 Operations:**

Budgeted operating revenues \$ 366,322  
Budgeted operating expenses \$ (364,021)  
Estimated adjustment to net position \$ 2,301

**Estimated unrestricted net position 12/31/2017** \$ (250,197)

CITY OF PALMER  
2017 BUDGET  
AIRPORT FUND

**Airport Fund 03**

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>REVENUES</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
<b>Taxes</b>				<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
03-00-00-3130 Airport Fuel Sales Tax	4,223	9,471	8,135	7,000	7,000	0
<b>TOTAL Taxes</b>	<b>4,223</b>	<b>9,471</b>	<b>8,135</b>	<b>7,000</b>	<b>7,000</b>	<b>0</b>
03-00-00-3363 Aviation Fuel - Revenue Share	1,427	2,931	2,626	3,000	3,000	1,500
03-00-00-3375 Fuel Flowage Fees Revenue	0	0	0	0	6,460	34,750
<b>TOTAL Fuel Fees</b>	<b>1,427</b>	<b>2,931</b>	<b>2,626</b>	<b>3,000</b>	<b>9,460</b>	<b>36,250</b>
<b>Fees &amp; Services</b>						
03-00-00-3430 Airport Revenue-Tiedowns	17,575	21,036	27,743	28,000	28,000	27,450
03-00-00-3431 Land Leases	75,981	130,395	135,182	135,000	135,000	129,782
03-00-00-3432 Airport Agriculture Leases	5,035	5,035	4,790	6,000	6,000	5,302
03-00-00-3433 COP land leases	33,406	33,406	33,406	18,478	18,478	18,478
03-00-00-3440 Grants Administrative Overhead	0	0	0	0	0	45,000
<b>TOTAL Fees &amp; Services</b>	<b>131,997</b>	<b>189,871</b>	<b>201,121</b>	<b>187,478</b>	<b>187,478</b>	<b>226,012</b>
<b>Other Revenues</b>						
03-00-00-3673 Transfers From Other Funds	70,384	770	590,000	178,402	232,902	104,060
03-00-00-3690 Miscellaneous Income	2,533	5,657	0	0	1,792	0
03-00-00-3691 NPQ Write Off	0	0	27,333	0	2,948	0
03-00-00-3900 Capital Contribution	0	16,874	0	0	0	0
03-00-00-3912 FAA Grant 017-2012	(8,906)	0	0	0	0	0
03-00-00-3997 State Capital Contributions	3,413	0	0	0	0	0
<b>TOTAL Other Revenues</b>	<b>67,423</b>	<b>23,301</b>	<b>617,333</b>	<b>178,402</b>	<b>237,642</b>	<b>104,060</b>
<b>TOTAL REVENUES</b>	<b>205,070</b>	<b>225,575</b>	<b>829,215</b>	<b>375,880</b>	<b>441,580</b>	<b>366,322</b>



CITY OF PALMER  
2017 BUDGET  
AIRPORT FUND

**Airport Fund 03**

EXPENSES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Administration</b>						
03-01-10-6011 Regular Salaries	0	0	62,587	63,326	66,902	72,301
03-01-10-6012 Regular Benefits	0	3,445	86,422	44,360	46,867	54,630
03-01-10-6013 PT Salaries	0	38,741	0	0	5,375	17,683
03-01-10-6016 PT Overtime	0	63	0	0	0	0
03-01-10-6018 PERS on Behalf	0	0	0	0	2,948	0
03-01-10-6019 Leave Expense	0	2,457	2,493	0	2,300	0
03-01-10-6021 Audit	2,763	2,684	4,359	3,705	3,705	1,833
03-01-10-6022 Advertising	2,000	1,960	1,508	2,500	2,500	2,400
03-01-10-6023 Subscriptions & Dues	0	0	0	0	334	275
03-01-10-6024 Travel	0	100	286	1,500	1,500	1,500
03-01-10-6026 Training	0	2,075	850	600	600	715
03-01-10-6027 Legal Fees	49,770	17,835	78,753	20,000	14,500	10,000
03-01-10-6028 Engineering	0	0	0	0	0	5,000
03-01-10-6029 Services	0	110	0	4,080	4,680	4,440
03-01-10-6030 Contractual Services	36,568	31,251	14,166	37,500	27,411	30,250
03-01-10-6031 Telephone	0	3,866	3,828	3,000	3,675	2,520
03-01-10-6032 Power	13,289	15,433	18,288	15,000	16,680	7,850
03-01-10-6033 Heat	4,009	3,352	3,693	4,500	3,000	3,575
03-01-10-6034 Water/Sewer/Garbage	332	434	362	400	400	800
03-01-10-6035 Fuel	5,693	4,977	1,350	6,000	3,000	4,400
03-01-10-6036 Rental & Lease	2,156	0	0	0	0	5,000
03-01-10-6037 Insurance	9,037	9,333	9,539	10,080	10,380	10,755
03-01-10-6038 Vehicle Insurance	0	0	250	600	600	300
03-01-10-6041 Office Supplies	0	2,820	864	500	1,150	1,600
03-01-10-6044 Operating Supplies	66	85	590	500	500	600
03-01-10-6045 Repair & Maintenance	926	12,136	21,285	20,000	18,850	25,750
03-01-10-6046 Small Tools & Equipment	0	297	395	500	18,150	500
03-01-10-6052 Buildings	0	0	0	0	0	7,500
03-01-10-6053 Equipment	0	0	1,425	0	0	0
03-01-10-6054 Office Equipment	0	1,256	0	300	2,000	1,500
03-01-10-6059 Board Stipends	0	2,850	2,400	4,200	2,350	2,400
03-01-10-6078 Transfers Out	0	0	268,182	0	54,500	0
03-01-10-6082 General Admin Exp	121,033	115,456	116,224	122,026	122,026	87,944
03-01-10-7124 Airport Master Plan-CIP	0	0	0	0	408	0
03-01-10-7126 Aeronautical Study Ph 2 MP	0	0	0	8,600	9,054	0
<b>TOTAL Administration</b>	<b>247,643</b>	<b>273,014</b>	<b>700,099</b>	<b>373,777</b>	<b>446,345</b>	<b>364,021</b>

CITY OF PALMER  
 2017 BUDGET  
 AIRPORT FUND

	2013	2014	2015	2016	2016	2017
EXPENSES	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
03-01-20-6076 Depreciation	495,402	529,821	537,889	0	0	0
<b>TOTAL EXPENSES</b>	743,044	802,835	1,237,988	373,777	446,345	364,021
<b>TOTAL Revenue Over (Under) Expenses</b>	(537,974)	(577,259)	(408,773)	2,103	(4,765)	2,301

RECONCILIATION OF FUND BALANCE  
 LAND FUND  
 FUND 04

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	-0-	-0-	-0-	-0-
TOTAL EXPENSES	-0-	-0-	-0-	-0-

Unrestricted Net Position 12/31/2015 \$ 168,183

**Fiscal Year 2016 Operations:**

Budgeted operating revenues	-0-		
Budgeted operating expenses	-0-		
Estimated adjustment to net position		-0-	

**Estimated unrestricted net position 12/31/2016** **\$ 168,183**

**Fiscal Year 2017 Operations:**

Budgeted operating revenues	-0-		
Budgeted operating expenses	-0-		
Estimated adjustment to net position		-0-	

**Estimated unrestricted net position 12/31/2017** **\$ 168,183**

CITY OF PALMER  
2017 BUDGET  
LAND FUND

**Land Fund 04**

<b>REVENUES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Other Revenues</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
04-00-00-3661 Land Sales	0	0	0	0	0	0
<b>TOTAL Other Revenues</b>	0	0	0	0	0	0
<b>TOTAL Revenues</b>	0	0	0	0	0	0

<b>EXPENSES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Administration</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
04-01-10-6029 Services	0	0	0	0	0	0
04-01-10-6062 Interest	0	0	0	0	0	0
04-01-10-6078 Transfers Out	0	0	0	0	0	0
<b>TOTAL Administration</b>	0	0	0	0	0	0
<b>TOTAL EXPENSES</b>	0	0	0	0	0	0
<b>TOTAL Revenue Over (Under) Expenses</b>	0	0	0	0	0	0

RECONCILIATION OF FUND BALANCE  
SOLID WASTE FUND  
FUND 05

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 578,726	\$ 687,887	\$ 651,110	\$ 702,000
TOTAL EXPENSES	\$ 586,498	\$ 767,674	\$ 700,566	\$ 1,067,828

Unrestricted Net Position 12/31/2015 \$ 865,200

**Fiscal Year 2016 operations:**

Budgeted operating revenues	\$ 682,271		
Budgeted operating expenses	\$ (1,078,660)		
Reso 16-001 (C)	\$ 346,933		
Estimated adjustment to net position		\$ (49,456)	
<b>Estimated unrestricted net position 12/31/2016</b>			<b>\$ 815,744</b>

**Fiscal Year 2017 Operations:**

Budgeted operating revenues	\$ 702,000		
Budgeted operating expenses	\$ (1,067,828)		
Estimated adjustment to net position		\$ (365,828)	
<b>Estimated unrestricted net position 12/31/2017</b>			<b>\$ 449,916</b>

CITY OF PALMER  
2017 BUDGET  
SOLID WASTE FUND

**Solid Waste Fund 05**

<b>REVENUES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Fees &amp; Services</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
05-00-00-3460 Solid Waste Collection	476,833	544,526	634,372	676,271	641,109	696,000
<b>TOTAL Fees &amp; Services</b>	<b>476,833</b>	<b>544,526</b>	<b>634,372</b>	<b>676,271</b>	<b>641,109</b>	<b>696,000</b>
<b>Other Revenues</b>						
05-00-00-3609 Penalty	5,803	6,522	7,387	6,000	7,595	6,000
05-00-00-3673 Transfers from Other Funds	0	1,860	0	0	0	0
05-00-00-3690 Miscellaneous Income	1,639	12,429	0	0	0	0
05-00-00-3691 NPO Write Off/PERS on behalf	6,504	13,390	46,127	0	2,406	0
<b>TOTAL Other Revenues</b>	<b>13,946</b>	<b>34,200</b>	<b>53,514</b>	<b>6,000</b>	<b>10,001</b>	<b>6,000</b>
<b>TOTAL REVENUES</b>	<b>490,779</b>	<b>578,726</b>	<b>687,887</b>	<b>682,271</b>	<b>651,110</b>	<b>702,000</b>

CITY OF PALMER  
2017 BUDGET  
SOLID WASTE FUND

**Solid Waste Fund 05**

EXPENSES	2013	2014	2015	2016	2016	2017
				ADOPTED	AMENDED	ADOPTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
<b>Administration</b>						
05-01-10-6011 Regular Salaries	44,761	47,504	49,903	51,616	51,916	53,528
05-01-10-6012 Regular Benefits	43,302	53,025	134,590	47,794	46,384	48,868
05-01-10-6015 Regular Overtime	610	522	550	1,000	1,000	1,000
05-01-10-6018 PERS on Behalf	0	0	0	0	2,406	0
05-01-10-6019 Leave Expense	(53)	1,563	(583)	0	1,110	0
05-01-10-6021 Audit	3,113	3,024	3,768	4,174	4,174	2,102
05-01-10-6022 Advertising	0	0	0	1,000	1,000	2,000
05-01-10-6027 Legal Fees	0	0	0	1,000	1,000	0
05-01-10-6029 Services	215,162	229,892	324,519	330,000	340,150	347,000
05-01-10-6035 Fuel	17,444	22,633	16,114	18,000	18,000	18,000
05-01-10-6037 Insurance	3,858	4,078	3,771	3,936	4,986	5,681
05-01-10-6038 Vehicle Insurance	3,441	3,424	3,750	3,725	3,750	3,800
05-01-10-6044 Operating Supplies	1,574	3,357	1,482	4,000	4,000	4,000
05-01-10-6045 Repair & Maintenance	4,882	3,323	4,019	9,000	9,000	10,000
05-01-10-6053 Equipment	12,199	0	5,206	420,000	28,275	400,500
05-01-10-6058 Postage	3,985	3,985	2,018	2,800	2,800	2,800
05-01-10-6067 Safety Equipment	190	189	0	500	500	500
05-01-10-6077 Payment In Lieu Of Taxes	26,430	33,630	35,994	40,936	40,936	42,120
05-01-10-6082 General Admin Exp	122,018	123,610	128,882	139,179	139,179	125,929
<b>TOTAL Administration</b>	<b>502,916</b>	<b>533,758</b>	<b>713,983</b>	<b>1,078,660</b>	<b>700,566</b>	<b>1,067,828</b>
05-01-20-6076 Depreciation	51,520	52,740	53,691	0	0	0
<b>TOTAL EXPENSES</b>	<b>554,435</b>	<b>586,498</b>	<b>767,674</b>	<b>1,078,660</b>	<b>700,566</b>	<b>1,067,828</b>
<b>TOTAL Revenue Over (Under) Expenses</b>	<b>(63,656)</b>	<b>(7,772)</b>	<b>(79,787)</b>	<b>(396,389)</b>	<b>(49,456)</b>	<b>(365,828)</b>

RECONCILIATION OF FUND BALANCE  
GOLF FUND  
FUND 15

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 761,003	\$ 857,376	\$ 828,845	\$ 835,100
TOTAL EXPENSES	\$ 805,897	\$ 937,218	\$ 828,513	\$ 830,543

Unrestricted Net Position 12/31/2015 \$ (450,015)

**Fiscal Year 2016 operations:**

Budgeted operating revenues	\$ 828,845	
Budgeted operating expenses	\$ (828,513)	
Estimated 2016 adjustment to net position		\$ 332

**Estimated unrestricted net position 12/31/2016** \$ (449,683)

**Fiscal Year 2017 Operations:**

Budgeted operating revenues	\$ 835,100	
Budgeted operating expenses	\$ (830,543)	
Estimated adjustment to net position		\$ 4,557

**Estimated unrestricted net position 12/31/2017** \$ (445,126)



CITY OF PALMER  
2017 BUDGET  
GOLF COURSE FUND

**Golf Course Fund 15**

<b>REVENUES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Fees &amp; Services</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED BUDGET</b>	<b>AMENDED BUDGET</b>	<b>ADOPTED BUDGET</b>
15-00-00-3479 Presold Green Fees	100,178	143,305	148,260	155,340	155,340	155,339
15-00-00-3481 Green Fees	169,932	218,208	240,962	225,243	225,243	225,243
15-00-00-3482 Golf Cart Rentals	88,922	103,718	113,140	108,738	108,738	108,737
15-00-00-3483 Driving Range Revenues	22,073	27,545	33,211	30,000	30,000	32,039
15-00-00-3484 Trail Fees	3,794	3,223	7,939	6,796	6,796	5,825
15-00-00-3486 Snack Bar	65,478	72,970	74,095	69,903	69,903	69,903
<b>TOTAL Fees &amp; Services</b>	<b>450,379</b>	<b>568,970</b>	<b>617,607</b>	<b>596,020</b>	<b>596,020</b>	<b>597,086</b>
<b>Rentals/Sales</b>						
15-00-00-3560 Golf Club - Rentals	6,247	7,306	6,187	7,282	7,282	6,796
15-00-00-3565 Merchandise Sales	121,404	143,027	162,225	155,340	155,340	160,194
15-00-00-3590 Beer Sales	35,883	41,457	48,902	47,000	47,000	48,000
<b>TOTAL Rental / Sales</b>	<b>163,534</b>	<b>191,789</b>	<b>217,314</b>	<b>209,622</b>	<b>209,622</b>	<b>214,990</b>
<b>Other Revenues</b>						
15-00-00-3685 Sales Tax Revenue	0	0	22,394	22,703	22,703	22,924
15-00-00-3690 Miscellaneous Income	0	244	61	500	500	100
15-00-00-3699 Gain/Loss on Disposal of Asset	(2,847)	0	0	0	0	0
<b>TOTAL Other Revenues</b>	<b>(2,847)</b>	<b>244</b>	<b>22,455</b>	<b>23,203</b>	<b>23,203</b>	<b>23,024</b>
<b>TOTAL REVENUES</b>	<b>611,066</b>	<b>761,003</b>	<b>857,376</b>	<b>828,845</b>	<b>828,845</b>	<b>835,100</b>

CITY OF PALMER  
2017 BUDGET  
GOLF COURSE FUND

**Golf Course Fund 15**

EXPENSES	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016	2016	2017
				ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Administration</b>						
15-01-10-6021 Audit	6,910	6,713	8,365	9,266	9,266	2,732
15-01-10-6027 Legal Fees	2,109	117	220	500	0	1,500
15-01-10-6029 Services	10,747	12,537	16,422	14,000	15,925	16,000
15-01-10-6030 Contractual Services-Mgmt Ct	586,865	628,850	658,850	650,000	650,000	650,000
15-01-10-6032 Power-Clubhouse & Irrigation	11,788	12,928	14,147	16,000	13,500	15,000
15-01-10-6033 Heat-Clubhouse	1,458	1,416	1,611	1,600	1,400	1,600
15-01-10-6034 Water/Sewer/Garbage	1,100	660	1,955	1,500	1,525	1,500
15-01-10-6036 Rental & Lease	5,790	6,949	7,785	5,800	7,750	7,000
15-01-10-6037 Insurance	6,911	6,708	7,668	4,933	5,758	6,142
15-01-10-6038 Vehicle Insurance	300	300	300	300	300	300
15-01-10-6045 Repair & Maintenance	4,517	0	11,134	10,000	16,125	15,000
15-01-10-6053 Equipment	0	1,663	800	25,000	19,900	25,000
15-01-10-6077 Payment in Lieu of Taxes	47,370	45,450	47,161	46,911	44,411	45,845
15-01-10-6078 Transfers Out (Sales Tax)	0	0	22,394	22,703	20,703	22,924
15-01-10-6565 Merchandise Expenses	0	8,860	66,689	0	0	0
15-01-10-6590 Beer Expenses	16,815	18,079	21,964	20,000	21,950	20,000
<b>TOTAL Administration</b>	<b>702,679</b>	<b>751,232</b>	<b>887,464</b>	<b>828,513</b>	<b>828,513</b>	<b>830,543</b>
15-01-20-6076 Depreciation	51,531	54,665	49,754	0	0	0
<b>TOTAL EXPENSES</b>	<b>754,210</b>	<b>805,897</b>	<b>937,218</b>	<b>828,513</b>	<b>828,513</b>	<b>830,543</b>
<b>TOTAL Revenue Over (Under) Expenses</b>	<b>(143,144)</b>	<b>(44,893)</b>	<b>(79,842)</b>	<b>332</b>	<b>332</b>	<b>4,557</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL CIP PROJECTS

**General CIP Projects Fund 08**

REVENUES	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016	2016	2017
				ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Federal Grants</b>						
08-00-00-3157 Revenue HLS Grant	6,777	10,390	0	0	0	0
08-00-00-3162 SAFER Grant Revenue	0	30,866	40,856	71,922	71,922	22,945
<b>TOTAL Federal Grants</b>	6,777	41,256	40,856	71,922	71,922	22,945
<b>State Grants</b>						
08-00-00-3158 Grant Revenue 12-DC-415	360	0	0	0	0	0
08-00-00-3988 State Grant 13-DM-206	0	0	0	45,000	45,000	45,000
08-00-00-4133 Grant #12-DC-414 MTA Ctr	2,492	0	0	0	0	0
08-00-00-4140 Grant #12-DC-417 ADA	95,917	0	0	0	0	0
08-00-00-4143 Grant #13-DC-411	16,382	657,898	50,719	0	0	0
08-00-00-4144 Grant 13-DC-233	3,363	163,637	0	0	0	0
08-00-00-4145 Grant # 13-DC-135	52,796	6,694	40,511	0	0	0
08-00-00-4146 Grant # 13-DC-175	2,200	110,203	0	2,597	2,597	0
08-00-00-4147 Grant # 13-DC-421	588,822	84,937	92,748	12,706	12,706	0
08-00-00-4148 Safe Routes to School	0	3,388	26,233	0	0	0
08-00-00-4149 State DNR Grant Wilson Pk	703	28,859	2,022	0	0	0
08-00-00-4150 In-Kind Revenue Wilson Park	0	11,032	0	0	0	0
08-00-00-4152 Grant 15-DC-129 TIGER	0	0	0	5,000	5,000	5,000
08-00-00-4153 Grant DCCED 15-DC-130	0	0	176,219	258,781	258,781	193,408
08-00-00-4154 Grant 15-DC-131 PW Storage	0	0	0	150,000	150,000	150,000
08-00-00-4155 Grant 15-DC-132 Depot Sfty	0	0	25,115	174,885	174,885	0
<b>TOTAL State Grants</b>	763,035	1,066,647	413,566	648,969	648,969	393,408
<b>Other Revenues</b>						
08-00-00-3673 Transfers From Other Funds	367,500	373,152	337,000	239,394	239,394	125,000
<b>TOTAL Other Revenues</b>	367,500	373,152	337,000	239,394	239,394	125,000
<b>TOTAL REVENUES</b>	<b>1,137,312</b>	<b>1,481,055</b>	<b>791,422</b>	<b>960,285</b>	<b>960,285</b>	<b>541,353</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL CIP PROJECTS

**General CIP Projects Fund 08**

EXPENDITURES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Administration</b>						
08-01-10-6078 Transfers Out	0	174,716	158,019	102,016	102,016	0
08-01-10-6988 Wayfinding and Streetscapes	0	0	0	45,000	45,000	45,000
08-01-10-7038 Park Improvements	0	0	0	64,379	64,379	50,345
08-01-10-7087 Capital Project Fund	0	0	0	27,520	27,520	27,520
08-01-10-7132 HLS Grants	6,777	10,390	0	0	0	0
08-01-10-7140 Mat Maid Property	37,925	1,406	0	0	0	0
08-01-10-7141 Mayor Funded Projects	0	0	0	500	500	500
08-01-10-7148 Depot Expansion	0	0	392	20,000	20,000	555
08-01-10-7149 S. Valley Way Road Improv	116,062	3,050	0	0	0	0
08-01-10-7150 Downtown Masterplan	0	0	0	50,000	50,000	50,000
08-01-10-7151 Eagle Ave Trailhead Parking	0	31,912	0	0	0	0
08-01-10-7152 Depot Safety Improvements	0	28,692	65,848	0	0	0
08-01-10-7153 Cobb St Survey & Prelim Design	0	64,652	0	0	0	0
08-01-10-7154 ADA Compliant Sidewalks	0	0	38,873	0	0	0
08-01-10-7155 Tourist Center Doors	0	9,750	0	0	0	0
08-01-10-7156 Boiler Replacement PW	0	15,303	0	0	0	0
08-01-10-7160 Property Acquisition	0	55,374	529	0	97	97
08-01-10-7161 Sherrod Ph 3 Stormwater	0	0	122,529	77,471	77,471	67,631
08-01-10-7162 Library Boiler Replacement	0	0	0	50,000	50,000	45,100
08-01-10-7163 City Hall Office Renovation	0	0	0	40,000	40,000	40,000
08-01-10-7164 CH/FS3-1 Parking Lot Update	0	0	0	100,000	100,000	100,000
08-01-10-7165 Museum/VIC Improvements	0	0	0	25,000	25,000	25,000
08-01-10-7166 LED Street Light Upgrades	0	0	0	45,000	45,000	110,000
08-01-10-7167 RT Flight Service HeatSysRepl	0	0	0	30,000	30,000	30,000
08-01-10-7168 Depot Sound Baffles	0	0	0	0	0	15,000
<b>TOTAL Administration</b>	<b>160,763</b>	<b>395,244</b>	<b>386,190</b>	<b>676,886</b>	<b>676,983</b>	<b>606,748</b>
<b>City Funded</b>						
<b>MTA Events Center</b>						
08-01-05-6225 Construction - Arena	19,828	0	0	0	0	0
08-01-05-6253 Equipment - Arena	0	0	11,154	38,846	38,846	38,846
<b>TOTAL MTA E vents Center</b>	<b>19,828</b>	<b>0</b>	<b>11,154</b>	<b>38,846</b>	<b>38,846</b>	<b>38,846</b>
<b>PW Air System</b>						
08-01-01-6225 Construction	(9,050)	0	0	0	0	0
<b>TOTAL PW Air System</b>	<b>(9,050)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL CIP PROJECTS

	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>State DCCED Grant Expenditures</b>						
<b>Grant #12-DC-415 Fire Training Center</b>						
08-10-05-6225 Construction	361	0	0	0	0	0
<b>TOTAL Grant #12-DC-415 Fire Training Center</b>	<b>361</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #12-DC-414 MTA Event Ctr Expansion</b>						
08-10-06-6011 Admin Expenses 12-DC-414	71	0	0	0	0	0
08-10-06-6225 Construction	2,421	0	0	0	0	0
<b>TOTAL Grant #12-DC-414 MTA Event Ctr</b>	<b>2,492</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #12-DC-417 ADA Sidewalk Imprv</b>						
08-10-07-6011 Admin Expenses 12-DC-417	4,530	0	0	0	0	0
08-10-07-6222 Const Engineering & Mgmt	11,370	0	0	0	0	0
08-10-07-6225 Construction	80,017	0	0	0	0	0
<b>TOTAL Grant #12-DC-417 ADA</b>	<b>95,917</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #13-DC-411 MTA Event Ctr Phase 2</b>						
08-10-08-6011 Admin Expense-13-DC-411	780	31,328	2,391	0	0	0
08-10-08-6012 Regular Benefits	0	0	4,148	0	0	0
08-10-08-6225 Construction	15,602	626,570	44,180	0	0	0
<b>TOTAL Grant #13-DC-411 MTA Event Ctr Ph 2</b>	<b>16,382</b>	<b>657,898</b>	<b>50,719</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #13-DC-233 City Facility Imprv</b>						
08-10-09-6011 Admin Expense 13-DC-233	160	7,790	0	0	0	0
08-10-09-6225 Construction	3,203	155,847	0	0	0	0
<b>TOTAL Grant #13-DC-233 City Facility Imprv</b>	<b>3,363</b>	<b>163,637</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #13-DC-135 ADA Sidewalk Compliant</b>						
08-10-10-6011 Admin Expense 13-DC-135	2,514	319	1,917	0	0	0
08-10-10-6220 Engineering Design Svcs	9,730	6,045	0	0	0	0
08-10-10-6225 Construction	40,551	330	38,594	0	0	0
<b>TOTAL Grant #13-DC-135 ADA Sidewalk Comp</b>	<b>52,796</b>	<b>6,694</b>	<b>40,511</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #13-DC-175 Storm Water Master Plan</b>						
08-10-11-6011 Admin Expense 13-DC-175	105	5,248	0	122	122	0
08-10-11-6220 Engineering Design Svcs	2,095	104,955	0	2,475	2,475	0
<b>TOTAL Grant #13-DC-175 Storm Water MP</b>	<b>2,200</b>	<b>110,203</b>	<b>0</b>	<b>2,597</b>	<b>2,597</b>	<b>0</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL CIP PROJECTS

	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Grant #13-DC-421 Public Safety Projects</b>						
08-10-12-6011 Admin Expenses 13-DC-421	28,039	4,045	4,417	562	562	0
08-10-12-6220 Engineering Design Svcs	142,489	27,760	7,761	0	0	0
08-10-12-6225 Construction	0	0	80,570	0	0	0
08-10-12-6253 Equipment	418,293	53,133	0	12,144	12,144	0
<b>TOTAL Grant #13-DC-421 Public Safety Projects</b>	<b>588,822</b>	<b>84,937</b>	<b>92,748</b>	<b>12,706</b>	<b>12,706</b>	<b>0</b>
 <b>Safe Routes to School</b>						
08-10-13-6030 Contractual Services-SRTS	0	3,388	26,233	0	0	0
<b>TOTAL Safe Routes to School</b>	<b>0</b>	<b>3,388</b>	<b>26,233</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>Grant #15-DC-129 Palmer-Wasilla Hwy Corridor</b>						
08-10-14-6225 Construction 15-DC-129 TIGER	0	0	0	5,000	5,000	5,000
<b>TOTAL Grant #15-DC-129 PW Hwy</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
 <b>Grant #15-DC-130 Public Safety Building Repairs</b>						
08-10-15-6011 Admin Exp 15-DC-130	0	0	8,391	12,308	12,308	9,195
08-10-15-6225 Construction 15-DC-130	0	0	167,827	246,473	246,473	184,213
<b>TOTAL Grant #15-DC-130 PSB Repairs</b>	<b>0</b>	<b>0</b>	<b>176,219</b>	<b>258,781</b>	<b>258,781</b>	<b>193,408</b>
 <b>Grant #15-DC-131 PW Storage Bldg Upgrades</b>						
08-10-16-6011 Admin Exp 15-DC-131	0	0	0	7,100	7,100	7,100
08-10-16-6225 Construction 15-DC-131	0	0	0	142,900	142,900	142,900
<b>TOTAL Grant #15-DC-131 PWSB Upgrads</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
 <b>Grant #15-DC-132 Depot Safety Upgrades &amp; Imprv</b>						
08-10-17-6011 Admin Expenses 15-DC-132	0	0	1,196	8,304	8,304	0
08-10-17-6225 Construction 15-DC-132	0	0	23,919	166,581	166,581	0
<b>TOTAL Grant #15-DC-132 Depot Safety</b>	<b>0</b>	<b>0</b>	<b>25,115</b>	<b>174,885</b>	<b>174,885</b>	<b>0</b>
 <b>AKDNR Wilson Park Pump Track</b>						
08-10-25-6225 Construction-Wilson Pk Pump Tr	703	28,859	2,022	0	0	0
08-10-25-6299 In-Kind Match Wilson Park	0	11,032	0	0	0	0
<b>TOTAL AKDNR Wilson Park PumpTr</b>	<b>703</b>	<b>39,891</b>	<b>2,022</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF PALMER  
2017 BUDGET  
GENERAL CIP PROJECTS

	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Federal Grants</b>						
<b>FEMA SAFER GRANT</b>						
08-40-03-6012 SAFER Regular Benefits	0	2,193	2,904	12,833	12,833	3,277
08-40-03-6013 SAFER Grant PT Salaries	0	28,672	37,953	59,090	59,090	19,668
08-40-03-6016 PT Overtime	0	0	0	0	0	0
<b>TOTAL FEMA SAFER GRANT</b>	0	30,866	40,856	71,923	71,923	22,945
<b>General CIP - Projects</b>						
08-50-05-6053 COP Deferred Maintenance	14,129	27,144	15,791	2,936	2,936	2,936
<b>TOTAL General CIP Projects</b>	14,129	27,144	15,791	2,936	2,936	2,936
<b>TOTAL EXPENDITURES</b>	948,705	1,519,901	867,558	1,394,560	1,394,657	1,019,883
<b>TOTAL Revenue Over (Under) Expenditures</b>	188,607	(38,846)	(76,136)	(434,275)	(434,372)	(478,530)

CITY OF PALMER  
2017 BUDGET  
GENERAL CIP EQUIPMENT

**General CIP Equipment Fund 09**

<b>REVENUES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Grants</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
09-00-00-3160 Grant 14-DC-124 Revenue	0	25,296	1,263,059	511,645	511,645	360,052
<b>TOTAL Grants</b>	0	25,296	1,263,059	511,645	511,645	360,052
<b>Grants/ Fed Funding</b>						
09-00-00-3356 2010-DJ-BX-1224 Revenue	3,249	0	0	0	0	0
09-00-00-3357 2011 JAG3201 Grant	10,360	1,443	0	0	0	0
<b>TOTAL Grants/ Federal Funding</b>	13,609	1,443	0	0	0	0
<b>Other Revenues</b>						
09-00-00-3673 Transfers From Other Funds	50,438	0	66,325	0	0	330,000
<b>TOTAL Other Revenues</b>	50,438	0	66,325	0	0	330,000
<b>TOTAL REVENUES</b>	64,047	26,739	1,329,384	511,645	511,645	690,052



CITY OF PALMER  
2017 BUDGET  
GENERAL CIP EQUIPMENT

**General CIP Equipment Fund 09**

EXPENDITURES	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016	2016	2017
				ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Administration</b>						
09-01-10-6048 Police Vehicles Replacement	0	0	0	0	0	90,000
09-01-10-6050 Dispatch Equipment	0	0	0	30,687	30,687	30,687
09-01-10-6052 Clerk/Council Equipment	32,302	0	0	19,959	19,959	4,915
09-01-10-6053 Equipment-Fire Admin	0	0	0	0	0	40,000
09-01-10-6054 Public Works-Equipment	43,779	55,753	17,512	78,105	78,105	122,542
09-01-10-6055 Police - Equipment	0	0	0	0	0	100,000
09-01-10-6059 Byrne JAG Grant	3,249	0	0	0	0	0
09-01-10-6065 Police Office Equipment	10,360	1,443	0	0	0	0
<b>TOTAL Administration</b>	<b>89,690</b>	<b>57,196</b>	<b>17,512</b>	<b>128,751</b>	<b>128,751</b>	<b>388,144</b>
<b>DCCED Grant</b>						
<b>Grant #14-DC-124 Aerial Fire Apparatus</b>						
09-10-01-6011 Admin Expenses	0	1,205	60,146	24,363	24,363	17,144
09-10-01-6253 Equipment	0	24,092	1,202,913	487,282	487,282	342,908
<b>TOTAL Grant #14-DC-124 Aerial Fire App.</b>	<b>0</b>	<b>25,297</b>	<b>1,263,059</b>	<b>511,645</b>	<b>511,645</b>	<b>360,052</b>
<b>TOTAL EXPENDITURES</b>	<b>89,690</b>	<b>82,493</b>	<b>1,280,571</b>	<b>640,396</b>	<b>640,396</b>	<b>748,196</b>
<b>TOTAL Revenue Over (Under) Expenditures</b>	<b>(25,643)</b>	<b>(55,754)</b>	<b>48,813</b>	<b>(128,751)</b>	<b>(128,751)</b>	<b>(58,144)</b>

CITY OF PALMER  
2017 BUDGET  
ROAD PROJECTS FUND

**Road Projects Fund 10**

REVENUES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Other Revenues</b>						
10-00-00-3673 Transfers In	0	0	0	0	0	50,000
<b>TOTAL Other Revenues</b>	0	0	0	0	0	50,000
<b>TOTAL REVENUES</b>	0	0	0	0	0	50,000

EXPENDITURES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>General CIP Projects</b>						
10-01-01-6301 Gulkana LID General Const	640	0	0	9,622	9,622	9,622
10-01-02-6301 South Bonanza LID	2,298	0	0	12,124	12,124	12,124
10-01-03-6301 West Dolphin/Caribou Area LID	0	0	0	4,830	4,830	4,830
10-01-04-6301 East Auklet Ave	0	7,999	431	55,163	55,163	55,163
10-01-05-6301 East Dolphin Ave	0	0	0	0	0	0
10-01-06-6301 Paving Upgrades	0	0	0	0	0	50,000
<b>TOTAL General CIP Projects</b>	2,938	7,999	431	81,739	81,739	131,739
<b>TOTAL EXPENDITURES</b>	2,938	7,999	431	81,739	81,739	131,739

<b>TOTAL Revenue Over (Under) Expenditures</b>	(2,938)	(7,999)	(431)	(81,379)	(81,379)	(81,379)
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CITY OF PALMER  
2017 BUDGET  
WATER/SEWER CAPITAL PROJECTS FUND

**Water/Sewer Capital Projects Fund 24**

REVENUES	2013	2014	2015	2016	2016	2017
				ADOPTED	AMENDED	ADOPTED
Grants	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
24-00-00-3155 Revenue Grant #671161	5,607	0	0	0	0	0
24-00-00-3156 Revenue Grant #677221	603,364	397,469	0	0	0	0
24-00-00-3158 Revenue Grant #67107	(69,523)	61,855	0	0	0	0
24-00-00-3160 Revenue Grant #67113	0	(4)	0	0	0	0
24-00-00-3163 Revenue Grant #67116	0	292,402	0	0	0	0
24-00-00-3164 Revenue Grant #67117	10,318	796,257	89,197	0	0	0
24-00-00-3166 Revenue Grant #67119	135,643	2,349,921	150,587	0	0	0
24-00-00-3167 Grant # 13-DC-043	875	231	68,894	0	0	0
24-00-00-3168 Grant # 13-DC-318	0	232,581	19,419	0	0	0
24-00-00-3169 Grant # 13-DC-527	3,150	0	0	2,496,850	2,496,850	1,754,151
24-00-00-3170 Grant # 14-DC-125	0	1,119,816	1,828,094	552,090	552,090	438,864
24-00-00-3171 Grant # 14-DC-126	0	639,686	360,314	0	0	0
24-00-00-3172 Grant 15-DC-133 WWTP Lab	0	0	0	145,000	145,000	145,000
24-00-00-3173 Grant #67118 Revenue	0	0	1,301,523	1,698,477	1,698,477	213,415
<b>TOTAL Grants</b>	<b>689,433</b>	<b>5,890,214</b>	<b>3,818,028</b>	<b>4,892,417</b>	<b>4,892,417</b>	<b>2,551,430</b>
<b>Grants/ Federal Funding</b>						
24-00-00-3375 FAA Grant 017-2012	0	144,403	0	0	0	0
24-00-00-3376 FAA Grant Rev 018-2014	0	197,344	0	0	0	0
<b>TOTAL Grants/Federal Funding</b>	<b>0</b>	<b>341,747</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant Income</b>						
24-00-00-4001 Grant 12-DM-134 Airport Eq	0	5,587	0	0	0	0
<b>TOTAL Grant Income</b>	<b>0</b>	<b>5,587</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
24-00-00-3673 Transfer From Other Funds	64,122	0	360,000	0	0	40,000
24-00-00-3715 St Subsidy Ln 671251 Forgive	0	0	384,355	0	0	0
24-00-00-3778 Fed Subsidy Ln 671251 Forgive	0	0	33,991	0	0	0
<b>TOTAL Other Revenues</b>	<b>64,122</b>	<b>0</b>	<b>778,347</b>	<b>0</b>	<b>0</b>	<b>40,000</b>
<b>TOTAL REVENUES</b>	<b>753,555</b>	<b>6,237,548</b>	<b>4,596,375</b>	<b>4,892,417</b>	<b>2,340,986</b>	<b>2,591,430</b>

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER CAPITAL PROJECTS FUND

**Water/Sewer Capital Projects Fund 24**

EXPENSES	2013	2014	2015	2016	2016	2017
Transfers Out	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
24-24-10-6078 Transfers Out	0	70,130	0	0	0	0
<b>TOTAL Transfers Out</b>	<b>0</b>	<b>70,130</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ARRA Grants</b>						
<b>Grant #671161 WWTP</b>						
24-40-01-6225 Construction	5,320	0	0	0	0	0
<b>TOTAL Grant # 671161</b>	<b>5,320</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #677221 Steel Water Main</b>						
24-40-02-6221 W/E Engineering Design Servic	102,669	41,184	0	0	0	0
24-40-02-6225 Construction	542,262	340,638	0	0	0	0
<b>TOTAL Grant # 677221</b>	<b>644,931</b>	<b>381,822</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>State ADEC Grants</b>						
<b>Grant #67107 WWTP Ph #3</b>						
24-20-01-6253 Equipment	0	61,855	0	0	0	0
<b>TOTAL Grant # 67107 WWTP Ph #3</b>	<b>0</b>	<b>61,855</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #67116 SW Utility Extension</b>						
24-20-06-6222 Const Engineering & Mgmt	0	9,328	0	0	0	0
24-20-06-6225 Construction	0	283,074	0	0	0	0
<b>TOTAL Grant #67116 SW Extension</b>	<b>0</b>	<b>292,402</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #67117 Water Main Imprv #7</b>						
24-20-07-6225 Construction	1,380	796,257	89,197	0	0	0
24-20-07-6226 W/E Construction	8,938	0	0	0	0	0
<b>TOTAL Grant #67117 Wtr Main #7</b>	<b>10,318</b>	<b>796,257</b>	<b>89,197</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant #67118 Water Main Impov #8</b>						
24-20-08-6225 Construction	0	0	1,301,523	1,698,477	1,698,477	213,415
<b>TOTAL Grant # 67118 Wtr Main #8</b>	<b>0</b>	<b>0</b>	<b>1,301,523</b>	<b>1,698,477</b>	<b>1,698,477</b>	<b>213,415</b>
<b>Grant #67119 SW Utility Extension Ph IIb</b>						
24-20-09-6222 Const Engineering & Mgmt	90,872	17,313	0	0	0	0
24-20-09-6225 Construction	44,770	2,332,608	150,587	0	0	0
<b>TOTAL Grant # 67119 SW Ext IIb</b>	<b>135,643</b>	<b>2,349,921</b>	<b>150,587</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER CAPITAL PROJECTS FUND

	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>State ADEC City Match</b>						
<b>Grant #67107 City Match</b>						
24-02-01-6253 Equipment COP	0	61,855	0	0	0	0
<b>TOTAL Grant # 67107 City Match</b>	0	61,855	0	0	0	0
<b>Grant #67116 City Match</b>						
24-02-06-6222 Const Engineering & Mgmt COP	0	3,998	0	0	0	0
24-02-06-6225 Construction COP	0	121,317	0	0	0	0
<b>TOTAL Grant # 67116 City Match</b>	0	125,315	0	0	0	0
<b>Grant #67117 City Match</b>						
24-02-07-6222 Const Engineering & Mgmt COP	618	0	0	0	0	0
24-02-07-6225 Construction COP	591	341,253	38,227	0	0	0
24-02-07-6226 W/E Construction COP	5,547	0	0	0	0	0
<b>TOTAL Grant # 67117 City Match</b>	6,756	341,253	38,227	0	0	0
<b>Grant #67118 City Match</b>						
24-02-08-6225 Construction COP	0	0	557,796	727,919	727,919	91,464
<b>TOTAL Grant # 67118 City Match</b>	0	0	557,796	727,919	727,919	91,464
<b>Grant #67119 City Match</b>						
24-02-09-6222 Const Engineering & Mgmt COP	38,945	7,420	0	0	0	0
24-02-09-6225 Construction COP	19,845	999,689	64,537	0	0	0
<b>TOTAL Grant # 67119 City Match</b>	58,790	1,007,109	64,537	0	0	0
<b>DCCED City Match</b>						
<b>Grant #11-DC-329 Lift Station</b>						
24-01-08-6225 Lift Station Constr 11-DC-329	14,905	0	0	0	0	0
24-01-08-6235 Lift Station Contg. 11-DC-329	18,932	0	0	0	0	0
<b>TOTAL Grant #11-DC-329 Lift Station</b>	33,836	0	0	0	0	0
<b>State DCCED Grant Expenses</b>						
<b>Grant # 13-DC-043 WasteWater Masterplan</b>						
24-01-09-6011 Admin Expenses	42	11	0	0	0	0
24-01-09-6220 Engineering Design Services	833	220	68,894	0	0	0
<b>TOTAL Grant # 13-DC-043</b>	875	231	68,894	0	0	0
<b>Grant # 13-DC-318 Water Main Tie-Ins</b>						
24-01-11-6011 Admin Expenses 13-DC-318	0	11,075	925	0	0	0
24-01-11-6225 Construction	0	221,506	18,494	0	0	0
<b>TOTAL Grant # 13-DC-318</b>	0	232,581	19,419	0	0	0

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER CAPITAL PROJECTS FUND

	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Grant # 13-DC-527 WWTP Property Acquisition</b>						
24-01-12-6011 Admin Expenses	150	0	0	49,850	49,850	14,483
24-01-12-6026 Property Acquisition	3,000	0	0	2,447,000	2,447,000	1,739,668
24-01-12-6220 Engineering Design Services	0	0	0	0	0	0
<b>TOTAL Grant # 13-DC-527</b>	<b>3,150</b>	<b>0</b>	<b>0</b>	<b>2,496,850</b>	<b>2,496,850</b>	<b>1,754,151</b>
<b>Grant # 14-DC-125 Bogart Extension</b>						
24-01-13-6011 Admin Fees	0	53,325	87,052	26,289	26,289	20,897
24-01-13-6225 Construction	0	1,066,491	1,741,042	525,801	525,801	417,967
<b>TOTAL Grant # 14-DC-125</b>	<b>0</b>	<b>1,119,816</b>	<b>1,828,094</b>	<b>552,090</b>	<b>552,090</b>	<b>438,864</b>
<b>Grant # 14-DC-126 Steel Water Main Imprv</b>						
24-01-14-6011 Admin Expenses	0	30,461	17,158	0	0	0
24-01-14-6225 Construction	0	609,225	343,156	0	0	0
<b>TOTAL Grant # 14-DC-126</b>	<b>0</b>	<b>639,686</b>	<b>360,314</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grant 12-DM-134 Airport Equipment</b>						
24-03-01-6062 12-DM-134 - Airport Equip	0	5,587	0	0	0	0
<b>TOTAL Grant 12-DM-134</b>	<b>0</b>	<b>5,587</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FAA Airport Grants</b>						
24-03-10-7124 Airport Master Plan-CIP	0	144,403	0	0	0	0
24-03-10-7125 FAA Crack Seal Grant	0	197,344	0	0	0	0
<b>TOTAL FAA Airport Grants</b>	<b>0</b>	<b>341,747</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Water/Sewer Funded Projects</b>						
<b>Water Equipment</b>						
24-50-01-6253 Water Fund Cap Equipment	0	32,061	0	0	0	0
<b>TOTAL Water Equipment</b>	<b>0</b>	<b>32,061</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Sewer Equipment</b>						
24-50-50-6253 Sewer Fund Cap Equipment	0	32,061	0	0	0	0
<b>TOTAL Sewer Equipment</b>	<b>0</b>	<b>32,061</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Water Line Relocate Glenn Hwy Project</b>						
24-51-01-6220 Construction-Glenn HWY Relocate	0	0	11,596	904	904	0
<b>TOTAL Water Line Relocate</b>	<b>0</b>	<b>0</b>	<b>11,596</b>	<b>904</b>	<b>904</b>	<b>0</b>
<b>Sewer Line Relocate Glenn Hwy Project</b>						
24-51-50-6220 Construction-Glenn HWY Relocate	0	0	11,596	903	903	0
<b>TOTAL Sewer Line Relocate</b>	<b>0</b>	<b>0</b>	<b>11,596</b>	<b>903</b>	<b>903</b>	<b>0</b>

CITY OF PALMER  
2017 BUDGET  
WATER/SEWER CAPITAL PROJECTS FUND

	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>SW Utility Ext WW Main Repair</b>						
24-52-50-6220 Constr-SW Ext WWMMain	0	0	87,908	0	0	0
<b>TOTAL SW Utility Ext WW</b>	0	0	87,908	0	0	0
<b>Waste Water Treatment Plant</b>						
<b>Grant 15-DC-133 WWTP Lab Bldg Replacement</b>						
24-53-40-6011 Admint Exp 15-DC-133	0	0	0	6,900	6,900	6,900
24-53-40-6225 Construction 15-DC-133	0	0	0	138,100	138,100	138,100
<b>TOTAL Grant 15-DC-133 WWTP Lab Bldg</b>	0	0	0	145,000	145,000	145,000
<b>WWTP Facility</b>						
24-53-50-6030 Engineering & Consulting Serv	0	0	25,332	224,668	224,668	0
<b>TOTAL WWTP Facility</b>	0	0	25,332	224,668	224,668	0
<b>General CIP</b>						
24-60-01-6030 Paint Bailey Hill Reservoir	0	0	0	0	0	40,000
<b>TOTAL General CIP</b>	0	0	0	0	0	40,000
<b>TOTAL EXPENSES</b>	899,619	7,891,689	4,615,021	5,846,811	5,846,811	2,682,894
<b>TOTAL Revenue Over (Under) Expenses</b>	(146,063)	(1,654,141)	(18,646)	(954,394)	(861,123)	(91,464)

CITY OF PALMER  
2017 BUDGET  
AIRPORT CAPITAL PROJECTS FUND

**Airport Capital Projects Fund 30**

REVENUES	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016	2016	2017
				ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Grants/Federal Funding</b>						
30-00-00-3375 FAA Grant 017-2012	0	0	230,477	120	120	0
30-00-00-3376 FAA Grant 018-2014	0	0	18,739	0	0	0
30-00-00-3377 FAA Grant 019-2015	0	0	99,515	135,797	135,797	19,049
30-00-00-3378 FAA Grant MPP3 Exhibit A	0	0	0	0	60,700	0
<b>TOTAL Grants/Federal Funding</b>	0	0	348,732	135,917	196,617	19,049
<b>Grant Income</b>						
30-00-00-4010 Grant 15-DC-128 Airport	0	0	0	400,000	400,000	177,344
<b>TOTAL Grant Income</b>	0	0	0	400,000	400,000	177,344
<b>Other Revenues</b>						
30-00-00-3673 Transfers from Other Funds	0	0	0	2,713	54,500	225,000
<b>TOTAL Other Revenues</b>	0	0	0	2,713	54,500	225,000
<b>TOTAL REVENUES</b>	0	0	348,732	538,630	651,117	421,393



CITY OF PALMER  
2017 BUDGET  
AIRPORT CAPITAL PROJECTS FUND

**Airport Capital Projects Fund 30**

<b>EXPENSES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>Grant 12DM134 Airport Equipment</b>						
30-01-01-6062 12-DM-134 Airport Equipment	0	0	0	2,713	2,713	0
<b>TOTAL Grant 12DM134 Airport Equipment</b>	0	0	0	2,713	2,713	0
<b>Grant 15DC128 Airport Paving</b>						
30-01-02-6011 Grant 15-DC-128 Admin	0	0	0	19,000	19,000	8,397
30-01-02-6225 Grant 15-DC-128 AP Paving	0	0	0	381,000	381,000	167,602
<b>TOTAL Grant 15DC128 Airport Paving</b>	0	0	0	400,000	400,000	175,999
<b>FAA Grants</b>						
30-03-10-7124 FAA Airport Masterplan Grant	0	0	230,477	120	120	0
30-03-10-7126 FAA Aeronautical Survey Gt	0	0	99,515	135,797	135,797	19,049
30-03-10-7127 FAA Airport MP Ph 3	0	0	0	0	60,700	0
<b>TOTAL FAA Grants</b>	0	0	329,992	135,917	196,617	19,049
<b>General CIP Projects</b>						
30-30-10-6045 Randy Thom Flight Ctr Repairs	0	0	0	0	54,500	53,000
30-30-10-6225 AirportPvmt Repairs City Mtch	0	0	0	0	0	225,000
<b>TOTAL General CIP Projects</b>	0	0	0	0	54,500	278,000
<b>TOTAL EXPENSES</b>	0	0	329,992	538,630	653,830	473,048
<b>TOTAL Revenue Over(Under) Expenses</b>	0	0	18,739	0	(2,713)	(51,655)

RECONCILIATION OF FUND BALANCE  
 DRUG SEIZURE FUND  
 FUND 50

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 1,081	\$ 31,428	-0-	-0-
TOTAL EXPENDITURES	\$ 6,343	\$ 75,166	-0-	-0-

Restricted Fund Balance for Public Safety 12/31/15 \$ 80,033

**Fiscal Year 2016 Operations:**

Budgeted operating revenues -0-  
 Budgeted operating expenditures -0-  
 Estimated adjustment to fund balance -0-

**Estimated restricted fund balance 12/31/2016** **\$ 80,033**

**Fiscal Year 2017 Operations:**

Budgeted operating revenues -0-  
 Budgeted operating expenditures -0-  
 Estimated adjustment to fund balance -0-

**Estimated restricted fund balance 12/31/2017** **\$ 80,033**

CITY OF PALMER  
2017 BUDGET  
DRUG SEIZURE FUND

**Drug Seizure Fund 50**

<b>REVENUES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
				<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
<b>Other Revenues</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AUDIT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
50-00-00-3678 Federal Forfeiture Funds	0	0	0	0	0	0
50-00-00-3688 State Forfeiture Funds	0	1,081	0	0	0	0
50-00-00-3690 Miscellaneous Income	4,711	0	31,428	0	0	0
<b>TOTAL Other Revenues</b>	<b>4,711</b>	<b>1,081</b>	<b>31,428</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>4,711</b>	<b>1,081</b>	<b>31,428</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>EXPENDITURES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
				<b>ADOPTED</b>	<b>AMENDED</b>	<b>ADOPTED</b>
<b>Administration</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AUDIT</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
50-01-10-6026 Training	0	0	4,935	0	0	0
50-01-10-6053 Equipment	28,531	6,343	70,232	0	0	0
<b>TOTAL Administration</b>	<b>28,531</b>	<b>6,343</b>	<b>75,166</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>28,531</b>	<b>6,343</b>	<b>75,166</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL Revenue Over (Under) Expenditures</b>	<b>(23,820)</b>	<b>(5,262)</b>	<b>(43,738)</b>	<b>0</b>	<b>0</b>	<b>0</b>

RECONCILIATION OF FUND BALANCE  
POLICE GRANTS FUND  
FUND 52

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 17,274	\$ 10,314	\$ 18,826	\$ -
TOTAL EXPENDITURES	\$ 17,724	\$ 10,314	\$ 18,826	\$ -

Committed Fund Balance for Public Safety 12/31/15 \$ 4,797

**Fiscal Year 2016 Operations:**

Budgeted operating revenues \$ 18,826  
 Budgeted operating expenditures \$ (18,826)  
 Estimated adjustment to fund balance -0-

**Estimated committed fund balance 12/31/2016** \$ 4,797

**Fiscal Year 2017 Operations:**

Budgeted operating revenues \$ -  
 Budgeted operating expenditures \$ -  
 Estimated adjustment to fund balance -0-

**Estimated committed fund balance 12/31/2017** \$ 4,797

CITY OF PALMER  
2017 BUDGET  
POLICE GRANTS FUND

**Police Grants Fund 52**

REVENUES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Fees & Services						
52-00-00-3420 Police Services	18,287	17,724	10,314	0	18,826	0
<b>TOTAL Fees &amp; Services</b>	<b>18,287</b>	<b>17,724</b>	<b>10,314</b>	<b>0</b>	<b>18,826</b>	<b>0</b>

<b>TOTAL REVENUES</b>	<b>18,287</b>	<b>17,724</b>	<b>10,314</b>	<b>0</b>	<b>18,826</b>	<b>0</b>
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EXPENDITURES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
DUI/ Seatbelt						
52-01-21-6012 Regular Benefits	5,609	5,798	3,134	0	5,785	0
52-01-21-6015 Regular Overtime	11,223	10,456	6,364	0	11,841	0
52-01-21-6035 Fuel	1,455	1,470	816	0	1,200	0
<b>TOTAL DUI/Seatbelt</b>	<b>18,287</b>	<b>17,724</b>	<b>10,314</b>	<b>0</b>	<b>18,826</b>	<b>0</b>

<b>TOTAL EXPENDITURES</b>	<b>18,287</b>	<b>17,724</b>	<b>10,314</b>	<b>0</b>	<b>18,826</b>	<b>0</b>
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<b>TOTAL Revenue Over (Under) Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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RECONCILIATION OF FUND BALANCE  
NARCOTICS GRANTS FUND  
FUND 53

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Committed Fund Balance for Public Safety 12/31/15 \$ 26,705

**Fiscal Year 2016 Operations:**

Budgeted operating revenues \$ -  
 Budgeted operating expenditures \$ -  
 Estimated adjustment to fund balance -0-

**Estimated committed fund balance 12/31/2016** **\$ 26,705**

**Fiscal Year 2017 Operations:**

Budgeted operating revenues \$ -  
 Budgeted operating expenditures \$ -  
 Estimated adjustment to fund balance -0-

**Estimated committed fund balance 12/31/2017** **\$ 26,705**

CITY OF PALMER  
2017 BUDGET  
NARCOTICS GRANT FUND

**Narcotics Grants Fund 53**

REVENUES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Grants / Federal Funding</b>						
53-00-00-3365 State - Drug Enforcment Grants	62,093	0	0	0	0	0
<b>TOTAL Grant / Federal Funding</b>	62,093	0	0	0	0	0
<b>TOTAL REVENUES</b>	62,093	0	0	0	0	0

EXPENDITURES	2013	2014	2015	2016	2016	2017
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
<b>Byrne Memorial JAG</b>						
53-01-10-6011 Regular Salaries	30,491	0	0	0	0	0
53-01-10-6012 Regular Benefits	21,825	0	0	0	0	0
53-01-10-6015 Regular Overtime	4,819	0	0	0	0	0
53-01-10-6035 Fuel	2,256	0	0	0	0	0
53-01-10-6053 Equipment	209	0	0	0	0	0
<b>TOTAL Byrne Memorial JAG</b>	59,602	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	59,602	0	0	0	0	0

<b>TOTAL Revenue Over (Under) Expenditures</b>	2,492	0	0	0	0	0
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RECONCILIATION OF FUND BALANCE  
NEIGHBORHOOD PARK FUND  
FUND 55

	2014 ACTUAL	2015 ACTUAL	2016 AMENDED BUDGET	2017 ADOPTED BUDGET
TOTAL REVENUES	\$ 900	\$ 1,100	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Assigned Fund Balance for Parks 12/31/15 \$ 24,837

**Fiscal Year 2016 Operations:**

Budgeted operating revenues \$ -

Budgeted operating expenditures \$ -

Estimated adjustment to fund balance -0-

**Estimated assigned fund balance 12/31/2016** **\$ 24,837**

**Fiscal Year 2017 Operations:**

Budgeted operating revenues \$ -

Budgeted operating expenditures \$ -

Estimated adjustment to fund balance -0-

**Estimated assigned fund balance 12/31/2017** **\$ 24,837**



CITY OF PALMER  
2017 BUDGET  
NEIGHBORHOOD PARKS FUND

**Neighborhood Parks Fund 55**

<b>REVENUES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Fee Income</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED BUDGET</b>	<b>AMENDED BUDGET</b>	<b>ADOTPED BUDGET</b>
55-00-00-5001 Neighborhood Park Dev. Fee	1,100	900	1,100	0	0	0
<b>TOTAL Development Fees</b>	<b>1,100</b>	<b>900</b>	<b>1,100</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>1,100</b>	<b>900</b>	<b>1,100</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>EXPENDITURES</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
<b>Administration</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED BUDGET</b>	<b>AMENDED BUDGET</b>	<b>ADOTPED BUDGET</b>
55-01-10-6055 Improvements Other	0	0	0	0	0	0
<b>TOTAL Administration</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL Revenue Over (Under) Expenditures</b>	<b>1,100</b>	<b>900</b>	<b>1,100</b>	<b>0</b>	<b>0</b>	<b>0</b>

Introduced by: City Manager Wallace  
 1<sup>st</sup> Public Hearing: October 18, 2016  
 2<sup>nd</sup> Public Hearing: December 6, 2016  
 3<sup>rd</sup> Public Hearing: December 13, 2016  
 Action: Approved  
 Vote: Unanimous

Yes:	No:
Best	
Carrington	
Combs	
DeVries	
Fuller	
Hanson	
LaFrance	

CITY OF PALMER, ALASKA

**Resolution No. 17-001**

**A Resolution of the Palmer City Council Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2017, and Ending December 31, 2017, and Appropriating Monies**

WHEREAS, as required in Chapter VI of the City of Palmer Municipal Charter, a public hearing regarding the City of Palmer Fiscal Year 2017 Budget was held on Tuesday, October 18, 2016, and continued on Tuesday, December 13, 2016; and

WHEREAS, the Palmer City Council has reviewed the budget presented by the City Manager for the 2017 fiscal year.

NOW, THEREFORE, THE CITY OF PALMER, ALASKA RESOLVES:

Section 1. That the budget presented to the Council by the City Manager for the fiscal year 2017 has been reviewed by the City Council.

Section 2. That money shall be appropriated from the all City funds as follows:

Revenues	
General Fund (01)	\$ 11,543,794
Enterprise Fund	
Water/Sewer (02)	\$ 2,774,154
Airport (03)	\$ 366,322
Solid Waste (05)	\$ 702,000
Golf Course (15)	\$ 835,100
Capital Projects	
Projects (08)	\$ 125,000
Projects (09)	\$ 330,000
Projects (10)	\$ 50,000
Projects (24)	\$ 40,000
Projects (30)	\$ 225,000
<b>Total Revenues</b>	<b>\$ 16,991,370</b>

	Expenditures
General Fund (01)	\$ 11,450,443
Water/Sewer Fund (02)	\$ 2,049,099
Airport Fund (03)	\$ 364,021
Solid Waste Collection Fund (05)	\$ 1,067,828
Golf Course (15)	\$ 830,543
<b>Subtotal Expenditures/Expenses</b>	<b>\$</b>
<b>Capital Improvements</b>	
Capital Projects (08)	\$ 125,000
Capital Projects (09)	\$ 330,000
Capital Projects (10)	\$ 50,000
Capital Projects (24)	\$ 40,000
Capital Projects (30)	\$ 225,000
<b>Total Expenditures/Expenses</b>	<b>\$ 16,531,934</b>

Section 3. That the rate of tax levy for the City of Palmer, Alaska for the fiscal year 2017 shall be fixed at 3.00 mills upon each dollar of assessed taxable real and personal property. The revenue from this tax levy is to be used for city purposes.

Section 4. That the 2017 budget is hereby approved for all funds in the amounts and for the purposes as stated above. The supporting line item budget detail as presented by the administration and reviewed by council is incorporated as part of this budget resolution.

Section 5. That the City of Palmer Fiscal Year 2017 operating budget is adopted for a period of one (1) year, that being from January 1, 2017, through December 31, 2017.

**Passed and approved** by the City Council of the City of Palmer, Alaska, this 13<sup>th</sup> day of December, 2016.

  
 \_\_\_\_\_  
 Edna B. DeVries, Mayor

  
 \_\_\_\_\_  
 Norma I. Alley, MMC, City Clerk

Introduced by: City Manager Wallace  
1<sup>st</sup> Public Hearing: October 18, 2016  
2<sup>nd</sup> Public Hearing: December 6, 2016  
3<sup>rd</sup> Public Hearing: December 13, 2016  
Action: Approved  
Vote: Unanimous

Yes:	No:
Best	
Carrington	
Combs	
DeVries	
Fuller	
Hanson	
LaFrance	

CITY OF PALMER, ALASKA

**Resolution No. 17-002**

**A Resolution of the Palmer City Council Adopting the City of Palmer Employee Pay Plan**

WHEREAS, the City of Palmer wishes to adopt the attached pay plan for the compensation of employees;

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that the City of Palmer amends its employee compensation pay plan by adopting the attached "City of Palmer Pay Plan-January 1, 2017" with the effective date of the pay plan to be January 1, 2017.

**Passed and approved** by the City Council of the City of Palmer, Alaska, this 13<sup>th</sup> day of December, 2016.

  
\_\_\_\_\_  
Edna B. DeVries, Mayor

  
\_\_\_\_\_  
Norma I. Alley, MMC, City Clerk

CITY OF PALMER PAY PLAN -- January 1, 2017

Implement: 1/1/2017  
Approved: City Council, December 13, 2016

LEVEL	Level Classification by Job Title	Steps										Longevity Steps*			
		1	2	3	4	5	6	7	8	9	A	B	C	D	
1	Hourly Bi-weekly Annual	10.73 858.40 22,318	11.17 893.60 23,234	11.61 928.80 24,149	12.07 965.60 25,106	12.57 1005.60 26,146	13.06 1044.80 27,165	13.58 1086.40 28,246	14.12 1129.60 29,370	14.69 1175.20 30,555	15.19 1215.20 31,595	15.72 1257.60 32,698	16.27 1301.60 33,842	16.85 1348.00 35,048	
2	Hourly Bi-weekly Annual	12.28 982.40 25,542	12.76 1020.80 26,541	13.28 1062.40 27,622	13.80 1104.00 28,704	14.36 1148.80 29,869	14.92 1193.60 31,034	15.52 1241.60 32,282	16.15 1292.00 33,592	16.79 1343.20 34,923	17.38 1390.40 36,150	17.98 1438.40 37,398	18.61 1488.80 38,709	19.25 1540.00 40,040	
3	Hourly Bi-weekly Annual	13.80 1104.00 28,704	14.36 1148.80 29,869	14.92 1193.60 31,034	15.52 1241.60 32,282	16.15 1292.00 33,592	16.79 1343.20 34,923	17.46 1396.80 36,317	18.16 1452.80 37,773	18.88 1510.40 39,270	19.54 1563.20 40,643	20.22 1617.60 42,058	20.93 1674.40 43,534	21.66 1732.80 45,053	
4	Hourly Bi-weekly Annual	15.30 1224.00 31,824	15.91 1272.80 33,093	16.55 1324.00 34,424	17.21 1376.80 35,797	17.90 1432.00 37,232	18.61 1488.80 38,709	19.35 1548.00 40,248	20.13 1610.40 41,870	20.93 1674.38 43,534	21.66 1732.80 45,053	22.41 1792.80 46,613	23.21 1856.80 48,277	24.02 1921.60 49,962	
5	Hourly Bi-weekly Annual	16.86 1348.80 35,069	17.54 1403.20 36,483	18.24 1459.20 37,939	18.97 1517.60 39,458	19.73 1578.40 41,038	20.52 1641.60 42,682	21.33 1706.40 44,366	22.19 1775.20 46,155	23.07 1845.60 47,986	23.89 1911.20 49,691	24.72 1977.60 51,418	25.59 2047.20 53,227	26.48 2118.40 55,078	
6	Hourly Bi-weekly Annual	18.41 1472.80 38,293	19.14 1531.20 39,811	19.90 1592.00 41,392	20.70 1656.00 43,056	21.53 1722.40 44,782	22.38 1790.40 46,550	23.28 1862.40 48,422	24.21 1936.80 50,357	25.17 2013.60 52,354	26.06 2084.80 54,205	26.97 2157.60 56,098	27.91 2232.80 58,053	28.89 2311.20 60,091	
7	Hourly Bi-weekly Annual	19.94 1595.20 41,475	20.74 1659.20 43,139	21.57 1725.60 44,866	22.42 1793.60 46,634	23.33 1866.40 48,526	24.27 1941.60 50,482	25.22 2017.60 52,458	26.23 2098.40 54,558	27.28 2182.40 56,742	28.24 2259.20 58,739	29.23 2338.40 60,798	30.25 2420.00 62,920	31.31 2504.80 65,125	
8	Hourly Bi-weekly Annual	21.47 1717.60 44,658	22.32 1785.60 46,426	23.22 1857.60 48,298	24.14 1931.20 50,211	25.11 2008.80 52,229	26.12 2089.60 54,330	27.16 2172.80 56,493	28.24 2259.20 58,739	29.37 2349.60 61,090	30.40 2432.00 63,232	31.46 2516.80 65,437	32.56 2604.80 67,725	33.69 2695.20 70,075	
9	Hourly Bi-weekly Annual	23.01 1840.80 47,861	23.94 1915.20 49,795	24.88 1990.40 51,750	25.88 2070.40 53,830	26.92 2153.60 55,994	28.01 2240.80 58,261	29.13 2330.40 60,590	30.30 2424.00 63,024	31.51 2520.80 65,541	32.61 2608.80 67,829	33.75 2700.00 70,200	34.94 2795.20 72,675	36.15 2892.00 75,192	
10	Hourly Bi-weekly Annual	24.53 1962.40 51,022	25.52 2041.60 53,082	26.54 2123.20 55,203	27.60 2208.00 57,408	28.71 2296.80 59,717	29.85 2388.00 62,088	31.05 2484.00 64,584	32.29 2583.20 67,163	33.59 2687.20 69,867	34.76 2780.80 72,301	35.99 2879.20 74,859	37.24 2979.20 77,459	38.55 3084.00 80,184	
11	Hourly Bi-weekly Annual	26.07 2085.60 54,226	27.11 2168.80 56,389	28.19 2255.20 58,635	29.31 2344.80 60,965	30.49 2439.20 63,419	31.71 2536.80 65,957	32.98 2638.40 68,598	34.30 2744.00 71,344	35.67 2853.60 74,194	36.92 2953.60 76,794	38.21 3056.80 79,477	39.55 3164.00 82,264	40.93 3274.40 85,134	
12	Hourly Bi-weekly Annual	32.92 2633.60 68,474	34.24 2739.20 71,219	35.61 2848.80 74,069	37.03 2962.40 77,022	38.51 3080.80 80,101	40.05 3204.00 83,304	41.65 3332.00 86,632	43.32 3465.60 90,106	45.04 3603.20 93,683	46.62 3729.60 96,970	48.26 3860.80 100,381	49.94 3995.20 103,875	51.70 4136.00 107,536	

\*Pay Increments for Longevity

- Step A When an employee reaches step A of their assigned pay level, the employee shall remain at step A for two (or more) years. When the employee completes two (or more) years at step A, the employee moves to step B of the Pay Plan and is eligible for the increase indicated in step B; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
  - Step B When an employee reaches step B of their assigned pay level, the employee shall remain at step B for two (or more) years. When the employee completes two (or more) years at step B, the employee moves to step C of the Pay Plan and is eligible for the increase indicated in step C; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
  - Step C When an employee reaches step C of their assigned pay level, the employee shall remain at step C for two (or more) years. When the employee completes two (or more) years at step C, the employee moves to step D of the Pay Plan and is eligible for the increase indicated in step D; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
  - Step D When an employee reaches the end of the pay scale (step D), the employee is no longer entitled to a step increase.
- Note: Employees in longevity are prohibited from skipping steps and must remain at each step as indicated.

Introduced by: City Manager Wallace  
1<sup>st</sup> Public Hearing: October 18, 2016  
2<sup>nd</sup> Public Hearing: December 6, 2016  
3<sup>rd</sup> Public Hearing: December 13, 2016  
Action: Approved  
Vote: Unanimous

Yes:	No:
Best Carrington Combs DeVries Fuller Hanson LaFrance	

CITY OF PALMER, ALASKA

**Resolution No. 17-003**

**A Resolution of the Palmer City Council Adopting the 2017 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2017, and Ending December 31, 2017,**

WHEREAS, portions of the Palmer Municipal Code refer to fees "established in the current, adopted budget"; and

WHEREAS, the Fee Schedule establishes the fees for 2017 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that through the budget process, the City of Palmer adopts the attached fee schedule for a period of one (1) year, that being from January 1, 2017, through December 31, 2017.

**Passed and approved** by the City Council of the City of Palmer, Alaska, this 13<sup>th</sup> day of December, 2016.

  
\_\_\_\_\_  
Edna B. DeVries, Mayor

  
\_\_\_\_\_  
Norma I. Alley, MMC, City Clerk



# **City of Palmer**

## **2017 Fee Schedule**

**(Amended by Resolution No. 17-003)**

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<b>Airport Fees</b>	
Transient Parking (per day)	\$ 5
Tie-Down Parking (per quarter plus 3% sales tax)	\$ 75
Tie-Down Parking (annually plus 3% sales tax)	\$ 250
Long Term Large Aircraft Parking (per quarter plus 3% sales tax)	\$ 500
Aircraft Impoundment Fee	\$ 400
Storage fee for impounded aircraft (per month)	\$ 200
Airport Lease Application Fee	\$ 500
Fuel Flowage Fee (per gallon delivered)	\$ .05

<b>Animal Control Fees</b>	
Animal license – dog/cat (three-year license – expires three years from date of issue)	\$ 10
Lost tag – animal license (expires three years from original issue date)	\$ 2.50
Animal impound (per animal)	\$ 30
Dangerous/vicious animal registration (one-time fee)	\$ 25

<b>Appeals</b>	
Appeal to hearing officer regarding a decision of the Planning and Zoning Commission:	
Nonrefundable application filing fee	\$ 300
Deposit for preparation of the appeal record	\$ 500

<b>Application Filing Fees (Filing fees are nonrefundable)</b>	
Mobile home park	\$ 500
Large Retail Establishment	\$ 500
Conditional Use Permit	\$ 250
Variance Request	\$ 250
Planned Unit Development (PUD)	\$ 250
Zone Change/Palmer Municipal Code Text Amendment	\$ 250
Accessory Dwelling Unit	\$ 50
Bed and Breakfast	\$ 50

<b>Building Inspector Inspection Services and Fees</b>	
Inspections outside normal business hours (per hour)*	\$ 125
Re-inspection fees assessed under provisions of Section 305.8 of the 97 UAC (per hour)*	\$ 100
Inspection for which no fee is specifically indicated (per hour)*	\$ 100
For use of outside consultants for plan check and inspections, – actual costs**	\$

\*Or the total hourly cost to the jurisdiction, whichever is the greatest. There is a two hour minimum and this cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\*Actual costs include administrative and overhead costs.

<b>Building Permit Fees based on Total Valuation</b>		
Total Valuation:	Fee:	Additional Fee
\$1 to \$500	\$ 26	
\$501 to \$2000	\$ 26	for the first \$500 plus \$3.40 for each additional \$100, or fraction thereof, to and including \$2000
\$2001 to \$25,000	\$ 77	for the first \$2000 plus \$15.59 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$ 435.50	for the first \$25,000 plus \$11.25 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$ 716.75	for the first \$50,000 plus \$7.80 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$ 1,106.75	for the first \$100,000 plus \$6.24 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$ 3,602.75	for the first \$500,000 plus \$5.28 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$ 6,242.75	for the first \$1,000,000 plus \$4.06 for each additional \$1,000, or fraction thereof

<b>Business Licenses</b>	
<b>Business License:</b>	
Annual license	\$ 25
Biennial license	\$ 50
State Fair License (duration of Fair – not transferable to annual license)	\$ 25
Special Event License (duration of the special event up to three days (not transferable to annual license)	\$ 10
Roving Vendor License (non-refundable annual fee)	\$ 50
Door to Door Solicitors License (non-refundable annual fee)	\$ 50
Business License – failure to apply before business opens:	
	\$ 25
<b>Business License – late filing fee:</b>	
Through February 1	\$ 25
Additional fee on March 1 (not to exceed \$50)	\$ 25
State Fair vendors failure to apply for a business license by the first day of the Fair.	\$ 25
State Fair vendors additional fee on September 6	\$ 25
Special Event License	\$ 10
Business License – failure to display business license:	
	\$ 25
Roving Vendors – failure to apply before business opens:	
	\$ 25

Roving Vendor – prohibited acts (PMC 5.28.110)	
First offense	\$ 75
Second offense – of the same ordinance within 365 days of the first offense	\$ 150
Third offense – of the same ordinance within 365 days of the second offense	\$ 300
Business License – Reprint:	\$ 25
Door to Door Solicitors License Reprint – full application process	\$ 50
Copy of Business License list	\$ 25

<b>Community Center (Railroad Depot) Rental</b>		
<b>Rental Period ----- 8 am to Midnight</b>	<b>Rental Rate</b>	<b>Security Deposit</b>
Daily: Monday through Thursday	\$ 200	\$ 150
Daily weekend: Friday through Sunday	\$ 250	\$ 150
<b>Long run – consecutive use</b>	<b>Rental Rate</b>	<b>Security Deposit</b>
Minimum five consecutive day rental:		
Monday through Thursday	\$ 150	\$ 150
Friday through Sunday	\$ 200	\$ 150
<b>Reoccurring Use</b>	<b>Rental Rate</b>	<b>Security Deposit</b>
Minimum rental of 10 to 19 calendar days per year:		
Monday through Thursday	\$ 150	\$ 150
Friday through Sunday	\$ 175	\$ 150
Minimum rental of 20 calendar days per year:		
Monday through Thursday	\$ 125	\$ 150
Friday through Sunday	\$ 150	\$ 150

<b>Community Center (Railroad Depot) Rental Miscellaneous Fees</b>	
Security Deposit	\$ 150
Screen Remote Deposit	\$ 65
Screen Usage Fee	\$ 10
Public Announcement System Usage Fee	\$ 20
Re-hanging of ceiling noise baffles (per hour basis)	\$ 55
Lost key fee	\$ 106
Cleaning (if more than two hours is required – per hour basis)	\$ 75

Note: there is a two hour minimum overtime fee for any City employee called out after work hours for any problems.

<b>Election Fees</b>	
Recount ballot application (per precinct)	\$ 100

<b>Equipment Rental</b>	
Equipment rental and dry equipment rates when City must repair damages to City property. Labor costs are in addition to these rates.	
Compactor	\$ 35
Compressor	\$ 60
Generator	\$ 80
Push Mower	\$ 25
Backhoe & Attachment	\$ 95
Bucket Truck	\$ 95
Cement Mixer	\$ 45
Chainsaw	\$ 30
Cut Off Saw	\$ 25
Drain Cleaner	\$ 50
Dredge	\$ 200
Dump/Flat Bed	\$ 65
Dump Trucks (8 yard)	\$ 105
Garbage Truck	\$ 100
Graders	\$ 122
Hot Patcher	\$ 75
Jumping Jack	\$ 35
Front End Loader	\$ 98
Riding Mower	\$ 55
Paver	\$ 65
Pickup Truck	\$ 40
Plow/Sand Truck (large)	\$ 105
Pressure Washer	\$ 25
Road Striper Power Liner	\$ 45
Rototiller	\$ 35
Snow Blower	\$ 210
Spreader	\$ 25
Steam Truck	\$ 95
Street Sweeper	\$ 98
Trac Star Fusion Machine (per hour, 4 hour min) monthly price = \$19,000, monthly fee can be pro-rated	\$ 115
Trailer	\$ 55
Trash Pump	\$ 25
Vactor	\$ 95
Water/Sewer/Maintenance Utility Trucks	\$ 40
Weed Blower	\$ 25
Weed Whacker	\$ 25

<b>False Alarms</b>	
<b>False Burglar Alarm Fees (Within a 12 month period):</b>	
First false alarm	\$ 0
Second false alarm	\$ 0
Third false alarm	\$ 75

Fourth false alarm	\$ 100
Fifth false alarm	\$ 125
Sixth false alarm	\$ 150
Seventh false alarm	\$ 175
Eighth false alarm	\$ 200
Ninth false alarm	\$ 225
Tenth false alarm	\$ 250
Each false alarm in excess of ten	\$ 300

<b>False Fire Alarm Fees (Within a 12 month period):</b>	
First false alarm	\$ 0
Second false alarm	\$ 150
Third false alarm	\$ 175
Fourth false alarm	\$ 200
Fifth false alarm	\$ 225
Sixth false alarm	\$ 250
Seventh false alarm	\$ 275
Eighth false alarm	\$ 300
Ninth false alarm	\$ 325
Tenth false alarm	\$ 350
Each false alarm in excess of ten	\$ 400

<b>Fire Equipment Items</b>	
Fire/Rescue Apparatus, each (Includes STD Tools on Vehicle) ** (per day)	\$ 500
Portable Fire Pumps ** (per hour)	\$ 50
Portable Tank (per day)	\$ 50
Fire Hose, each section (all sizes) (per day)	\$ 20
Self-contained Breathing Apparatus (SCBA) ** (per day)	\$ 100
SCBA Spare Cylinder (includes refilling) (per day)	\$ 25
Additional fees will be charged for replacement of consumable items used (i.e. fuel for fires, wood supplies, etc.)	

\*\* Additional fees will be charged for an Operator/Supply Officer of these items at the rate of \$18 per hour.

<b>Fire Training Center Rental Fees</b>	
Classroom, each (per day, includes A/V and restrooms)	\$ 100
Copy machine (per copy)	\$ .30
CPR Mannequins, each (per day)	\$ 20
First-aid Training Kit (per day)	\$ 10
Airway Training Kit (per day)	\$ 20
Firefighting Small Classroom Props (per day)	\$ 10
Fire Behavior Carmody Kit (per day)	\$ 20
Hydrant Cutaway Large Prop (per day)	\$ 20
Pump Cutaway Large Prop (per day)	\$ 20
Training ground (per day, includes hydrant usage and field)	\$ 80

<b>Fire Training Ground Items</b>	
Smoke house (per hour)	\$ 30
Smoke Generator Machine ** (per day)	\$ 20
Tower Building (per hour)	\$ 30
Burn Room ** (per hour)	\$ 50
Confined Space and Technical Rescue Props (per hour)	\$ 30
Vehicle Extrication Training Grounds (per day – approximately)	\$ 100
Roof Simulator ** (per hour)	\$ 30
Hazmat Props (per hour)	\$ 20
Live Fire Class A Exterior Props ** (per hour)	\$ 20
Live Fire Class B Exterior Props ** (per hour)	\$ 50
Portable Fire Extinguishers 2.5 LB (per day)	\$ 10
Portable Fire Extinguishers 20 LB (per day)	\$ 10
Portable Fire Extinguishers 10 LB (per day)	\$ 15

<b>Miscellaneous</b>	
Notary fee	\$ 5
Non-Sufficient Funds (NSF) (per item)	\$ 30
Administrative fees on credit card charges of \$5,000 or higher (in person or phone transactions only)	3%

<b>MTA Events Center</b>	
Event Center Rental (ice covered) per day	\$ 2,500
Event Center Rental (dry floor) per hour – up to 8 hours	\$ 150
Event Center Rental (dry floor) per day	\$ 1,500
Prime Ice Hour (September through March) (M-F 5 – 10 pm) (Sat-Sun 6 am – 10 pm) (Per hour)	\$ 200
Non-Prime Ice Hour (M-F 8:00 AM – 5:00 PM) (Per hour)	\$ 155
Paid Gate (Ice) Event Hourly	\$ 220
Public Skate Ages 5-16 (under 5 – Free)	\$ 4
Public Skate Ages 17-59	\$ 5
Public Skate Ages 60+	\$ 4
Public Skate Family Pass (up to 4 people, each additional is \$2)	\$ 15
Public Skate Ages 5-16, 60+ 10 punch card	\$ 35
Public Skate Ages 17-59 10 punch card	\$ 45
Freestyle all ages	\$ 5
Freestyle 5 punch card	\$ 25
Skate Rental	\$ 3
Skate Rental 10 punch card	\$ 25
Skate Sharpen	\$ 7
Skate Sharpen 10 punch card	\$ 60
Shinny Hockey	\$ 7
Shinny Hockey 10 punch card	\$ 60
Broomball	\$ 5
Birthday Party (up to 15 skaters, \$5 per additional skater)	\$ 75
School/Youth Organization Group Rate (per skater)	\$ 3

Homeschool Hockey (per person)	\$	8
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<b>Neighborhood Park Development Fee Schedule</b>		
Dwelling Type:		
Single Family (per dwelling unit)	\$	200
Multi-family (per dwelling unit)	\$	150
Mobile home (per dwelling unit)	\$	150

<b>Palmer Public Library Fees</b>		
Overdue items (per day, maximum \$5 per item)	\$	.25
Library community room rental (per hour with two hour minimum)	\$	25
Library community room rental (nonprofit – annually, entitles renter one use per month)	\$	100
Copying fee (per page)	\$	.25
Replacement library cards	\$	3
Temporary card (4 months)	\$	10
Temporary card (1 year)	\$	35

<b>Damaged Books</b>		
Chewed edge corner (per corner)	\$	2
Torn pages in book that can be repaired (per page)	\$	2
Repeated dog eared pages (per book)	\$	2
Chewed spine (top or bottom)	\$	2
Rebinding (replacement cost of item plus administrative fee)	\$	
Water/fluid damage	\$	
Replacement cost plus administrative fee	\$	
Mildew (replacement cost plus administrative fee)	\$	
Missing barcodes and spine labels on any library item (per item)	\$	1
Missing or damaged any library item jacket or case	\$	2
Administrative reprocessing fee for lost or damaged books, DVD, audios, E-readers	\$	5

<b>Damaged Videos/DVDs/CDs:</b>		
Damaged video, DVD, or CD (actual cost of repair plus administrative fee)	\$	
Taping over a library video (replacement cost)	\$	
Broken or lost case	\$	5

<b>Damaged Audio Tapes:</b>		
Replacement (actual replacement cost)	\$	

<b>Equipment:</b>		
E-Readers (actual replacement cost)		
Equipment loaned out (per day) plus \$100 refundable deposit	\$	5
Damages to equipment (actual repair cost plus administrative fee)	\$	

<b>Permits</b>	
Fence permits	\$ 26
Non-electrical sign permit (base fee plus \$1.50 per sq. ft of sign area)	\$ 25
Electrical sign permit (base fee plus \$3 per sq. ft of sign area)	\$ 50
Loud equipment permit (valid for eight hours)	\$ 25
Noise permit	\$ 25
Water/Sewer Permits:	
Connection fee – water (new construction)	\$ 400
Connection fee – sewer (new construction)	\$ 400
Disconnect/abandonment fee – water (back to main)	\$ 500
Disconnect/abandonment fee – sewer (back to main)	\$ 500
Encroachment Permit (before construction)	\$ 150
Encroachment Permit (after construction)	\$ 250

<b>Public Information Requests</b>	
Copies of files, documents, etc. (per page – first 20 pages no charge)	\$ .25
Copies of drawings – actual cost	\$
Audio recording (per meeting)	\$ 10
Public Safety audio recordings (per disc)	\$ 10
Fire Report Copy	\$ 10
Charge for staff time above five hours for research/copying costs – actual personnel cost	\$

<b>Sales Tax</b>	
Sales Tax Rate (\$1,000 cap per item/service)	3%
Sales Tax – late filing fee	\$ 20
Sales Tax – delinquency tax interest rate – per year	8%
Sales Tax – late payment penalty a penalty of 5% of the tax for each month late after the due date, until total penalty of 15% has been accrued.	\$
Sales Tax – collection upon sale – failure to collect	\$ 150
Sales Tax – lien for tax, interest, and administration costs for penalties – violation	\$ 150
Sales Tax – PMC 3.16.260 – violation	\$ 150
Contractor Certification of Exemption (for sales tax/per calendar year)	\$ 150
Owner/Builder Exemption (for sales tax/per calendar year)	\$ 30



<b>Special Assessments</b>	
Special Assessment District billing fee	\$ 3
Special Assessment Interest Rate	3 %
Special Assessment Penalty Rate	3 %

<b>Utilities</b>	
Deposit – water and sewer (new active customers)	\$ 100
Utility late fees (percentage of balanced owed)	10 %
Service call fee	\$ 25
Connection/Disconnect fee for residential customers	\$ 25
Door tag fee for non-payment of prior months' utility bill	\$ 15
Transfer Tenant Utilities to Landlord for non-payment	\$ 15
Miscellaneous Repair Work hourly labor rate, contact the Department of Public Works for material costs	\$ 50
After Hours/Holiday/Weekend Inspection Fee (hourly)	\$ 125
Online Utility Payments Convenience Fee (transaction limit - \$5,000)	\$ 2.25

<b>Monthly Water Rates:</b>	
0 to 5,000 gallons (plus meter charge plus sales tax)	\$ 16.40
Over 5,000 gallons (plus meter charge and \$0.328 per 100 gallons plus sales tax)	\$ 16.40
Bulk Water Rate (per gallon)	\$ .04

<b>Monthly Wastewater Rates:</b>	
0 to 5,000 gallons (plus sales tax)	\$ 29.10
Over 5,000 gallons (plus \$0.582 per 100 gallons plus sales tax)	\$ 29.10
Dump Station Fee (per month)	\$ 150

<b>Monthly Meter Charges:</b>	
5/8" meter (plus sales tax)	\$ 12.60
3/4" meter (plus sales tax)	\$ 18.25
1" meter (plus sales tax)	\$ 32.25
1 1/2" meter (plus sales tax)	\$ 72.85
2" meter (plus sales tax)	\$ 129.20
3" meter (plus sales tax)	\$ 290.00
4" meter (plus sales tax)	\$ 516.70
6" meter (plus sales tax)	\$ 1,162.50
8" meter (plus sales tax)	\$ 2,066.65
Hydrant Meter Connection (3" Bulk) (per month plus \$.01 per gallon) (plus sales tax)	\$ 260

<b>Unmetered Wastewater Service Rates:</b>	
Unmetered wastewater service flat rate, 4 inch service (plus sales tax) – based on the monthly wastewater rate for up to 5,000 gallons	\$ 29.10
Unmetered wastewater service flat rate, 6 inch service (plus sales tax) – based on the monthly wastewater rate calculated for 7,500 gallons	\$ 43.65

**Summer Sewer Rates:**

Residential rates:

Because summer month water consumption for residential customers increases due to lawn and garden irrigation without a related increase in the use of sewer service, residential customers shall be charged for water actually used for each month of the year, but their sewer service charges for each of the billing cycles to include the months of May, June, July and August shall be set to the flat rate fee equivalent to 0 - 5000 gallons of waste water usage plus sales tax as outlined in the current fee schedule.

Commercial rates:

Commercial users may install separate water meters to meter water used exclusively for irrigation purposes during the months of May, June, July and August, provided that the commercial customer pays for the purchase and installation of a separate water meter for that purpose, and such installation is approved by the utility. The customer shall pay fees for all water used, but the amount of water used for irrigation through an irrigation system water meter will be deducted from the commercial account's total metered water consumption for the purpose of calculating monthly charges for sewer service.

<b>Treatment Rates:</b>	
0 - 5000 gallons (plus sales tax)	\$ 55.15
Over 5001 gallons (plus \$1.10 per 100 gallons) (plus sales tax)	\$ 55.15

<b>Solid Waste Collection:</b>	
Weekly refuse collection service (per month plus sales tax) 96 gallon cart	\$ 26
Weekly refuse collection service (per month plus sales tax) 64 gallon cart	\$ 20
Each additional container/bag 30 lb or less (per item)	\$ 5
64 and 96 gallon Residential Container Replacement cost	\$ 100
Oversize/special Item Collection/Disposal Fee	\$ 30
Freon Removal Fee	\$ 25
On-Call Dumpster (Residential) Monthly Fee	\$ 50
Disconnected Utility Container Removal Fee	\$ 10
Container Loss Recovery Fee	\$ 25
Container Delivery/Removal fee	\$ 10
Unscheduled Service Fee (different collection vehicle required)	\$ 40
Three Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 27.50
Four Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 35.00
Eight Cubic Yard Container – Residential – each dump (plus sales tax)	\$ 68.25
Three Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 110
Three Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 220
Three Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 330
Four Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 140
Four Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 273
Four Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 410

Eight Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$	273
Eight Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$	546
Eight Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$	820
Locking Dumpster (three or four yard includes delivery and pickup)	\$	175

Introduced by: City Manager Wallace  
 1<sup>st</sup> Public Hearing: October 18, 2016  
 2<sup>nd</sup> Public Hearing: December 6, 2016  
 3<sup>rd</sup> Public Hearing: December 13, 2016  
 Action: Approved  
 Vote: Unanimous

Yes:	No:
Best	
Carrington	
Combs	
DeVries	
Fuller	
Hanson	
LaFrance	

CITY OF PALMER, ALASKA

**Resolution No. 17-004**

**A Resolution of the Palmer City Council Adopting the 2017 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2017, and Ending December 31, 2017,**

WHEREAS, portions of the Palmer Municipal Code refer to fines "established in the current, adopted budget"; and

WHEREAS, the Fine Schedule establishes the fines for 2017 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that through the budget process, the City of Palmer adopts the attached fine schedule for a period of one (1) year, that being from January 1, 2017, through December 31, 2017.

**Passed and approved** by the City Council of the City of Palmer, Alaska, this 13<sup>th</sup> day of December, 2016.

  
 \_\_\_\_\_  
 Edna B. DeVries, Mayor

  
 \_\_\_\_\_  
 Norma I. Alley, MMC, City Clerk



# City of Palmer

## 2017 Fine Schedule

(Adopted by Resolution No. 17-004)

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**As provided by the Palmer Municipal Code, the following fine schedule applies to all offenses in the Palmer Municipal Code unless a different penalty is specified. Citations for these offenses may be disposed of as provided in AS 12.25.195-230, without a court appearance, upon payment of the amounts listed plus the state surcharge required by AS 12.55.039 and AS 29.25.074. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the amount listed for that offense in this schedule.**

**Palmer Municipal Code (PMC) Title 1 General Provisions**

**Chapter 1.08 General Penalty**

**Section 1.08.011 General Fine Penalties**

If no other penalty is specifically or by adoption prescribed by a particular ordinance or in this document, the general penalty for violation of the ordinance is:

- \$75 for the first offense.
- \$150 for the second offense of the same ordinance within 365 days of the first offense.
- \$300 for the third offense of the same ordinance within 365 days of the second offense.

In accordance with AS 12.25.195 through 12.25.230, for a violation that cannot result in incarceration or the loss of a valuable license, a person may dispose of the citation without a court appearance by submitting to the clerk of court all of the following:

1. Payment of the fine amount and the applicable surcharge listed in AS 12.55.039 and AS 29.25.074; and
2. A copy of the citation signed by the person indicating the person's waiver of court appearance, entry of plea of no content, and forfeiture of the fine.

When the fine is forfeited, a judgment of conviction shall be entered. The fine and applicable surcharge paid is complete satisfaction for the offense.

**Section 1.08.013 Other Remedies**

- A. The city may institute a civil action against a person, including a minor as provided in AS 29.25.072, who violates an ordinance.
- B. A person who violates a provision of this code may be subject to injunctive relief, compensatory relief, and a civil penalty not to exceed \$1,000 for each violation.
- C. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy.
- D. On application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction.
- E. Each day that a violation of a provision of this code continues constitutes a separate violation.
- F. This section does not bar other civil remedies.

**Section 1.08.020 Penalty Surcharge**

- A. In addition to any fine or other penalty prescribed by law, a person who pleads guilty or nolo contendere to, forfeits bail for, or is convicted of:
  1. A violation of code comparable to a misdemeanor offense under AS 28.33.030, 28.33.031, 28.35.030, or 28.35.032 and adopted under AS 28.01.010 shall be assessed a surcharge of \$75.00;
  2. A misdemeanor or other violation of code if a sentence of incarceration may be imposed for the misdemeanor or ordinance violation, other than a provision identified in subsection (A)(1) of this section, shall be assessed a surcharge of \$50.00; and



3. A misdemeanor or a violation of code if a sentence of incarceration may not be imposed for the misdemeanor or ordinance violation shall be assessed a surcharge of \$10.00 if the fine or bail forfeiture amount for the offense is \$30.00 or more.
- B. The surcharge shall be deposited into the general fund of the state in accordance with AS 29.25.072.

Palmer Municipal Code (PMC) Chapter 1.10 City Seal			
Chapter 1.10 City Seal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Use of Seal without Permission Prohibited	1.10.020	\$ 300	1.10.020 B

Palmer Municipal Code (PMC) Title 5 Business Licenses			
Chapter 5.13 Door-to-Door Solicitors			
Section Title:	Section Citation:	Fine:	Fine Citation:
License Fee and Failure to Apply	5.13.040	Applicable to all of PMC Chapter 5.13:	5.13.040
Carrying of License Required	5.13.100		5.13.100
Prohibitions	5.13.110		5.13.110
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 6 Animals			
Chapter 6.08 Animal Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
Cruelty to Animals	6.08.010	Applicable to all of PMC Chapter 6.08:	6.28.010
Animal Restrictions	6.08.020		6.28.010
Depositing Poison	6.08.030		6.28.010
Diseased Animals	6.08.040	First offense: \$ 75	6.28.010
Animal Noise	6.08.050	Second offense: \$ 150	6.28.010
Animal Odor	6.08.060	Third offense: \$ 300	6.28.010
Animals at Large	6.08.065		6.28.010
Animal Annoyance	6.08.067		6.28.010
Unattended Secure Animal	6.08.070		6.28.010
Disposal of Dead Animal	6.08.080		6.28.010
Confinement Requirements	6.08.090		6.28.010
Carrying Dogs Outside of Vehicle	6.08.100		6.28.010
Chapter 6.12 Licensing			
Section Title:	Section Citation:	Fine:	Fine Citation:
Registration – Dogs and cats	6.12.005		6.28.010

Application	6.12.010	Applicable to all of PMC Chapter 6.12:	6.28.010
Immunization	6.12.012		6.28.010
License Transfer	6.12.018	First offense: \$ 25	6.28.010
Fees	6.12.020	Second offense: \$ 50	6.28.010
Tag and Collar	6.12.030	Third offense: \$ 75	6.28.010
<b>Chapter 6.14 Domestic Animal Bite and Attack Incidents</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Owner Compliance	6.14.060	First offense: \$ 100	6.28.010
		Second offense: \$ 200	
		Third offense: \$ 300	
<b>Chapter 6.24 Hindering officers prohibited</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Hindering Officer Prohibited	6.24.010	First offense: \$ 75	6.28.010
		Second offense: \$ 150	
		Third offense: \$ 300	

<b>Palmer Municipal Code (PMC) Title 8 Health &amp; Safety</b>			
<b>Chapter 8.10 Prohibiting Smoking in Places of Employment and Public Places</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Smoking Prohibited	8.10.020	Applicable to all of PMC Chapter 8.10:	8.10.070
Reasonable Distance	8.10.030		8.10.070
Areas Where Smoking Not Prohibited	8.10.040		8.10.070
Sign Posting and Other Requirements	8.10.050	First offense: \$ 100 Plus required surcharges	8.10.070
No Retaliation nor Waiver of Rights	8.10.060	Second offense: \$ 150 Plus required surcharges, for a second violation with 24 month period	8.10.070
Violations and Penalties	8.10.070	Third offense: \$ 300 Plus required surcharges, for a third or additional violation within a 24 month period Civil penalties may not exceed \$300 per violation	8.10.070
Enforcement	8.10.080		8.10.070
Other Applicable Laws	8.10.090		8.10.070
<b>Chapter 8.11 Marijuana Use and Prohibitions</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Consuming in a public place	8.11.030	\$ 100	8.11.030
Marijuana oil, flammable extraction	8.11.050	\$ 100	8.11.050

<b>Chapter 8.12 Fluoridation</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Public Water System	8.12.010	First offense: \$ 75	1.08.011
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 8.16 Sewage Disposal</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Waste Disposal Systems Required	8.16.010	First offense: \$ 100	1.08.011
		Second offense: \$ 200	
		Third offense: \$ 300	
<b>Chapter 8.20 Garbage Collection and Disposal</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Garbage Disposal System Use Required	8.20.010	Applicable to all of PMC Chapter 8.20:	8.20.130
Adequate Receptacles Required, Time Limit	8.20.050		8.20.130
Depositing Restrictions	8.20.060	First offense: \$ 75	8.20.130
Unauthorized Dumpster and Container Usage	8.20.070	Second offense: \$ 150 Third offense: \$ 300	8.20.130
Clean Premises Required	8.20.080		8.20.130
Unauthorized Dumping Prohibited	8.20.090		8.20.130
Occupant Duties – Containers	8.20.100		8.20.130
Vehicles	8.20.110		8.20.130
Refuse Accumulation Prohibited	8.20.120		8.20.130
<b>Chapter 8.36 Nuisances</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Designated – Prohibited	8.36.010	Applicable to all of PMC Chapter 8.36:	8.36.130
Specific Acts Designated	8.36.020		8.36.130
Acts Requiring Permit	8.36.025	First offense: \$ 75	8.36.130
Snow and Ice Removal	8.36.050	Second offense: \$ 150	8.36.130
Dumping Debris/Blocking Ditch	8.36.060	Third offense: \$ 300	8.36.130
Pump Locations	8.36.080		8.36.130
<b>Chapter 8.37 Junk Vehicles</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Junk Vehicles Unlawful	8.37.020	First offense: \$ 75	8.37.090
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Final Notice to Abate Violation	8.38.060		1.08.011 or 1.08.013

Remedies	8.38.075		1.08.011 or 1.08.013
<b>Chapter 8.42 Fireworks</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Sales Prohibited	8.42.020	Applicable to all of PMC Chapter 8.42:	8.42.070
Authorized Uses	8.42.040		8.42.070
Permit Required	8.42.050		8.42.070
Permissible Uses	8.42.060	First offense: \$ 75	8.40.040
		Second offense: \$ 150	
		Third offense: \$ 300	

<b>Palmer Municipal Code (PMC) Title 9 Public Peace, Morals &amp; Welfare</b>			
<b>Chapter 9.02 Tampering with Public Notices</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When	9.02.010	First offense: \$ 75	9.02.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.04 Impersonating an Officer</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When	9.04.010	First offense: \$ 100	9.04.020
		Second offense: \$ 200	
		Third offense: \$ 300	
<b>Chapter 9.06 Interference with Public Justice</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Interfering with Officer Prohibited	9.06.010	First offense: \$ 75	9.06.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.12 Assault and Battery</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When – Definitions	9.12.010	First offense: \$ 75	9.12.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.20 Alcoholic Beverages</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Licensed Premises Closing Hours	9.20.010	Applicable to all of PMC Chapter 9.20:	9.20.050
Prohibited Acts Designated	9.20.020		9.20.050
Personal Liability	9.20.030		9.20.050
Election Day Sales Permitted	9.20.040	First offense: \$ 75	9.20.050
		Second offense: \$ 150	
		Third offense: \$ 300	

<b>Chapter 9.22 Gambling</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.24 Indecent Exposure</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.28 Obscenity</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Obscene Language Prohibited	9.28.010	Applicable to all of PMC Chapter 9.28:	9.28.050
Selling Obscene Materials Prohibited	9.28.020		9.28.050
Obscene Exhibitions Prohibited	9.28.030		9.28.050
Obscene Public Writing and Drawing Prohibited	9.28.040	First offense: \$ 75	9.28.050
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.30 Prostitution</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited – Procuring Prohibited	9.30.020	Applicable to all of PMC Chapter 9.30:	9.30.090
House of Ill Fame	9.30.030		9.30.090
Aiding in Prostitution Prohibited	9.30.040		9.30.090
Receiving Money from Prostitute Prohibited	9.30.50	First offense: \$ 75	9.30.090
		Second offense: \$ 150	
Remaining in House of Prostitution Prohibited	9.30.060	Third offense: \$ 300	9.30.090
Loitering for Prostitution Purposes Prohibited	9.30.070		9.30.090
Reputation Testimony Permitted	9.30.080		9.30.090
<b>Chapter 9.36 Disturbing Public Assemblies</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited Acts Designated	9.38.010	First offense: \$ 75	9.38.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.40 Trespass – Posting of Property</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Trespass – Posting of Property	9.40.010	First offense: \$ 75	9.40.020
		Second offense: \$ 150	
		Third offense: \$ 300	

<b>Chapter 9.48 Petit Larceny</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When	9.48.010	First offense: \$ 75	9.48.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.50 Injury to Property</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Defacing Property– Injuring Animals	9.50.010	Applicable to all of PMC Chapter 9.50:	9.50.040
Injuring Plants or Fences	9.50.020		9.50.040
Injuring Monuments and Markers	9.50.030		9.50.40
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.56 Interference with Utilities</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Pollution of Drinking Water	9.56.010	Applicable to all of PMC Chapter 9.56:	9.56.030
Damage to Water or Utility System	9.56.020		9.56.030
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.58 Sale of Poison</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Selling Poison Without Label	9.58.10	First offense: \$ 75	9.58.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.60 Sale of Unwholesome Food</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When	9.60.010	First offense: \$ 75	9.60.020
		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 9.67 Curfew Hour for Minors</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Curfew Violations	9.67.020	Applicable to all of PMC Chapter 9.56:	9.67.050
Exceptions	9.67.030		9.67.050
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	

<b>Chapter 9.74 Discharge of Firearms</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Prohibited When – Exceptions	9.74.010	First offense: \$ 75	9.74.020
		Second offense: \$ 150	
		Third offense: \$ 300	

<b>Palmer Municipal Code (PMC) Title 10 Vehicles &amp; Traffic *</b>			
<b>Chapter 10.04 Traffic Code</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Parking Prohibitions During Snow Accumulation and/or Drifting Snow Conditions	10.04.050	Applicable to all of PMC Chapter 10.04	10.04.050
Towing	10.04.055		10.04.055
No-Parking Areas – Identification	10.04.060 (B)	First offense: \$ 75	10.04.060
Parking Prohibited for Longer than 24 Hours	10.04.080	Second offense: \$ 150	10.04.080
		Third offense: \$ 300	
Prohibiting Parking that Obstructs Traffic	10.04.090		10.04.090
Prohibiting Parking in Construction Zones	10.04.100		10.04.100
<b>Chapter 10.08 Regulation of Off-Highway Vehicles</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
Operation Requirements	10.08.020	Applicable to all of PMC Chapter 10.08:	10.08.100
Equipment	10.08.030		10.08.100
Speed and Time Restrictions	10.08.040		10.08.100
Driver's License Required	10.08.050	First offense: \$ 75	10.08.100
Towing	10.08.060	Second offense: \$ 150	10.08.100
Parent, Guardian or Other Person Responsible	10.08.070	Third offense: \$ 300	10.08.100

\*

1. The fine amounts are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010 (b).
2. An offense may not be disposed of without court appearance if the offense is in connection with a motor vehicle accident that results in the death or a person.

<b>Palmer Municipal Code (PMC) Title 12 Streets, Sidewalks &amp; Public Places</b>			
<b>Chapter 12.16 Skateboards, Rollerblades and Similar Devices</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
	12.16.010	First offense: \$ 75	12.16.020

Skateboards, Prohibition and Regulation		Second offense: \$ 150	
		Third offense: \$ 300	
<b>Chapter 12.24 Park and Recreational Facility Regulations</b>			
<b>Section Title:</b>	<b>Section Citation:</b>	<b>Fine:</b>	<b>Fine Citation:</b>
General Rules	12.24.025	First offense: \$ 75	12.24.050
		Second offense: \$ 150	
		Third offense: \$ 300	

<b>Palmer Municipal Code (PMC) Title 14 Signs</b>			
<b>Chapter 14.08 Sign Regulations</b>			
<b>Section 14.08.0240 Remedies and Civil Penalties</b> (applicable to entire chapter): The city or an aggrieved person may institute a civil action against a person who violates a provision of this title or a term, condition or limitation imposed pursuant to this title. In addition to other relief, a civil penalty not to exceed \$300.00 may be imposed for each violation. Each day that a violation or an unlawful act or condition continues constitutes a separate violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. Upon application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction.			

<b>Palmer Municipal Code (PMC) Title 15 Buildings and Construction</b>			
<b>Chapters 15.00 through 15.70</b>			
All chapters within Title 15 are subject to the following fines:		First offense: \$ 75	15.60.020
		Second offense: \$ 150	10.08.100
		Third offense: \$ 300	10.08.100



Introduced by: City Manager Wallace  
1<sup>st</sup> Public Hearing: October 18, 2016  
2<sup>nd</sup> Public Hearing: December 6, 2016  
3<sup>rd</sup> Public Hearing: December 13, 2016  
Action: Approved  
Vote: Unanimous

Yes:	No:
Best	
Carrington	
Combs	
DeVries	
Fuller	
Hanson	
LaFrance	

CITY OF PALMER, ALASKA

**Resolution No. 17-005**

**A Resolution of the Palmer City Council Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2017, and Ending December 31, 2017,**

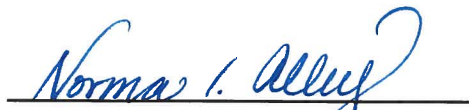
WHEREAS, Palmer Municipal Code 3.28 defines a "Five-year capital improvement program as an annual update and long-range need projection of the city included as part of the annual budget."

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council that through the budget process, the City of Palmer adopts the attached five-year capital improvement program for a period of one (1) year, that being from January 1, 2017, through December 31, 2017.

**Passed and approved** by the City Council of the City of Palmer, Alaska, this 13<sup>th</sup> day of December, 2016.



Edna B. DeVries, Mayor

  
Norma I. Alley, MMC, City Clerk

Legislative Priority	Fund	Project	Funding Sources	Year of Execution	Cost Estimate	2016 Funds Remaining	Projected Funds available 2017	2017	2018	2019	2020	2021
N	08-01-10-6988	Wayfinding and Street Scapes	Grant	2016	\$ 45,000	\$ 5,675	\$ 5,675					
N	08-01-10-7165	Museum/VIC Improvements	COP	2016	\$ 25,000	\$ 25,000						
N	08-01-10-7166	LED Streetlights	COP	2016	\$ 45,000	\$ 45,000	\$ 45,000	\$ 110,000	\$ 45,000	\$ 45,000		
N	08-01-05-6253	MTA Equipment Arena	COP	2016	\$ 38,846	\$ 38,846						
				<b>2017</b>								
N	08-01-10-7162	Library Boiler Replacement	COP	2017	\$ 50,000	\$ 50,000	\$ 50,000					
N	08-01-10-7164	City Hall/ST3-1 Parking Lot	COP	2017	\$ 100,000	\$ 100,000	\$ 100,000					
N	08-01-10-7167	RT Flight Service Heat System Replacement	COP	2017	\$ 30,000	\$ 30,000	\$ 30,000					
Y	08-01-10-7167	WWTP Improvements	Grant	2017	\$ 12,000,000	\$ 2,500,000	\$ 2,500,000					
N	8	Depot sound baffles	COP	2017	\$ 12,000	\$ -	\$ 15,000					
N	09-01-10-6053	Burn room (liner replacement)	COP	2017	\$ 40,000	\$ -	\$ 40,000					
N	24	Paint Bailey Hill Reservoir	Water Fund	2017	\$ 40,000	\$ -	\$ 40,000					
N	30	RW 16/34 R&R	FAA / SOA / COP	2017	\$ 10,000,000	\$ 400,000	\$ 625,000	\$ 225,000				
N	08	ADA Sidewalks	Grant	2017	\$ 500,000	\$ 100,000	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
N	09-01-10-6050	Police Radios	COP	2017	\$ 125,000	\$ -	\$ 100,000					
N	09-01-10-6055	Police Vehicle Annual Replacement	COP	2017-annually	45,000/car	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
N	09	Roads-Brush Cutter	COP	2017	\$ 100,000	\$ -	\$ 100,000					
N	10	Street Maintenance	COP	2017	\$ 100,000	\$ -	\$ 50,000					
				<b>2018</b>								
Y	08	Public Safety Bldg Roof Replace	Grant	2018	\$ 400,000	\$ -	\$ -		\$ 180,000			
N	09	Roads-Hawkeye Laser/GPS	COP	2018	\$ 75,000	\$ -	\$ 35,000	\$ 35,000	\$ 40,000			
N	09	Police Radios	COP	2018	\$ 125,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000			
Y	24	Bogard Water Extension-Pressure Booster Station	Grant/Loan/Water f	2018	\$ 750,000	\$ -	\$ -		\$ 225,000			
N	08	Bullex vehicle training package, pressure vessel prop, dumpster prop	COP	2018	\$ 94,400	\$ -	\$ 47,200	\$ 47,200	\$ 47,200			
N	08	Snow Dump Lots	COP	2018	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 40,000			
N	09	Vehicle Lift	COP	2018	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ 30,000			
N	09	Building Inspector Truck	COP	2018	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 30,000			
N	30	LARGE SNOW BLOWER	FAA / COP	2018	\$ 175,000	\$ -	\$ -	\$ 11,000	\$ 11,000			
N	30	Airport Truck 4WD	COP	2018	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000			
N	30	Randy Thom FSS BLDG	COP	2018	\$ 19,000	\$ -	\$ -	\$ 19,000	\$ 19,000			
N	30	RUNWAY MARKINGS	FAA / COP	2018	\$ 50,000	\$ -	\$ -	\$ 3,000	\$ 3,000			
N	08	ASPHALT MAINTENANCE-Annual	COP	2018	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 7,500	\$ 7,500	\$ 7,500
N	09	PW Trucks	COP	2018	45,000/truck	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000



Legislative Priority	Fund	Project	Funding Sources	Year of Execution	Cost Estimate	2016 Funds Remaining	Projected Funds available 2017	2017	2018	2019	2020	2021
M	08	Emergency Generator City Hall	Grant	2019	\$ 400,000		\$ -			\$ 180,000		
N	08-01-10-7163	City Hall Renovations	COP	2019	\$ 40,000	\$ 40,000	\$ 40,000					
N	09	Roads-Grader	COP	2019	\$ 250,000		\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000		
N	09	Fire radio repeater and associated materials	COP	2019	\$ 50,000		\$ 16,667	\$ 16,667	\$ 16,667	\$ 16,667		
M	08	Palmer South Stormwater Improvements	Grant	2019	\$ 500,000					\$ 150,000		
N	09	Steam Truck Replacement	COP	2019	\$ 280,000		\$ 93,333	\$ 93,333	\$ 93,333	\$ 93,333		
N	09	Community Dev Vehicle	COP	2019	\$ 25,000					\$ 25,000		
N	30	NOVEMBER TAXIWAY	FAA / COP	2019	\$ 3,000,000					\$ 187,500		
N	30	LED LIGHT CONVERSION	FAA / COP	2019	\$ 125,000					\$ 8,000		
M	08	Extend S. Industrial to Inner Springer	COP	2020	\$ 400,000				\$ 100,000	\$ 100,000	\$ 200,000	
N	09	Roads-Street Sweeper	COP	2020	\$ 175,000				\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000
N	08	Vehicle extrication pad paving or concrete	COP	2020	\$ 60,000			\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
M	24	Rehab Sewer Mains	Grants/Loans	2020	\$ 3,500,000							
N	09	Plow/Sander Truck	COP	2020	\$ 220,000		\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	
N	08	Depot Window Replacement	COP	2020	\$ 60,000						\$ 60,000	
M	08	Design new library building	COP	2020	\$ 100,000							\$ 100,000
N	08	Roof over Fire conexes	COP	2021	\$ 55,000				\$ 13,750	\$ 13,750	\$ 13,750	\$ 13,750
M	08	Design Museum phase 2	COP	2021	\$ 100,000							
N	08-01-10-7161	Sherrod Ph3 Stormwater		2021		\$ 71,457	\$ 71,457					
N	08	Expand Fire classroom building		2022								
N	08			2022	\$ 150,000				\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
M	08	New burn building/training tower		2023								
N	08			2023	\$ 500,000				\$ 83,334	\$ 83,334	\$ 83,334	\$ 83,334
N	09	Fire Command vehicle and equipment		2024	\$ 70,000				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
M	08	Public Library Extension Ph II	Bond	2025	\$ 5,000,000							
M	08	New Fire station	Bond	2025	\$ 9,000,000				\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
N		Generator for Fire St36 (training center)		Undetermined	\$ 50,000							

Legislative Priority	Fund	Project	Funding Sources	Year of Execution	Cost Estimate	2016 Funds Remaining	Projected Funds available 2017	2017	2018	2019	2020	2021
N		Fire Support vehicle (replacement/equip) with lift gate		Undetermined	\$ 80,000	\$ -	\$ -					
M		New Fire engine and equipment		Undetermined	\$ 700,000	\$ -	\$ -					
N		Command vehicle and equipment		Undetermined	\$ 70,000	\$ -	\$ -					
M		Fire Brush truck replacement/equip		Undetermined	\$ 160,000	\$ -	\$ -					
N	08-01-10-7038	Park Improvements	COP	Undetermined		\$ 64,379	\$ 64,379					
N	08-01-10-7087	Capital Project Fund	COP	Undetermined		\$ 27,520	\$ 27,520					
N	08-01-10-7141	Mayor Funded Projects	COP	Undetermined		\$ 500	\$ 500					
N	08-01-10-7148	Depot Expansion	COP	Undetermined		\$ 6,177	\$ 6,177					
N	08-01-10-7150	Downtown Master Plan	COP	Undetermined		\$ 50,000	\$ 50,000					
		Downtown Road Improvements- Cobb Street		Undetermined	\$ 1,100,000		\$ -					
Y		Historic Palmer Water Tower Purchase		Undetermined	\$ 100,000		\$ -					
Y		Restore Railroad Tracks to Downtown Palmer		Undetermined	\$ 1,800,000		\$ -					
Y		Park Project Walk to the Fair		Undetermined	\$ 300,000		\$ -					
M		Babb Aboretum Restoration		Undetermined	\$ 75,000		\$ -					
M		Sherrord Area Gravel to Road resurfacing		Undetermined	\$ 1,000,000		\$ -					
<b>Totals</b>								\$ 1,167,200	\$ 1,747,284	\$ 1,470,084	\$ 884,584	\$ 584,584
												\$ 5,853,736

## **CITY OF PALMER FUND DESCRIPTION**

The City of Palmer's financial system involves the use of 15 funds. These funds are broken down into four major categories: The General Fund, Enterprise Funds, Special Revenue Funds and Capital Improvement Funds (CIP).

Fund accounting has always been used as a control device to segregate financial resources and ensure that the segregated resources were only used for their intended purpose. The use of funds for financial reporting demonstrates accountability.

There are three broad fund categories: **Governmental Funds, Proprietary Funds and Fiduciary Funds.**

### **GOVERNMENTAL FUNDS**

**General Fund:** The general fund is the general operating fund of the City of Palmer. It serves as the primary reporting vehicle for current government operations. This fund accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. Financial support for this fund comes from such sources as general property taxes, sales taxes, fees and inter-governmental revenues (i.e. reimbursement from enterprise funds to the general fund for administrative services). Expenditures are authorized in the general budget. In the general fund you will find various departments such as Administration, Legislative, Community Development, Police, Fire, Public Works and Community Services.

**Capital Project Funds:** Capital project funds account for financial resources used for the acquisition or construction of major capital facilities or projects. These funds are used as a financial reporting tool to demonstrate compliance with legal and contractual provisions, and to compile certain cost data. The purpose is to control expenditures/expenses for each project or closely related group of projects. In the general fund this is mainly used for the construction of roads, equipment and the collection of cost data for projects. The water and sewer funds use this for the addition or improvements of water and sewer lines. The airport funds use this for airport capital improvements.

### **PROPRIETARY FUNDS**

**Enterprise Funds:** Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. It is the intent of the City Council that the cost of providing goods and/or services to the general public be financed or recovered primarily through user fees. The City has the following enterprise funds: Water and Sewer, Municipal Airport, Land Management, Solid Waste Collection, and Golf Course.

**CITY OF PALMER  
FUND DESCRIPTION**

**SPECIAL REVENUE FUNDS**

**Special Revenue Funds:** Special revenue funds are used to account for revenues derived from specific sources and to be used for a specific purpose. The City uses special revenue funds to account for Drug Seizure funds, other Police Department grant funds and the Neighborhood Park fund, to account for the fees charged developers when they develop a new subdivision.

## **FINANCIAL POLICIES**

The City form of government is designed to provide maximum local self-government.

The City of Palmer was established in 1951 as a First Class City. On June 5, 1962, the citizens voted to switch to a Home Rule City, which was effective on June 11, 1962. City Charter establishes a December 31 year-end. A wide-range of services are provided by the City for the citizens of Palmer and surrounding areas. Some of the services are planning and zoning, airport facility, water and wastewater services, library, parks and recreation, police protection, fire services, and general administrative services. In addition to general governmental activities, the City provides financial support to certain community service organizations that promote education and economic stability for the citizens of the community. Funding for the City, by order of importance, is provided from sales tax, property tax, interest earnings, State and Federal revenue and other sources.

The City of Palmer Council has the responsibility to set the budget and establish the mill rate for the City.

The need to demonstrate compliance with regulations governing the funding sources for those services requires a complex and advanced accounting system. To fulfill this need, the National Council on Governmental Accounting recommended the use of fund accounting by state and local governments. A description of the fund types is presented in the Fund Description section of this document. Depending on the type of fund referred to, the basis of accounting may be different. The basis of accounting determines when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The budgetary basis is the same as the Generally Accepted Accounting Principles (GAAP) basis, where encumbrances outstanding at year-end are not treated as expenditures but as reservations of fund balance. The City's budget and accounting systems are operated on the modified accrual basis for governmental fund types (this includes the general, special revenue, capital projects and debt service funds). Revenues are recognized when they become measurable and available as net current assets, and expenditures are recognized when the related fund liability is incurred. The accrual basis of accounting is used for the proprietary fund types, whereby revenues are recognized when earned and expenses are recorded when incurred.

The City of Palmer's financial policies set forth the basis framework for the overall fiscal management of the City. The established long-range policies regarding financial management have been to take a conservative approach on forecasting revenues due to the uncertainty of the revenue source, particularly State revenues. This policy takes into consideration any changes in circumstances or conditions when evaluating both the current and long-range goals, and has helped to maintain

financial stability. The Manager and Department Directors have the primary role of reviewing financial actions and providing guidance on financial issues to the City Council.

### **Overall Goals**

The overall financial goals underlying these policies are:

1. **Fiscal Conservatism:** To ensure that the city is in a solid financial condition at all times. This can be defined as:
  - A. Cash Solvency-the ability to pay bills
  - B. Budgetary Solvency- the ability to balance the budget
  - C. Solvency- the ability to pay future costs
  - D. Service Level Solvency- the ability to provide needed and desired services
2. **Flexibility:** To ensure that the city is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
3. **Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers' Association standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

The following policies assist the decision-making process of the Palmer City Council.

### **Fund Balance Stabilization Policy**

#### **Purpose:**

To identify the 5 components of governmental fund balance and net position for the City's enterprise funds.

#### **Background:**

##### ***General Fund:***

For governmental funds the difference between assets and liabilities is fund balance. Fund Balance by definition does not equal cash, nor is it the difference between revenues and expenditures. Rather, Fund Balance is the cumulative difference of all revenues and expenditures from the government's creation. It can also be known as fund equity.



Based on GASB 54, fund balance for governmental funds is comprised of 5 components: nonspendable, restricted, committed, assigned and unassigned fund balance.

Nonspendable fund balance is for amounts that cannot be spent because they are not in spendable form or they are legally required to be maintained intact.

Restricted fund balance is for amounts that have restrictions placed on them externally by creditors, grantors, contributors and by other governments' laws or regulations or restrictions required by law through constitutional provisions or enabling legislation.

Committed fund balance is for amounts that can only be used for specific purposes as established by the limitations set forth by the legislative body. These amounts cannot be used for any other purpose unless the legislative body changes or eliminates the specific purpose through the same type of action as used to originally commit the amounts.

Assigned fund balance is for amounts that the government intends to use for specific purposes. The assigned fund balance reflects a government's self-imposed limitations on the use of otherwise available expendable finance resources in governmental funds. The intent must be established by the governing body. An amount cannot be assigned for a specific purpose if it causes a negative unassigned fund balance.

Unassigned fund balance is the remaining amount of fund balance that has not been obligated to a specific purpose for the general fund. The accumulation of unassigned fund balance can greatly assist a government's ability to provide services to its residents. This fund balance allows government to provide a stable taxing policy and revenue structure to fund its services. An adequate level of unassigned fund balance is also a major consideration of credit rating agencies during their evaluation of a government's credit worthiness.

### **Enterprise Fund:**

Net Position. Unlike governmental funds, enterprise funds report all assets and liabilities, including those that are irrelevant to near-term liquidity. Accordingly, the net position of an enterprise fund is not equivalent to fund balance and should not be the focal point for analyzing near-term financial position.

**Policy:**

The City will maintain the fund balances and net positions of the various City operating funds at levels sufficient to maintain the City's creditworthiness, and provide financial resources for unforeseeable emergencies.

The City will try to maintain the unassigned fund balance of the General Fund two months of the sum of total general fund operating expenditures.

The City will maintain a positive net position balance in each of the enterprise funds to provide sufficient reserves for emergencies and revenue shortfalls.

**Prudent Budgeting and Effective Budgetary Control:**

Working capital, sufficient to meet current operating needs, is provided for all funds. The working capital designation will provide the cash flow to fund day-to-day City operations. It also significantly reduces the likelihood of the City ever needing short-term debt to cover cash shortages.

Formal budgetary integration is employed as a management control device during the year for the General Fund. Capital projects are budgeted on a project length basis. The objective of these budgetary controls is to insure compliance with legal provisions embodied in the annual appropriated budget approved by the Palmer City Council. The legal level of control (that is, the level at which expenditures/expenses cannot legally exceed the appropriation) is at the fund level. The City Council may pass subsequent supplemental appropriations. Activities of the General Fund and Enterprise Funds are included in the annual appropriating budget. Appropriations lapse at the end of the year.

The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Open encumbrances are reported as reservations of the fund balances and are charged to subsequent year appropriations.

The City's financial records for governmental fund types are maintained on a modified accrual basis. Revenues and other financial resource increments are recognized when they become susceptible to accrual. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies, prepaid insurance, and similar items that may be considered expenditures when consumed. The City's Proprietary Funds are accounted for on the accrual basis. The accrual basis means that financial records are affected when the revenues are earned and expenses are incurred.

It is important that a positive unassigned fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.

When deficit appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive unassigned fund balance and positive cash balance.

### **Efficient Safeguarding of City Assets:**

Management of the City of Palmer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of 'reasonable assurance' recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived; and 2) the valuation of costs and benefits require estimates and judgments by management. Authorization, through purchase orders, is required for the encumbrance and expenditure of funds. An encumbrance is the reservation of the funds necessary to pay for the purchase. The proper account must have adequate appropriations available prior to approval of the purchase order. Formal bids are required for purchases exceeding \$50,000.

### **Manageable Debt Administration:**

Debt administration procedures include the scheduling of bond payments spread over the life of the issue, producing a total debt service schedule that is manageable. Under state statutes, a municipality may incur general obligation bond debt only after a bond authorization ordinance is approved by a majority vote at an election. Debt repayment is timed to correspond to expected cash inflows.

The City will not fund current operations from the proceeds of borrowed funds.

### **Revenue Policies:**

The City will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one revenue source.

The City will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial and industrial employment.

The City, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service cost.

The City will regularly review user fee charges and related expenses to determine if pre-established recovery goals are being met.

### **Maintenance of a Sound Investment Policy of City Monies:**

The City uses a Central Treasury whereby all cash of the general government, enterprise fund, and any other agency's of the City is accumulated and invested. This procedure not only provides internal control but yields a higher rate of return on our investments because the amount available to invest is larger. The investment policies included in the City's Code of Ordinances include requirements for collateralization, diversification and safekeeping, as well as listing authorized investment instruments. The main objectives of this policy is the safeguarding of principal, maintaining sufficient liquidity to meet the City's cash flow requirements, and striving to achieve the highest rate of return on City investments and deposits, with due regard to the security of the investments and margins of risk. The City's investment policy is to minimize credit and market risks while maintaining a competitive yield on its portfolio.

### **Accounting, Auditing and Reporting Policies:**

The City will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP).

The accounting system will maintain records and annual financial reports will present a summary of financial activity by departments and agencies within all funds.

Where possible the reporting system will also provide monthly information on the total cost of specific services by type of expense and revenue by fund.

An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the City's annual audit.

## CITY OF PALMER REVENUES

FUND TITLE	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	AMENDED 2016 BUDGET	ADOPTED 2017 BUDGET
<b>GENERAL FUND</b>					
Arena Fees	299,945	323,475	311,184	277,690	270,700
Taxes	7,335,682	7,771,516	7,862,460	7,826,313	8,502,529
Permits/License	157,089	186,078	166,985	307,865	223,400
Grants/Federal Funding	776,611	758,011	766,282	667,547	563,393
Fees & Services	2,076,699	2,198,946	2,220,278	2,182,821	1,769,558
Fines & Forfeitures	108,566	111,314	127,996	77,765	89,000
Other Revenues	744,021	1,594,588	1,582,080	695,059	125,214
<b>GENERAL FUND TOTAL</b>	<b>11,498,613</b>	<b>12,943,928</b>	<b>13,037,265</b>	<b>12,035,060</b>	<b>11,543,794</b>
<b>ENTERPRISE FUND</b>					
Water/Sewer					
Fees & Services	2,016,441	2,088,301	2,198,030	2,477,974	2,700,154
Other Revenues	840,996	287,657	266,051	132,359	74,000
<b>TOTAL</b>	<b>2,857,437</b>	<b>2,375,958</b>	<b>2,464,081</b>	<b>2,610,333</b>	<b>2,774,154</b>
Airport					
Fees & Srvs/Taxes/Grants	137,647	202,273	211,882	203,938	262,262
Other Revenues	67,423	23,301	617,333	237,642	104,060
<b>TOTAL</b>	<b>205,070</b>	<b>225,574</b>	<b>829,216</b>	<b>441,580</b>	<b>366,322</b>
Land					
Other Revenues	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Solid Waste					
Fees & Services	476,833	544,526	634,373	641,109	696,000
Other Revenues	13,946	34,200	53,514	10,001	6,000
<b>TOTAL</b>	<b>490,779</b>	<b>578,726</b>	<b>687,887</b>	<b>651,110</b>	<b>702,000</b>
Golf Course					
Fees & Services	450,379	568,970	617,607	596,020	597,086
Sales & Rentals	163,534	191,789	217,314	209,622	214,990
Other Revenues	(2,847)	244	22,455	23,203	23,024
<b>TOTAL</b>	<b>611,066</b>	<b>761,003</b>	<b>857,376</b>	<b>828,845</b>	<b>835,100</b>
<b>ENTERPRISE FUND TOTAL</b>	<b>4,164,352</b>	<b>3,941,261</b>	<b>4,838,560</b>	<b>4,531,868</b>	<b>4,677,576</b>
<b>CAPITAL PROJECT FUND</b>					
General	1,137,312	1,481,055	791,422	915,285	125,000
Equipment	64,047	26,739	1,329,384	511,645	330,000
Roads	0	0	0	0	50,000
Water/Sewer	753,555	6,237,548	4,596,375	4,892,417	40,000
Airport	0	0	348,732	651,117	225,000
<b>CAPITAL PROJECT FUND TOTAL</b>	<b>1,954,914</b>	<b>7,745,342</b>	<b>7,065,913</b>	<b>6,970,464</b>	<b>770,000</b>
<b>SPECIAL REVENUE FUND</b>					
Drug Seizure	4,711	1,081	31,428	0	0
Police Grants	18,287	17,724	10,314	18,826	0
Narcotics Grants Fund	62,093	0	0	0	0
Neighborhood Park Fund	1,100	900	1,100	0	0
<b>SPECIAL REVENUE FUND TOTAL</b>	<b>86,191</b>	<b>19,705</b>	<b>42,842</b>	<b>18,826</b>	<b>0</b>
<b>FUND TOTALS</b>	<b>17,704,070</b>	<b>24,650,236</b>	<b>24,984,580</b>	<b>23,556,218</b>	<b>16,991,370</b>

## CITY OF PALMER EXPENDITURES/EXPENSES

FUND TITLE	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	AMENDED 2016 BUDGET	ADOPTED 2017 BUDGET
<b>GENERAL FUND</b>					
Manager	638,549	713,031	748,249	680,415	696,534
Finance	859,116	974,761	1,015,628	1,089,752	878,375
Community Development	537,496	560,054	576,117	538,216	620,137
City Hall	92,546	73,355	70,684	73,514	74,718
Tourist Center	158,108	158,770	168,868	175,807	183,740
Depot	46,587	20,318	28,036	24,858	38,252
Library & Other Grants	615,756	631,162	680,075	678,620	708,575
Non-Departmental	488,322	377,520	906,101	537,296	837,060
MTA Events Center	534,345	565,952	528,585	570,233	552,300
Parks & Recreation	4,203	2,458	6,901	13,325	23,743
Clerk Council/Elections	405,529	438,184	483,954	433,746	427,822
Public Safety	4,411,004	4,960,162	5,089,162	4,742,400	4,419,303
Public Works	2,067,713	2,073,072	2,171,295	2,154,986	1,989,884
<b>TOTAL GENERAL FUND</b>	<b>10,859,274</b>	<b>11,548,799</b>	<b>12,473,655</b>	<b>11,713,168</b>	<b>11,450,443</b>
<b>ENTERPRISE FUND</b>					
Water/Sewer	3,384,917	3,541,065	4,228,001	1,898,458	2,049,099
Airport	743,044	802,835	1,237,988	446,345	364,021
Land	0	0	0	0	0
Solid Waste	554,435	586,498	767,674	700,566	1,067,828
Golf Course	754,210	805,897	937,218	828,513	830,543
<b>TOTAL ENTERPRISE FUND</b>	<b>5,436,606</b>	<b>5,736,295</b>	<b>7,170,881</b>	<b>3,873,882</b>	<b>4,311,491</b>
<b>CAPITAL PROJECTS FUND</b>					
General Capital Projects	948,705	1,519,901	867,558	1,394,657	125,000
Equipment	89,690	82,493	1,280,571	640,396	330,000
Roads	2,938	7,999	431	81,739	50,000
Water/Sewer Capital Projects	899,619	7,891,689	4,615,021	5,846,811	40,000
Airport Capital Projects	0	0	329,992	653,830	225,000
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>1,940,952</b>	<b>9,502,082</b>	<b>7,093,573</b>	<b>8,617,433</b>	<b>770,000</b>
<b>SPECIAL REVENUE FUND</b>					
Drug Seizure	28,531	6,343	75,166	0	0
Police Grants	18,287	17,724	10,314	18,826	0
Narcotics Grant Fund	59,602	0	0	0	0
Neighborhood Park Fund	0	0	0	0	0
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>106,420</b>	<b>24,067</b>	<b>85,480</b>	<b>18,826</b>	<b>0</b>
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>18,343,252</b>	<b>26,811,243</b>	<b>26,823,589</b>	<b>24,223,309</b>	<b>16,531,934</b>

CITY OF PALMER  
2017 BUDGET  
CONSOLIDATED TRAVEL

Account Number	Department	2014 Actual	2015 Actual	2016 Amended Budget	2017 Adopted Budget
01-01-05-6024	City Manager	4,158	9,139	5,675	8,500
01-01-10-6024	Finance	944	1,274	3,025	2,500
01-01-12-6024	Comm Dev	1,403	778	2,300	2,500
01-02-10-6024	Mayor/Council	6,564	9,784	7,500	12,000
01-02-10-6026	Training/Travel Clerk	4,783	4,166	5,000	5,255
01-12-10-6024	Police	4,366	12,589	10,000	13,000
01-12-70-6024	Communication Center	2,919	4,345	7,375	4,800
01-13-10-6024	Fire	4,708	12,023	10,000	10,300
01-17-10-6024	Public Works	1,168	726	1,000	1,000
01-19-10-6024	Library	1,331	1,419	2,480	2,400
01-19-40-6024	MTA Event Center	-	972	1,641	3,000
<b>Total General Fund</b>		<b>32,344</b>	<b>57,215</b>	<b>55,996</b>	<b>65,255</b>
<b>Enterprise Funds</b>					
02-01-10-6024	Water	-	-	-	-
02-01-50-6024	Sewer	-	-	-	-
<b>Total Water / Sewer Fund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
03-01-10-6024	Airport	100	285	1,500	1,500
<b>Total COP Travel Budget</b>		<b>32,444</b>	<b>57,500</b>	<b>57,496</b>	<b>66,755</b>

CITY OF PALMER  
2017 BUDGET  
CONSOLIDATED LEGAL

Account Number	Department	2014 Actual	2015 Actual	2016 Amended Budget	2017 Adopted Budget
01-01-05-6027	City Manager	13,930	23,965	24,000	25,500
01-01-10-6027	Finance	14,697	6,160	10,050	10,000
01-01-12-6027	Comm Dev	1,365	3,832	19,531	12,000
01-02-10-6027	Mayor/Council/City Clerk	39,920	42,164	46,900	40,000
01-12-10-6027	Police	1,791	2,275	5,000	5,000
01-12-70-6027	Communication Center	-	-	4,450	-
01-13-10-6027	Fire	1,146	-	15,970	2,052
01-17-10-6027	Public Works	1,437	4,596	7,750	5,000
01-19-10-6027	Library	-	-	-	-
01-19-40-6027	MTA Event Center	39	-	-	-
<b>Total General Fund</b>		74,325	82,992	133,651	99,552
<b>Enterprise Funds</b>					
02-01-10-6027	Water	77,788	39,081	27,545	10,000
02-01-50-6027	Sewer	-	912	30,155	10,000
<b>Total Water / Sewer Fund</b>		77,788	39,993	57,700	20,000
03-01-10-6027	Airport	17,835	78,753	14,500	10,000
05-01-10-6027	Solid Waste	-	-	1,000	-
15-01-10-6027	Golf Course	117	220	-	1,500
<b>Total COP Legal Budget</b>		170,065	201,958	206,851	131,052



CITY OF PALMER  
2017 BUDGET  
CONSOLIDATED PROPERTY/CASUALTY INSURANCE

Account Number	Department	2014 Actual	2015 Actual	2016 Amended Budget	2017 Adopted Budget
01-01-05-6037	City Manager	3,946	3,514	3,905	4,305
01-01-10-6037	Finance	5,355	4,193	5,675	5,193
01-01-12-6037	Comm Dev	3,710	3,462	3,860	4,275
01-01-15-6037	City Hall	3,880	3,470	3,429	3,358
01-01-20-6037	Tourist Center	1,319	1,163	1,262	1,390
01-01-30-6037	Community Center	341	241	458	497
01-02-10-6037	Mayor/Council/City Clerk	3,206	2,903	3,118	3,430
01-12-10-6037	Police Admin	20,914	20,177	22,155	24,364
01-12-40-6037	State Trooper Bldg	1,214	1,175	1,183	1,204
01-12-60-6037	Police Building	1,490	1,473	1,473	1,462
01-12-70-6037	Communication Center	9,741	9,149	10,209	11,420
01-13-10-6037	Fire	5,488	5,007	5,387	5,776
01-17-10-6037	Public Works	17,135	15,520	16,178	16,976
01-19-10-6037	Library	4,466	4,190	4,850	5,352
01-19-40-6037	MTA Event Center	4,263	3,968	4,203	4,460
<b>Total General Fund</b>		<b>86,468</b>	<b>79,605</b>	<b>87,345</b>	<b>93,462</b>
<b>Enterprise Funds</b>					
02-01-10-6037	Water	6,774	5,886	6,750	7,200
02-01-50-6037	Sewer	6,772	5,800	6,580	7,062
<b>Total Water / Sewer Fund</b>		<b>13,546</b>	<b>11,686</b>	<b>13,330</b>	<b>14,262</b>
03-01-10-6037	Airport	9,333	9,539	10,380	10,755
05-01-10-6037	Solid Waste	4,078	3,771	4,986	5,681
15-01-10-6037	Golf Course	6,708	7,668	5,758	6,142
<b>Total COP Insurance Budget</b>		<b>120,133</b>	<b>112,269</b>	<b>121,799</b>	<b>130,302</b>

CITY OF PALMER  
2017 BUDGET  
CONSOLIDATED OFFICE EQUIPMENT

Account Number	Department	2014 Actual	2015 Actual	2016 Amended Budget	2017 Adopted Budget
01-01-05-6054	City Manager	6,931	6,669	16,675	2,500
01-01-10-6054	Finance	8,575	8,254	7,825	4,000
01-01-12-6054	Comm Dev	4,859	2,964	2,550	12,000
01-02-10-6054	Mayor/Council/City Clerk	7,339	3,024	4,400	6,100
01-12-10-6054	Police Admin	36,751	23,206	45,000	30,000
01-12-70-6054	Communication Center	4,113	2,679	4,250	7,500
01-13-10-6054	Fire	5,411	6,239	3,924	18,772
01-17-10-6054	Public Works	3,521	4,705	7,800	8,800
01-19-10-6054	Library	6,199	8,391	9,499	15,329
01-19-23-6054	Library Public Ass't Grant	-	-	-	-
01-19-40-6054	MTA Event Center	-	225	1,675	3,000
<b>Total General Fund</b>		<b>83,699</b>	<b>66,356</b>	<b>103,598</b>	<b>108,001</b>
<b>Enterprise Funds</b>					
02-01-10-6054	Water	-	-	-	600
02-01-50-6054	Sewer	2,730	1,276	-	1,600
<b>Total Water / Sewer Fund</b>		<b>2,730</b>	<b>1,276</b>	<b>-</b>	<b>2,200</b>
03-01-10-6054	Airport	1,256	-	2,000	1,500
05-01-10-6054	Solid Waste	-	-	-	-
15-01-10-6054	Golf Course	-	-	-	-
<b>Total COP Office Equipment Budget</b>		<b>87,685</b>	<b>67,632</b>	<b>105,598</b>	<b>111,701</b>

CITY OF PALMER  
2017 BUDGET  
CONSOLIDATED COMPUTER SERVICES

Account Number	Department	2014 Actual	2015 Actual	2016 Amended Budget	2017 Adopted Budget
01-01-05-6096	City Manager	108,155	113,300	113,000	120,000
01-01-10-6096	Finance	25,923	27,506	28,360	33,998
01-01-12-6096	Comm Dev	-	-	-	-
01-02-10-6096	Mayor/Council/City Clerk	-	-	-	-
01-12-10-6096	Police Admin	-	-	-	-
01-12-70-6096	Communication Center	-	-	-	-
01-13-10-6096	Fire	-	-	-	-
01-17-10-6096	Public Works	2,750	2,946	8,000	2,000
01-19-10-6096	Library	-	-	-	-
01-19-40-6096	MTA Event Center	-	-	-	-
<b>Total General Fund</b>		<b>136,828</b>	<b>143,752</b>	<b>149,360</b>	<b>155,998</b>
<b>Enterprise Funds</b>					
02-01-10-6096	Water	-	-	-	-
02-01-50-6096	Sewer	-	-	-	-
<b>Total Water / Sewer Fund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
03-01-10-6096	Airport	-	-	-	-
05-01-10-6096	Solid Waste	-	-	-	-
15-01-10-6096	Golf Course	-	-	-	-
<b>Total COP Computer Services Budget</b>		<b>136,828</b>	<b>143,752</b>	<b>149,360</b>	<b>155,998</b>

## **BUDGET GLOSSARY**

**ADOPTED BUDGET** - Refers to the budget amounts as originally approved by the City of Palmer City Council at the beginning of the year, and also to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

**ALLOCATION** - A part of a lump-sum appropriation which is designed for expenditure by specific organization units and/or for the special purposes, activities, or objects.

**AMENDED BUDGET** - Refers to the budget amounts as adjusted by Council approved supplements throughout the year.

**AML** - Acronym for "Alaska Municipal League".

**APPROPRIATION** - The legal authorization granted by the legislative body of a government which permits officials to incur obligations and make expenditures of governmental resources for specific purposes. Appropriations are usually limited in amounts and time it may be expended.

**ASSESSED VALUATION** - The valuation set upon all real and personal property in the borough that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

**BOND** - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, together with periodic interest at a specified rate.

**BUDGET** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**BUDGET DOCUMENT** - The official written statement prepared by the City's staff to present a comprehensive financial program to the City Council.

**BUDGET MESSAGE** - A general discussion of the proposed budget presented in writing by the budget-making authority to the City Council. The budget message contains an explanation of the principal budget items, an outline of the City's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

**CAPITAL OUTLAY** - Expenditures that result in the acquisition of items such as tools, desks, machinery, and vehicles costing more than \$5,000 each and having a useful-life of more than one (1) year and are not consumed through use are defined as capital items.

**COLLATERAL** - Assets pledged to secure deposits, investments, or loans.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)** - The official annual report of a government. It includes (a) the five (5) combined financial statements in the combined statement - overview and their related notes and (b) combining statements by fund type and individual fund and account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material, and detailed statistical sections.

**CONTINGENCY** - Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

**CONTRACTUAL SERVICES** - Items of expenditure for services the City receives primarily from an outside company.

**DEBT SERVICE FUND** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**EMPLOYEE BENEFITS** - Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included is the City's share of costs for Social Security, PERS retirement, medical, workers' comp insurance and unemployment insurance.

**ENTERPRISE FUND** - A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**EXPENDITURES** - Decreases in net financial resources. Expenditures include current operating expenses, requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

**EXPENSES** - Outflows or other consumption of assets or occurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entities' on-going major or central operation.

**FIDUCIARY FUND TYPES** - The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individuals, private organizations, other government units, and/or other funds.

**FINANCIAL RESOURCES** - Cash and other assets that in the normal course of operations become cash.

**FISCAL YEAR** - The twelve month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operation. The City's fiscal year extends from January 1 through the following December 31.

**FUNCTION** - A group of related activities aimed at accomplishing a major service for which a government is responsible.

**FUND** - An accounting entity with a separate set of self-balancing accounts which comprise its assets, liabilities, fund balance, revenues, and expenditures.

**FUND BALANCE** - The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an "unreserved fund balance".

**FUND TYPE** - Any one (1) of seven (7) categories into which all funds are classified in government accounting. The seven (7) types are: general, special revenue, debt services, capital projects, enterprises, internal service, and trust and agency.

**GENERAL FUND** - A fund used to account for all financial resources except those required to be accounted for in another fund.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

**GOVERNMENT FUND TYPES** - Funds used to account for the acquisition, use, and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary fund. Under current GAAP, there are four (4) government types: general, special revenue, debt service, and capital projects.

**INTERFUND TRANSFERS** - Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers, and operating transfers.

**ISO** - Acronym for "Insurance Services Office, Inc.". This organization does evaluations for insurance rating classifications and advises the protection class.

**LAPSE** - As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time.

**LEVY** - To impose taxes, special assessments or service charges for the support of government activities. Also, used to denote the total amount of taxes, special assessments, or service charges imposed by a government.

**LIABILITIES** - Debt or other legal obligations, arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**LID** - Acronym for “Local Improvement District”. This is a mechanism used to obtain an organized unit for construction purposes.

**LONG TERM DEBT** - Debt with a maturity of more than one (1) year after the date of issuance.

**MILL** - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

**MILLAGE RATE** - The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in tax.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING** - A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is, when they are both “measurable” and “available to finance expenditures of the current period”. “Available” means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for: 1) inventories of materials and supplies that may be considered expenditures either when purchased or when used and: 2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All Governmental funds, expendable trust funds, and agency funds are accounted for using the modified accrual basis of accounting.

**OPERATING BUDGET** - Plans of current expenditures and the proposed means of financing them. The annual operation budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Annual operating budgets are essential to sound financial management and should be adopted by every government.

**OPERATING TRANSFERS** - All interfund transfers other than residual equity transfers.

**OTHER FINANCING SOURCES** - Governmental fund general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers in, service charges, and fees for governmental services.

**PROGRAM** - An organized set of related work activities which are directed toward a common purpose or goal and represent a well-defined expenditure of city resources.

**PROGRAM BUDGET** - A budget which structures budget choices and information in terms of programs and their related activities, (i.e. repairing roads, treating water, etc.), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

**PROGRAM GOAL** - A program goal is a general statement on the intended effect or purpose of the program's activities. It includes terms such as: To provide (a service), to supply (a given need), to control, reduce or eliminate (an occurrence), to maintain (standards), or to maximize (quality). A goal is not limited to a one-year time frame and should generally not change from year to year. A goal statement describes the essential reason for the program's existence.

**PROGRAM OBJECTIVE** - Objectives are statements of the intended beneficial and/or tangible effects of a program's activities. They are measurable and related to the proposed budget year. They are specific targets toward which a manager can plan, schedule work activities, and make staff assignments. Objectives should be quantifiable and are addressed in terms such as: to increase an activity, to maintain a service level, to reduce the incidence, or to eliminate a problem.

**PROPERTY TAX** - A tax levied on the assessed value of property in mills.

**PROPRIETARY FUNDS** - A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. Proprietary fund types used by the City include the enterprise funds.

**PURCHASE ORDER** - A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated estimated price. Outstanding purchase orders at the end of the fiscal year are called "encumbrances".

**RECOMMENDED BUDGET** - The budget proposed by the City Manager to the City Council for adoption.

**RESOLUTION** - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**REVENUE** - Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers in are classified as "other financing sources".

**REVENUE BONDS** - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

**SALES TAX** - A tax levied on the sales price or charge on all sales, rentals and services made within the City.



**SINGLE AUDIT** - An audit performed in accordance with the Single Audit of 1984 and the Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments. The Single Audit Act allows or requires governments (depending on the amount of federal assistance received) to have one (1) audit performed to meet the needs of all federal grantor agencies.

**SPECIAL REVENUE FUND** - A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

**TAX RATE** - The level at which taxes are levied.

**TAX LEVY** - The total dollar amount of tax that optimally could/should be collected based on tax rates and assessed values of personal and real properties.