



2019

City of Palmer

ADOPTED
BUDGET



CITY OF PALMER
ADOPTED BUDGET
FOR
CALENDAR YEAR JANUARY 1, 2019 - DECEMBER 31, 2019

AS SUBMITTED BY:

Nathan Wallace
City Manager

TO THE PALMER CITY COUNCIL

Edna DeVries, Mayor
Julie Berberich
Steve Carrington
Linda Combs
Sabrina Combs
Peter LaFrance
David Fuller

Prepared By Department of Finance
Gina Davis, Finance Director
Michele Tefft, Finance Manager

Table of Contents

INTRODUCTION

City Manager’s Transmittal Letter	1
Organizational Chart	3

GENERAL FUND

Reconciliation of Fund Balance.....	4
Revenues Charts Comparisons	5
Expenditures Charts Comparisons.....	6
Revenues – General Fund	7
City Manager.....	10
Finance	11
Community Development	12
Tourist Center /Community Center (Depot).....	13
City Hall /Non-Departmental	14
Mayor/Council/Clerk.....	15
Police.....	16
Fire	19
Public Works	21
Library	25
MTA Events Center	26
Parks & Recreation.....	27

ENTERPRISE FUND

Water/Sewer Fund:

Reconciliation of Fund Balance.....	28
Revenues.....	29
Expenses	30

Airport:

Reconciliation of Fund Balance.....	33
Revenues.....	34
Expenses	35

Land:

Reconciliation of Fund Balance.....	37
Revenues.....	38
Expenses	38

Solid Waste:

Reconciliation of Fund Balance.....39
Revenues.....40
Expenses41

Golf Course:

Reconciliation of Fund Balance.....42
Revenues.....43
Expenses44

CAPITAL PROJECTS FUND

General – Revenues45
General – Expenditures.....46
Equipment – Revenues49
Equipment – Expenditures.....50
Road Projects – Revenues.....51
Road Projects – Expenditures51
Water/Sewer Capital Projects – Revenues52
Water/Sewer Capital Projects – Expenses.....53
Airport Capital Projects – Revenues56
Airport Capital Projects – Expenses.....57

SPECIAL REVENUE FUNDS

Drug Seizure Fund:

Reconciliation of Fund Balance.....58
Revenues.....59
Expenditures59

Police Grants:

Reconciliation of Fund Balance.....60
Revenues.....61
Expenditures61

Narcotics Grant:

Reconciliation of Fund Balance.....62
Revenues.....63
Expenditures63

Neighborhood Parks:

Reconciliation of Fund Balance.....64
Revenues.....65
Expenditures65

Legislation and Supporting Documents:

Resolution 19-001.....66
2019 Pay Plan67
Resolution 19-00268
2019 Fee Schedule69
Resolution 19-00382
2019 Fine Schedule83
Resolution 19-00495
Five-Year Capital Improvements Program.....96
Resolution 19-005100

Supporting Schedules and Appendix:

Fund Description.....102
Financial Policies103
TABLE – Revenues by Fund109
TABLE – Expenses / Expenditures by Fund110
Budget Glossary.....111



MEMORANDUM

TO: The Honorable Mayor and Members of the Palmer City Council
FROM: Nathan E. Wallace, City Manager
DATE: February 25, 2019
RE: Transmittal of 2019 Adopted Budget

I respectfully submit the adopted City of Palmer Operating Budget and Five-Year Capital Improvements Plan as approved by the City Council on December 11th, 2018. The budget includes operating and capital appropriations in response to Council guidance during the budget discussions and maintains the priorities in public safety, infrastructure improvements, protection of the environment and quality of life in our City.

Alaska had seen a steady slowing in the cost of living when 2017 saw the third year in a row below a 1% increase, however the first half of 2018 had a 2.5% increase, with the second half trending towards 2.1%. In light of this, Palmer remains fairly stable economically and this trend continues with revenues projected to increase slightly, however 2019 does not show growth in any particular area or new sources of increased revenue for the city in the next couple of years. The approach to the FY2019 budget is to maintain City services at present levels with no reductions in service despite the potential for stagnant revenues in the out years.

Taxes/Fees

The city sales tax remains unchanged at 3% and the city property tax remains unchanged at 3 mils.

The water rates are increased by 5.5%, the sewer rates are increased by 9% and the solid waste rate is increased by 5%.

GENERAL FUND REVENUE

2019 General Fund revenue shows an increase of \$131,684 from \$11,285,060 in 2018 to \$11,416,744 in 2019.

GENERAL FUND EXPENDITURES

2019 General Fund expenditures shows an increase of \$497,145 from \$11,614,889 in 2018 to \$12,112,034 in 2019.

Capital Project Plan

City code requires an annual transfer of ten percent of the unappropriated General Fund reserves to the Capital Projects fund. The amount of that transfer in 2019 is \$970,214. These funds are allocated to projects in 2019 in the attached

Five-Year Capital Improvement Project plan. The FY2018 portion of this plan is the first year of the five-year rolling plan and includes projects that are either already funded or proposed for funding under the 2018 budget.

Legislative Requests

The budget acknowledges City Requests for State/Federal assistance, particularly in the following needed capital improvements:

1	Wastewater Treatment Plant Improvements - Secondary Clarifier installation "Shovel ready"	\$5,000,000
2	Bogard Road Water Main Extension - Pressure Booster Station "Shovel ready"	\$750,000
3	Gravel to Paved Road Surfacing - Multi-component "Shovel Ready": Bailey, Caribou, Chugach, Denali, Gold Key, Rempel	\$200,000 to \$4,000,000
4	Downtown Road Improvements - Cobb Street "Shovel Ready"	\$1,875,000
5	Public Safety Building (Alaska State Troopers, Department of Corrections, and Palmer Police) Improvements	\$525,000
6	Historic Palmer Water Tower Purchase	\$100,000
7	Restore Alaska Railroad Track to Downtown Palmer	\$3,000,000
8	Park Projects - Multi-component: Babb Arboretum Restoration, Veterans Park Upgrades/Downtown Flagpole, Neighborhood Park Improvements, Amusement Park Improvements	\$75,000 to \$575,000
9	Trail and Trailhead Projects - Multi-component: Connect Butte Trail to Cope Industrial Trail, Connect Auklet Bike Tunnel to Mat River Park/Butte Trail, Connect Downtown to the State Fair Grounds, Connect Palmer to Sutton	\$75,000 to \$750,000

General Fund Unassigned Fund Balance and Surplus

The Government Finance Officer Association best practices recommended that \$1,811,516 (16.67 % of 2019 General Fund expenditures) be the minimum forecast for the unassigned fund balance. For the FY2019 adopted budget, the forecast is \$2,722,633 (or 25%), which is well above the GFOA recommendation. This balance should be more than enough for three months of payroll, routine average accounts payable and anticipated contractor (reimbursable) payments and emergencies.

Budget Process

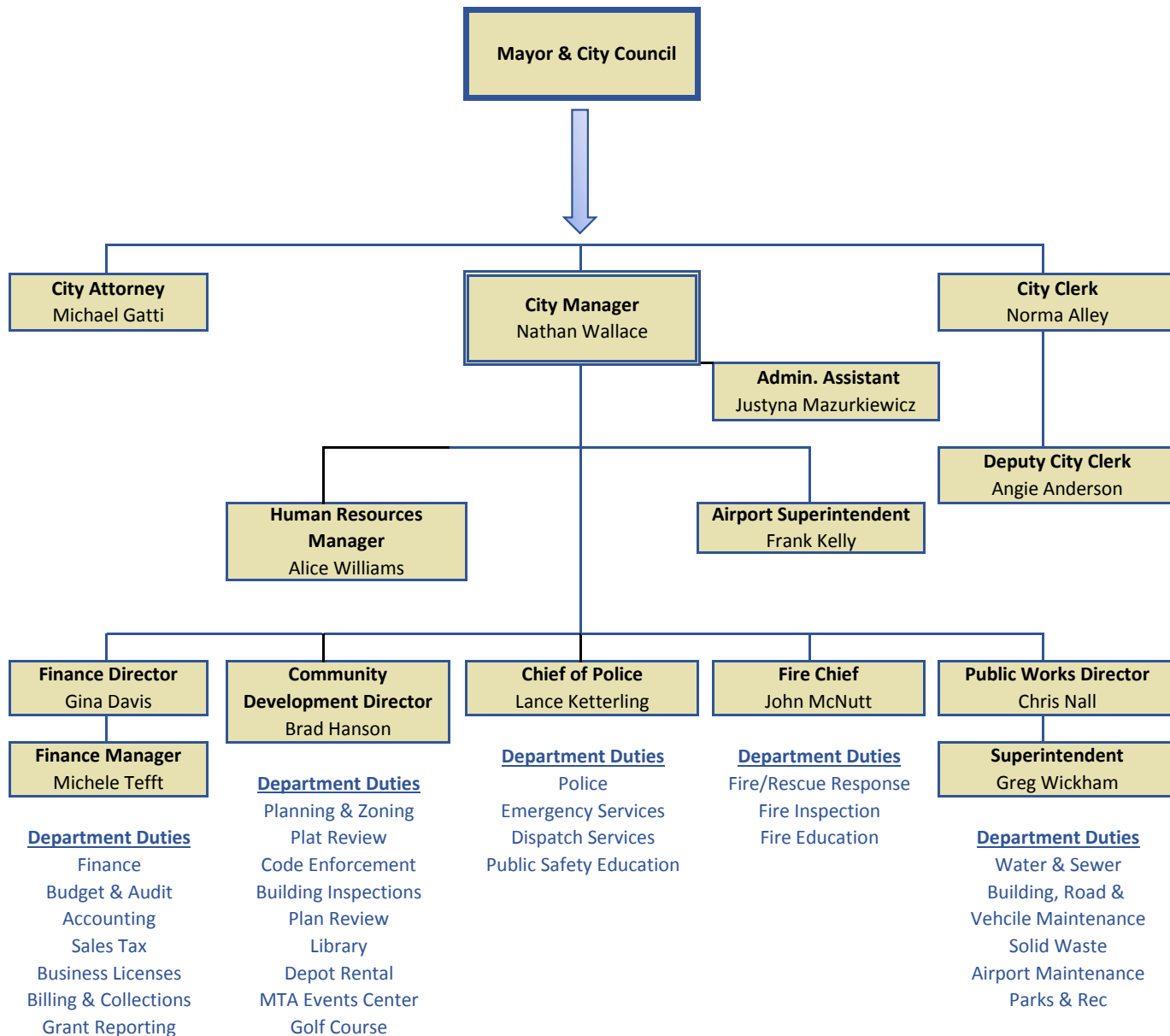
On October 16, 2018, the proposed budget was presented to the Mayor and City Council, and subsequent public meetings were held to receive input from the public. The final budget was approved on December 11, 2018.

This budget reflects a team effort of the Mayor, City Council and the Palmer Leadership Team in particular Gina Davis, Finance Director and Michele Tefft, Finance Manager to produce a financial and operational plan to continue to make Palmer a great place to live and work.

####



2019 City of Palmer Organizational Chart



RECONCILIATION OF FUND BALANCE
GENERAL FUND
FUND 01

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 12,032,734	\$ 11,845,286	\$ 11,476,107	\$ 11,416,744
TOTAL EXPENDITURES	\$ 11,050,381	\$ 11,448,948	\$ 12,045,047	\$ 12,112,034

Nonspendable Fund Balance (Prepaid Ins, Adv to other funds)	\$ 1,913,071
Assigned Fund Balance (Vested Unpaid Vacation)	\$ 366,946
Unassigned fund balance 12/31/2017	\$ 3,986,863

Fiscal Year 2018 operations:

Budgeted operating revenues	\$ 11,285,060
Budgeted operating expenditures	\$ (10,487,778)
Transfers Out	\$ (1,127,111)
Resolution 18-001-A	\$ (19,521)
Resolution 18-010 (ADA Sidewalk Match)	\$ (14,680)
Resolution 18-013 (VFA Grant Exp)	\$ (7,500)
Resolution 18-017 (Crosswalk)	\$ (25,000)
Resolution 18-020 (PSB Repairs)	\$ (61,000)
Resolution 18-021 (Airport Equipment)	\$ (16,500)
Resolution 18-027 (Property Acquisition)	\$ (55,000)
Resolution 18-001-B	\$ (39,910)
Estimated adjustment to fund balance	\$ (568,940)

Estimated unassigned fund balance 12/31/2018 \$ 3,417,923

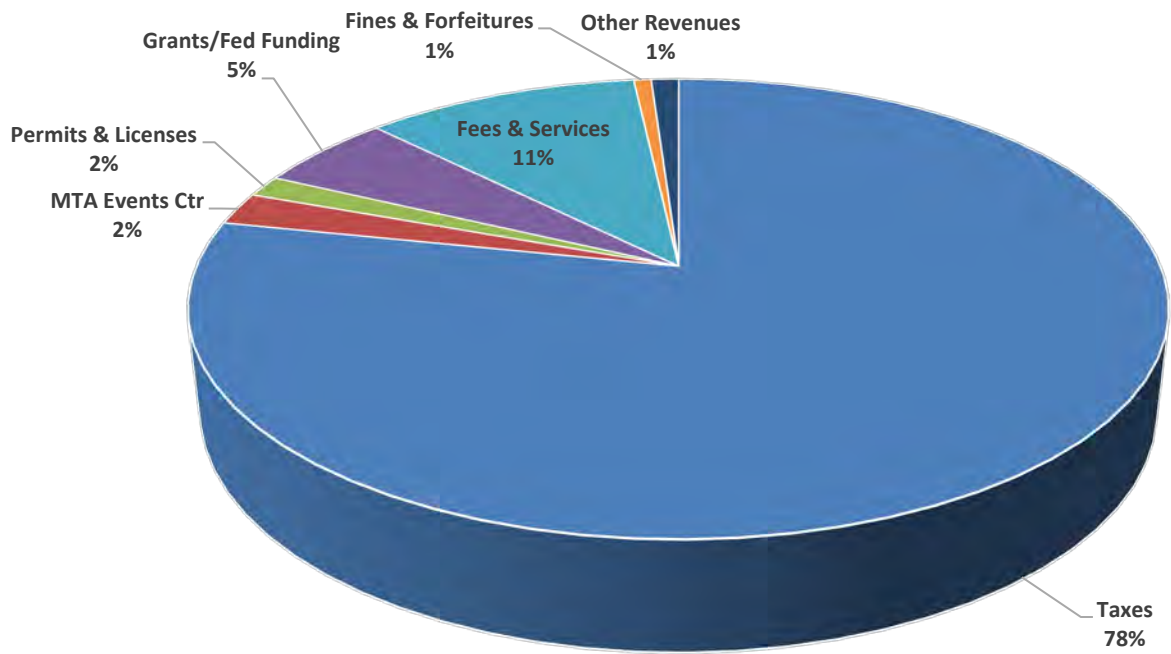
Fiscal Year 2019 Operations:

Budgeted operating revenues	\$ 11,416,744
Budgeted operating expenditures	\$ (12,112,034)
Estimated adjustment to fund balance	\$ (695,290)

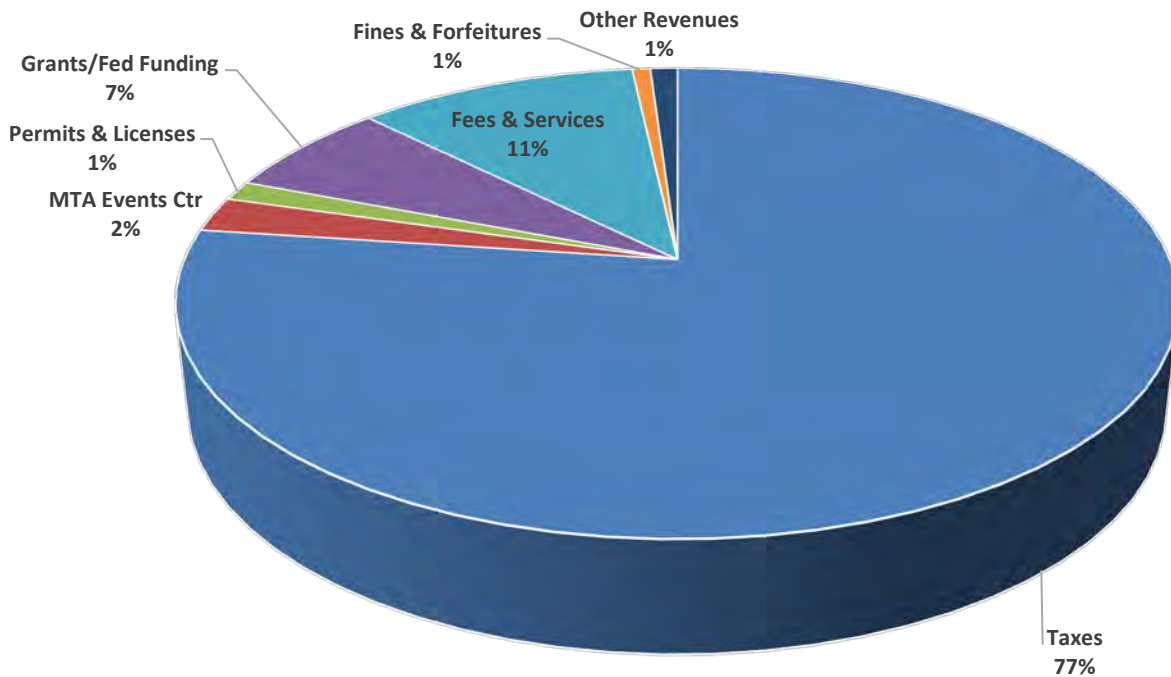
Estimated unassigned fund balance 12/31/2019 \$ 2,722,633

Two months of operating expenditures	\$ 1,811,153
Three months of operating expenditures	\$ 2,716,730

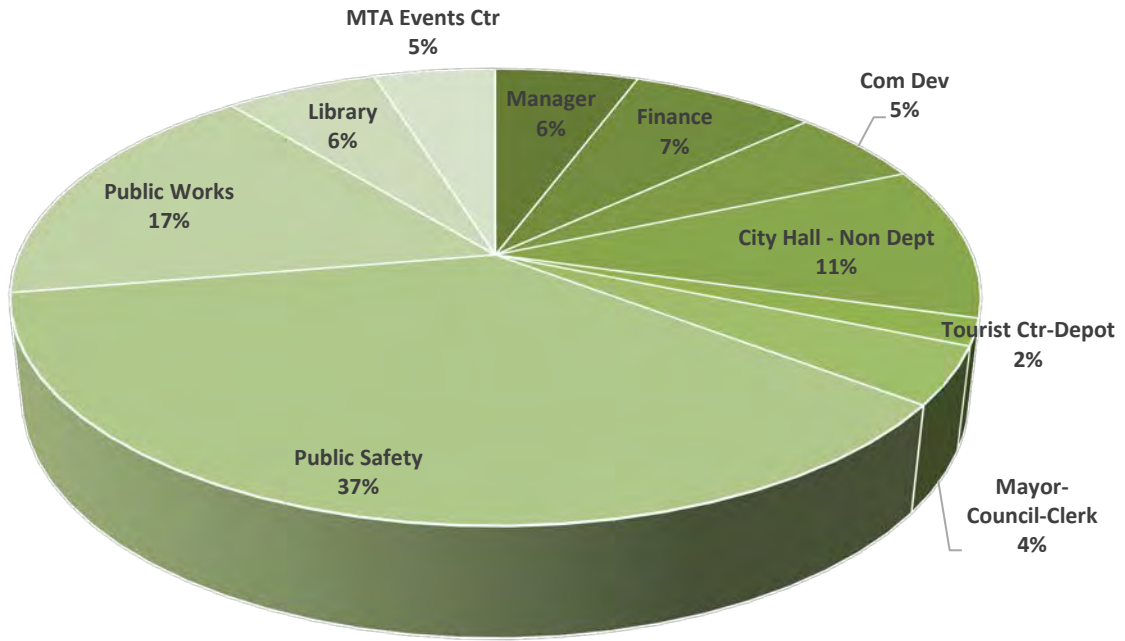
2019 ADOPTED GENERAL FUND REVENUES



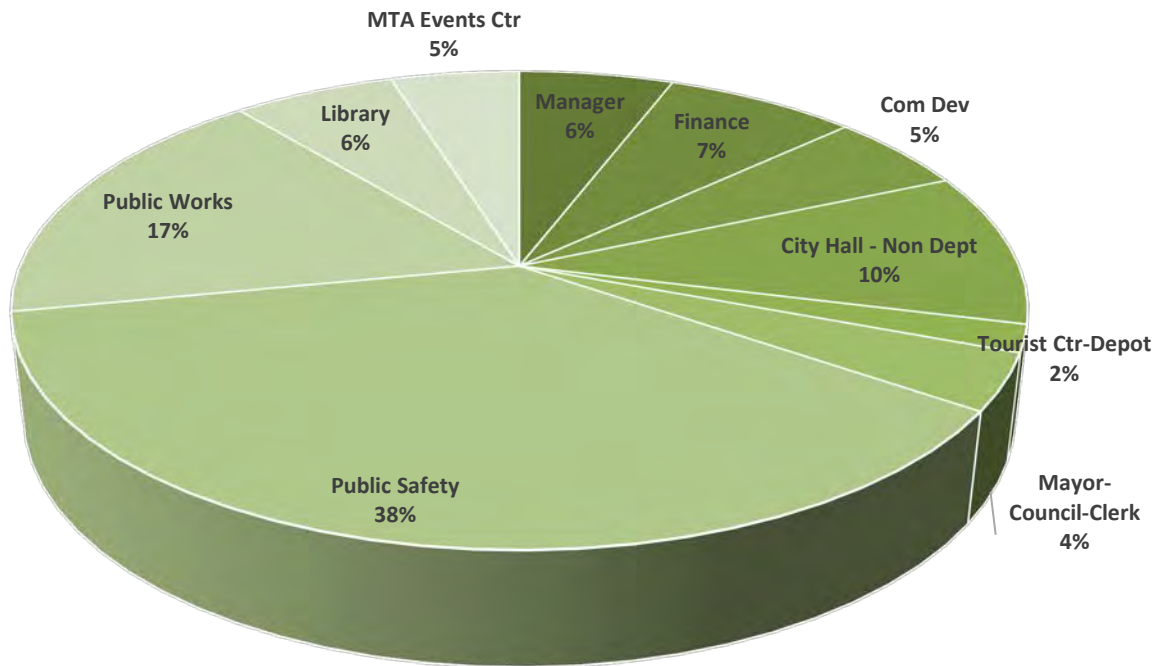
2018 ADOPTED GENERAL FUND REVENUES



2019 ADOPTED GENERAL FUND EXPENDITURES



2018 ADOPTED GENERAL FUND EXPENDITURES



**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund

REVENUES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
MTA Events Ctr						
01-00-00-3001 Ice Rental	194,229	202,809	191,439	200,000	204,526	200,000
01-00-00-3002 Arena Rental	21,450	18,380	10,000	12,500	3,550	10,000
01-00-00-3004 Ice Skate Rental	1,440	1,683	2,132	2,000	2,000	1,500
01-00-00-3005 Advertising Income	60,000	10,000	15,000	15,000	15,000	15,000
01-00-00-3006 Tournaments	4,394	9,449	2,170	4,000	500	2,000
01-00-00-3007 Open Skate	6,539	7,759	9,536	8,000	8,000	8,000
01-00-00-3008 Skate Sharpening Revenue	2,335	1,795	2,433	2,000	3,661	2,000
01-00-00-3009 Shinny Hockey	4,033	7,138	5,014	7,000	2,566	6,000
01-00-00-3011 Clinics	6,149	5,903	4,539	5,000	1,767	4,000
01-00-00-3014 Learn to Skate	6,885	7,108	6,449	8,500	7,449	8,500
01-00-00-3016 Vending Machines	1,679	3,363	7,220	5,500	6,421	4,500
01-00-00-3018 Arena Concession Lease	2,053	1,885	1,122	1,950	1,950	1,950
TOTAL MTA Events Center	311,184	277,272	257,054	271,450	257,390	263,450
Taxes						
01-00-00-3110 Real & Personal Property Taxes	1,316,111	1,215,467	1,302,296	1,375,000	1,320,000	1,400,000
01-00-00-3111 Motor Vehicle Tax	42,480	42,655	32,438	42,500	54,939	42,000
01-00-00-3130 Sales Tax	6,416,956	6,499,563	6,933,360	7,200,000	7,200,000	7,416,000
01-00-00-3131 Sales Tax Penalty & Interest	86,914	84,284	66,333	85,000	66,000	75,000
TOTAL Taxes	7,862,460	7,841,969	8,334,427	8,702,500	8,640,939	8,933,000
Permits & Licenses						
01-00-00-3210 Business Licenses	53,745	54,690	59,720	55,000	61,765	58,000
01-00-00-3211 Business License Penalty & Int	13,920	12,495	14,525	13,000	13,000	14,000
01-00-00-3215 DD Solicitors License	350	100	150	0	0	0
01-00-00-3218 Building Plans Review Revenue	0	39,280	20,702	25,000	51,702	30,000
01-00-00-3221 Building Permits	98,480	200,900	61,334	60,000	129,801	70,000
01-00-00-3222 Animal License	490	770	380	500	500	300
TOTAL Permits & Licenses	166,985	308,235	156,811	153,500	256,768	172,300
Grants/ Fed Funding						
01-00-00-3310 Payment In Lieu Of Taxes	213,190	228,462	243,842	257,916	257,916	254,123
01-00-00-3342 Borough Grants	0	0	0	150,000	0	
01-00-00-3343 Library Grants	12,220	7,050	8,250	6,900	4,845	6,900
01-00-00-3344 Vfa - Fire Grant	10,000	6,576	7,500	7,500	7,500	0
01-00-00-3350 Municipal Aid	365,453	245,387	230,289	162,000	196,076	195,000
01-00-00-3351 Liquor License	11,500	14,800	12,500	12,500	12,500	13,000
01-00-00-3352 State Maintenance	8,000	8,000	0	0	0	0
01-00-00-3362 Co-Op Taxes Elec & Tele	145,919	157,272	143,742	145,000	135,143	145,000
TOTAL Grants/Fed Funding	766,282	667,547	646,123	741,816	613,980	614,023

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

	2015	2016	2017	2018	2018	2019
Fees & Services	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
01-00-00-3412 Library Fees	20,697	18,957	17,035	20,000	20,000	15,000
01-00-00-3413 Library Meeting Room Rental	1,600	1,825	1,350	2,200	2,200	2,200
01-00-00-3420 Police Services	0	13	0	0	0	0
01-00-00-3421 Fire Service Fees	1,570	2,445	1,000	2,000	2,000	1,500
01-00-00-3422 Dispatching	875,817	894,999	456,543	0	0	0
01-00-00-3423 E911 Surcharge Revenues	90,000	90,000	90,000	90,000	90,000	90,000
01-00-00-3425 Fire Service Contract	333,130	334,787	351,505	368,622	375,713	382,783
01-00-00-3426 Fire Training Inc - State	0	0	1,230	0	0	0
01-00-00-3427 Planning And Zoning	3,328	8,210	1,466	2,500	5,353	5,000
01-00-00-3428 Rescue Svcs Contract	50,000	50,000	50,000	50,000	50,000	50,000
01-00-00-3440 Grants Administrative Overhead	151,722	68,624	41,198	20,000	10,000	5,000
01-00-00-3455 Administrative Services Fees	614,895	657,670	630,127	623,354	623,354	638,905
01-00-00-3473 Community Center Fees (Depot)	35,020	33,930	39,380	40,000	40,000	42,000
01-00-00-3475 Library Block Grant - Borough	42,500	20,000	0	0	0	0
TOTAL Fees & Services	2,220,278	2,181,459	1,680,835	1,218,676	1,218,620	1,232,388
Fines & Forfeitures						
01-00-00-3510 Fines & Forfeitures	36,019	28,620	29,565	29,000	23,700	30,000
01-00-00-3511 Fines & Forfeitures-Deliq	91,977	48,765	51,309	50,000	91,321	48,000
TOTAL Fines & Forfeitures	127,996	77,385	80,874	79,000	115,021	78,000
Other Revenues						
01-00-00-3610 Interest/Investments Earnings	10,715	30,524	22,760	30,000	36,000	25,000
01-00-00-3612 Interest Earnings Assessments	13,828	783	2,686	5,000	5,000	3,500
01-00-00-3623 Assessment Billing Fee	357	306	243	225	225	200
01-00-00-3624 Public Safety No# 2, Rental	42,452	43,887	43,887	43,887	48,071	43,877
01-00-00-3625 Jail Rental	19,626	17,853	16,006	16,006	16,006	16,006
01-00-00-3632 Street Assessments Earnings	33,348	151,419	32,027	23,000	23,000	25,000
01-00-00-3640 Credit Card Admin Fee	0	177	0	0	0	0
01-00-00-3662 Property & Equip Sales PW	16,150	19,367	10,003	0	0	10,000
01-00-00-3673 Transfers From Other Funds	158,019	121,116	0	0	0	0
01-00-00-3680 Training Reimbursements	3,900	0	0	0	0	0
01-00-00-3685 SART Revenue	2,526	1,429	2,861	0	1,428	0
01-00-00-3686 Misc Rev - Grow Palmer Grant	0	50,000	0	0	0	0
01-00-00-3687 Misc Revenue - PW	203	1,146	119	0	972	0
01-00-00-3688 Misc Income-Comm Services	46	2,041	226	0	3,974	0
01-00-00-3689 Misc Income-Public Safety	28,742	22,531	9,446	0	16,922	0
01-00-00-3690 Miscellaneous Income	2,870	13,052	6,126	0	12,610	0

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
Other Revenues						
01-00-00-3691 NPO Write Off/PERS Relief	1,086,183	188,046	158,349	0	161,512	0
01-00-00-3693 Insurance Reimbursement	8,552	15,139	0	0	48,106	0
01-00-00-3696 Donations-Sister City Celebrat	9,475	0	0	0	0	0
01-00-00-3699 Land Sales Revenue	145,000	0	384,400	0	0	0
01-00-00-3700 Restitution Revenue-Police	87	50	25	0	0	0
TOTAL Other Revenues	1,582,080	678,867	689,164	118,118	373,389	123,583
TOTAL REVENUES	13,037,266	12,032,734	11,845,286	11,285,060	11,476,107	11,416,744

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund				2018	2018	2019
City Manager Expenditures	2015	2016	2017	ADOPTED	AMENDED	ADOPTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-01-05-6011 Regular Salaries	276,547	251,925	260,167	246,651	260,351	261,967
01-01-05-6012 Regular Benefits	232,402	155,542	146,913	164,853	151,053	178,297
01-01-05-6013 PT Salaries	24	1,735	0	0	0	0
01-01-05-6015 Regular-Overtime	2,261	227	0	0	0	0
01-01-05-6019 Leave Expense	12,146	6,733	2,047	2,000	2,100	2,000
01-01-05-6022 Advertising	8,998	9,513	9,642	9,000	9,000	9,000
01-01-05-6023 Subscriptions & Dues	2,567	3,338	3,484	2,000	3,325	2,000
01-01-05-6024 Travel	9,138	5,667	4,944	7,000	3,500	4,000
01-01-05-6026 Training	3,345	3,038	2,045	2,500	4,000	3,000
01-01-05-6027 Legal Fees	23,965	17,628	18,727	20,000	11,630	5,000
01-01-05-6029 Services	4,238	3,426	7,641	3,000	3,000	3,000
01-01-05-6030 Contractual Services	4,057	0	16,875	20,000	9,200	15,000
01-01-05-6031 Telephone	3,413	4,295	3,667	4,100	5,300	3,500
01-01-05-6035 Fuel	1,177	135	409	500	500	500
01-01-05-6037 Insurance	3,514	3,899	5,243	5,471	5,821	6,359
01-01-05-6038 Vehicle Insurance	375	388	450	500	500	600
01-01-05-6041 Office Supplies	5,856	2,747	4,465	4,000	4,000	3,000
01-01-05-6044 Operating Supplies	40	35	0	0	1,988	0
01-01-05-6045 Repair & Maintenance	1,470	177	0	0	0	0
01-01-05-6054 Office Equipment	6,669	16,653	848	2,500	5,300	4,000
01-01-05-6057 Printing	100	3	0	500	500	500
01-01-05-6059 Board Stipends	2,300	2,650	2,450	4,200	4,200	4,200
01-01-05-6065 Wellness Fund	1,365	0	8,432	10,000	10,000	15,000
01-01-05-6069 Discretionary Funds	13,742	1,422	7,517	10,000	10,000	5,000
01-01-05-6072 Unemployment Taxes	3,330	0	0	20,000	2,841	18,000
01-01-05-6075 Employee Recognition	497	0	548	1,000	1,000	1,000
01-01-05-6096 Computer Services	113,300	112,790	121,492	125,000	125,000	130,000
01-01-05-6098 Lobbying Services	2,778	1,604	0	1,000	1,000	0
01-01-05-6103 Marketing	8,636	6,948	13,732	15,000	15,300	15,000
TOTAL City Manager	748,249	612,518	641,739	680,775	650,409	689,923

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Finance Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-01-10-6011 Regular Salaries	386,997	398,997	373,905	390,495	395,395	416,863
01-01-10-6012 Regular Benefits	411,067	314,303	314,552	317,302	329,852	351,093
01-01-10-6013 Part Time Salaries	26,750	9,532	1,621	0	0	0
01-01-10-6015 Regular Overtime	781	51	358	1,000	500	500
01-01-10-6017 Gen Fund PERS On Behalf	0	188,046	158,349	0	161,512	0
01-01-10-6019 Leave Expense	15,534	4,584	30,829	0	9,950	0
01-01-10-6022 Advertising	151	0	1,009	500	500	500
01-01-10-6023 Subscriptions & Dues	600	731	666	690	690	500
01-01-10-6024 Travel	1,274	3,005	973	2,500	1,300	1,500
01-01-10-6026 Training	2,529	2,160	600	2,000	1,000	1,500
01-01-10-6027 Legal Fees	6,160	10,048	7,303	10,000	5,000	7,500
01-01-10-6029 Services	6,525	6,479	7,954	8,000	8,900	7,500
01-01-10-6030 Contractual Services	0	105	0	0	0	0
01-01-10-6031 Telephone	9,792	10,346	7,286	10,000	5,800	10,000
01-01-10-6037 Insurance	4,193	5,617	7,503	6,256	6,606	7,242
01-01-10-6041 Office Supplies	9,156	7,997	9,555	9,500	8,700	9,500
01-01-10-6045 Repair & Maintenance	84	150	893	1,500	500	1,500
01-01-10-6054 Office Equipment	8,254	7,822	3,658	8,500	4,500	8,500
01-01-10-6072 Unemployment Taxes	7,770	0	0	0	0	0
01-01-10-6095 Genl Fund IT Hard/Software	90,506	59,820	30,364	43,000	34,700	40,000
01-01-10-6096 Computer Services	27,506	28,359	29,537	35,000	32,350	35,000
TOTAL Finance	1,015,628	1,058,152	986,913	846,243	1,007,755	899,198

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund				2018	2018	2019
Community Development Expenditures	2015	2016	2017	ADOPTED	AMENDED	ADOPTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-01-12-6011 Regular Salaries	247,447	262,864	269,781	297,344	297,344	292,231
01-01-12-6012 Regular Benefits	253,980	191,177	200,600	242,880	237,345	257,610
01-01-12-6013 Part Time Salaries	0	0	184	0	35	0
01-01-12-6015 Regular Overtime	716	497	616	1,000	1,000	1,000
01-01-12-6019 Leave Expense	15,742	10,046	37,817	10,000	15,500	10,000
01-01-12-6022 Advertising	1,874	2,079	1,299	1,900	1,900	2,000
01-01-12-6023 Subscriptions & Dues	2,647	2,065	2,510	2,000	2,000	2,200
01-01-12-6024 Travel	778	2,300	1,139	1,500	750	3,000
01-01-12-6026 Training	2,419	2,574	1,585	1,500	1,500	3,000
01-01-12-6027 Legal Fees	3,832	19,531	12,893	5,000	8,200	7,500
01-01-12-6029 Services-Recording Plats	147	921	218	250	250	250
01-01-12-6030 Contractual Services	6,768	3,949	3,946	5,100	2,900	4,500
01-01-12-6031 Telephone	2,587	2,203	2,207	1,300	4,100	2,200
01-01-12-6032 Power	7,474	7,285	7,967	7,000	7,700	7,000
01-01-12-6033 Heat	3,318	2,741	3,029	3,000	3,000	2,500
01-01-12-6034 Water/Sewer/Garbage	1,832	1,387	1,672	1,440	1,640	1,500
01-01-12-6035 Fuel	1,141	934	1,377	1,600	1,750	1,500
01-01-12-6036 Rental & Leases	3,705	3,858	4,620	3,800	3,650	3,500
01-01-12-6037 Insurance	3,462	3,860	5,458	6,052	6,452	6,780
01-01-12-6038 Vehicle Insurance	725	713	750	1,100	1,100	860
01-01-12-6040 Credit Card Fees	0	1,864	1,366	1,200	2,700	1,300
01-01-12-6041 Office Supplies	3,702	4,513	4,446	3,000	4,200	3,500
01-01-12-6042 Vehicle Supplies	0	38	0	0	100	0
01-01-12-6044 Operating Supplies	53	158	0	0	250	0
01-01-12-6045 Repair & Maintenance	2,358	1,193	2,561	1,000	2,100	1,500
01-01-12-6048 Janitorial Supplies	159	338	530	350	650	800
01-01-12-6054 Office Equipment	2,964	2,537	15,559	10,000	5,300	6,500
01-01-12-6058 Postage	2,500	2,437	1,352	2,300	2,300	2,000
01-01-12-6059 Board Stipends	2,750	3,800	3,300	4,200	4,200	4,200
01-01-12-6071 Community Planning	994	29	6,220	5,000	850	20,000
01-01-12-6072 Unemployment Taxes	42	28	21	0	50	0
TOTAL Community Development	576,117	537,917	595,023	620,816	620,816	648,931

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund		2015	2016	2017	2018	2018	2019
		ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Tourist Center							
01-01-20-6030	Contractual Services	155,940	154,940	169,030	169,030	168,730	174,030
01-01-20-6031	Telephone	2,885	4,466	2,225	2,100	2,305	2,100
01-01-20-6032	Power	4,707	3,571	3,965	4,100	3,410	4,000
01-01-20-6033	Heat	1,777	2,162	2,667	2,200	2,810	2,200
01-01-20-6034	Water/Sewer/Garbage	1,124	1,360	1,490	1,200	1,644	1,200
01-01-20-6037	Insurance	1,163	1,259	1,547	1,727	1,828	2,000
01-01-20-6045	Repair & Maintenance	1,271	4,351	1,140	2,500	5,257	2,000
01-01-20-6048	Janitorial Supplies	0	0	1,104	0	1,423	1,000
TOTAL Tourist Center		168,868	172,110	183,168	182,857	187,407	188,530
Community Center (Depot)							
01-01-30-6030	Contractual Services	0	0	0	2,000	2,850	7,000
01-01-30-6032	Power	6,300	4,961	5,722	5,500	5,500	5,500
01-01-30-6033	Heat	5,189	4,174	5,248	6,000	6,000	5,000
01-01-30-6034	Water/Sewer/Garbage	2,009	2,501	2,539	2,500	2,800	2,500
01-01-30-6036	Rental and Lease	500	500	500	500	500	500
01-01-30-6037	Insurance	241	330	574	660	710	673
01-01-30-6044	Operating Supplies	5,548	1,812	1,004	5,500	4,300	3,500
01-01-30-6045	Repair & Maintenance	4,749	5,301	9,245	5,000	8,537	8,000
01-01-30-6048	Janitorial Supplies	3,500	2,432	2,673	3,000	3,000	2,500
01-01-30-6053	Equipment	0	0	8,386	0	0	5,000
TOTAL Community Center (Depot)		28,036	22,011	35,891	30,660	34,197	40,173

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
City Hall Complex	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
01-01-15-6029 Services	2,291	3,478	2,879	2,800	2,640	2,800
01-01-15-6031 Telephone	13,228	14,843	18,024	15,000	16,720	15,000
01-01-15-6032 Power	18,607	19,359	18,939	19,200	18,100	19,000
01-01-15-6033 Heat	2,192	1,873	2,449	3,200	2,550	3,000
01-01-15-6034 Water/Sewer/Garbage	1,103	1,183	1,395	1,800	1,450	1,500
01-01-15-6036 Rental & Lease	1,450	2,634	2,700	3,000	3,000	2,700
01-01-15-6037 Insurance	3,470	3,411	3,414	3,479	3,529	3,607
01-01-15-6041 Office Supplies	5,486	7,140	9,664	8,500	8,185	8,500
01-01-15-6045 Repair & Maintenance	9,207	11,302	13,342	7,000	11,890	7,000
01-01-15-6048 Janitorial Supplies	3,184	925	779	2,000	1,850	2,000
01-01-15-6053 Equipment	0	0	0	0	640	0
01-01-15-6058 Postage	10,466	7,065	2,200	10,000	7,700	8,000
TOTAL City Hall Complex	70,684	73,212	75,783	75,979	78,254	73,107
Non-Departmental						
01-01-70-6078 Transfers Out	903,325	445,394	949,346	1,127,111	1,330,812	1,238,214
01-01-70-6090 EOC Operations	2,776	3,011	3,054	3,000	3,130	3,000
01-01-70-6686 Grow Palmer Grant Exp	0	50,000	0	0	0	0
01-01-70-6899 Land Purchase/Appraisals	0	12,000	0	0	0	0
TOTAL Non-Departmental	906,101	510,405	952,400	1,130,111	1,333,942	1,241,214
TOTAL Administration	3,513,684	2,986,326	3,470,917	3,567,441	3,912,780	3,781,076

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Mayor/Council/City Clerk Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-02-10-6011 Regular Salaries	95,516	78,318	84,501	86,892	88,037	90,355
01-02-10-6012 Regular Benefits	97,162	72,790	74,211	62,789	73,592	82,811
01-02-10-6013 PT Salaries	77,714	79,639	71,034	80,756	74,723	96,328
01-02-10-6016 Overtime-PT	0	290	0	650	650	650
01-02-10-6019 Leave Expense	6,932	6,828	2,686	0	4,888	5,000
01-02-10-6021 Audit	31,366	34,746	37,860	43,259	43,259	43,259
01-02-10-6022 Advertising	6,752	5,560	5,495	10,000	10,000	10,000
01-02-10-6023 Subscriptions & Dues	7,467	7,641	7,408	8,840	8,840	8,840
01-02-10-6024 Travel/Education-Council	9,784	5,923	6,776	12,000	12,000	12,000
01-02-10-6026 Training/Travel-Clerk	4,166	3,507	2,919	5,255	5,255	5,300
01-02-10-6027 Legal Fees	42,164	44,036	29,418	40,000	29,197	40,000
01-02-10-6029 Services	225	598	1,265	2,000	2,000	2,000
01-02-10-6031 Telephone	8,517	9,507	8,772	9,750	9,750	9,750
01-02-10-6037 Insurance	2,903	3,100	3,701	4,021	4,346	4,840
01-02-10-6041 Office Supplies-Clerk	2,371	4,097	1,593	6,000	6,000	6,000
01-02-10-6044 Operating Supplies	5,776	4,405	1,803	6,000	5,675	6,000
01-02-10-6045 Repair & Maintenance	118	200	998	1,000	1,000	1,000
01-02-10-6054 Office Equipment	3,024	882	6,402	6,100	6,100	6,100
01-02-10-6068 Community Council Grants	0	7,600	10,000	10,000	12,500	15,000
01-02-10-6069 Council Discretionary Funds	11,500	2,810	304	2,500	2,500	2,500
01-02-10-6071 Council Community Watch	0	0	0	2,500	0	0
01-02-10-6072 Unemployment Taxes	841	146	1,800	0	6,480	0
01-02-10-6073 Council Meetings Broadcast	2,750	2,750	2,750	3,000	3,000	3,000
01-02-10-6090 Blackboard Connect Service	6,565	2,703	6,565	6,600	6,600	6,600
01-02-10-6097 Website Technology	1,488	2,163	0	0	0	0
01-02-10-6099 Election Expenses	10,896	8,046	8,616	9,650	9,650	10,000
01-02-10-6101 Codification Consulting Svcs	6,002	3,095	6,610	8,600	8,600	8,600
01-02-10-6102 Records Management	15,175	7,280	7,034	7,500	7,500	7,500
01-02-10-6110 Sister City Program	26,782	5,029	2,781	7,500	7,500	7,500
TOTAL Mayor/Council/City Clerk	483,954	403,688	393,302	443,162	449,642	490,933

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Police Administration Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-12-10-6011 Regular Salaries	985,060	933,849	1,009,407	1,041,776	1,034,344	1,044,339
01-12-10-6012 Regular Benefits	1,081,653	808,488	882,445	897,137	882,641	929,077
01-12-10-6013 PT Salaries	21,419	22,891	20,767	20,000	13,050	20,000
01-12-10-6015 Regular Overtime	171,203	205,531	216,416	160,000	196,249	160,000
01-12-10-6019 Leave Expense	91,910	56,236	40,588	75,000	37,565	40,000
01-12-10-6020 Uniform Allowance Reimb	7,560	7,840	8,680	8,960	8,190	9,000
01-12-10-6022 Advertising	208	124	1,202	500	0	500
01-12-10-6023 Subscriptions & Dues	656	304	250	700	485	700
01-12-10-6024 Travel	12,589	8,448	17,333	7,500	5,142	15,000
01-12-10-6026 Training	6,645	1,878	6,165	15,000	22,499	30,000
01-12-10-6027 Legal Fees	2,275	3,649	3,420	5,000	58,652	25,000
01-12-10-6028 Court System Admin Fees	4,314	2,427	3,057	4,000	2,375	4,000
01-12-10-6029 Services	22,168	16,076	30,308	36,000	24,019	35,000
01-12-10-6031 Telephone	16,728	16,901	12,250	18,000	11,000	15,000
01-12-10-6035 Fuel	27,678	18,829	24,491	40,000	32,870	35,000
01-12-10-6037 Insurance	20,177	22,140	25,954	26,531	28,726	32,699
01-12-10-6038 Vehicle Insurance	17,992	19,777	23,704	29,000	27,050	30,000
01-12-10-6041 Office Supplies	7,877	7,801	8,885	8,000	7,850	8,000
01-12-10-6042 Vehicle Supplies	0	0	155	0	0	0
01-12-10-6043 Uniform Expenditure	5,100	5,694	17,638	8,500	7,300	10,000
01-12-10-6044 Operating Supplies	11,204	15,197	12,063	17,500	16,260	15,000
01-12-10-6046 Small tools and equipment	28,336	19,123	13,272	20,000	20,870	25,000
01-12-10-6053 Equipment	88,955	89,250	935	2,000	2,350	2,000
01-12-10-6054 Office Equipment	23,206	37,527	10,195	25,000	31,020	30,000
01-12-10-6058 Postage	221	444	432	300	518	400
01-12-10-6071 Community Planning	2,775	965	2,755	2,000	5,154	3,000
01-12-10-6072 Unemployment Taxes	536	0	409	0	0	0
01-12-10-6100 SART Donation	2,500	0	2,500	2,500	2,500	2,500
01-12-10-6112 Rowland Memorial Fund Exp	2,000	2,000	1,000	2,000	2,000	2,000
TOTAL Police Administration	2,662,945	2,323,390	2,396,674	2,472,904	2,480,679	2,523,215

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Animal Control Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-12-30-6030 Contractual Services	11,000	12,000	16,487	15,000	20,298	16,000
TOTAL Animal Control	11,000	12,000	16,487	15,000	20,298	16,000
State Trooper Building Expenditures						
01-12-40-6030 Contractual Services	9,321	5,015	0	1,000	0	1,000
01-12-40-6033 Heat	4,517	4,148	5,828	5,000	6,371	6,000
01-12-40-6034 Water/Sewer/Garbage	2,293	2,459	2,494	2,100	2,588	2,500
01-12-40-6037 Insurance	1,175	1,182	1,222	1,243	1,253	1,271
01-12-40-6045 Repair & Maintenance	6,110	3,557	2,308	8,000	8,732	10,000
01-12-40-6048 Janitorial Supplies	1,212	791	1,782	2,000	1,100	500
TOTAL State Trooper Building	24,629	17,152	13,633	19,343	20,044	21,271
Jail Expenditures						
01-12-50-6045 Repair & Maintenance	0	4,043	4,272	5,500	2,342	5,500
TOTAL Jail	0	4,043	4,272	5,500	2,342	5,500
Police Building Expenditures						
01-12-60-6029 Services	611	5,890	1,463	5,000	200	2,000
01-12-60-6032 Power	21,904	21,349	23,130	22,000	24,265	22,000
01-12-60-6033 Heat	12,046	11,170	12,314	11,000	10,400	11,000
01-12-60-6034 Water/Sewer/Garbage	7,181	6,417	7,413	7,000	7,000	7,000
01-12-60-6037 Insurance	1,473	1,473	1,503	1,550	1,571	1,612
01-12-60-6044 Operating Supplies	0	409	0	500	50	500
01-12-60-6045 Repair & Maintenance	7,644	6,306	4,465	7,500	13,141	10,000
01-12-60-6048 Janitorial Supplies	1,877	4,072	1,738	1,500	1,500	2,000
TOTAL Police Building	52,735	57,085	52,026	56,050	58,127	56,112

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Communication Center Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-12-70-6011 Regular Salaries	604,991	616,942	506,752	450,680	445,130	460,690
01-12-70-6012 Regular Benefits	714,986	531,646	417,266	355,590	332,845	390,140
01-12-70-6013 PT Salaries	20,511	8,045	31,976	3,000	14,915	10,000
01-12-70-6015 Regular Overtime	123,563	163,500	120,204	50,000	103,085	60,000
01-12-70-6016 PT Overtime	55	146	5,209	0	652	0
01-12-70-6019 Leave Expense	20,267	11,728	19,737	10,000	10,000	7,500
01-12-70-6022 Advertising	152	0	0	500	0	500
01-12-70-6024 Travel	4,345	7,354	3,325	2,500	5,189	2,500
01-12-70-6026 Training	2,610	1,380	2,434	1,500	3,587	2,000
01-12-70-6027 Legal Fees	0	4,449	308	0	0	0
01-12-70-6030 Contractual Services	12,775	15,359	3,940	9,000	9,028	9,000
01-12-70-6031 Telephone	7,106	6,600	6,126	8,500	7,140	7,000
01-12-70-6032 Power	14,753	14,449	14,666	12,000	15,055	12,000
01-12-70-6034 Water-Sewer-Garbage	1,594	1,709	1,733	2,000	1,800	2,000
01-12-70-6037 Insurance	9,149	10,204	11,902	11,452	10,652	10,148
01-12-70-6041 Office Supplies	1,028	48	2,166	1,000	1,400	1,500
01-12-70-6043 Uniform Expenditure	8	124	0	500	50	250
01-12-70-6044 Operating Supplies	773	354	312	1,000	800	1,000
01-12-70-6045 Repair & Maintenance	1,249	80	14	5,000	2,500	2,000
01-12-70-6054 Office Equipment	2,679	4,237	8,117	5,000	10,693	12,000
01-12-70-6072 Unemployment Taxes	0	7,879	543	0	0	0
TOTAL Communication Center	1,542,593	1,406,230	1,156,730	929,222	974,521	990,228
Police Vehicle Maintenance						
01-12-80-6042 Vehicle Supplies	356	160	0	1,000	1,000	1,000
TOTAL Police Vehicle Maintenance	356	160	0	1,000	1,000	1,000
TOTAL Police Department	4,294,259	3,820,060	3,639,821	3,499,019	3,557,011	3,613,326

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Fire Administration Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-13-10-6011 Regular Salaries	172,655	174,569	181,192	179,706	183,381	188,436
01-13-10-6012 Regular Benefits	173,391	140,392	144,167	152,397	152,397	154,465
01-13-10-6013 PT Salaries	189,841	192,214	218,947	214,884	211,209	216,132
01-13-10-6015 Regular Overtime	3,913	4,192	4,265	5,000	5,000	5,000
01-13-10-6019 Leave Expense	3,261	5,400	5,400	6,000	6,000	5,400
01-13-10-6023 Subscriptions & Dues	1,646	2,131	2,964	3,030	3,030	3,000
01-13-10-6024 Travel	12,023	9,328	7,788	11,800	11,800	11,000
01-13-10-6026 Training	8,436	11,400	10,511	12,525	17,712	13,000
01-13-10-6027 Legal Fees	0	15,959	779	2,000	2,000	2,000
01-13-10-6029 Services	10,986	13,201	18,878	14,100	16,100	15,000
01-13-10-6030 Contractual Services	6,742	6,594	10,519	16,740	12,240	20,000
01-13-10-6031 Telephone	7,980	7,720	8,864	9,800	9,800	9,800
01-13-10-6032 Power	9,917	8,714	8,912	9,600	9,600	9,500
01-13-10-6033 Heat	5,698	5,137	6,641	7,975	6,975	8,000
01-13-10-6034 Water/Sewer/Garbage	2,257	2,131	2,367	2,212	3,212	2,500
01-13-10-6035 Fuel	22,987	16,183	20,723	30,100	28,708	30,000
01-13-10-6036 Rental & Lease	11,588	11,588	11,588	11,588	14,755	11,500
01-13-10-6037 Insurance	5,007	5,373	7,131	7,620	8,345	9,391
01-13-10-6038 Vehicle Insurance	11,133	11,025	16,252	19,272	19,272	20,300
01-13-10-6041 Office Supplies	2,799	3,126	1,480	3,250	3,250	3,500
01-13-10-6043 Uniform Expenditure	824	1,171	2,109	3,500	4,100	4,000
01-13-10-6044 Operating Supplies	2,585	2,633	2,713	3,500	2,900	3,500
01-13-10-6045 Repair & Maintenance	19,074	17,460	13,244	18,000	16,000	18,500
01-13-10-6046 Small Tools & Equipment	14,425	13,181	23,230	10,500	20,000	11,000
01-13-10-6048 Janitorial Supplies	2,041	935	148	2,000	2,000	1,500
01-13-10-6053 Equipment	60,025	9,540	13,702	35,000	25,750	30,000
01-13-10-6054 Office Equipment	6,239	3,226	23,276	18,000	18,000	13,000
01-13-10-6055 Rescue Equipment	0	2,572	885	5,000	5,000	5,000
TOTAL Fire Administration	767,472	697,094	768,673	815,099	818,536	824,424

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Fire Building Maintenance Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
01-13-30-6045 Repair & Maintenance	9,654	6,727	9,764	11,600	22,850	21,000
TOTAL Fire Building Maintenance	9,654	6,727	9,764	11,600	22,850	21,000
Fire Vehicle Maintenance Expenditures						
01-13-80-6042 Vehicle Supplies	17,776	23,083	31,996	20,760	18,760	22,000
TOTAL Fire Vehicle Maintenance	17,776	23,083	31,996	20,760	18,760	22,000
TOTAL Fire Department	794,903	726,904	810,433	847,459	860,146	867,424

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund					2018	2018	2019
Public Works		2015	2016	2017	ADOPTED	AMENDED	ADOPTED
Administration Expenditures		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-17-10-6011	Regular Salaries	354,841	378,931	373,789	373,514	375,394	393,431
01-17-10-6012	Regular Benefits	395,641	282,287	278,222	299,824	286,979	325,653
01-17-10-6013	PT Salaries	28,767	1,025	1,848	5,500	1,853	3,500
01-17-10-6015	Regular Overtime	1,091	612	691	2,000	2,880	2,000
01-17-10-6019	Leave Expense	3,669	14,071	7,764	1,000	11,085	5,500
01-17-10-6022	Advertising	638	174	173	500	500	500
01-17-10-6024	Travel	726	51	0	1,000	640	1,000
01-17-10-6026	Training	343	1,350	1,054	1,000	1,000	1,000
01-17-10-6027	Legal Fees	4,596	7,744	759	5,000	4,000	5,000
01-17-10-6029	Services	5,413	5,283	4,981	4,500	6,005	5,250
01-17-10-6030	Contractual Services	15,939	34,912	17,200	10,000	12,025	10,000
01-17-10-6031	Telephone	12,103	10,783	6,932	12,000	7,000	10,000
01-17-10-6032	Power	16,299	16,166	16,372	18,000	16,200	16,000
01-17-10-6033	Heat	16,798	15,861	19,032	18,000	17,000	15,000
01-17-10-6034	Water/Sewer/Garbage	9,356	9,651	10,238	10,000	10,655	9,500
01-17-10-6037	Insurance	15,520	16,138	18,547	18,704	19,769	21,574
01-17-10-6038	Vehicle Insurance	12,561	12,650	14,947	17,500	18,985	20,640
01-17-10-6041	Office Supplies	5,240	4,831	2,118	2,000	2,800	2,000
01-17-10-6045	Repair & Maintenance	9,414	7,010	11,148	10,000	6,700	10,000
01-17-10-6046	Small Tools & Equipment	2,177	1,879	929	1,000	1,000	500
01-17-10-6048	Janitorial Supplies	1,714	1,477	1,412	2,000	0	1,500
01-17-10-6053	Equipment	35,880	11,641	7,036	2,000	11,861	1,500
01-17-10-6054	Office Equipment	4,706	4,465	4,511	2,000	3,000	4,500
01-17-10-6058	Postage	329	318	0	500	500	500
01-17-10-6072	Unemployment Taxes	213	(61)	13	0	500	0
01-17-10-6075	Christmas Decorations	462	1,264	0	0	0	0
01-17-10-6096	Computer Services	2,946	2,927	0	2,000	500	4,000
TOTAL PW - Administration		957,380	843,438	799,715	819,542	818,831	870,048

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund				2018	2018	2019	
Public Works		2015	2016	2017	ADOPTED	AMENDED	ADOPTED
Roads Expenditures		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-17-40-6011	Regular Salaries	158,586	168,241	132,770	167,520	133,000	171,336
01-17-40-6012	Regular Benefits	169,166	170,092	139,794	148,133	145,068	155,873
01-17-40-6013	Part Time Salaries	0	6,688	29,077	5,000	37,020	7,500
01-17-40-6014	PW Standby Pay	3,951	4,446	5,129	6,000	6,000	6,000
01-17-40-6015	Regular Overtime	3,501	3,164	6,517	5,000	8,065	5,000
01-17-40-6016	PT Overtime	0	357	773	0	2,500	0
01-17-40-6019	Leave Expense	0	0	11,024	0	0	0
01-17-40-6030	Contractual Services	10,380	42,952	48,195	50,000	57,020	45,000
01-17-40-6036	Rental & Lease	5,132	8,100	7,100	6,000	9,570	5,000
01-17-40-6044	Operating Supplies	4,926	8,965	8,018	9,000	12,300	10,000
01-17-40-6045	Repair & Maintenance	11,496	31,836	15,241	15,000	16,850	15,000
01-17-40-6049	Chemicals & Dust Control	8,256	10,464	9,580	10,000	4,650	10,000
01-17-40-6065	Road Painting Services	52,397	54,280	57,023	60,000	60,900	60,000
01-17-40-6066	Road Salt & Sand	10,329	31,428	24,760	30,000	21,760	30,000
01-17-40-6067	Safety Equipment	527	1,790	632	2,000	2,500	1,500
01-17-40-6068	Crack Sealing	25,692	24,593	24,593	25,000	31,685	30,000
01-17-40-6075	Christmas Decorations	0	840	9,288	7,500	10,360	7,500
01-17-40-6079	Infrared Pavement Repair	0	0	0	0	0	20,000
TOTAL PW - Roads		464,338	568,236	529,514	546,153	559,248	579,709

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund				2018	2018	2019
Public Works				ADOPTED	AMENDED	ADOPTED
Engineering Expenditures	2015	2016	2017	BUDGET	BUDGET	BUDGET
	ACTUAL	ACTUAL	ACTUAL			
01-17-50-6028 Engineering	7,350	0	7,481	10,000	8,700	7,500
TOTAL PW - Engineering	7,350	0	7,481	10,000	8,700	7,500

Public Works						
Street Light Maintenance Expenditures						
01-17-60-6032 Power	120,558	120,194	112,278	115,000	105,310	120,000
01-17-60-6044 Operating Supplies	1,307	1,357	1,957	4,000	2,800	4,000
01-17-60-6045 Repair & Maintenance	33,127	40,681	40,668	35,000	16,600	10,000
TOTAL PW - Street Light Maintenance	154,993	162,232	154,904	154,000	124,710	134,000

Public Works						
SOA Hwy Maintenance Expenditures						
01-17-70-6044 Operating Supplies	0	0	3,600	3,600	500	0
01-17-70-6045 Repair & Maintenance	0	0	2,195	2,500	500	0
TOTAL PW - SOA Hwy Maintenance	0	0	5,795	6,100	1,000	0

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund				2018	2018	2019
Public Works	2015	2016	2017	ADOPTED	AMENDED	ADOPTED
Vehicle Maintenance Expenditures	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
01-17-80-6011 Regular Salaries	128,208	88,763	66,504	119,328	110,728	123,488
01-17-80-6012 Regular Benefits	125,707	78,053	59,435	97,668	89,724	107,056
01-17-80-6015 Regular Overtime	817	363	1,850	1,000	3,258	1,000
01-17-80-6019 Leave Expense	3,025	387	6,262	0	4,697	0
01-17-80-6035 Fuel	23,951	20,284	31,761	35,000	39,791	30,000
01-17-80-6042 Vehicle Supplies	17,552	11,498	20,115	15,000	18,000	15,000
01-17-80-6045 Repair & Maintenance	25,306	35,473	46,252	30,000	28,938	25,000
01-17-80-6046 Small Tools & Equipment	4,915	3,432	7,938	3,000	2,350	2,500
01-17-80-6067 Safety Equipment	415	145	147	500	0	500
01-17-80-6083 Vehicle Supplies-Police	17,836	13,871	16,761	7,500	15,560	8,000
01-17-80-6084 Vehicle Supplies-Library	0	0	0	500	0	300
TOTAL PW - Vehicle Maintenance	347,733	252,267	257,025	309,496	313,046	312,844
Public Works						
Parks & Recreation Expenditures						
01-17-90-6011 Regular Salaries	13,590	11,622	14,883	0	0	0
01-17-90-6012 Regular Benefits	24,682	22,244	24,756	9,750	7,422	9,712
01-17-90-6013 PT Salaries	34,295	38,358	36,021	72,584	72,584	79,290
01-17-90-6015 Regular Overtime	853	0	0	0	0	0
01-17-90-6016 PT - Overtime	0	209	18	0	1,058	1,000
01-17-90-6029 Services	0	0	0	0	760	1,000
01-17-90-6032 Power	0	0	197	0	313	0
01-17-90-6034 Water/Sewer/Garbage	0	0	560	0	700	500
01-17-90-6035 Fuel	2,922	2,259	2,368	3,000	5,240	2,500
01-17-90-6044 Operating Supplies	3,661	8,234	10,199	15,000	19,320	15,000
01-17-90-6045 Repair & Maintenance	5,391	6,466	5,560	17,000	30,348	15,000
01-17-90-6060 Bond Principal	150,000	0	0	0	0	0
01-17-90-6062 Interest Expense	3,749	0	0	0	0	0
01-17-90-6067 Safety Equipment	358	196	192	500	250	500
01-17-90-6072 Unemployment Tax	0	0	1,344	0	5,755	0
TOTAL PW - Parks & Recreation	239,501	89,587	96,098	117,834	143,750	124,502
TOTAL Public Works	2,171,295	1,915,761	1,850,532	1,963,125	1,969,285	2,028,603

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund Library Expenditures	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018	2018	2019
				ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
01-19-10-6011 Regular Salaries	188,390	195,103	205,270	204,608	204,818	217,553
01-19-10-6012 Regular Benefits	202,173	128,231	129,816	193,663	183,213	212,897
01-19-10-6013 PT Salaries	99,221	104,851	109,584	103,230	112,680	110,414
01-19-10-6015 Regular Overtime	0	0	0	0	0	172
01-19-10-6016 PT Overtime	186	171	518	172	177	0
01-19-10-6019 Leave Expense	0	3,253	0	0	785	0
01-19-10-6022 Advertising	107	0	0	0	0	0
01-19-10-6023 Subscriptions & Dues	596	59	449	509	509	500
01-19-10-6024 Travel	1,419	1,574	1,982	3,180	2,555	4,000
01-19-10-6026 Training	1,113	1,890	1,482	3,420	3,420	3,500
01-19-10-6029 Services	255	75	225	210	210	210
01-19-10-6030 Contractual Services	29,987	31,252	34,435	43,587	38,865	35,000
01-19-10-6031 Telephone	8,517	8,201	6,309	8,000	8,000	7,500
01-19-10-6032 Power	33,054	34,585	39,244	35,000	38,750	35,000
01-19-10-6033 Heat	11,301	7,714	6,571	7,701	7,701	7,700
01-19-10-6034 Water/Sewer/Garbage	3,359	3,531	3,974	4,200	4,200	4,000
01-19-10-6035 Fuel	0	189	440	400	400	300
01-19-10-6036 Rental & Lease	0	0	702	720	720	700
01-19-10-6037 Insurance	4,190	4,828	6,328	6,595	7,067	7,805
01-19-10-6038 Vehicle Insurance	300	300	300	300	300	400
01-19-10-6040 Supplies/Books/Subscriptions	42,591	42,781	44,112	44,000	44,500	40,000
01-19-10-6041 Office Supplies	2,424	2,059	2,272	2,365	2,365	2,500
01-19-10-6044 Operating Supplies	12,292	10,514	10,107	10,000	10,000	10,000
01-19-10-6045 Repair & Maintenance	11,089	12,051	20,199	12,000	12,000	12,000
01-19-10-6048 Janitorial Supplies	3,047	5,093	2,878	4,000	4,000	3,000
01-19-10-6054 Office Equipment	8,391	8,727	15,499	15,329	15,329	10,000
01-19-10-6058 Postage	3,853	4,000	3,999	4,000	4,625	4,000
TOTAL Library	667,855	611,033	646,697	707,189	707,189	729,151
Public Assistance Grant Expenditures						
01-19-23-6040 Supplies/Books/Subscriptions	0	0	0	0	1,000	0
01-19-23-6044 Operating Supplies	9,220	3,657	8,331	6,900	3,393	6,900
01-19-23-6054 Office Equipment	0	0	1,600	0	3,507	0
TOTAL Public Assistance Grants	9,220	3,657	9,931	6,900	7,900	6,900
Other Grants						
01-19-27-6024 Travel	3,000	0	1,250	0	0	0
TOTAL Other Grants	3,000	0	1,250	0	0	0
TOTAL Library Expenditures	680,075	614,690	657,878	714,089	715,089	736,051

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund		2015	2016	2017	2018	2018	2019
MTA Events Center Expenditures		ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-19-40-6011	Regular Salaries	93,243	99,511	100,846	84,826	84,826	73,524
01-19-40-6012	Regular Benefits	97,229	92,912	92,100	75,167	75,882	82,152
01-19-40-6013	PT Salaries	46,111	68,016	53,563	59,225	43,795	88,283
01-19-40-6015	Overtime-Regular	1,388	1,298	779	1,000	1,000	0
01-19-40-6016	Overtime-PT	1,598	2,328	1,273	0	795	1,500
01-19-40-6019	Leave Expense	6,870	0	0	0	1,670	0
01-19-40-6022	Advertising	0	482	8	400	400	1,500
01-19-40-6024	Travel	972	1,640	1,579	0	0	0
01-19-40-6026	Training	631	595	940	0	0	0
01-19-40-6027	Legal Fees	0	0	205	0	1,000	0
01-19-40-6029	Services	0	91	497	0	500	0
01-19-40-6030	Contractual Services	700	2,381	2,545	30,000	12,750	30,000
01-19-40-6031	Telephone	3,217	3,134	3,360	3,500	4,000	3,500
01-19-40-6032	Power	61,131	67,965	113,972	75,000	115,000	80,000
01-19-40-6033	Heat	42,785	38,440	45,033	45,000	38,000	40,000
01-19-40-6034	Water/Sewer/Garbage	8,290	12,319	17,473	10,000	15,500	10,000
01-19-40-6035	Fuel	3,911	3,715	3,548	5,000	5,000	4,000
01-19-40-6036	Rental & Lease	1,198	1,362	1,608	2,000	2,000	2,000
01-19-40-6037	Insurance	3,968	4,203	4,794	5,191	5,691	6,212
01-19-40-6040	Supplies/Vending Soda	0	610	3,959	2,500	3,000	2,500
01-19-40-6044	Operating Supplies	4,513	7,768	2,839	6,500	6,500	5,000
01-19-40-6045	Repair & Maintenance	31,088	42,898	54,072	45,000	33,000	40,000
01-19-40-6048	Janitorial Supplies	3,494	3,999	3,309	5,000	5,000	5,000
01-19-40-6054	Office Equipment	225	1,672	352	500	500	1,000
01-19-40-6060	Bond Principal	75,000	75,000	75,000	80,000	80,000	80,000
01-19-40-6062	Interest Expense	37,550	34,550	31,550	30,050	30,050	26,850
01-19-40-6072	Unemployment Taxes	624	668	0	0	500	0
01-19-40-6104	Learn to Skate	2,850	2,490	3,000	3,000	3,000	3,000
TOTAL MTA Events Center		528,585	570,047	618,202	568,859	569,359	586,021

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL FUND**

General Fund	2015	2016	2017	2018	2018	2019
Parks & Recreation Planning Expenditures	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
01-19-90-6012 Regular Benefits	115	242	222	290	290	200
01-19-90-6022 Advertising	788	1,683	1,118	1,525	1,525	1,500
01-19-90-6029 Services	1,231	2,819	1,424	2,200	2,200	2,200
01-19-90-6034 Water/Sewer/Garbage	932	792	0	520	520	0
01-19-90-6044 Operating Supplies	1,439	3,023	2,199	1,200	1,200	500
01-19-90-6045 Repair & Maintenance	897	300	0	1,800	1,800	0
01-19-90-6053 Equipment	0	897	0	0	0	0
01-19-90-6059 Board Stipends	1,500	3,150	2,900	4,200	4,200	4,200
TOTAL Parks & Recreation Planning	6,901	12,905	7,863	11,735	11,735	8,600
TOTAL General Fund Expenditures	12,473,656	11,050,381	11,448,948	11,614,889	12,045,047	12,112,034
TOTAL Revenues Over (Under) Expenditures	563,610	982,353	396,338	(329,829)	(568,940)	(695,290)

RECONCILIATION OF FUND BALANCE
WATER AND SEWER FUND
FUND 02

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 2,613,436	\$ 2,841,467	\$ 2,887,341	\$ 2,991,625
TOTAL EXPENSES	\$ 3,866,461	\$ 5,793,825	\$ 2,474,680	\$ 2,522,634

Unrestricted Net Position 12/31/2017 \$ (42,603)

Fiscal Year 2018 operations:

Budgeted operating revenues	\$ 2,846,000	
Budgeted operating expenses	\$ (2,138,674)	
Transfers Out	\$ (155,000)	
Resolution 18-001-B	\$ (139,665)	
Estimated adjustment to net position		\$ 412,661

Estimated total unrestricted net position 12/31/2018 \$ 370,058

Fiscal Year 2019 Operations:

Budgeted operating revenues	\$ 2,991,625	
Budgeted operating expenses	\$ (2,522,634)	
Estimated adjustment to net position		\$ 468,991

Estimated unrestricted net position 12/31/2019 \$ 839,049

**CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER FUND**

Water/Sewer Fund 02

REVENUES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Fees & Services						
02-00-00-3450 Water Charges	1,261,246	1,364,154	1,418,040	1,465,000	1,465,000	1,525,431
02-00-00-3452 Service Fees	18,645	19,845	17,060	18,000	18,000	18,000
02-00-00-3453 Transfer Fee	15	0	0	0	0	0
02-00-00-3470 Sewer Charges	918,125	1,104,278	1,188,516	1,315,000	1,315,000	1,408,694
TOTAL Fees & Services	2,198,030	2,488,277	2,623,616	2,798,000	2,798,000	2,952,125
Other Revenues						
02-00-00-3609 Penalty	25,586	26,348	26,944	25,000	30,665	20,000
02-00-00-3615 Insurance Reimbursement	29,138	51,266	0	0	0	0
02-00-00-3640 Credit Card Fees	0	3,411	5,252	5,000	6,226	4,500
02-00-00-3661 Land Sale	5,000	0	0	0	0	0
02-00-00-3673 Transfers from Other Funds	40,909	0	154,746	0	0	0
02-00-00-3690 Miscellaneous Income	31,068	13,530	362	0	6,628	0
02-00-00-3691 NPO Write Off/PERS on behalf	107,525	10,903	12,948	0	12,222	0
02-00-00-3693 Misc. Stub Out	825	0	0	0	0	0
02-00-00-3694 Connection Fee	26,000	19,200	17,600	18,000	33,600	15,000
02-00-00-3696 Disconnect Fee	0	500	0	0	0	0
TOTAL Other Revenues	266,051	125,159	217,851	48,000	89,341	39,500
TOTAL REVENUES	2,464,081	2,613,436	2,841,467	2,846,000	2,887,341	2,991,625

**CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER FUND**

Water/Sewer Fund 02

EXPENSES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Water Administration						
02-01-10-6011 Regular Salaries	159,044	127,303	129,319	130,535	141,215	137,288
02-01-10-6012 Regular Benefits	181,419	153,590	117,030	121,064	109,064	136,661
02-01-10-6013 Part Time Salaries	493	4,493	862	0	10,795	40,373
02-01-10-6014 Water Stand By	0	0	632	6,500	3,700	6,500
02-01-10-6015 Regular Overtime	1,281	1,487	1,943	3,000	3,305	3,200
02-01-10-6016 Part Time Overtime	0	126	55	0	30	100
02-01-10-6018 PERS on Behalf	0	6,047	5,191	0	6,042	0
02-01-10-6019 Leave Expense	1,176	(8,291)	2,827	0	2,507	5,000
02-01-10-6021 Audit	7,052	7,812	10,372	11,851	11,851	11,851
02-01-10-6022 Advertising	1,689	1,800	1,978	2,000	2,044	2,500
02-01-10-6026 Training	1,716	563	2,728	4,000	538	4,000
02-01-10-6027 Legal Fees	39,081	27,545	0	5,000	200	5,000
02-01-10-6028 Engineering	4,093	1,940	0	6,000	500	6,000
02-01-10-6029 Services	15,217	25,915	21,948	10,000	22,345	15,000
02-01-10-6030 Contractual Services	11,314	22,951	3,666	15,000	4,000	20,000
02-01-10-6031 Telephone	8,079	8,055	10,203	8,100	10,281	8,100
02-01-10-6032 Power	115,689	103,552	114,461	103,400	117,955	103,400
02-01-10-6033 Heat	9,679	9,643	10,336	10,000	10,358	10,000
02-01-10-6035 Fuel	7,327	4,255	5,918	6,000	6,448	6,000
02-01-10-6036 Rental & Lease	2,021	1,818	0	4,848	48	5,000
02-01-10-6037 Insurance	5,886	6,735	8,743	9,004	10,409	11,775
02-01-10-6038 Vehicle Insurance	3,750	3,675	4,050	4,500	4,500	4,750
02-01-10-6041 Office Supplies	1,713	1,969	2,703	1,500	2,293	3,500
02-01-10-6044 Operating Supplies	3,156	2,761	1,716	8,000	4,765	8,000
02-01-10-6045 Repair & Maintenance	35,431	25,137	34,630	50,000	72,740	65,000
02-01-10-6046 Small Tools & Equipment	299	1,421	1,480	3,000	1,000	3,000
02-01-10-6049 Chemicals	8,172	5,747	10,306	10,000	9,000	12,000
02-01-10-6053 Equipment	17,803	18,037	40,241	40,000	32,700	40,000
02-01-10-6054 Office Equipment	0	0	352	600	1,261	1,500
02-01-10-6058 Postage	6,760	6,879	8,496	7,000	8,169	7,000
02-01-10-6062 Interest	16,016	14,679	13,331	26,970	59,406	29,530
02-01-10-6064 Alaska RR Permits	8,200	8,967	8,967	9,000	9,000	9,000
02-01-10-6067 Safety Equipment	106	500	182	500	500	500
02-01-10-6072 Unemployment Taxes	0	0	328	0	12,200	0
02-01-10-6074 Bad Debts	0	0	198,749	0	0	0
02-01-10-6077 Payment In Lieu Of Taxes	74,041	79,146	86,872	88,980	88,980	92,726
02-01-10-6078 Transfers Out	102,500	0	95,311	55,000	165,582	40,600
02-01-10-6082 General Admin Exp	187,892	201,006	193,342	190,614	190,614	193,142
TOTAL Water Administration	1,038,094	877,265	1,149,267	951,966	1,136,345	1,047,996

**CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER FUND**

Water/Sewer Fund 02

EXPENSES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Sewer Administration						
02-01-50-6011 Regular Salaries	127,757	140,721	137,684	139,909	139,909	187,589
02-01-50-6012 Regular Benefits	188,522	166,863	121,752	127,405	110,368	184,440
02-01-50-6013 Part Time Salaries	0	11,389	27,338	30,000	41,055	0
02-01-50-6014 Sewer Stand By	0	0	689	6,500	3,800	6,500
02-01-50-6015 Regular Overtime	1,629	3,136	2,671	3,000	2,700	3,000
02-01-50-6016 PT Overtime	0	89	608	0	465	0
02-01-50-6018 PERS on Behalf	0	6,757	5,582	0	6,180	0
02-01-50-6019 Leave Expense	11,328	12,781	1,444	1,000	0	5,500
02-01-50-6021 Audit	6,586	7,296	9,400	10,741	10,741	10,741
02-01-50-6026 Training	1,225	732	1,267	4,000	1,800	4,000
02-01-50-6027 Legal Fees	912	30,150	28,809	5,000	20,000	10,000
02-01-50-6028 Engineering	1,640	9,246	0	10,000	100	10,000
02-01-50-6029 Services	39,640	26,382	28,536	25,000	29,737	35,000
02-01-50-6030 Contractual Services	3,257	39,321	10,528	25,000	8,000	35,000
02-01-50-6031 Telephone	7,916	7,944	8,530	10,000	11,661	10,000
02-01-50-6032 Power	176,123	194,936	216,161	300,000	257,389	275,000
02-01-50-6033 Heat	11,402	7,483	8,205	12,000	15,542	12,000
02-01-50-6035 Fuel	6,281	6,940	10,686	10,000	10,889	15,000
02-01-50-6036 Rental & Lease	0	2,088	1,970	4,500	100	4,500
02-01-50-6037 Insurance	5,800	6,576	8,933	9,003	17,277	25,775
02-01-50-6038 Vehicle Insurance	3,985	3,675	4,050	4,500	4,500	4,750
02-01-50-6041 Office Supplies	1,617	1,705	1,109	1,000	1,000	1,500
02-01-50-6044 Operating Supplies	12,433	57,214	14,955	20,000	21,210	25,000
02-01-50-6045 Repair & Maintenance	25,102	34,962	26,320	65,000	63,500	75,000
02-01-50-6046 Small Tools & Equipment	2,639	5,842	1,819	2,500	2,500	3,500
02-01-50-6053 Equipment	4,535	5,000	10,600	24,000	27,360	24,000
02-01-50-6054 Office Equipment	1,276	0	1,494	2,200	1,000	5,500
02-01-50-6058 Postage	4,355	3,340	3,657	4,000	3,500	4,000
02-01-50-6062 Interest	15,066	15,282	13,974	72,550	57,950	100,450
02-01-50-6064 Alaska RR Permits	10,000	8,967	8,967	12,000	9,000	12,000
02-01-50-6067 Safety Equipment	409	497	816	1,000	1,000	1,500
02-01-50-6077 Payment In Lieu Of Taxes	55,994	65,992	74,078	80,400	80,400	85,182
02-01-50-6078 Transfers Out	347,500	0	1,649,150	100,000	158,202	75,000
02-01-50-6080 Civil Penalty Expense	192,000	670	0	0	0	0
02-01-50-6082 General Admin Exp	181,897	195,459	222,912	219,500	219,500	223,211
TOTAL Sewer Administration	1,448,828	1,079,435	2,664,693	1,341,708	1,338,335	1,474,638

**CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER FUND**

Water/Sewer Fund 02

EXPENSES	2015	2016	2017	2018	2018	2019
Other Expenses	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
02-01-20-6076 Depreciation	1,741,079	1,909,761	1,979,865	0	0	0
TOTAL Other Expenses	1,741,079	1,909,761	1,979,865	0	0	0
TOTAL EXPENSES	4,228,001	3,866,461	5,793,825	2,293,674	2,474,680	2,522,634
TOTAL Revenue Over (Under) Expenses	(1,763,920)	(1,253,025)	(2,952,358)	552,326	412,661	468,991

RECONCILIATION OF FUND BALANCE
AIRPORT FUND
FUND 03

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 407,082	\$ 373,046	\$ 375,190	\$ 393,800
TOTAL EXPENSES	\$ 957,563	\$ 1,064,051	\$ 371,685	\$ 392,855

Net Investment in Capital Assets \$ 13,366,159
Unrestricted Net Position 12/31/2017 \$ (9,741)

Fiscal Year 2018 Operations:

Budgeted operating revenues \$ 370,885
Budgeted operating expenses \$ (368,508)
Transfers Out \$ -
Resolution 18-001-A \$ 815
Resolution 18-001-B \$ 313
Estimated adjustment to net position \$ 3,505

Estimated unrestricted net position 12/31/2018 \$ (6,236)

Fiscal Year 2019 Operations:

Budgeted operating revenues \$ 393,800
Budgeted operating expenses \$ (392,855)
Estimated adjustment to net position \$ 945

Estimated unrestricted net position 12/31/2019 \$ (5,291)

**CITY OF PALMER
2019 ADOPTED BUDGET
AIRPORT FUND**

Airport Fund 03

REVENUES	2015	2016	2017	2018	2018	2019
Taxes	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
03-00-00-3130 Airport Sales Tax	8,135	2,975	798	20,000	20,000	20,000
TOTAL Taxes	8,135	2,975	798	20,000	20,000	20,000
Governmental Funding						
03-00-00-3363 Aviation Fuel - Revenue Share	2,626	1,276	2,003	2,000	1,451	2,000
03-00-00-3375 Fuel Flowage Fees Revenue	0	6,459	10,177	15,000	8,563	7,000
TOTAL Governmental Funding	2,626	7,736	12,180	17,000	10,014	9,000
Fees & Services						
03-00-00-3430 Airport Revenue-Tiedowns	27,743	28,346	25,282	25,000	27,715	25,000
03-00-00-3431 Land Leases	135,182	134,162	139,318	145,960	145,960	146,200
03-00-00-3432 Airport Agriculture Leases	4,790	5,082	2,942	5,303	7,307	8,100
03-00-00-3433 COP land leases	33,406	18,478	18,478	18,622	27,202	27,500
03-00-00-3440 Grants Administrative Overhead	0	0	8,397	2,000	2,000	2,000
TOTAL Fees & Services	201,121	186,067	194,417	196,885	210,184	208,800
Other Revenues						
03-00-00-3673 Transfers From Other Funds	590,000	206,000	154,746	137,000	131,000	156,000
03-00-00-3690 Miscellaneous Income	0	1,793	7,329	0	815	0
03-00-00-3691 NPO Write Off	27,333	2,510	3,576	0	3,177	0
TOTAL Other Revenues	617,333	210,303	165,651	137,000	134,992	156,000
TOTAL REVENUES	829,215	407,082	373,046	370,885	375,190	393,800

**CITY OF PALMER
2019 ADOPTED BUDGET
AIRPORT FUND**

Airport Fund 03

EXPENSES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Administration						
03-01-10-6011 Regular Salaries	62,587	64,755	69,986	74,121	75,676	78,799
03-01-10-6012 Regular Benefits	86,422	63,074	36,813	52,701	58,346	62,958
03-01-10-6013 PT Salaries	0	5,372	14,064	21,133	4,286	19,000
03-01-10-6018 PERS on Behalf	0	2,948	2,975	0	3,177	0
03-01-10-6019 Leave Expense	2,493	2,277	3,639	0	0	0
03-01-10-6021 Audit	4,359	3,705	1,832	2,094	2,094	2,070
03-01-10-6022 Advertising	1,508	1,912	1,652	2,400	1,900	3,500
03-01-10-6023 Subscriptions & Dues	0	334	275	275	320	300
03-01-10-6024 Travel	286	40	813	1,500	1,500	2,000
03-01-10-6026 Training	850	0	625	750	750	750
03-01-10-6027 Legal Fees	78,753	9,896	36,432	10,000	4,500	7,000
03-01-10-6028 Engineering	0	0	4,400	5,000	9,000	7,500
03-01-10-6029 Services	0	4,636	3,781	4,215	3,715	4,500
03-01-10-6030 Contractual Services	14,166	13,514	21,401	32,250	27,250	28,500
03-01-10-6031 Telephone	3,828	3,651	3,166	4,200	4,000	3,500
03-01-10-6032 Power	18,288	16,680	15,087	7,500	14,680	9,500
03-01-10-6033 Heat	3,693	2,004	3,182	3,575	5,645	3,575
03-01-10-6034 Water/Sewer/Garbage	362	363	436	400	405	400
03-01-10-6035 Fuel	1,350	1,232	5,500	5,500	7,446	5,000
03-01-10-6036 Rental & Lease	0	0	414	2,500	1,000	2,300
03-01-10-6037 Insurance	9,539	10,377	11,509	11,250	12,245	12,969
03-01-10-6038 Vehicle Insurance	250	400	550	300	570	400
03-01-10-6041 Office Supplies	864	1,144	780	1,500	1,525	1,500
03-01-10-6044 Operating Supplies	590	64	318	500	475	1,000
03-01-10-6045 Repair & Maintenance	21,285	18,326	23,835	25,250	33,311	30,000
03-01-10-6046 Small Tools & Equipment	395	1,092	486	500	100	500
03-01-10-6052 Buildings	0	0	4,850	5,500	5,500	5,500
03-01-10-6053 Equipment	1,425	0	0	2,500	1,000	2,500
03-01-10-6054 Office Equipment	0	1,968	343	750	750	1,310
03-01-10-6059 Board Stipends	2,400	1,950	1,100	2,400	2,400	2,400
03-01-10-6078 Transfers Out	268,182	54,500	154,746	0	0	0
03-01-10-6082 General Admin Exp	116,224	122,026	87,944	87,944	87,944	93,624
03-01-10-7126 Aeronautical Study Ph 2 MP	0	0	1,072	0	175	0
TOTAL Administration	700,099	408,240	514,007	368,508	371,685	392,855

**CITY OF PALMER
2019 ADOPTED BUDGET
AIRPORT FUND**

Airport Fund 03

EXPENSES	2015	2016	2017	2018	2018	2019
Other Expense	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
03-01-20-6076 Depreciation	537,889	549,323	550,044	0	0	0
TOTAL Other Expense	537,889	549,323	550,044	0	0	0
TOTAL EXPENSES	1,237,988	957,563	1,064,051	368,508	371,685	392,855
TOTAL Revenue Over (under) Expenses	(408,773)	(550,481)	(691,005)	2,377	3,505	945

RECONCILIATION OF FUND BALANCE
 LAND FUND
 FUND 04

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	-0-	\$ 64,600	-0-	-0-
TOTAL EXPENSES	-0-	-0-	\$ 15,000	-0-

Unrestricted Net Position 12/31/2017 \$ 232,783

Fiscal Year 2018 Operations:

Budgeted operating revenues	-0-	
Budgeted operating expenses	-0-	
Resolution 18-026	\$ (15,000)	
Estimated adjustment to net position		\$ (15,000)

Estimated unrestricted net position 12/31/2018 \$ 217,783

Fiscal Year 2019 Operations:

Budgeted operating revenues	-0-	
Budgeted operating expenses	-0-	
Estimated adjustment to net position		-0-

Estimated unrestricted net position 12/31/2019 \$ 217,783

**CITY OF PALMER
2019 ADOPTED BUDGET
LAND FUND**

Land Fund 04

REVENUES	2015	2016	2017	2018	2018	2019
Other Revenues	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
04-00-00-3661 Land Sales	0	0	64,600	0	0	0
TOTAL Other Revenues	0	0	64,600	0	0	0
TOTAL Revenues	0	0	64,600	0	0	0

EXPENSES	2015	2016	2017	2018	2018	2019
Administration	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
04-01-10-6029 Services	0	0	0	0	0	0
04-01-10-6062 Interest	0	0	0	0	0	0
04-01-10-6078 Transfers Out	0	0	0	0	15,000	0
TOTAL Administration	0	0	0	0	15,000	0
TOTAL EXPENSES	0	0	0	0	15,000	0
TOTAL Revenue Over (Under) Expenses	0	0	64,600	0	(15,000)	0

RECONCILIATION OF FUND BALANCE
SOLID WASTE FUND
FUND 05

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 677,262	\$ 782,390	\$ 715,305	\$ 746,250
TOTAL EXPENSES	\$ 709,689	\$ 682,840	\$ 710,403	\$ 830,616

Unrestricted Net Position 12/31/2017 \$ 639,642

Fiscal Year 2018 operations:

Budgeted operating revenues	\$ 711,000	
Budgeted operating expenses	\$ (688,053)	
Resolution 18-001-B	\$ (18,045)	
Estimated adjustment to net position		\$ 4,902

Estimated unrestricted net position 12/31/2018 \$ 644,544

Fiscal Year 2019 Operations:

Budgeted operating revenues	\$ 746,250	
Budgeted operating expenses	\$ (830,616)	
Estimated adjustment to net position		\$ (84,366)

Estimated unrestricted net position 12/31/2019 \$ 560,178

**CITY OF PALMER
2019 ADOPTED BUDGET
SOLID WASTE FUND**

Solid Waste Fund 05

REVENUES	2015	2016	2017	2018	2018	2019
Fees & Services	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
05-00-00-3460 Solid Waste Collection	634,372	641,618	702,057	705,000	705,000	740,250
TOTAL Fees & Services	634,372	641,618	702,057	705,000	705,000	740,250
<u>Other Revenues</u>						
05-00-00-3609 Penalty	7,387	7,594	7,290	6,000	7,955	6,000
05-00-00-3662 Solid Waste Prop/Equip Sales	0	26,001	70,389	0	0	0
05-00-00-3691 NPO Write Off/PERS on behalf	46,127	2,049	2,654	0	2,350	0
TOTAL Other Revenues	53,514	35,644	80,333	6,000	10,305	6,000
TOTAL REVENUES	687,887	677,262	782,390	711,000	715,305	746,250

**CITY OF PALMER
2019 ADOPTED BUDGET
SOLID WASTE FUND**

Solid Waste Fund 05

EXPENSES	2015	2016	2017	2018	2018	2019
Administration	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
05-01-10-6011 Regular Salaries	49,903	51,903	55,172	54,205	55,860	57,486
05-01-10-6012 Regular Benefits	134,590	62,668	1	49,566	56,144	68,961
05-01-10-6013 Part Time Salaries	0	0	0	11,166	66	11,726
05-01-10-6015 Regular Overtime	550	168	526	1,000	1,000	1,000
05-01-10-6018 PERS on Behalf	0	2,406	2,208	0	2,350	0
05-01-10-6019 Leave Expense	(583)	1,105	3,639	0	2,606	0
05-01-10-6021 Audit	3,768	4,175	2,103	2,402	2,402	2,402
05-01-10-6022 Advertising	0	0	0	1,000	2,370	3,500
05-01-10-6024 Travel	0	0	511	0	0	0
05-01-10-6029 Services	324,519	340,132	353,310	350,000	367,171	367,500
05-01-10-6035 Fuel	16,114	10,399	14,173	18,000	15,322	18,000
05-01-10-6037 Insurance	3,771	4,974	6,393	6,594	7,109	7,538
05-01-10-6038 Vehicle Insurance	3,750	3,750	6,152	5,500	5,525	5,500
05-01-10-6044 Operating Supplies	1,482	3,929	3,153	4,000	5,063	5,000
05-01-10-6045 Repair & Maintenance	4,019	6,893	2,068	10,000	16,578	10,000
05-01-10-6053 Equipment	5,206	0	3,391	5,000	2,000	95,000
05-01-10-6058 Postage	2,018	2,299	2,382	2,800	2,325	2,800
05-01-10-6067 Safety Equipment	0	413	80	500	192	500
05-01-10-6077 Payment In Lieu Of Taxes	35,994	38,938	42,120	42,660	42,660	44,775
05-01-10-6082 General Admin Exp	128,882	139,179	125,929	123,660	123,660	128,928
TOTAL Administration	713,983	673,330	623,310	688,053	710,403	830,616
Other Expense						
05-01-20-6076 Depreciation	53,691	36,359	59,530	0	0	0
TOTAL Other Expense	53,691	36,359	59,530	0	0	0
TOTAL EXPENSES	767,674	709,689	682,840	688,053	710,403	830,616
TOTAL Revenue Over (Under) Expenses	(79,788)	(32,427)	99,550	22,947	4,902	(84,366)

RECONCILIATION OF FUND BALANCE
GOLF FUND
FUND 15

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 809,235	\$ 740,924	\$ 830,206	\$ 545,000
TOTAL EXPENSES	\$ 888,200	\$ 860,977	\$ 844,501	\$ 625,905

Unrestricted Net Position 12/31/2017 \$ (597,289)

Fiscal Year 2018 operations:

Budgeted operating revenues	\$ 835,538	
Budgeted operating expenses	\$ (830,963)	
Resolution 18-001-B	\$ (18,870)	
Estimated 2018 adjustment to net position		\$ (14,295)

Estimated unrestricted net position 12/31/2018 \$ (611,584)

Fiscal Year 2019 Operations:

Budgeted operating revenues	\$ 545,000	
Budgeted operating expenses	\$ (625,905)	
Estimated adjustment to net position		\$ (80,905)

Estimated unrestricted net position 12/31/2019 \$ (692,489)

**CITY OF PALMER
2019 ADOPTED BUDGET
GOLF COURSE FUND**

Golf Course Fund 15

REVENUES	2015	2016	2017	2018	2018	2019
Fees & Services	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
15-00-00-3479 Presold Green Fees	148,260	154,395	127,692	158,000	138,000	163,000
15-00-00-3481 Green Fees	240,962	223,351	187,531	225,000	215,000	230,000
15-00-00-3482 Golf Cart Rentals	113,140	107,584	91,551	108,000	108,000	115,000
15-00-00-3483 Driving Range Revenues	33,211	29,970	26,157	32,000	32,000	30,000
15-00-00-3484 Trail Fees	7,939	4,854	6,460	5,800	5,800	7,000
15-00-00-3486 Snack Bar	74,095	68,394	61,377	69,000	69,000	0
TOTAL Fees & Services	617,607	588,549	500,768	597,800	567,800	545,000
Rentals/Sales						
15-00-00-3560 Golf Club - Rentals	6,187	6,600	6,864	6,800	6,800	0
15-00-00-3565 Merchandise Sales	162,225	144,609	171,895	160,000	184,668	0
15-00-00-3590 Beer Sales	48,902	48,576	40,585	48,000	48,000	0
TOTAL Rentals/Sales	217,314	199,785	219,343	214,800	239,468	0
Other Revenues						
15-00-00-3685 Sales Tax Revenue	22,394	20,697	20,344	22,938	22,938	0
15-00-00-3690 Miscellaneous Income	61	205	469	0	0	0
TOTAL Other Revenues	22,455	20,901	20,813	22,938	22,938	0
TOTAL REVENUES	857,376	809,235	740,924	835,538	830,206	545,000

**CITY OF PALMER
2019 ADOPTED BUDGET
GOLF COURSE FUND**

Golf Course Fund 15

EXPENSES	2015	2016	2017	2018	2018	2019
Administration	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
15-01-10-6021 Audit	8,365	9,266	2,733	3,122	3,122	3,122
15-01-10-6027 Legal Fees	220	0	0	500	0	500
15-01-10-6029 Services	16,422	15,911	14,569	16,000	16,633	15,000
15-01-10-6030 Contractual Services-Mgmt Cont	658,850	650,000	650,000	650,000	650,000	417,000
15-01-10-6032 Power-Clubhouse & Irrigation	14,147	13,479	14,232	14,000	24,944	17,000
15-01-10-6033 Heat-Clubhouse	1,611	1,349	1,719	1,600	1,516	1,600
15-01-10-6034 Water/Sewer/Garbage	1,955	1,517	1,737	1,500	3,041	1,500
15-01-10-6036 Rental & Lease	7,785	7,735	8,496	7,500	9,118	7,500
15-01-10-6037 Insurance	7,668	5,744	10,535	7,627	8,120	8,923
15-01-10-6038 Vehicle Insurance	300	300	300	300	225	320
15-01-10-6045 Repair & Maintenance	11,134	16,804	14,412	15,000	18,429	15,000
15-01-10-6053 Equipment	800	3,863	2,950	25,000	21,796	65,000
15-01-10-6077 Payment in Lieu of Taxes	47,161	44,385	40,772	45,876	44,447	31,440
15-01-10-6078 Transfers Out (Sales Tax)	22,394	20,697	20,344	22,938	21,053	0
15-01-10-6200 Golf Course CIP	0	0	0	0	0	42,000
15-01-10-6565 Merchandise Expenses	66,689	27,110	13,228	0	0	0
15-01-10-6590 Beer Expenses	21,964	22,242	19,335	20,000	22,057	0
TOTAL Administration	887,465	840,402	815,362	830,963	844,501	625,905
Other Expense						
15-01-20-6076 Depreciation	49,754	47,798	45,614	0	0	0
TOTAL Other Expense	49,754	47,798	45,614	0	0	0
TOTAL EXPENSES	937,218	888,200	860,977	830,963	844,501	625,905
TOTAL Revenue Over (Under) Expenses	(79,842)	(78,965)	(120,052)	4,575	(14,295)	(80,905)

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL CIP PROJECTS**

General CIP Projects Fund 08

REVENUES	2015	2016	2017	2018	2018	2019
Federal Grants	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
08-00-00-3157 Revenue HLS Grant	0	0	0	0	0	0
08-00-00-3162 SAFER Grant Revenue	40,856	48,977	9,904	0	0	0
08-00-00-3163 AKDOT ADA Grant	0	0	0	0	258,720	258,720
TOTAL Federal Grants	40,856	48,977	9,904	0	258,720	258,720
State Grants						
08-00-00-3988 State Grant 13-DM-206	0	0	37,889	0	0	0
08-00-00-4143 Grant #13-DC-411	50,719	0	0	0	0	0
08-00-00-4144 Grant 13-DC-233	0	0	0	0	0	0
08-00-00-4145 Grant # 13-DC-135	40,511	0	0	0	0	0
08-00-00-4146 Grant # 13-DC-175	0	2,597	0	0	0	0
08-00-00-4147 Grant # 13-DC-421	92,748	12,706	0	0	0	0
08-00-00-4148 Safe Routes to School	26,233	0	0	0	0	0
08-00-00-4149 State DNR Grant Wilson Pk	2,022	0	0	0	0	0
08-00-00-4150 In-Kind Revenue Wilson Park	0	0	0	0	0	0
08-00-00-4152 Grant 15-DC-129 TIGER	0	0	0	5,000	0	0
08-00-00-4153 Grant DCCED 15-DC-130	176,219	65,373	52,339	141,069	141,069	0
08-00-00-4154 Grant 15-DC-131 PW Storage	0	0	70,997	64,170	79,003	23,277
08-00-00-4155 Grant 15-DC-132 Depot Sfty	25,115	174,885	0	0	0	0
TOTAL State Grants	413,567	255,561	161,225	210,239	220,072	23,277
Other Revenues						
08-00-00-3605 Grant Revenue	0	0	6,000	0	0	0
08-00-00-3669 Palmer Bike Rack Donations	0	0	1,450	0	0	0
08-00-00-3673 Transfers From Other Funds	337,000	239,394	125,000	199,100	384,329	325,214
TOTAL Other Revenues	337,000	239,394	132,450	199,100	384,329	325,214
TOTAL REVENUES	791,422	543,932	303,579	409,339	863,121	607,211

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL CIP PROJECTS**

General CIP Projects Fund 08

EXPENDITURES	2015	2016	2017	2018	2018	2019
				ADOPTED	AMENDED	ADOPTED
Administration	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
08-01-10-6078 Transfers Out	158,019	102,016	31,005	0	0	0
08-01-10-6988 Wayfinding and Streetscapes	0	0	37,889	0	0	0
08-01-10-7038 Park Improvements	0	0	15,175	50,204	50,204	100,204
08-01-10-7087 Capital Project Fund	0	0	0	0	0	20,000
08-01-10-7140 Mat Maid Property	0	0	1,250	0	0	0
08-01-10-7141 Mayor Funded Projects	0	0	0	500	500	500
08-01-10-7148 Depot Expansion	392	19,445	0	555	555	555
08-01-10-7152 Depot Safety Improvements	65,848	0	0	0	0	0
08-01-10-7154 ADA Compliant Sidewalks	38,873	0	0	0	0	0
08-01-10-7160 Property Acquisition	529	0	0	97	70,097	70,097
08-01-10-7161 Sherrod Ph 3 Stormwater	122,529	9,840	0	0	0	0
08-01-10-7162 Library Boiler Replacement	0	4,900	44,095	0	0	0
08-01-10-7163 City Hall Office Renovation	0	0	0	29,704	29,704	29,704
08-01-10-7164 CH/FS3-1 Parking Lot Update	0	0	31,775	128,225	138,774	45,000
08-01-10-7166 LED Street Light Upgrades	0	45,000	107,774	47,226	47,226	45,000
08-01-10-7168 Depot Sound Baffles	0	0	15,000	0	0	0
08-01-10-7169 Palmer Bike Rack Project Exp	0	0	989	461	461	461
08-01-10-7170 Keep America Beautiful Grnt Ex	0	0	5,000	0	0	0
08-01-10-7171 ADA Sidewalk 2017	0	0	104,197	0	0	0
08-01-10-7172 ADA Sidewalk Match	0	0	0	50,000	64,680	79,680
08-01-10-7173 Library Front Doors	0	0	0	25,000	25,000	3,054
08-01-10-7174 Public Video	0	0	0	75,000	75,000	98,465
08-01-10-7175 Crosswalk Project	0	0	0	0	25,000	10,927
08-01-10-7176 Depot Updates - Piping	0	0	0	0	0	10,000
TOTAL Administration	386,190	181,201	394,149	406,972	527,201	513,647

City Funded

MTA Events Center

08-01-05-6225 Construction Arena	0	0	0	0	0	0
08-01-05-6253 Equipment - Arena	11,154	0	23,160	34,786	34,786	40,000
TOTAL MTA Events Center	11,154	0	23,160	34,786	34,786	40,000

State DCCED Grant Expenditures

Grant #13-DC-411 MTA Events Ctr Phase 2

08-10-08-6011 Admin Expense-13-DC-411	2,391	0	0	0	0	0
08-10-08-6012 Regular Benefits	4,148	0	0	0	0	0
08-10-08-6225 Construction	44,180	0	0	0	0	0
TOTAL Grant #13-DC-411 MTA Events Ctr Ph 2	50,719	0	0	0	0	0

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL CIP PROJECTS**

	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Grant #13-DC-135 ADA Sidewalk Compliant						
08-10-10-6011 Admin Expense 13-DC-135	1,917	0	0	0	0	0
08-10-10-6220 Engineering Design Svcs	0	0	0	0	0	0
08-10-10-6225 Construction	38,594	0	0	0	0	0
TOTAL Grant #13-DC-135 ADA Sidewalk Comp	40,511	0	0	0	0	0
Grant #13-DC-175 Storm Water Master Plan						
08-10-11-6011 Admin Expense 13-DC-175	0	122	0	0	0	0
08-10-11-6220 Engineering Design Svcs	0	2,475	0	0	0	0
TOTAL Grant #13-DC-175 Storm Water MP	0	2,597	0	0	0	0
Grant #13-DC-421 Public Safety Projects						
08-10-12-6011 Admin Expenses 13-DC-421	4,417	562	0	0	0	0
08-10-12-6220 Engineering Design Svcs	7,761	0	0	0	0	0
08-10-12-6225 Construction	80,570	12,144	0	0	0	0
08-10-12-6253 Equipment	0	0	0	0	0	0
TOTAL Grant #13-DC-421 Public Safety Projects	92,748	12,706	0	0	0	0
Safe Routes to School						
08-10-13-6030 Contractual Services-SRTS	26,233	0	0	0	0	0
TOTAL Safe Routes to School	26,233	0	0	0	0	0
Grant #15-DC-129 Palmer-Wasilla Hwy Corridor						
08-10-14-6225 Construction 15-DC-129 TIGER	0	0	0	5,000	0	0
TOTAL Grant #15-DC-129 PW Hwy	0	0	0	5,000	0	0
Grant #15-DC-130 Public Safety Building Repairs						
08-10-15-6011 Admin Exp 15-DC-130	8,391	3,113	2,492	6,703	6,703	0
08-10-15-6225 Construction 15-DC-130	167,827	62,260	49,847	134,366	134,366	0
08-10-15-6226 COP Matching Funds PSBR	0	0	0	0	65,000	34,118
TOTAL Grant #15-DC-130 PSB Repairs	176,219	65,373	52,339	141,069	206,069	34,118
Grant #15-DC-131 PW Storage Bldg Upgrades						
08-10-16-6011 Admin Exp 15-DC-131	0	0	4,087	3,013	3,013	1,066
08-10-16-6012 Regular Benefits	0	0	326	0	0	0
08-10-16-6225 Construction 15-DC-131	0	0	66,584	61,157	75,990	22,211
TOTAL Grant #15-DC-131 PWSB Upgrads	0	0	70,997	64,170	79,003	23,277

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL CIP PROJECTS**

	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Grant #15-CD-132						
Depot Safety Upgrades & Imprv						
08-10-17-6011 Admin Expenses 15-DC-132	1,196	8,304	0	0	0	0
08-10-17-6225 Construction 15-DC-132	23,919	166,581	0	0	0	0
TOTAL Grant #15-DC-132 Depot Safety	25,115	174,885	0	0	0	0
AKDNR Wilson Park Pump Track						
08-10-25-6225 Construction-Wilson Pk Pump Tr	2,022	0	0	0	0	0
08-10-25-6299 In-Kind Match Wilson Park	0	0	0	0	0	0
TOTAL AKDNR Wilson Park PumpTr	2,022	0	0	0	0	0
Federal Grants						
FEMA SAFER GRANT						
08-40-03-6012 SAFER Regular Benefits	2,904	9,556	1,127	0	0	0
08-40-03-6013 SAFER Grant PT Salaries	37,953	39,122	8,777	0	0	0
08-40-03-6016 PT Overtime	0	299	0	0	0	0
TOTAL FEMA SAFER GRANT	40,856	48,977	9,904	0	0	0
AKDOT ATAP Grant						
08-40-04-6225 ADA Construction	0	0	0	0	258,720	258,720
Total AKDOT ATAP Grant	0	0	0	0	258,720	258,720
General CIP - Projects						
08-50-05-6052 Public Building Maintenance	0	0	0	0	0	100,000
08-50-05-6053 COP Deferred Maintenance	15,791	0	0	2,936	2,936	2,936
TOTAL General CIP Projects	15,791	0	0	2,936	2,936	102,936
TOTAL EXPENDITURES	867,558	485,740	550,548	654,933	1,108,715	972,698
TOTAL Revenue Over (Under) Expenditures	(76,136)	58,193	(246,969)	(245,594)	(245,594)	(365,487)

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL CIP EQUIPMENT**

General CIP Equipment Fund 09

REVENUES	2015	2016	2017	2018	2018	2019
Grants	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
09-00-00-3160 Grant 14-DC-124 Revenue	1,263,059	151,593	72,888	287,164	287,164	251,868
TOTAL Grants	1,263,059	151,593	72,888	287,164	287,164	251,868
Grants/ Fed Funding						
09-00-00-3357 2011 JAG3201 Grant	0	0	0	0	0	0
09-00-00-3358 HLS Grant	0	0	125,000	0	0	0
TOTAL Grants/ Federal Funding	0	0	125,000	0	0	0
Other Revenues						
09-00-00-3422 E911 Revenues for Equip	0	0	69,034	0	53,276	0
09-00-00-3673 Transfers From Other Funds	66,325	0	330,000	412,000	412,000	545,000
09-00-00-3675 Other Fin So-Proceeds Cap L	0	0	425,654	0	0	0
09-00-00-3985 Fire Grants	0	0	0	0	14,100	0
TOTAL Other Revenues	66,325	0	824,688	412,000	479,376	545,000
TOTAL REVENUES	1,329,384	151,593	1,022,576	699,164	766,540	796,868

**CITY OF PALMER
2019 ADOPTED BUDGET
GENERAL CIP EQUIPMENT**

General CIP Equipment Fund 09

EXPENDITURES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Administration						
09-01-10-6048 Police Vehicles Replacement	0	0	70,028	109,972	109,972	75,756
09-01-10-6050 Dispatch Equipment	0	0	0	99,721	152,997	53,276
09-01-10-6052 Clerk/Council Equipment	0	15,044	0	4,915	4,915	4,915
09-01-10-6053 Equipment-Fire Admin	0	0	0	80,000	80,000	75,000
09-01-10-6054 Public Works-Equipment	17,512	55,563	62,103	242,439	242,439	323,223
09-01-10-6055 Police - Equipment	0	0	522,654	103,000	103,000	171,909
09-01-10-6063 Fire Grant Expenditures	0	0	0	0	14,100	0
09-01-10-7125 HLS SHSP Grant	0	0	125,000	0	0	0
TOTAL Administration	17,512	70,607	779,785	640,047	707,423	704,079
DCCED Grant						
Grant #14-DC-124 Aerial Fire Apparatus						
09-10-01-6011 Admin Expenses	60,146	7,219	3,471	13,673	13,673	11,992
09-10-01-6253 Equipment	1,202,913	144,374	69,417	273,491	273,491	239,876
TOTAL Grant #14-DC-124 Aerial Fire App.	1,263,059	151,593	72,888	287,164	287,164	251,868
TOTAL EXPENDITURES	1,280,571	222,200	852,673	927,211	994,587	955,947
TOTAL Revenue Over (Under) Expenditures	48,813	(70,607)	169,903	(228,047)	(228,047)	(159,079)

**CITY OF PALMER
201P ADOPTED BUDGET
ROAD PROJECTS FUND**

Road Projects Fund 10

REVENUES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
Other Revenues						
10-00-00-3673 Transfers In	0	0	50,000	368,261	368,261	100,000
TOTAL Other Revenues	0	0	50,000	368,261	368,261	100,000
TOTAL REVENUES	0	0	50,000	368,261	368,261	100,000

EXPENDITURES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
General CIP Projects						
10-01-01-6301 Gulkana LID General Const	0	0	0	(9,622)	0	0
10-01-02-6301 South Bonanza LID	0	0	0	(12,124)	0	0
10-01-03-6301 West Dolphin/Caribou Area LID	0	0	0	(4,830)	0	0
10-01-04-6301 East Auklet Ave	431	0	0	(55,163)	0	0
10-01-06-6301 Paving Upgrades	0	0	0	500,000	500,000	548,778
TOTAL General CIP Projects	431	0	0	418,261	500,000	548,778
TOTAL EXPENDITURES	431	0	0	418,261	500,000	548,778

TOTAL Revenue Over (Under) Expenditures	(431)	0	50,000	(50,000)	(131,739)	(448,778)
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CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER CAPITAL PROJECTS FUND

Water/Sewer Capital Projects Fund 24

REVENUES	2015	2016	2017	2018	2018	2019
Grants	ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET
24-00-00-3164 Revenue Grant #67117	89,197	0	0	0	0	0
24-00-00-3166 Revenue Grant #67119	150,587	0	0	0	0	0
24-00-00-3167 Grant # 13-DC-043	68,894	0	0	0	0	0
24-00-00-3168 Grant # 13-DC-318	19,419	0	0	0	0	0
24-00-00-3169 Grant # 13-DC-527	0	812,272	1,684,578	0	0	0
24-00-00-3170 Grant # 14-DC-125	1,828,094	113,226	331,529	107,335	107,335	100,768
24-00-00-3171 Grant # 14-DC-126	360,314	0	0	0	0	0
24-00-00-3172 Grant 15-DC-133 WWTP Lab	0	0	145,000	0	0	0
24-00-00-3173 Grant #67118 Revenue	1,301,523	1,485,062	51,067	162,348	0	0
TOTAL Grants	3,818,028	2,410,560	2,212,174	269,683	107,335	100,768
Grants/ Federal Funding						
24-00-00-3375 FAA Grant 017-2012	0	0	0	0	0	0
24-00-00-3376 FAA Grant Rev 018-2014	0	0	0	0	0	0
24-00-00-3400 USDA Grant	0	0	0	3,518,290	3,518,290	36,087
TOTAL Grants/Federal Funding	0	0	0	3,518,290	3,518,290	36,087
Other Revenues						
24-00-00-3673 Transfer From Other Funds	360,000	0	95,311	155,000	323,784	115,600
24-00-00-3683 Transfer From Othr Fund-CNST	0	0	1,649,150	0	0	0
24-00-00-3715 St Subsidy Ln 671251 Forgive	384,355	123,884	3,120	0	0	0
24-00-00-3778 Fed Subsidy Ln 671251 Forgive	33,991	353,457	11,383	0	0	0
TOTAL Other Revenues	778,347	477,341	1,758,964	155,000	323,784	115,600
TOTAL REVENUES	4,596,375	2,887,901	3,971,138	3,942,973	3,949,409	252,455

**CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER CAPITAL PROJECTS FUND**

Water/Sewer Capital Projects Fund 24

EXPENSES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
Grant #67117 Water Main Imprv #7						
24-20-07-6225 Construction	89,197	0	0	0	0	0
TOTAL Grant #67117 Wtr Main #7	89,197	0	0	0	0	0
Grant #67118 Water Main Impov #8						
24-20-08-6225 Construction	1,301,523	1,485,062	51,067	162,348	0	0
TOTAL Grant # 67118 Wtr Main #8	1,301,523	1,485,062	51,067	162,348	0	0
Grant #67119 SW Utility Extension Ph IIb						
24-20-09-6222 Const Engineering & Mgmt	0	0	0	0	0	0
24-20-09-6225 Construction	150,587	0	0	0	0	0
TOTAL Grant # 67119 SW Ext IIb	150,587	0	0	0	0	0
Grant #67117 City Match						
24-02-07-6222 Const Engineering & Mgmt COP	0	0	0	0	0	0
24-02-07-6225 Construction COP	38,227	0	0	0	0	0
24-02-07-6226 W/E Construction COP	0	0	0	0	0	0
TOTAL Grant # 67117 City Match	38,227	0	0	0	0	0
Grant #67118 City Match						
24-02-08-6225 Construction COP	557,796	636,455	21,886	69,578	0	0
TOTAL Grant # 67118 City Match	557,796	636,455	21,886	69,578	0	0
Grant #67119 City Match						
24-02-09-6222 Const Engineering & Mgmt COP	0	0	0	0	0	0
24-02-09-6225 Construction COP	64,537	0	0	0	0	0
TOTAL Grant # 67119 City Match	64,537	0	0	0	0	0
State DCCED Grant Expenses						
Grant # 13-DC-043 WasteWater Masterplan						
24-01-09-6011 Admin Expenses	0	0	0	0	0	0
24-01-09-6220 Engineering Design Services	68,894	0	0	0	0	0
TOTAL Grant # 13-DC-043	68,894	0	0	0	0	0
Grant # 13-DC-318 Water Main Tie-Ins						
24-01-11-6011 Admin Expenses 13-DC-318	925	0	0	0	0	0
24-01-11-6225 Construction	18,494	0	0	0	0	0
TOTAL Grant # 13-DC-318	19,419	0	0	0	0	0

**CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER CAPITAL PROJECTS FUND**

	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
Grant # 13-DC-527 WWTP Property Acquisition						
24-01-12-6011 Admin Expenses	0	35,367	14,483	0	0	0
24-01-12-6026 Property Acquisition	0	0	1,670,095	0	0	0
24-01-12-6220 Engineering Design Services	0	776,905	0	0	0	0
TOTAL Grant # 13-DC-527	0	812,272	1,684,578	0	0	0
Grant # 14-DC-125 Bogart Extension						
24-01-13-6011 Admin Fees	87,052	5,392	15,787	5,110	5,110	4,797
24-01-13-6225 Construction	1,741,042	107,834	315,742	90,345	102,225	95,970
TOTAL Grant # 14-DC-125	1,828,094	113,226	331,529	95,455	107,335	100,767
Grant # 14-DC-126 Steel Water Main Imprv						
24-01-14-6011 Admin Expenses	17,158	0	0	0	0	0
24-01-14-6225 Construction	343,156	0	0	0	0	0
TOTAL Grant # 14-DC-126	360,314	0	0	0	0	0
Water/Sewer Funded Projects						
Water Equipment						
24-50-01-6253 Water Fund Cap Equipment	0	0	0	55,000	55,000	42,894
TOTAL Water Equipment	0	0	0	55,000	55,000	42,894
Sewer Equipment						
24-50-50-6253 Sewer Fund Cap Equipment	0	0	0	100,000	100,000	97,295
TOTAL Sewer Equipment	0	0	0	100,000	100,000	97,295
Water Line Relocate Glenn Hwy Project						
24-51-01-6220 Construction-Glenn HWY Relocate	11,596	0	0	0	0	0
24-51-01-6225 Glenn Hwy Betterments	0	0	0	0	104,350	0
TOTAL Water Line Relocate	11,596	0	0	0	104,350	0
Sewer Line Relocate Glenn Hwy Project						
24-51-50-6220 Construction-Glenn HWY Relocate	11,596	0	0	0	0	0
TOTAL Sewer Line Relocate	11,596	0	0	0	0	0
DOT Utility Agreement						
24-51-10-6220 DOT Utility Agmt-Eastern Terminus	0	0	10,640	44,671	50,903	0
TOTAL DOT Utility Agreement	0	0	10,640	44,671	50,903	0

**CITY OF PALMER
2019 ADOPTED BUDGET
WATER/SEWER CAPITAL PROJECTS FUND**

	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
				BUDGET	BUDGET	BUDGET
SW Utility Ext WW Main Repair						
24-52-50-6220 Constr-SW Ext WWMain	87,908	0	0	0	0	0
TOTAL SW Utility Ext WW	87,908	0	0	0	0	0
Waste Water Treatment Plant						
Grant 15-DC-133 WWTP Lab Bldg Replacement						
24-53-40-6011 Admint Exp 15-DC-133	0	0	0	0	0	0
24-53-40-6225 Construction 15-DC-133	0	0	145,000	0	0	0
TOTAL Grant 15-DC-133 WWTP Lab Bldg	0	0	145,000	0	0	0
24-53-41-6225 WWTP USDA Grant	0	0	0	3,518,290	3,518,290	36,087
24-53-42-6225 WWTP Interim Loan/Loan	0	0	3,114,283	1,701,717	1,701,717	0
WWTP Improvements City Funds						
24-53-43-6225 WWTP City Funds	0	0	1,634,150	0	15,000	15,000
24-53-43-6226 Add'l Costs WWTP-City Match	0	0	0	0	58,202	0
Total WWTP Improvements City Funds	0	0	1,634,150	0	73,202	15,000
WWTP Facility						
24-53-50-6030 Engineering & Consulting Serv	25,332	224,668	0	0	0	0
TOTAL WWTP Facility	25,332	224,668	0	0	0	0
General CIP						
24-60-01-6030 Paint Bailey Hill Reservoir	0	0	11,735	28,265	28,265	28,265
TOTAL General CIP	0	0	11,735	28,265	28,265	28,265
TOTAL EXPENSES	4,615,021	3,271,682	7,004,869	5,775,324	5,739,062	284,221
TOTAL Revenue Over (Under) Expenses	(18,646)	(383,782)	(3,033,730)	(1,832,351)	(1,789,653)	(62,228)

**CITY OF PALMER
2019 ADOPTED BUDGET
AIRPORT CAPITAL PROJECTS FUND**

Airport Capital Projects Fund 30

REVENUES	2015	2016	2017	2018	2018	2019
Grants/Federal Funding	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
30-00-00-3375 FAA Grant 017-2012	230,477	98	0	0	0	0
30-00-00-3376 FAA Grant 018-2014	18,739	0	0	0	0	0
30-00-00-3377 FAA Grant 019-2015	99,515	116,748	16,079	2,970	2,970	0
30-00-00-3378 FAA Grant MPP3 Exhibit A	0	60,700	0	0	0	0
30-00-00-3379 FAA Grant 021-2017 Runway	0	0	6,811,547	523,734	523,734	225,589
30-00-00-3380 FAA Taxiway Maint Grant	0	0	0	0	518,625	22,063
30-00-00-3381 FAA Equip Grant 3-02-0211-023	0	0	0	0	487,200	487,200
TOTAL Grants/Federal Funding	348,732	177,546	6,827,626	526,704	1,532,529	734,852
Grant Income						
30-00-00-4010 Grant 15-DC-128 Airport	0	222,656	177,344	0	0	0
TOTAL Grant Income	0	222,656	177,344	0	0	0
Other Revenues						
30-00-00-3673 Transfers from Other Funds	0	54,500	256,005	10,750	50,222	30,000
30-00-00-3690 Misc Revenue	0	0	0	0	14,365	0
TOTAL Other Revenues	0	54,500	256,005	10,750	64,587	30,000
TOTAL REVENUES	348,732	454,702	7,260,975	537,454	1,597,116	764,852

**CITY OF PALMER
2019 ADOPTED BUDGET
AIRPORT CAPITAL PROJECTS FUND**

Airport Capital Projects Fund 30

EXPENSES	2015	2016	2017	2018	2018	2019
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Grant 15DC128 Airport Paving						
30-01-02-6011 Grant 15-DC-128 Admin	0	10,603	8,397	0	0	0
30-01-02-6225 Grant 15-DC-128 AP Paving	0	212,053	168,947	0	0	0
TOTAL Grant 15DC128 Airport Paving	0	222,656	177,344	0	0	0
 FAA Grants						
30-03-10-7124 FAA Airport Masterplan Grant	230,477	98	0	0	0	0
30-03-10-7126 FAA Aeronautical Survey Gt	99,515	116,748	16,079	2,970	2,970	0
30-03-10-7127 FAA Airport MP Ph 3	0	60700	0	0	0	0
30-03-10-7128 FAA Airport Runway 16/34	0	0	6,811,547	523,734	523,734	225,589
30-03-10-7129 FAA Airport Taxiway Maint	0	0	0	0	518,625	22,063
30-03-10-7130 FAA Equipment Grant Exp	0	0	0	0	487,200	487,200
TOTAL FAA Grants	329,992	177,546	6,827,626	526,704	1,532,529	734,852
 General CIP Projects						
30-30-10-6045 Randy Thom Flight Ctr Repairs	0	1,500	50,376	77,624	114,961	0
30-30-10-6167 RT Flight Service HeatSysRepl	0	0	26,505	0	4,500	0
30-30-10-6200 Path Upgrade S. Gulkana	0	0	15,000	0	0	0
30-30-10-6225 Airport Pvmt Repairs City Mtch	0	0	73,103	61,897	27,322	7,445
30-30-10-6230 COP Match Taxiway Maint	0	0	0	0	34,575	1,471
30-30-10-6233 Airport Safety Improvements	0	0	0	0	0	30,000
30-30-10-6253 COP Match Equipment	0	0	0	10,750	27,250	26,252
TOTAL General CIP Projects	0	1,500	164,984	150,271	208,608	65,168
 TOTAL EXPENSES	329,992	401,702	7,169,954	676,975	1,741,137	800,020
 TOTAL Revenue Over(Under) Expenses	18,739	53,000	91,021	(139,521)	(144,021)	(35,168)

RECONCILIATION OF FUND BALANCE
 DRUG SEIZURE FUND
 FUND 50

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 38,518	\$ 4,542	-0-	-0-
TOTAL EXPENDITURES	\$ 28,335	\$ 25,037	-0-	-0-

Restricted Fund Balance for Public Safety 12/31/17 \$ 69,720

Fiscal Year 2018 Operations:

Budgeted operating revenues -0-
 Budgeted operating expenditures -0-
 Estimated adjustment to fund balance -0-

Estimated restricted fund balance 12/31/2018 **\$ 69,720**

Fiscal Year 2019 Operations:

Budgeted operating revenues -0-
 Budgeted operating expenditures -0-
 Estimated adjustment to fund balance -0-

Estimated restricted fund balance 12/31/2019 **\$ 69,720**

**CITY OF PALMER
2019 ADOPTED BUDGET
DRUG SEIZURE FUND**

Drug Seizure Fund 50

REVENUES			2018	2018	2019	
Other Revenues	2015	2016	2017	ADOPTED	AMENDED	ADOPTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
50-00-00-3678 Federal Forfeiture Funds	0	34,314	0	0	0	0
50-00-00-3688 State Forfeiture Funds	0	4,204	4,542	0	0	0
50-00-00-3690 Miscellaneous Income	31,428	0	0	0	0	0
TOTAL Other Revenues	31,428	38,518	4,542	0	0	0
TOTAL REVENUES	31,428	38,518	4,542	0	0	0

EXPENDITURES			2018	2018	2019	
Administration	2015	2016	2017	ADOPTED	AMENDED	ADOPTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
50-01-10-6026 Training	4,935	3,400	0	0	0	0
50-01-10-6053 Equipment	70,232	24,935	25,037	0	0	0
TOTAL Administration	75,167	28,335	25,037	0	0	0
TOTAL EXPENDITURES	75,167	28,335	25,037	0	0	0
TOTAL Revenue Over (Under) Expenditures	(43,739)	10,183	(20,495)	0	0	0

RECONCILIATION OF FUND BALANCE
POLICE GRANTS FUND
FUND 52

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 10,314	\$ 11,775	\$ 73,915	\$ 125,000
TOTAL EXPENDITURES	\$ 10,314	\$ 11,775	\$ 73,915	\$ 126,864

Committed Fund Balance for Public Safety 12/31/17 \$ 4,797

Fiscal Year 2018 Operations:

Budgeted operating revenues \$ 73,915

Budgeted operating expenditures \$ 73,915

Estimated adjustment to fund balance -0-

Estimated committed fund balance 12/31/2018 **\$ 4,797**

Fiscal Year 2019 Operations:

Budgeted operating revenues \$ 125,000

Budgeted operating expenditures \$ 126,864

Estimated adjustment to fund balance \$ (1,864)

Estimated committed fund balance 12/31/2019 **\$ 2,933**

**CITY OF PALMER
2019 ADOPTED BUDGET
POLICE GRANTS FUND**

Police Grants Fund 52

REVENUES	2015	2016	2017	2018	2018	2019
Fees & Services	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
52-00-00-3420 Police Services	10,314	11,247	11,775	0	18,915	0
52-00-00-3425 MSBSD-SRO Program	0	0	0	0	55,000	125,000
TOTAL Fees & Services	10,314	11,247	11,775	0	73,915	125,000
TOTAL REVENUES	10,314	11,247	11,775	0	73,915	125,000

EXPENDITURES	2015	2016	2017	2018	2018	2019
DUI/ Seatbelt	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
52-01-21-6012 Regular Benefits	3,134	3,512	4,047	0	6,210	0
52-01-21-6015 Regular Overtime	6,364	6,847	6,792	0	11,535	0
52-01-21-6035 Fuel	816	888	936	0	1,170	0
TOTAL DUI/Seatbelt	10,314	11,247	11,775	0	18,915	0

MSBSD-SRO Program

52-01-80-6011 SRO Regular Salaries	0	0	0	0	23,000	50,000
52-01-80-6012 SRO Regular Benefits	0	0	0	0	20,000	49,864
52-01-80-6015 SRO Overtime	0	0	0	0	6,500	9,000
52-01-80-6024 SRO Travel	0	0	0	0	2,800	2,500
52-01-80-6026 SRO Training	0	0	0	0	700	2,500
52-01-80-6035 SRO Fuel	0	0	0	0	1,000	7,000
52-01-80-6044 SRO Supplies	0	0	0	0	1,000	6,000
TOTAL MSBSD-SRO Program	0	0	0	0	55,000	126,864

TOTAL EXPENDITURES	10,314	11,247	11,775	0	73,915	126,864
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TOTAL Revenue Over (Under) Expenditures	0	0	0	0	0	(1,864)
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RECONCILIATION OF FUND BALANCE
NARCOTICS GRANTS FUND
FUND 53

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ -	\$ -	\$ 146,670	\$ 135,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ 121,149	\$ 144,996

Committed Fund Balance for Public Safety 12/31/17 \$ 26,705

Fiscal Year 2018 Operations:

Budgeted operating revenues	\$	-			
Budgeted operating expenditures	\$	-			
Resolution 18-001-B	\$	25,521			
Estimated adjustment to fund balance			\$ 25,521		

Estimated committed fund balance 12/31/2018 \$ 52,226

Fiscal Year 2019 Operations:

Budgeted operating revenues	\$	135,000			
Budgeted operating expenditures	\$	(144,996)			
Estimated adjustment to fund balance			\$ (9,996)		

Estimated committed fund balance 12/31/2019 \$ 42,230

**CITY OF PALMER
2019 ADOPTED BUDGET
NARCOTICS GRANT FUND**

Narcotics Grants Fund 53

REVENUES	2015	2016	2017	2018	2018	2019
Grants / Federal Funding	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
53-00-00-3340 MSHF Task Force Grant	0	0	0	0	60,000	60,000
53-00-00-3342 MSB-Task Force Grant	0	0	0	0	75,000	75,000
53-00-00-3355 Federal DEA Overtime Reimb	0	0	0	0	11,670	0
53-00-00-3365 State - Drug Enforcment Grants	0	0	0	0	0	0
TOTAL Grant / Federal Funding	0	0	0	0	146,670	135,000
TOTAL REVENUES	0	0	0	0	146,670	135,000

EXPENDITURES	2015	2016	2017	2018	2018	2019
Opiate Task Force	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
53-01-12-6011 Opiate TF Regular Salaries	0	0	0	0	56,197	74,280
53-01-12-6012 Opiate TF Benefits	0	0	0	0	53,282	70,716
53-01-12-6015 Opiate TF Overtime	0	0	0	0	11,670	0
TOTAL Opiate Task Force	0	0	0	0	121,149	144,996
TOTAL EXPENDITURES	0	0	0	0	121,149	144,996
TOTAL Revenue Over (Under) Expenditures	0	0	0	0	25,521	(9,996)

RECONCILIATION OF FUND BALANCE
NEIGHBORHOOD PARK FUND
FUND 55

	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
TOTAL REVENUES	\$ 1,800	\$ 2,100	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -

Assigned Fund Balance for Parks 12/31/17 \$ 28,737

Fiscal Year 2018 Operations:

Budgeted operating revenues	\$	-			
Budgeted operating expenditures	\$	-			
Estimated adjustment to fund balance			-0-		

Estimated assigned fund balance 12/31/2018 \$ 28,737

Fiscal Year 2019 Operations:

Budgeted operating revenues	\$	-			
Budgeted operating expenditures	\$	-			
Estimated adjustment to fund balance			-0-		

Estimated assigned fund balance 12/31/2019 \$ 28,737

**CITY OF PALMER
2019 ADOPTED BUDGET
NEIGHBORHOOD PARKS FUND**

Neighborhood Parks Fund 55

REVENUES	2015	2016	2017	2018	2018	2019
Fee Income	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
55-00-00-5001 Neighborhood Park Dev. Fee	1,100	1,800	2,100	0	0	0
TOTAL Development Fees	1,100	1,800	2,100	0	0	0
TOTAL REVENUES	1,100	1,800	2,100	0	0	0

EXPENDITURES	2015	2016	2017	2018	2018	2019
Administration	ACTUAL	ACTUAL	ACTUAL	ADOPTED	AMENDED	ADOPTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
55-01-10-6055 Improvements Other	0	0	0	0	0	0
TOTAL Administration	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0
TOTAL Revenue Over (Under) Expenditures	1,100	1,800	2,100	0	0	0

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action: Approved
Vote: Unanimous

Yes:	No:
Berberich	
Carrington	
L. Combs	
S. Combs	
DeVries	
Fuller	
LaFrance	

CITY OF PALMER, ALASKA


Resolution No. 19-001

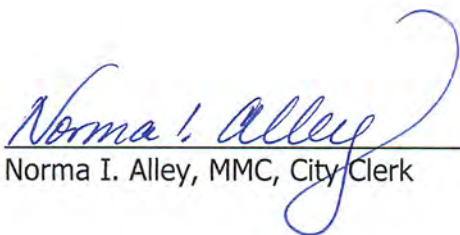
A Resolution of the Palmer City Council Adopting the City of Palmer Employee Pay Plan

WHEREAS, the City of Palmer wishes to approve the attached pay plan for the compensation of employees.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby amends its employee compensation pay plan by adopting the attached "City of Palmer Pay Plan-January 1, 2019" with the effective date of the pay plan to be December 31, 2018.

Approved by the Palmer City Council this 11th day of December, 2018.


Edna B. DeVries, Mayor


Norma I. Alley, MMC, City Clerk

CITY OF PALMER PAY PLAN -- January 2019

Implement: 12/31/2018

Approved: 12/11/2018

LEVEL	Level Classification by Job Title	Steps										Longevity Steps*					
		1	2	3	4	5	6	7	8	9	A	B	C	D	E	F	
1	Hourly	11.73	12.17	12.61	13.07	13.57	14.06	14.58	15.12	15.69	16.19	16.72	17.27	17.85	18.44	19.05	
	Bi-weekly	938.40	973.60	1008.80	1045.60	1085.60	1124.80	1166.40	1209.60	1255.20	1295.20	1337.60	1381.60	1428.00	1475.20	1524.00	
	Annual	24,398	25,314	26,229	27,186	28,226	29,245	30,326	31,450	32,635	33,675	34,778	35,922	37,128	38,355	39,624	
2	Hourly	13.28	13.76	14.28	14.80	15.36	15.92	16.52	17.15	17.79	18.38	18.98	19.61	20.25	20.93	21.63	
	Bi-weekly	1062.40	1100.80	1142.40	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20	1470.40	1518.40	1568.80	1620.00	1674.40	1730.40	
	Annual	27,622	28,621	29,702	30,784	31,949	33,114	34,362	35,672	37,003	38,230	39,478	40,789	42,120	43,534	44,990	
3	Hourly	14.80	15.36	15.92	16.52	17.15	17.79	18.46	19.16	19.88	20.54	21.22	21.93	22.66	23.42	24.21	
	Bi-weekly	1184.00	1228.80	1273.60	1321.60	1372.00	1423.20	1476.80	1532.80	1590.40	1643.20	1697.60	1754.40	1812.80	1873.60	1936.80	
	Annual	30,784	31,949	33,114	34,362	35,672	37,003	38,397	39,853	41,350	42,723	44,138	45,614	47,133	48,714	50,357	
4	Hourly	16.30	16.91	17.55	18.21	18.90	19.61	20.35	21.13	21.93	22.66	23.41	24.21	25.02	25.86	26.73	
	Bi-weekly	1304.00	1352.80	1404.00	1456.80	1512.00	1568.80	1628.00	1690.40	1754.38	1812.80	1872.80	1936.80	2001.60	2068.80	2138.40	
	Annual	33,904	35,173	36,504	37,877	39,312	40,789	42,328	43,950	45,614	47,133	48,693	50,357	52,042	53,789	55,598	
5	Hourly	17.86	18.54	19.24	19.97	20.73	21.52	22.33	23.19	24.07	24.89	25.72	26.59	27.48	28.41	29.37	
	Bi-weekly	1428.80	1483.20	1539.20	1597.60	1658.40	1721.60	1786.40	1855.20	1925.60	1991.20	2057.60	2127.20	2198.40	2272.80	2349.60	
	Annual	37,149	38,563	40,019	41,538	43,118	44,762	46,446	48,235	50,066	51,771	53,498	55,307	57,158	59,093	61,090	
6	Hourly	19.41	20.14	20.90	21.70	22.53	23.38	24.28	25.21	26.17	27.06	27.97	28.91	29.89	30.90	31.95	
	Bi-weekly	1552.80	1611.20	1672.00	1736.00	1802.40	1870.40	1942.40	2016.80	2093.60	2164.80	2237.60	2312.80	2391.20	2472.00	2556.00	
	Annual	40,373	41,891	43,472	45,136	46,862	48,630	50,502	52,437	54,434	56,285	58,178	60,133	62,171	64,272	66,456	
7	Hourly	20.94	21.74	22.57	23.42	24.33	25.27	26.22	27.24	28.28	29.24	30.23	31.25	32.31	33.41	34.54	
	Bi-weekly	1675.20	1739.20	1805.60	1873.60	1946.40	2021.60	2097.60	2178.40	2262.40	2339.20	2418.40	2500.00	2584.80	2672.80	2763.20	
	Annual	43,555	45,219	46,946	48,714	50,606	52,562	54,538	56,638	58,822	60,819	62,878	65,000	67,205	69,493	71,843	
8	Hourly	22.47	23.32	24.22	25.14	26.11	27.12	28.16	29.24	30.37	31.40	32.46	33.56	34.69	35.87	37.09	
	Bi-weekly	1797.60	1865.60	1937.60	2011.20	2088.80	2169.60	2252.80	2339.20	2429.60	2512.00	2596.80	2684.80	2775.20	2869.60	2967.20	
	Annual	46,738	48,506	50,378	52,291	54,309	56,410	58,573	60,819	63,170	65,312	67,517	69,805	72,155	74,610	77,147	
9	Hourly	24.01	24.94	25.88	26.88	27.92	29.01	30.13	31.30	32.51	33.61	34.75	35.94	37.15	38.42	39.73	
	Bi-weekly	1920.80	1995.20	2070.40	2150.40	2233.60	2320.80	2410.40	2504.00	2600.81	2688.80	2780.00	2875.20	2972.00	3073.60	3178.40	
	Annual	49,941	51,875	53,830	55,910	58,074	60,341	62,670	65,104	67,621	69,909	72,280	74,755	77,272	79,914	82,638	
10	Hourly	25.53	26.52	27.54	28.60	29.71	30.85	32.05	33.29	34.59	35.76	36.99	38.24	39.55	40.90	42.30	
	Bi-weekly	2042.40	2121.60	2203.20	2288.00	2376.80	2468.00	2564.00	2663.20	2767.20	2860.80	2959.20	3059.20	3164.00	3272.00	3384.00	
	Annual	53,102	55,162	57,283	59,488	61,797	64,168	66,664	69,243	71,947	74,381	76,939	79,539	82,264	85,072	87,984	
11	Hourly	27.07	28.11	29.19	30.31	31.49	32.71	33.98	35.30	36.67	37.92	39.21	40.55	41.93	43.36	44.84	
	Bi-weekly	2165.60	2248.80	2335.20	2424.80	2519.20	2616.80	2718.40	2824.00	2933.60	3033.60	3136.80	3244.00	3354.40	3468.80	3587.20	
	Annual	56,306	58,469	60,715	63,045	65,499	68,037	70,678	73,424	76,274	78,874	81,557	84,344	87,214	90,189	93,267	
12	Hourly	33.92	35.24	36.61	38.03	39.51	41.05	42.65	44.32	46.04	47.62	49.26	50.94	52.70	54.51	56.38	
	Bi-weekly	2713.60	2819.20	2928.80	3042.40	3160.80	3284.00	3412.00	3545.60	3683.20	3809.60	3940.80	4075.20	4216.00	4360.80	4510.40	
	Annual	70,554	73,299	76,149	79,102	82,181	85,384	88,712	92,186	95,763	99,050	102,461	105,955	109,616	113,381	117,270	

*Pay Increments for Longevity

Step A	When an employee reaches step A, B or C of their assigned pay level, the employee shall remain at step A, B or C for two (or more) years. When the employee completes two (or more) years at step A, B, or C the employee moves to step B, C or D of the Pay Plan and is eligible for the increase indicated in step B, C or D; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step B	
Step C	

Step D	When an employee reaches step D or E of their assigned pay level, the employee shall remain at step D or E for three (or more) years. When the employee completes three (or more) years at step D or E, the employee moves to step E or F of the Pay Plan and is eligible for the increase indicated in step E or F; provided the employee received an overall rating of "satisfactory" or higher on his or her performance evaluation and worked continuously as a regular fulltime or part-time employee.
Step E	
Step F	When an employee reaches the end of the pay scale (step F), the employee is no longer entitled to a step increase.

Note: Employees in longevity are prohibited from skipping steps and must remain at each step as indicated.

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action: Approved
Vote: Unanimous

Yes:	No:
Berberich	
Carrington	
L. Combs	
S. Combs	
DeVries	
Fuller	
LaFrance	

CITY OF PALMER, ALASKA

Resolution No. 19-002

A Resolution of the Palmer City Council Adopting the 2019 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019

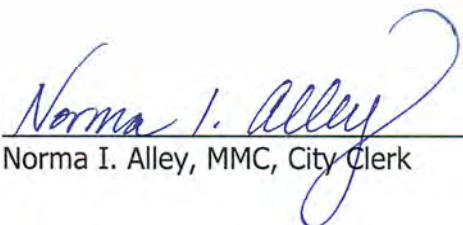
WHEREAS, portions of the Palmer Municipal Code refer to fees "established in the current, adopted budget"; and

WHEREAS, the Fee Schedule establishes the fees for 2019 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached fee schedule for a period of one (1) year, that being from January 1, 2019, through December 31, 2019.

Approved by the Palmer City Council this 11th day of December, 2018.


Edna B. DeVries, Mayor


Norma I. Alley, MMC, City Clerk



City of Palmer

2019 Fee Schedule

(Amended by Resolution No. 19-002)

Table of Contents

Airport Fees	3
Animal Control Fees.....	3
Appeals.....	4
Application Filing Fees (Filing fees are nonrefundable).....	4
Building Inspector Inspection Services and Fees	4
Building Permit Fees Based on Total Valuation	4
Business Licenses	5
Community Center (Railroad Depot) Rental	6
Community Center (Railroad Depot) Rental Miscellaneous Fees.....	6
Election Fees	6
Equipment Rental.....	7
False Alarms	8
Fire Equipment Items.....	8
Fire Training Center Rental Fees	8
Fire Training Ground Items	9
Miscellaneous.....	9
MTA Events Center	9
Neighborhood Park Development Fee Schedule	10
Palmer Public Library Fees	10
Permits	11
Public Information Requests	11
Sales Tax	11
Special Assessments.....	12
Utilities.....	12

Airport Fees	
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Transient (per day)	\$ 5
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Monthly Apron C (6-33, 39-45) 33'x44' Monthly	\$ 30
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Quarterly Apron C (6-33, 39-45) 33'x44' Quarterly	\$ 85
Aircraft Tie Down Space Apron A (1-27, T1-T9) 33'x44' Annual Apron C (6-33, 39-45) 33'x44' Annual	\$ 310
Aircraft Tie Down Space Apron B (1-39)	\$ 30
Aircraft Tie Down Space Apron B (1-39)	\$ 85
Aircraft Tie Down Space Apron B (1-39)	\$ 310
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Monthly	\$ 50
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Quarterly	\$ 145
Aircraft Tie Down Space Apron C (1-5, 34-38) 60'X61' Annual	\$ 550
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Transient (per day)	\$ 50
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Quarterly	\$ 275
Aircraft Tie Down Space Large Aircraft Apron(1-2,T10) 75'x75' Annual	\$ 1,050
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Transient (per day)	\$ 85
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Quarterly	\$ 500
Aircraft Tie Down Space Large Aircraft Apron(3-6,T11)100'x100' Annual	\$ 1,950
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Transient (per day)	\$ 100
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Quarterly	\$ 600
Aircraft Tie Down Space Large Aircraft Apron (7, T12)100'x120' Annual	\$ 2,350
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient (per day)	\$ 25
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Monthly	\$ 110
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Quarterly	\$ 315
Rotary Aircraft Tie Down Space Helipad (1-3) 60' Circle Transient Annual	\$ 1,210
Aircraft Impoundment Fee	\$ 400
Storage fee for impounded aircraft (per month)	\$ 200
Airport Lease Application Fee	\$ 500
Fuel Flowage Fee (per gallon delivered)	\$.05
*All Tie Down Spaces add 3% sales tax except transient rate. Transient rate is for stay greater than 4 hours per day on airport grounds. Rates are not pro-rated.	

Animal Control Fees	
Animal license – dog/cat (three-year license – expires three years from date of issue)	\$ 10
Lost tag – animal license (expires three years from original issue date)	\$ 2.50
Animal impound (per animal)	\$ 30
Dangerous/vicious animal registration (one-time fee)	\$ 25

Appeals	
Appeal to hearing officer regarding a decision of the Planning and Zoning Commission:	
Nonrefundable application filing fee	\$ 30
Deposit for preparation of the appeal record	\$ 50

Application Filing Fees (Filing fees are nonrefundable)	
Mobile home park	\$ 500
Large Retail Establishment	\$ 500
Conditional Use Permit	\$ 250
Variance Request	\$ 250
Planned Unit Development (PUD)	\$ 250
Zone Change/Palmer Municipal Code Text Amendment	\$ 250
Accessory Dwelling Unit	\$ 50
Short Term Rental and Annual Renewal	\$ 75

Building Inspector Inspection Services and Fees	
Inspections outside normal business hours (per hour)*	\$ 125
Re-inspection fees assessed under provisions of Section 305.8 of the 97 UAC (per hour)*	\$ 100
Inspection for which no fee is specifically indicated (per hour)*	\$ 100
For use of outside consultants for plan check and inspections, – actual costs**	\$

* Or the total hourly cost to the jurisdiction, whichever is the greatest. There is a two hour minimum and this cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Actual costs include administrative and overhead costs

Building Permit Fees Based on Total Valuation		
Total Valuation:	Fee:	Additional Fee
\$1 to \$500	\$ 26	
\$501 to \$2000	\$ 26	for the first \$500 plus \$3.40 for each additional \$100, or fraction thereof, to and including \$2000
\$2001 to \$25,000	\$ 77	for the first \$2000 plus \$15.59 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$ 435.50	for the first \$25,000 plus \$11.25 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$ 716.75	for the first \$50,000 plus \$7.80 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$ 1,106.75	For the first \$100,000 plus \$6.24 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$ 3,602.75	For the first \$500,000 plus \$5.28 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$ 6,242.75	for the first \$1,000,000 plus \$4.06 for each additional \$1,000, or fraction thereof

Business Licenses	
Business License:	
Annual license	\$ 25
Biennial license	\$ 50
State Fair License (duration of Fair – not transferable to annual license)	\$ 25
Special Event License (duration of the special event up to three days (not transferable to annual license)	\$ 10
Roving Vendor License (non-refundable annual fee)	\$ 50
Door to Door Solicitors License (non-refundable annual fee)	\$ 50
Business License – failure to apply before business opens:	\$ 25
Business License – late filing fee:	
Through February 1	\$ 25
Additional fee on March 1 (not to exceed \$50)	\$ 25
State Fair vendors failure to apply for a business license by the first day of the Fair.	\$ 25
State Fair vendors additional fee on September 4	\$ 25
Special Event License	\$ 10
Business License – failure to display business license:	\$ 25
Roving Vendors – failure to apply before business opens:	\$ 25
Roving Vendor – prohibited acts (PMC 5.28.110)	
First offense	\$ 75
Second offense – of the same ordinance within 365 days of the first offense	\$ 150
Third offense – of the same ordinance within 365 days of the second offense	\$ 300
Door to Door Solicitors License Reprint – full application process	\$ 50
Copy of Business License list	\$ 25

Community Center (Railroad Depot) Rental		
Rental Period ----- 8 am to Midnight	Rental Rate	Security Deposit
Daily: Monday through Thursday	\$ 225	\$ 150
Daily weekend: Friday through Sunday	\$ 275	\$ 150
Recurring Use	Rental Rate	Security Deposit
Minimum rental of 15 calendar days per year:		
Monday through Thursday	\$ 165	\$ 150
Friday through Sunday	\$ 190	\$ 150

* If use drops below number required for rate assessed due to cancellations, rental fee will be assessed from applicable rental period stated above.

*** CANCELLATION POLICY ***	
If 45 or more days notice	Full Refund rental rate and deposit
If less than 45 days notice	City keeps deposit and one day rental
If rental 3 consecutive days or more	Cancel 60 days in advance – Full refund
If rental 3 consecutive days or more	Cancel less than 60 days in advance – City keeps deposit and one day rental

Community Center (Railroad Depot) Rental Miscellaneous Fees	
Security Deposit	\$ 150
Screen Remote Deposit	\$ 65
Screen Usage Fee	\$ 10
Public Announcement System Usage Fee	\$ 20
Re-hanging of ceiling noise baffles (per hour basis)	\$ 55
Lost key fee	\$ 106
Cleaning (if more than two hours is required – per hour basis)	\$ 75

Note: there is a two hour minimum overtime fee for any City employee called out after work hours for any problems.

Election Fees	
Recount ballot application deposit (per precinct)	\$ 150

Equipment Rental

Equipment rental and dry equipment rates when City must repair damages to City property. Labor costs are in addition to these rates.

Compactor	\$ 35
Compressor	\$ 60
Generator	\$ 80
Push Mower	\$ 25
Backhoe & Attachment	\$ 95
Bucket Truck	\$ 95
Cement Mixer	\$ 45
Chainsaw	\$ 30
Cut Off Saw	\$ 25
Drain Cleaner	\$ 50
Dredge	\$ 200
Dump/Flat Bed	\$ 65
Dump Trucks (8 yard)	\$ 105
Garbage Truck	\$ 100
Graders	\$ 122
Hot Patcher	\$ 75
Jumping Jack	\$ 35
Front End Loader	\$ 98
Riding Mower	\$ 55
Paver	\$ 65
Pickup Truck	\$ 40
Plow/Sand Truck (large)	\$ 105
Pressure Washer	\$ 25
Road Striper Power Liner	\$ 45
Rototiller	\$ 35
Snow Blower	\$ 210
Spreader	\$ 25
Steam Truck	\$ 95
Street Sweeper	\$ 98
Trac Star Fusion Machine (per hour, 4 hour min) monthly price = \$19,000, monthly fee can be pro-rated	\$ 115
Trailer	\$ 55
Trash Pump	\$ 25
Vactor	\$ 95
Water/Sewer/Maintenance Utility Trucks	\$ 40
Weed Blower	\$ 25
Weed Whacker	\$ 25

False Alarms	
False Burglar Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 0
Third false alarm	\$ 75
Fourth false alarm	\$ 100
Fifth false alarm	\$ 125
Sixth false alarm	\$ 150
Seventh false alarm	\$ 175
Eighth false alarm	\$ 200
Ninth false alarm	\$ 225
Tenth false alarm	\$ 250
Each false alarm in excess of ten	\$ 300
False Fire Alarm Fees (Within a 12 month period):	
First false alarm	\$ 0
Second false alarm	\$ 300
Third false alarm	\$ 350
Fourth false alarm	\$ 400
Each false alarm in excess of four	\$ 400

Fire Equipment Items	
Fire/Rescue Apparatus, each (Includes STD Tools on Vehicle) ** (per day)	\$ 500
Portable Fire Pumps ** (per hour)	\$ 50
Portable Tank (per day)	\$ 50
Fire Hose, each section (all sizes) (per day)	\$ 20
Self-contained Breathing Apparatus (SCBA) ** (per day)	\$ 100
SCBA Spare Cylinder (includes refilling) (per day)	\$ 25
Additional fees will be charged for replacement of consumable items used (i.e. fuel for fires, wood supplies, etc.)	

** Additional fees will be charged for an Operator/Supply Officer of these items at the rate of \$18 per hour.

Fire Training Center Rental Fees	
Classroom, each (per day, includes A/V and restrooms)	\$ 100
Copy machine (per copy)	\$.30
CPR Mannequins, each (per day)	\$ 20
First-aid Training Kit (per day)	\$ 10
Airway Training Kit (per day)	\$ 20
Firefighting Small Classroom Props (per day)	\$ 10
Fire Behavior Carmody Kit (per day)	\$ 20
Hydrant Cutaway Large Prop (per day)	\$ 20
Pump Cutaway Large Prop (per day)	\$ 20
Training ground (per day, includes hydrant usage and field)	\$ 80

Fire Training Ground Items	
Smoke house (per hour)	\$ 30
Smoke Generator Machine ** (per day)	\$ 20
Tower Building (per hour)	\$ 30
Burn Room ** (per hour)	\$ 50
Confined Space and Technical Rescue Props (per hour)	\$ 30
Vehicle Extrication Training Grounds (per day – approximately)	\$ 100
Roof Simulator ** (per hour)	\$ 30
Hazmat Props (per hour)	\$ 20
Live Fire Class A Exterior Props ** (per hour)	\$ 20
Live Fire Class B Exterior Props ** (per hour)	\$ 50
Portable Fire Extinguishers 2.5 LB (per day)	\$ 10
Portable Fire Extinguishers 20 LB (per day)	\$ 10
Portable Fire Extinguishers 10 LB (per day)	\$ 15

Miscellaneous	
Notary fee	\$ 5
Non-Sufficient Funds (NSF) (per item)	\$ 30
Administrative fees on credit card charges of \$5,000 or higher (in person or phone transactions only)	3%

MTA Events Center	
Events Center Rental (ice covered) per day	\$ 2,500
Events Center Rental (dry floor) per hour – up to 8 hours	\$ 150
Events Center Rental (dry floor) per day	\$ 1,500
Prime Ice Hour (September through March) (M-F 5 – 10 pm) (Sat-Sun 6 am – 10 pm) (Per hour)	\$ 200
Non-Prime Ice Hour (M-F 8:00 AM – 5:00 PM) (Per hour)	\$ 155
Paid Gate (Ice) Event Hourly	\$ 220
Public Skate Ages 5-16 (under 5 – Free)	\$ 4
Public Skate Ages 17-59	\$ 5
Public Skate Ages 60+	\$ 4
Public Skate Family Pass (up to 4 people, each additional is \$2)	\$ 15
Public Skate Ages 5-16, 60+ 10 punch card	\$ 35
Public Skate Ages 17-59 10 punch card	\$ 45
Freestyle all ages	\$ 5
Freestyle 5 punch card	\$ 25
Skate Rental	\$ 3
Skate Rental 10 punch card	\$ 25
Skate Sharpen	\$ 7
Skate Sharpen 10 punch card	\$ 60
Shinny Hockey	\$ 7
Shinny Hockey 10 punch card	\$ 60
Broomball	\$ 5
Birthday Party (up to 15 skaters, \$5 per additional skater)	\$ 75
School/Youth Organization Group Rate (per skater)	\$ 3
Homeschool Hockey (per person)	\$ 8

Neighborhood Park Development Fee Schedule

Dwelling Type:	
Single Family (per dwelling unit)	\$ 200
Multi-family (per dwelling unit)	\$ 150
Mobile home (per dwelling unit)	\$ 150

Palmer Public Library Fees

Overdue items (per day, maximum \$5 per item)	\$.25
Library community room rental (per hour with two hour minimum)	\$ 25
Library community room rental (nonprofit – annually, entitles renter one use per month)	\$ 100
Copying fee (per page)	\$.25
Replacement library cards	\$ 3
Temporary card (4 months)	\$ 10
Temporary card (1 year)	\$ 35
Damaged Books	
Chewed edge corner (per corner)	\$ 2
Torn pages in book that can be repaired (per page)	\$ 2
Repeated dog eared pages (per book)	\$ 2
Chewed spine (top or bottom)	\$ 2
Rebinding (replacement cost of item plus administrative fee)	\$
Water/fluid damage	\$
Replacement cost plus administrative fee	\$
Mildew (replacement cost plus administrative fee)	\$
Missing barcodes and spine labels on any library item (per item)	\$ 1
Missing or damaged any library item jacket or case	\$ 2
Administrative reprocessing fee for lost or damaged books, DVD, audios, E-Readers	\$ 5
Damaged Videos/DVDs/CDs:	
Damaged video, DVD, or CD (actual cost of repair plus administrative fee)	\$
Taping over a library video (replacement cost)	\$
Broken or lost case	\$ 5
Damaged Audio Tapes:	
Replacement (actual replacement cost)	\$
Equipment:	
E-Readers (actual replacement cost)	\$
Equipment loaned out (per day) plus \$100 refundable deposit	\$ 5
Damages to equipment (actual repair cost plus administrative fee)	\$

Permits	
Fence permits	\$ 26
Non-electrical sign permit (base fee plus \$1.50 per sq. ft of sign area)	\$ 25
Electrical sign permit (base fee plus \$3 per sq. ft of sign area)	\$ 50
Loud equipment permit (valid for eight hours)	\$ 25
Noise permit	\$ 25
Water/Sewer Permits:	
Connection fee – water (new construction)	\$ 400
Connection fee – sewer (new construction)	\$ 400
Disconnect/abandonment fee – water (back to main)	\$ 500
Disconnect/abandonment fee – sewer (back to main)	\$ 500
Encroachment Permit (before construction)	\$ 150
Encroachment Permit (after construction)	\$ 250

Public Information Requests	
Copies of files, documents, etc. (per page – first 20 pages no charge)	\$.25
Copies of drawings – actual cost	\$
Audio recording (per meeting)	\$ 15
Public Safety audio recordings (per individual incident)	\$ 20
Police Video Recording (per individual incident)	\$ 20
Fire Report Copy	\$ 10
Charge for staff time above five hours for research/copying costs – actual personnel cost	\$

Sales Tax	
Sales Tax Rate (\$1,000 cap per item/service)	3%
Sales Tax – late filing fee	\$ 20
Sales Tax – delinquency tax interest rate – per year	8%
Sales Tax – late payment penalty a penalty of 5% of the tax for each month late after the due date, until total penalty of 15% has been accrued.	\$
Sales Tax – collection upon sale – failure to collect	\$ 150
Sales Tax – lien for tax, interest, and administration costs for penalties violation	\$ 150
Sales Tax – PMC 3.16.260 – violation	\$ 150
Contractor Certification of Exemption (for sales tax/per calendar year)	\$ 150
Owner/Builder Exemption (for sales tax/per calendar year)	\$ 30

Special Assessments	
Special Assessment District billing fee	\$ 3
Special Assessment Interest Rate	3%
Special Assessment Penalty Rate	3%

Utilities	
Deposit – water and sewer (new active customers)	\$ 100
Utility late fees (percentage of balance owed)	10%
Service call fee	\$ 25
Connection/Disconnect fee for residential customers	\$ 25
Door tag fee for non-payment of prior months' utility bill	\$ 15
Transfer Tenant Utilities to Landlord for non-payment	\$ 15
Miscellaneous Repair Work hourly labor rate, contact the Department of Public Works for material costs	\$ 50
After Hours/Holiday/Weekend Inspection Fee (hourly)	\$ 125
Online Utility Payments Convenience Fee (transaction limit - \$5,000)	\$ 2.25
Monthly Water Rates:	
0 to 5,000 gallons (plus meter charge plus sales tax)	\$ 18.25
Over 5,000 gallons (plus meter charge and \$0.365 per 100 gallons plus sales tax)	\$ 18.25
Bulk Water Rate (per gallon)	\$.042
Monthly Wastewater Rates:	
0 to 5,000 gallons (plus sales tax)	\$ 34.70
Over 5,000 gallons (plus \$0.694 per 100 gallons plus sales tax)	\$ 34.70
Dump Station Fee (per month)	\$ 160
Monthly Meter Charges:	
5/8" meter (plus sales tax)	\$ 14.05
3/4" meter (plus sales tax)	\$ 20.30
1" meter (plus sales tax)	\$ 35.90
1 1/2" meter (plus sales tax)	\$ 81.10
2" meter (plus sales tax)	\$ 143.80
3" meter (plus sales tax)	\$ 322.75
4" meter (plus sales tax)	\$ 575.10
6" meter (plus sales tax)	\$ 1,293.90
8" meter (plus sales tax)	\$ 2,300.20
Hydrant Meter Connection (3" Bulk) (per month plus \$.01 per gallon) (plus sales tax)	\$ 275
Unmetered Wastewater Service Rates:	
Unmetered wastewater service flat rate, 4 inch service (plus sales tax) – based on the monthly wastewater rate for up to 5,000 gallons	\$ 34.70
Unmetered wastewater service flat rate, 6 inch service (plus sales tax) – based on the monthly wastewater rate calculated for 7,500 gallons	\$ 52.10

Summer Sewer Rates:

Residential Rates:

Because summer month water consumption for residential customers increases due to lawn and garden irrigation without a related increase in the use of sewer service, residential customers shall be charged for water actually used for each month of the year, but their sewer service charges for each of the billing cycles to include the months of May, June, July and August shall be set to the flat rate fee equivalent to 0 - 5000 gallons of waste water usage plus sales tax as outlined in the current fee schedule.

Commercial Rates:

Commercial users may install separate water meters to meter water used exclusively for irrigation purposes during the months of May, June, July and August, provided that the commercial customer pays for the purchase and installation of a separate water meter for that purpose, and such installation is approved by the utility. The customer shall pay fees for all water used, but the amount of water used for irrigation through an irrigation system water meter will be deducted from the commercial account's total metered water consumption for the purpose of calculating monthly charges for sewer service.

Treatment Rates:	
0 - 5000 gallons (plus sales tax)	\$ 55.15
Over 5001 gallons (plus \$1.10 per 100 gallons) (plus sales tax)	\$ 55.15
Solid Waste Collection:	
Weekly refuse collection service (per month plus sales tax) 96 gallon cart	\$ 27
Weekly refuse collection service (per month plus sales tax) 64 gallon cart	\$ 21
Each additional container/bag 30 lb or less (per item)	\$ 5
64 and 96 gallon Residential Container Replacement cost	\$ 100
Oversize/special Item Collection/Disposal Fee	\$ 30
Freon Removal Fee	\$ 25
On-Call Dumpster (Residential) Monthly Fee	\$ 50
Disconnected Utility Container Removal Fee	\$ 10
Container Loss Recovery Fee	\$ 25
Container Delivery/Removal fee	\$ 10
Unscheduled Service Fee (different collection vehicle required)	\$ 40
Three Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 29
Four Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 36.75
Eight Cubic Yard Container - Residential - each dump (plus sales tax)	\$ 71.50
Three Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 116
Three Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 232
Three Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 348
Four Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 147
Four Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 287
Four Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 430
Eight Cubic Yard Container – Commercial – Monthly fee (for one dump per week) (plus sales tax)	\$ 287
Eight Cubic Yard Container – Commercial – Monthly fee (for two dumps per week) (plus sales tax)	\$ 573
Eight Cubic Yard Container – Commercial – Monthly fee (for three dumps per week) (plus sales tax)	\$ 861
Locking Dumpster (three or four yard includes delivery and pickup)	\$ 175

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action: Approved
Vote: Unanimous

Yes:	No:
Berberich	
Carrington	
L. Combs	
S. Combs	
DeVries	
Fuller	
LaFrance	

CITY OF PALMER, ALASKA

Resolution No. 19-003

A Resolution of the Palmer City Council Adopting the 2019 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019

WHEREAS, portions of the Palmer Municipal Code refer to fines "established in the current, adopted budget"; and

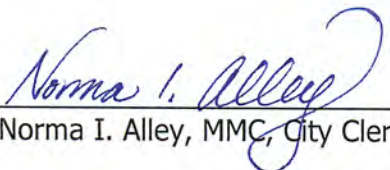
WHEREAS, the Fine Schedule establishes the fines for 2019 and becomes a part of the current, adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached fine schedule for a period of one (1) year, that being from January 1, 2019, through December 31, 2019.

Approved by the Palmer City Council this 11th day of December, 2018.



Edna B. DeVries, Mayor



Norma I. Alley, MMC, City Clerk



City of Palmer

2019 Fine Schedule

(Adopted by Resolution No. 19-003)

Contents

Palmer Municipal Code (PMC) Title 1 General Provisions	4
Chapter 1.08 General Penalty.....	4
Palmer Municipal Code (PMC) Chapter 1.10 City Seal	5
Chapter 1.10 City Seal	5
Palmer Municipal Code (PMC) Title 5 Business Licenses.....	5
Chapter 5.13 Door-to-Door Solicitors	5
Palmer Municipal Code (PMC) Title 6 Animals	5
Chapter 6.08 Animal Regulations.....	5
Chapter 6.12 Licensing	5
Chapter 6.14 Domestic Animal Bite and Attack Incidents.....	6
Chapter 6.24 Hindering officers prohibited.....	6
Palmer Municipal Code (PMC) Title 8 Health & Safety.....	6
Chapter 8.09 Prohibiting Prohibiting the Distribution of Single-Use Plastic Shopping Bags.....	6
Chapter 8.10 Prohibiting Smoking in Places of Employment and Public Places.....	6
Chapter 8.11 Marijuana Use and Prohibitions.....	7
Chapter 8.12 Fluoridation.....	7
Chapter 8.16 Sewage Disposal.....	7
Chapter 8.20 Garbage Collection and Disposal.....	7
Chapter 8.36 Nuisances.....	7
Chapter 8.37 Junk Vehicles.....	7
Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises	8
Chapter 8.42 Fireworks.....	8
Palmer Municipal Code (PMC) Title 9 Public Peace, Morals & Welfare.....	8
Chapter 9.02 Tampering with Public Notices	8
Chapter 9.04 Impersonating an Officer	8
Chapter 9.06 Interference with Public Justice	8
Chapter 9.12 Assault and Battery	8
Chapter 9.20 Alcoholic Beverages.....	9
Chapter 9.22 Gambling.....	9
Chapter 9.24 Indecent Exposure.....	9
Chapter 9.28 Obscenity	9
Chapter 9.30 Prostitution	9
Chapter 9.38 Disturbing Public Assemblies	9

Chapter 9.40 Trespass – Posting of Property.....	10
Chapter 9.48 Petit Larceny.....	10
Chapter 9.50 Injury to Property	10
Chapter 9.56 Interference with Utilities	10
Chapter 9.58 Sale of Poison.....	10
Chapter 9.60 Sale of Unwholesome Food.....	10
Chapter 9.67 Curfew Hour for Minors	11
Chapter 9.74 Discharge of Firearms	11
Palmer Municipal Code (PMC) Title 10 Vehicles & Traffic *	11
Chapter 10.04 Traffic Code	11
Chapter 10.08 Regulation of Off-Highway Vehicles	11
Palmer Municipal Code (PMC) Title 12 Streets, Sidewalks & Public Places.....	12
Chapter 12.16 Skateboards, Rollerblades and Similar Devices	12
Chapter 12.24 Park and Recreational Facility Regulations.....	12
Palmer Municipal Code (PMC) Title 14 Signs	12
Chapter 14.08 Sign Regulations	12
Palmer Municipal Code (PMC) Title 15 Buildings and Construction	12
Chapters 15.00 through 15.70.....	12

As provided by the Palmer Municipal Code, the following fine schedule applies to all offenses in the Palmer Municipal Code unless a different penalty is specified. Citations for these offenses may be disposed of as provided in AS 12.25.195-230, without a court appearance, upon payment of the amounts listed plus the state surcharge required by AS 12.55.039 and AS 29.25.074. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the amount listed for that offense in this schedule.

Palmer Municipal Code (PMC) Title 1 General Provisions
Chapter 1.08 General Penalty
Section 1.08.011 General Fine Penalties
<p>If no other penalty is specifically or by adoption prescribed by a particular ordinance or in this document, the general penalty for violation of the ordinance is:</p> <ul style="list-style-type: none"> • \$75 for the first offense. • \$150 for the second offense of the same ordinance within 365 days of the first offense. • \$300 for the third offense of the same ordinance within 365 days of the second offense. <p>In accordance with AS 12.25.195 through 12.25.230, for a violation that cannot result in incarceration or the loss of a valuable license, a person may dispose of the citation without a court appearance by submitting to the clerk of court all of the following:</p> <ol style="list-style-type: none"> 1. Payment of the fine amount and the applicable surcharge listed in AS 12.55.039 and AS 29.25.074; and 2. A copy of the citation signed by the person indicating the person's waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. <p>When the fine is forfeited, a judgment of conviction shall be entered. The fine and applicable surcharge paid is complete satisfaction for the offense.</p>
Section 1.08.013 Other Remedies
<ol style="list-style-type: none"> A. The city may institute a civil action against a person, including a minor as provided in AS 29.25.072, who violates an ordinance. B. A person who violates a provision of this code may be subject to injunctive relief, compensatory relief, and a civil penalty not to exceed \$1,000 for each violation. C. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. D. On application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction. E. Each day that a violation of a provision of this code continues constitutes a separate violation. F. This section does not bar other civil remedies.
Section 1.08.020 Penalty Surcharge
<ol style="list-style-type: none"> A. In addition to any fine or other penalty prescribed by law, a person who pleads guilty or nolo contendere to, forfeits bail for, or is convicted of: <ol style="list-style-type: none"> 1. A violation of code comparable to a misdemeanor offense under AS 28.33.030, 28.33.031, 28.35.030, or 28.35.032 and adopted under AS 28.01.010 shall be assessed a surcharge of \$75.00; 2. A misdemeanor or other violation of code if a sentence of incarceration may be imposed for the misdemeanor or ordinance violation, other than a provision identified in subsection (A)(1) of this section, shall be assessed a surcharge of \$50.00; and

3. A misdemeanor or a violation of code if a sentence of incarceration may not be imposed for the misdemeanor or ordinance violation shall be assessed a surcharge of \$10.00 if the fine or bail forfeiture amount for the offense is \$30.00 or more.
- B. The surcharge shall be deposited into the general fund of the state in accordance with AS 29.25.072.

Palmer Municipal Code (PMC) Chapter 1.10 City Seal			
Chapter 1.10 City Seal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Use of Seal without Permission Prohibited	1.10.020	\$ 300	1.10.020 B

Palmer Municipal Code (PMC) Title 5 Business Licenses			
Chapter 5.13 Door-to-Door Solicitors			
Section Title:	Section Citation:	Fine:	Fine Citation:
License Fee and Failure to Apply	5.13.040	Applicable to all of PMC Chapter 5.13:	5.13.040
Carrying of License Required	5.13.100		5.13.100
Prohibitions	5.13.110		5.13.110
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 6 Animals			
Chapter 6.08 Animal Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
Cruelty to Animals	6.08.010	Applicable to all of PMC Chapter 6.08:	6.28.010
Animal Restrictions	6.08.020		6.28.010
Depositing Poison	6.08.030		6.28.010
Diseased Animals	6.08.040	First offense: \$ 75	6.28.010
Animal Noise	6.08.050	Second offense: \$ 150	6.28.010
Animal Odor	6.08.060	Third offense: \$ 300	6.28.010
Animals at Large	6.08.065		6.28.010
Animal Annoyance	6.08.067		6.28.010
Unattended Secure Animal	6.08.070		6.28.010
Disposal of Dead Animal	6.08.080		6.28.010
Confinement Requirements	6.08.090		6.28.010
Carrying Dogs Outside of Vehicle	6.08.100		6.28.010
Chapter 6.12 Licensing			
Section Title:	Section Citation:	Fine:	Fine Citation:
Registration – Dogs and cats	6.12.005		6.28.010

Application	6.12.010	Applicable to all of PMC Chapter 6.12:	6.28.010
Immunization	6.12.012		6.28.010
License Transfer	6.12.018	First offense: \$ 25	6.28.010
Fees	6.12.020	Second offense: \$ 50	6.28.010
Tag and Collar	6.12.030	Third offense: \$ 75	6.28.010

Chapter 6.14 Domestic Animal Bite and Attack Incidents

Section Title:	Section Citation:	Fine:	Fine Citation:
Owner Compliance	6.14.060	First offense: \$ 100	6.28.010
		Second offense: \$ 200	
		Third offense: \$ 300	

Chapter 6.24 Hindering officers prohibited

Section Title:	Section Citation:	Fine:	Fine Citation:
Hindering Officer Prohibited	6.24.010	First offense: \$ 75	6.28.010
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 8 Health & Safety

Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags

Section Title:	Section Citation:	Fine:	Fine Citation:
Single-Use Disposable Plastic Shopping Bags Prohibited	8.09.030	First Offense: Warning Second Offense: \$ 100 Third Offense: \$ 300	8.09.050

Chapter 8.10 Prohibiting Smoking in Places of Employment and Public Places

Section Title:	Section Citation:	Fine:	Fine Citation:
Smoking Prohibited	8.10.020	Applicable to all of PMC Chapter 8.10:	8.10.070
Reasonable Distance	8.10.030		8.10.070
Areas Where Smoking Not Prohibited	8.10.040		8.10.070
Sign Posting and Other Requirements	8.10.050	First offense: \$ 100 Plus required surcharges	8.10.070
No Retaliation nor Waiver of Rights	8.10.060	Second offense: \$ 150 Plus required surcharges, for a second violation with 24 month period	8.10.070
Violations and Penalties	8.10.070	Third offense: \$ 300 Plus required surcharges, for a third or additional violation within a 24 month period Civil penalties may not exceed \$300 per violation	8.10.070
Enforcement	8.10.080		8.10.070
Other Applicable Laws	8.10.090		8.10.070

Chapter 8.11 Marijuana Use and Prohibitions			
Section Title:	Section Citation:	Fine:	Fine Citation:
Consuming in a public place	8.11.030	\$ 100	8.11.030
Marijuana oil, flammable extraction	8.11.050	\$ 100	8.11.050

Chapter 8.12 Fluoridation			
Section Title:	Section Citation:	Fine:	Fine Citation:
Public Water System	8.12.010	First offense: \$ 75	1.08.011
		Second offense: \$ 150	
		Third offense: \$ 300	

Chapter 8.16 Sewage Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Waste Disposal Systems Required	8.16.010	First offense: \$ 100	1.08.011
		Second offense: \$ 200	
		Third offense: \$ 300	

Chapter 8.20 Garbage Collection and Disposal			
Section Title:	Section Citation:	Fine:	Fine Citation:
Garbage Disposal System Use Required	8.20.010	Applicable to all of PMC Chapter 8.20:	8.20.130
Adequate Receptacles Required, Time Limit	8.20.050		8.20.130
Depositing Restrictions	8.20.060	First offense: \$ 75	8.20.130
Unauthorized Dumpster and Container Usage	8.20.070	Second offense: \$ 150 Third offense: \$ 300	8.20.130
Clean Premises Required	8.20.080		8.20.130
Unauthorized Dumping Prohibited	8.20.090		8.20.130
Occupant Duties – Containers	8.20.100		8.20.130
Vehicles	8.20.110		8.20.130
Refuse Accumulation Prohibited	8.20.120		8.20.130

Chapter 8.36 Nuisances			
Section Title:	Section Citation:	Fine:	Fine Citation:
Designated – Prohibited	8.36.010	Applicable to all of PMC Chapter 8.36:	8.36.130
Specific Acts Designated	8.36.020		8.36.130
Acts Requiring Permit	8.36.025	First offense: \$ 75	8.36.130
Snow and Ice Removal	8.36.050	Second offense: \$ 150	8.36.130
Dumping Debris/Blocking Ditch	8.36.060	Third offense: \$ 300	8.36.130
Pump Locations	8.36.080		8.36.130

Chapter 8.37 Junk Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:
Junk Vehicles Unlawful	8.37.020	First offense: \$ 75	8.37.090
		Second offense: \$ 150	

		Third offense:	\$ 300	
Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises				
Section Title:	Section Citation:	Fine:		Fine Citation:
Final Notice to Abate Violation	8.38.060			1.08.011 or 1.08.013
Remedies	8.38.075			1.08.011 or 1.08.013
Chapter 8.42 Fireworks				
Section Title:	Section Citation:	Fine:		Fine Citation:
Sales Prohibited	8.42.020	Applicable to all of PMC Chapter 8.42:		8.42.070
Authorized Uses	8.42.040			8.42.070
Permit Required	8.42.050			8.42.070
Permissible Uses	8.42.060	First offense:	\$ 75	8.40.040
		Second offense:	\$ 150	
		Third offense:	\$ 300	

Palmer Municipal Code (PMC) Title 9 Public Peace, Morals & Welfare				
Chapter 9.02 Tampering with Public Notices				
Section Title:	Section Citation:	Fine:		Fine Citation:
Prohibited When	9.02.010	First offense:	\$ 75	9.02.020
		Second offense:	\$ 150	
		Third offense:	\$ 300	
Chapter 9.04 Impersonating an Officer				
Section Title:	Section Citation:	Fine:		Fine Citation:
Prohibited When	9.04.010	First offense:	\$ 100	9.04.020
		Second offense:	\$ 200	
		Third offense:	\$ 300	
Chapter 9.06 Interference with Public Justice				
Section Title:	Section Citation:	Fine:		Fine Citation:
Interfering with Officer Prohibited	9.06.010	First offense:	\$ 75	9.06.020
		Second offense:	\$ 150	
		Third offense:	\$ 300	
Chapter 9.12 Assault and Battery				
Section Title:	Section Citation:	Fine:		Fine Citation:
Prohibited When – Definitions	9.12.010	First offense:	\$ 75	9.12.020
		Second offense:	\$ 150	
		Third offense:	\$ 300	

Chapter 9.20 Alcoholic Beverages			
Section Title:	Section Citation:	Fine:	Fine Citation:
Licensed Premises Closing Hours	9.20.010	Applicable to all of PMC Chapter 9.20:	9.20.050
Prohibited Acts Designated	9.20.020		9.20.050
Personal Liability	9.20.030		9.20.050
Election Day Sales Permitted	9.20.040		9.20.050
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.22 Gambling			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.24 Indecent Exposure			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.22.010	First offense: \$ 75	9.22.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.28 Obscenity			
Section Title:	Section Citation:	Fine:	Fine Citation:
Obscene Language Prohibited	9.28.010	Applicable to all of PMC Chapter 9.28:	9.28.050
Selling Obscene Materials Prohibited	9.28.020		9.28.050
Obscene Exhibitions Prohibited	9.28.030		9.28.050
Obscene Public Writing and Drawing Prohibited	9.28.040	First offense: \$ 75	9.28.050
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.30 Prostitution			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited – Procuring Prohibited	9.30.020	Applicable to all of PMC Chapter 9.30:	9.30.090
House of Ill Fame	9.30.030		9.30.090
Aiding in Prostitution Prohibited	9.30.040		9.30.090
Receiving Money from Prostitute Prohibited	9.30.50	First offense: \$ 75	9.30.090
		Second offense: \$ 150	
Remaining in House of Prostitution Prohibited	9.30.060	Third offense: \$ 300	9.30.090
Loitering for Prostitution Purposes Prohibited	9.30.070		9.30.090
Reputation Testimony Permitted	9.30.080		9.30.090
Chapter 9.38 Disturbing Public Assemblies			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited Acts Designated	9.38.010	First offense: \$ 75	9.38.020

		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.40 Trespass – Posting of Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Trespass – Posting of Property	9.40.010	First offense: \$ 75	9.40.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.48 Petit Larceny			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.48.010	First offense: \$ 75	9.48.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.50 Injury to Property			
Section Title:	Section Citation:	Fine:	Fine Citation:
Defacing Property– Injuring Animals	9.50.010	Applicable to all of PMC Chapter 9.50:	9.50.040
Injuring Plants or Fences	9.50.020		9.50.040
Injuring Monuments and Markers	9.50.030		9.50.40
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.56 Interference with Utilities			
Section Title:	Section Citation:	Fine:	Fine Citation:
Pollution of Drinking Water	9.56.010	Applicable to all of PMC Chapter 9.56:	9.56.030
Damage to Water or Utility System	9.56.020		9.56.030
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.58 Sale of Poison			
Section Title:	Section Citation:	Fine:	Fine Citation:
Selling Poison Without Label	9.58.10	First offense: \$ 75	9.58.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.60 Sale of Unwholesome Food			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When	9.60.010	First offense: \$ 75	9.60.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Chapter 9.67 Curfew Hour for Minors			
Section Title:	Section Citation:	Fine:	Fine Citation:
Curfew Violations	9.67.020	Applicable to all of PMC Chapter 9.56:	9.67.050
Exceptions	9.67.030		9.67.050
		First offense: \$ 75	
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 9.74 Discharge of Firearms			
Section Title:	Section Citation:	Fine:	Fine Citation:
Prohibited When – Exceptions	9.74.010	First offense: \$ 75	9.74.020
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 10 Vehicles & Traffic *			
Chapter 10.04 Traffic Code			
Section Title:	Section Citation:	Fine:	Fine Citation:
Parking Prohibitions During Snow Accumulation and/or Drifting Snow Conditions	10.04.050	Applicable to all of PMC Chapter 10.04	10.04.050
Towing	10.04.055		10.04.055
No-Parking Areas – Identification	10.04.060 (B)	First offense: \$ 75	10.04.060
Parking Prohibited for Longer than 24 Hours	10.04.080	Second offense: \$ 150	10.04.080
		Third offense: \$ 300	
Prohibiting Parking that Obstructs Traffic	10.04.090		10.04.090
Prohibiting Parking in Construction Zones	10.04.100		10.04.100
Chapter 10.08 Regulation of Off-Highway Vehicles			
Section Title:	Section Citation:	Fine:	Fine Citation:
Operation Requirements	10.08.020	Applicable to all of PMC Chapter 10.08:	10.08.100
Equipment	10.08.030		10.08.100
Speed and Time Restrictions	10.08.040		10.08.100
Driver's License Required	10.08.050	First offense: \$ 75	10.08.100
Towing	10.08.060	Second offense: \$ 150	10.08.100
Parent, Guardian or Other Person Responsible	10.08.070	Third offense: \$ 300	10.08.100

*

1. The fine amounts are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010 (b).

2. An offense may not be disposed of, without court appearance, if the offense is in connection with a motor vehicle accident that results in the death of a person.

Palmer Municipal Code (PMC) Title 12 Streets, Sidewalks & Public Places			
Chapter 12.16 Skateboards, Rollerblades and Similar Devices			
Section Title:	Section Citation:	Fine:	Fine Citation:
Skateboards, Prohibition and Regulation	12.16.010	First offense: \$ 75	12.16.020
		Second offense: \$ 150	
		Third offense: \$ 300	
Chapter 12.24 Park and Recreational Facility Regulations			
Section Title:	Section Citation:	Fine:	Fine Citation:
General Rules	12.24.025	First offense: \$ 75	12.24.050
		Second offense: \$ 150	
		Third offense: \$ 300	

Palmer Municipal Code (PMC) Title 14 Signs			
Chapter 14.08 Sign Regulations			
Section 14.08.0240 Remedies and Civil Penalties (applicable to entire chapter):			
The city or an aggrieved person may institute a civil action against a person who violates a provision of this title or a term, condition or limitation imposed pursuant to this title. In addition to other relief, a civil penalty not to exceed \$300.00 may be imposed for each violation. Each day that a violation or an unlawful act or condition continues constitutes a separate violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy. Upon application for injunctive relief and a finding of a violation or threatened violation, the superior court shall grant the injunction.			

Palmer Municipal Code (PMC) Title 15 Buildings and Construction			
Chapters 15.00 through 15.70			
All chapters within Title 15 are subject to the following fines:		First offense: \$ 75	15.60.020
		Second offense: \$ 150	10.08.100
		Third offense: \$ 300	10.08.100

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action: Approved
Vote: Unanimous

Yes:	No:
Berberich	
Carrington	
L. Combs	
S. Combs	
DeVries	
Fuller	
LaFrance	

CITY OF PALMER, ALASKA

Resolution No. 19-004

A Resolution of the Palmer City Council Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019

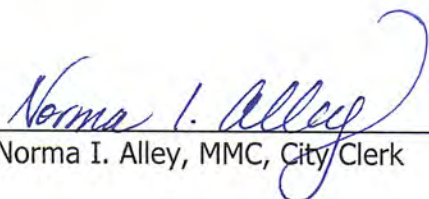
WHEREAS, Palmer Municipal Code 3.28 defines a "Five-year capital improvement program as an annual update and long-range need projection of the city included as part of the annual budget."

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby, through the budget process, adopts the attached five-year capital improvement program for a period of one (1) year, being from January 1, 2019, through December 31, 2019.

Approved by the Palmer City Council this 11th day of December, 2018.



Edna B. DeVries, Mayor



Norma I. Alley, MMC, City Clerk

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2019 total	2020 Addition	2021 Addition	2022 Addition	2023 Addition
N	LED Streetlights	COP	2016	\$ 45,000	\$ 45,000	\$ -	\$ 45,000	\$ 45,000	Complete			
N	MTA Equipment-Arena	COP	2016	\$ 25,000	\$ 34,786	\$ 15,214	\$ 50,000	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	City Hall Parking Lot			\$ 120,000	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	Complete			
N	Paint Bailey Hill Reservoir	COP-W/S	2017	\$ 40,000	\$ 27,428	\$ -	\$ 27,428	\$ 27,428	\$ 50,000			
N	ADA Sidewalks	COP/Grant	2017	\$ 250,000	\$ 50,000	\$ 15,000	\$ 65,000	\$ 65,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
N	Police Radios	COP	2017	\$ 625,000	\$ 3,000	\$ 100,000	\$ 10,300	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	Complete
N	Street Maintenance	COP	2017	\$ 500,000	\$ 448,778	\$ 100,000	\$ 548,778	\$ 548,778	\$ 300,000	\$ 200,000	\$ 200,000	\$ 100,000
N	Public Video	COP	2018	\$ 75,000	\$ 75,000	\$ 25,000	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	Complete	
	W/S Lift station and well pumps	COP-W/S	2018	\$ 100,000	\$ 25,000	\$ 75,000	\$ 100,000	\$ 100,000	\$ 55,000	\$ 75,000	\$ 75,000	\$ 75,000
N	Water/sewer Truck	COP-W/S	2018	\$ 55,000	\$ 14,000	\$ 40,600	\$ 55,000	\$ 55,000	\$ 55,000			\$ 60,000
	Police Vehicle Annual Replacement	COP	Annually	\$ 45,000	\$ 5,756	\$ 70,000	\$ 75,756	\$ 75,756	\$ 45,000	\$ 50,000	\$ 50,000	\$ 55,000
N	Park Improvements	COP	Annually	\$ 50,204	\$ 50,204	\$ 50,000	\$ 100,204	\$ 100,204	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
N	Mayor Funded Projects	COP	Undetermined	\$ 500	\$ 500		\$ 500	\$ 500				
N	Depot Expansion	COP	Undetermined	\$ 6,177	\$ 555		\$ 555	\$ 555				
N	Roads-Grader	COP	2019	\$ 300,000	\$ 26,000	\$ 300,000	\$ 326,000	\$ 326,000	Complete			Prior Year Funded (Carry over) \$761,007
N	Fire radio repeater and associated materials	COP	2019	\$ 40,000		\$ 40,000	\$ 40,000	\$ 40,000	Complete			2019 Recommended additional funding \$1,189,814
N	Public Building Maintenance	COP	2019	\$ 500,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
N	Airport-Safety Improvements	COP	2019	\$ 450,000		\$ 30,000	\$ 30,000	\$ 30,000	Complete			
N	Golf Course-Golf Carts	COP	2019	\$ 40,000		\$ 40,000	\$ 40,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 30,000	\$ 30,000
N	Golf Course- Golf Boards	COP	2019	\$ 24,000		\$ -	\$ 24,000	\$ 24,000		\$ 24,000		\$ 30,000
N	Golf Course-Deck & Patio Materials	COP	2019	\$ 20,000		\$ 42,000	\$ 30,000	\$ 30,000	\$ 30,000	Complete		
N	Fire Personnel equipment	COP	2019	\$ 35,000		\$ 35,000	\$ 35,000	\$ 35,000	Complete			
N	Depot updates-piping	COP	2019	\$ 15,000		\$ 10,000	\$ 10,000	\$ 10,000	Complete			
N	Paving Trail-Cape Ind to Arboretum	COP	2019	\$ 20,000		\$ 20,000	\$ 20,000	\$ 20,000	Complete			
N	Roads-Dump Truck with plow blade	COP	2020	\$ 275,000					\$ 275,000			
N	Fire Engine	Grant	2020	\$ 700,000					\$ 150,000			

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2019 total	2020 Addition	2021 Addition	2022 Addition	2023 Addition
			2021									
N	NOVEMBER Taxiway Design	FAA/COP	2021	\$ 450,000						\$ 35,000		
N	Trails and Parks	COP	2021	\$ 600,000					\$ 200,000	\$ 200,000	\$ 150,000	
N	PW-Street Sweeper	COP	2021	\$ 275,000						\$ 275,000		
N	W/S Vac Truck	COP-W/S	2021	\$ 300,000						\$ 300,000		
			2022									
N	Depot Updates-Windows	COP	2022	\$ 60,000							\$ 60,000	
N	Golf Course-Maintenance Shed	COP	2022	\$ 100,000							\$ 50,000	\$ 60,000
N	Update Fire classroom building	COP	2022	\$ 150,000							\$ 150,000	
N	Paving repair equipment	COP	2022	\$ 75,000							\$ 75,000	
N	Steam Truck Replacement	COP-W/S	2022	\$ 280,000							\$ 280,000	
			2023									
N	Stormwater Design	COP-W/S	2023	\$ 500,000								\$ 500,000
N	Fire Support vehicle (replacement/equip) with lift gate	COP	2023	\$ 80,000								\$ 80,000
			2024									
N	Emergency Generator City Hall	Grant	2024	\$ 400,000								
N	Public Safety Bldg Updates	Grant	2024	\$ 400,000								
			2025									
N	Palmer Stormwater Improvements	Loan/Grant	2025	\$ 5,000,000								
N	City Hall Updates	COP	2025	\$ 150,000								
N	NOVEMBER TAXIWAY	FAA / COP	2025	\$ 3,000,000								

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2019 total	2020 Addition	2021 Addition	2022 Addition	2023 Addition
			Unassigned									
N	Generator for Fire S136 (training center)	COP	Undetermined	\$ 50,000								
N	New Fire engine and equipment	COP	Undetermined	\$ 700,000								
N	Fire Brush truck replacement/equip	COP	Undetermined	\$ 160,000								
N	Snow Dump Lots	COP	Undetermined	\$ 100,000								
N	Roof over Fire conexes	COP	Undetermined	\$ 55,000								
N	Extend S. Industrial to Inner Springer	COP	Undetermined	\$ 400,000								
N	Design new Library buidng	COP	Undetermined	\$ 100,000								
N	Public Library Extension Ph II	Bond	Undetermined	\$ 5,000,000								
N	New Fire station	Bond	Undetermined	\$ 9,000,000								
N	Design Museum phase 2	COP	Undetermined	\$ 250,000								
	Downtown Road Improvements- Cobb Street		Undetermined	\$ 1,100,000								
Y	Historic Palmer Water Tower Purchase		Undetermined	\$ 100,000								
	Restore Railroad Tracks to Downtown Palmer		Undetermined	\$ 3,000,000								
Y	Park Project Walk to the Fair		Undetermined	\$ 300,000								
N	Babb Aboretum Restoration		Undetermined	\$ 75,000								
N	Sherrrod Area Gravel to Road resurfacing		Undetermined	\$ 1,000,000								
Totals				\$ 36,645,359	\$ 1,172,022	\$ 761,007	\$ 1,197,814	\$ 1,878,521	\$ 1,525,000	\$ 1,524,000	\$ 1,440,000	\$ 1,210,000

Legislative Priority	Project	Funding Sources	Year of Initiation/ Execution	Cost Estimate	2018 Total	2018 remaining	2019 Addition	2020 Addition	2021 Addition	2022 Addition	2023 Addition
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2019 Funding Breakdown		\$ 1,197,814									
General Fund	\$ 1,082,214	\$386,000 from annual contribution	\$696,214 from General Fund assigned balance								
W/S	\$ 115,600	from enterprise funds									

2020 Funding Breakdown		\$ 1,525,000									
General Fund	\$ 1,365,000	\$386,000 from annual contribution	\$979,000 from General Fund unassigned balance								
W/S	\$ 160,000	from enterprise funds									

2021 Funding Breakdown		\$ 1,524,000									
General Fund	\$ 1,149,000	\$386,000 from annual contribution	\$763,000 from General Fund unassigned balance								
W/S	\$ 375,000	from enterprise funds									

2022 Funding Breakdown		\$ 1,440,000									
General Fund	\$ 1,085,000	\$386,000 from annual contribution	\$699,000 from General Fund unassigned balance								
W/S	\$ 355,000	from enterprise funds									

LEGISLATIVE HISTORY

Introduced by: City Manager Wallace
1st Public Hearing: October 16, 2018
2nd Public Hearing: December 4, 2018
3rd Public Hearing: December 11, 2018
Action: Approved
Vote: Unanimous

Yes:	No:
Berberich	
Carrington	
L. Combs	
S. Combs	
DeVries	
Fuller	
LaFrance	

**CITY OF PALMER, ALASKA
Resolution No. 19-005**

A Resolution of the Palmer City Council Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2019, and Ending December 31, 2019, and Appropriating Monies

WHEREAS, as required in Chapter VI of the City of Palmer Municipal Charter, a public hearing regarding the City of Palmer Fiscal Year 2019 Budget was held on Tuesday, October 16, 2018, continued on Tuesday, December 4, 2018, and continued on Tuesday, December 11, 2018; and

WHEREAS, the Palmer City Council has reviewed the budget presented by the City Manager for the 2019 fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council:

Section 1. That the budget presented to the Council by the City Manager for the fiscal year 2018 has been reviewed by the City Council.

Section 2. That money shall be appropriated from the all City funds as follows:

	Revenues
General Fund (01)	\$ 11,416,744
Enterprise Fund	
Water/Sewer (02)	\$ 2,991,625
Airport (03)	\$ 393,800
Solid Waste (05)	\$ 746,250
Golf Course (15)	\$ 545,000
Capital	
Projects (08)	\$ 325,214
Projects (09)	\$ 545,000
Projects (10)	\$ 100,000
Projects (24)	\$ 115,600
Projects (30)	\$ 30,000
Special Revenue Funds	
Police Grants (52)	\$ 125,000
Narcotics Grant (53)	\$ 135,000
Total Revenues	\$ 17,469,233

	Expenditures
General Fund (01)	\$ 12,112,034
Enterprise Fund	
Water/Sewer (02)	\$ 2,522,634
Airport (03)	\$ 392,855
Solid Waste (05)	\$ 830,616
Golf Course (15)	\$ 625,905
Capital Improvements	
Projects (08)	\$ 325,214
Projects (09)	\$ 545,000
Projects (10)	\$ 100,000
Projects (24)	\$ 115,600
Projects (30)	\$ 30,000
Special Revenue Funds	
Police Grants (52)	\$ 126,864
Narcotics Grant (53)	\$ 144,996
Total Expenditures/Expenses	\$ 17,871,718

Section 3. That the rate of tax levy for the City of Palmer, Alaska for the fiscal year 2019 shall be fixed at 3.00 mills upon each dollar of assessed taxable real and personal property. The revenue from this tax levy is to be used for city purposes.

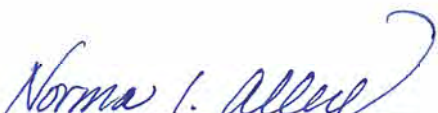
Section 4. That the 2019 budget is hereby approved for all funds in the amounts and for the purposes as stated above. The supporting line item budget detail as presented by the administration and reviewed by council is incorporated as part of this budget resolution.

Section 5. That the City of Palmer Fiscal Year 2019 operating budget is adopted for a period of one (1) year, that being from January 1, 2019, through December 31, 2019.

Approved by the Palmer City Council this 11th day of December, 2018.



 Edna B. DeVries, Mayor



 Norma I. Alley, MMC, City Clerk

CITY OF PALMER FUND DESCRIPTION

The City of Palmer's financial system involves the use of 15 funds. These funds are broken down into four major categories: The General Fund, Enterprise Funds, Special Revenue Funds and Capital Improvement Funds (CIP).

Fund accounting has always been used as a control device to segregate financial resources and ensure that the segregated resources were only used for their intended purpose. The use of funds for financial reporting demonstrates accountability.

There are three broad fund categories: **Governmental Funds, Proprietary Funds and Fiduciary Funds.**

GOVERNMENTAL FUNDS

General Fund: The general fund is the general operating fund of the City of Palmer. It serves as the primary reporting vehicle for current government operations. This fund accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. Financial support for this fund comes from such sources as general property taxes, sales taxes, fees and inter-governmental revenues (i.e. reimbursement from enterprise funds to the general fund for administrative services). Expenditures are authorized in the general budget. In the general fund you will find various departments such as Administration, Legislative, Community Development, Police, Fire, Public Works and Community Services.

Capital Project Funds: Capital project funds account for financial resources used for the acquisition or construction of major capital facilities or projects. These funds are used as a financial reporting tool to demonstrate compliance with legal and contractual provisions, and to compile certain cost data. The purpose is to control expenditures/expenses for each project or closely related group of projects. In the general fund this is mainly used for the construction of roads, equipment and the collection of cost data for projects. The water and sewer funds use this for the addition or improvements of water and sewer lines. The airport funds use this for airport capital improvements.

PROPRIETARY FUNDS

Enterprise Funds: Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. It is the intent of the City Council that the cost of providing goods and/or services to the general public be financed or recovered primarily through user fees. The City has the following enterprise funds: Water and Sewer, Municipal Airport, Land Management, Solid Waste Collection, and Golf Course.

SPECIAL REVENUE FUNDS

Special Revenue Funds: Special revenue funds are used to account for revenues derived from specific sources and to be used for a specific purpose. The City uses special revenue funds to account for Drug Seizure funds, other Police Department grant funds and the Neighborhood Park fund, to account for the fees charged developers when they develop a new subdivision.

FINANCIAL POLICIES

The City form of government is designed to provide maximum local self-government.

The City of Palmer was established in 1951 as a First Class City. On June 5, 1962, the citizens voted to switch to a Home Rule City, which was effective on June 11, 1962. City Charter establishes a December 31 year-end. A wide-range of services are provided by the City for the citizens of Palmer and surrounding areas. Some of the services are planning and zoning, airport facility, water and wastewater services, library, parks and recreation, police protection, fire services, and general administrative services. In addition to general governmental activities, the City provides financial support to certain community service organizations that promote education and economic stability for the citizens of the community. Funding for the City, by order of importance, is provided from sales tax, property tax, interest earnings, State and Federal revenue and other sources.

The City of Palmer Council has the responsibility to set the budget and establish the mill rate for the City.

The need to demonstrate compliance with regulations governing the funding sources for those services requires a complex and advanced accounting system. To fulfill this need, the National Council on Governmental Accounting recommended the use of fund accounting by state and local governments. A description of the fund types is presented in the Fund Description section of this document. Depending on the type of fund referred to, the basis of accounting may be different. The basis of accounting determines when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The budgetary basis is the same as the Generally Accepted Accounting Principles (GAAP) basis, where encumbrances outstanding at year-end are not treated as expenditures but as reservations of fund balance. The City's budget and accounting systems are operated on the modified accrual basis for governmental fund types (this includes the general, special revenue, capital projects and debt service funds). Revenues are recognized when they become measurable and available as net current assets, and expenditures are recognized when the related fund liability is incurred. The accrual basis of accounting is used for the proprietary fund types, whereby revenues are recognized when earned and expenses are recorded when incurred.

The City of Palmer's financial policies set forth the basis framework for the overall fiscal management of the City. The established long-range policies regarding financial management have been to take a conservative approach on forecasting revenues due to the uncertainty of the revenue source, particularly State revenues. This policy takes into consideration any changes in circumstances or conditions when evaluating both the current and long-range goals, and has helped to maintain

financial stability. The Manager and Department Directors have the primary role of reviewing financial actions and providing guidance on financial issues to the City Council.

Overall Goals

The overall financial goals underlying these policies are:

1. **Fiscal Conservatism:** To ensure that the city is in a solid financial condition at all times. This can be defined as:
 - A. Cash Solvency- the ability to pay bills
 - B. Budgetary Solvency- the ability to balance the budget
 - C. Solvency- the ability to pay future costs
 - D. Service Level Solvency- the ability to provide needed and desired services
2. **Flexibility:** To ensure that the city is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
3. **Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers' Association standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

The following policies assist the decision-making process of the Palmer City Council.

Fund Balance Stabilization Policy

Purpose:

To identify the 5 components of governmental fund balance and net position for the City's enterprise funds.

Background:

General Fund:

For governmental funds the difference between assets and liabilities is fund balance. Fund Balance by definition does not equal cash, nor is it the difference between revenues and expenditures. Rather, Fund Balance is the cumulative difference of all revenues and expenditures from the government's creation. It can also be known as fund equity.

Based on GASB 54, fund balance for governmental funds is comprised of 5 components: non-spendable, restricted, committed, assigned and unassigned fund balance.

Non-spendable fund balance is for amounts that cannot be spent because they are not in spendable form or they are legally required to be maintained intact.

Restricted fund balance is for amounts that have restrictions placed on them externally by creditors, grantors, contributors and by other governments' laws or regulations or restrictions required by law through constitutional provisions or enabling legislation.

Committed fund balance is for amounts that can only be used for specific purposes as established by the limitations set forth by the legislative body. These amounts cannot be used for any other purpose unless the legislative body changes or eliminates the specific purpose through the same type of action as used to originally commit the amounts.

Assigned fund balance is for amounts that the government intends to use for specific purposes. The assigned fund balance reflects a government's self-imposed limitations on the use of otherwise available expendable finance resources in governmental funds. The intent must be established by the governing body. An amount cannot be assigned for a specific purpose if it causes a negative unassigned fund balance.

Unassigned fund balance is the remaining amount of fund balance that has not been obligated to a specific purpose for the general fund. The accumulation of unassigned fund balance can greatly assist a government's ability to provide services to its residents. This fund balance allows government to provide a stable taxing policy and revenue structure to fund its services. An adequate level of unassigned fund balance is also a major consideration of credit rating agencies during their evaluation of a government's credit worthiness.

Enterprise Fund:

Net Position. Unlike governmental funds, enterprise funds report all assets and liabilities, including those that are irrelevant to near-term liquidity. Accordingly, the net position of an enterprise fund is not equivalent to fund balance and should not be the focal point for analyzing near-term financial position.

Policy:

The City will maintain the fund balances and net positions of the various City operating funds at levels sufficient to maintain the City's creditworthiness, and provide financial resources for unforeseeable emergencies.

The City will try to maintain the unassigned fund balance of the General Fund two months of the sum of total general fund operating expenditures.

The City will maintain a positive net position balance in each of the enterprise funds to provide sufficient reserves for emergencies and revenue shortfalls.

Prudent Budgeting and Effective Budgetary Control:

Working capital, sufficient to meet current operating needs, is provided for all funds. The working capital designation will provide the cash flow to fund day-to-day City operations. It also significantly reduces the likelihood of the City ever needing short-term debt to cover cash shortages.

Formal budgetary integration is employed as a management control device during the year for the General Fund. Capital projects are budgeted on a project length basis. The objective of these budgetary controls is to insure compliance with legal provisions embodied in the annual appropriated budget approved by the Palmer City Council. The legal level of control (that is, the level at which expenditures/expenses cannot legally exceed the appropriation) is at the fund level. The City Council may pass subsequent supplemental appropriations. Activities of the General Fund and Enterprise Funds are included in the annual appropriating budget. Appropriations lapse at the end of the year.

The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Open encumbrances are reported as reservations of the fund balances and are charged to subsequent year appropriations.

The City's financial records for governmental fund types are maintained on a modified accrual basis. Revenues and other financial resource increments are recognized when they become susceptible to accrual. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies, prepaid insurance, and similar items that may be considered expenditures when consumed. The City's Proprietary Funds are accounted for on the accrual basis. The accrual basis means that financial records are affected when the revenues are earned and expenses are incurred.

It is important that a positive unassigned fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.

When deficit appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive unassigned fund balance and positive cash balance.

Efficient Safeguarding of City Assets:

Management of the City of Palmer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of 'reasonable assurance' recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived; and 2) the valuation of costs and benefits require estimates and judgments by management. Authorization, through purchase orders, is required for the encumbrance and expenditure of funds. An encumbrance is the reservation of the funds necessary to pay for the purchase. The proper account must have adequate appropriations available prior to approval of the purchase order. Formal bids are required for purchases exceeding \$50,000.

Manageable Debt Administration:

Debt administration procedures include the scheduling of bond payments spread over the life of the issue, producing a total debt service schedule that is manageable. Under state statutes, a municipality may incur general obligation bond debt only after a bond authorization ordinance is approved by a majority vote at an election. Debt repayment is timed to correspond to expected cash inflows.

The City will not fund current operations from the proceeds of borrowed funds.

Revenue Policies:

The City will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one revenue source.

The City will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial and industrial employment.

The City, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service cost.

The City will regularly review user fee charges and related expenses to determine if pre-established recovery goals are being met.

Maintenance of a Sound Investment Policy of City Monies:

The City uses a Central Treasury whereby all cash of the general government, enterprise fund, and any other agencies of the City is accumulated and invested. This procedure not only provides internal control but yields a higher rate of return on our investments because the amount available to invest is larger. The investment policies included in the City's Code of Ordinances include requirements for collateralization, diversification and safekeeping, as well as listing authorized investment instruments. The main objectives of this policy is the safeguarding of principal, maintaining sufficient liquidity to meet the City's cash flow requirements, and striving to achieve the highest rate of return on City investments and deposits, with due regard to the security of the investments and margins of risk. The City's investment policy is to minimize credit and market risks while maintaining a competitive yield on its portfolio.

Accounting, Auditing and Reporting Policies:

The City will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP).

The accounting system will maintain records and annual financial reports will present a summary of financial activity by departments and agencies within all funds.

Where possible the reporting system will also provide monthly information on the total cost of specific services by type of expense and revenue by fund.

An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the City's annual audit.

CITY OF PALMER REVENUES

FUND TITLE	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
GENERAL FUND					
Arena Fees	311,184	277,272	257,054	257,390	263,450
Taxes	7,862,460	7,841,969	8,334,427	8,640,939	8,933,000
Permits/License	166,985	308,235	156,811	256,768	172,300
Grants/Federal Funding	766,282	667,547	646,123	613,980	614,023
Fees & Services	2,220,278	2,181,459	1,680,835	1,218,620	1,232,388
Fines & Forfeitures	127,996	77,385	80,874	115,021	78,000
Other Revenues	1,582,080	678,867	689,164	373,389	123,583
GENERAL FUND TOTAL	13,037,265	12,032,734	11,845,288	11,476,107	11,416,744
ENTERPRISE FUND					
Water/Sewer					
Fees & Services	2,198,030	2,488,277	2,623,616	2,798,000	2,952,125
Other Revenues	266,051	125,159	217,851	89,341	39,500
TOTAL	2,464,081	2,613,436	2,841,467	2,887,341	2,991,625
Airport					
Fees & Srvs/Taxes/Grants	211,882	196,778	207,395	240,198	237,800
Other Revenues	617,333	210,303	165,651	134,992	156,000
TOTAL	829,215	407,082	373,046	375,190	393,800
Land					
Other Revenues	0	0	64,600	0	0
TOTAL	0	0	64,600	0	0
Solid Waste					
Fees & Services	634,373	641,618	702,057	705,000	740,250
Other Revenues	53,514	35,644	80,333	10,305	6,000
TOTAL	687,887	677,262	782,390	715,305	746,250
Golf Course					
Fees & Services	617,607	588,549	500,768	567,800	545,000
Sales & Rentals	217,314	199,785	219,343	239,468	0
Other Revenues	22,455	20,901	20,813	22,938	0
TOTAL	857,376	809,235	740,924	830,206	545,000
ENTERPRISE FUND TOTAL	4,838,559	4,507,015	4,802,427	4,808,042	4,676,675
CAPITAL PROJECT FUND					
General	791,422	543,933	303,579	863,121	325,214
Equipment	1,329,384	151,953	1,022,576	766,540	545,000
Roads	0	0	50,000	368,261	100,000
Water/Sewer	4,596,375	2,887,901	3,971,138	3,949,409	115,600
Airport	348,732	454,702	7,260,975	1,597,116	30,000
CAPITAL PROJECT FUND TOTAL	7,065,913	4,038,489	12,608,268	7,544,447	1,115,814
SPECIAL REVENUE FUND					
Drug Seizure	31,428	38,518	4,542	0	0
Police Grants	10,314	11,247	11,775	73,915	125,000
Narcotics Grants Fund	0	0	0	146,670	135,000
Neighborhood Park Fund	1,100	1,800	2,100	0	0
SPECIAL REVENUE FUND TOTAL	42,842	51,565	18,417	220,585	260,000
FUND TOTALS	24,984,579	20,629,803	29,274,400	24,049,181	17,469,233

CITY OF PALMER EXPENDITURES/EXPENSES

FUND TITLE	2015 ACTUAL	2016 ACTULA	2017 ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
GENERAL FUND					
Manager	748,249	612,518	641,739	650,409	689,923
Finance	1,015,628	1,058,152	986,913	1,007,755	899,198
Community Development	576,117	537,917	595,023	620,816	648,931
City Hall	70,684	73,212	75,783	78,254	73,107
Tourist Center	168,868	172,110	183,168	187,407	188,530
Depot	28,036	22,011	35,891	34,197	40,173
Library & Other Grants	680,075	614,690	657,878	715,089	736,051
Non-Departmental	906,101	510,405	952,400	1,333,942	1,241,214
MTA Events Center	528,585	570,047	618,202	569,359	586,021
Parks & Recreation	6,901	12,905	7,863	11,735	8,600
Clerk Council/Elections	483,954	403,688	393,302	449,642	490,933
Public Safety	5,089,162	4,546,965	4,450,254	4,417,157	4,480,750
Public Works	2,171,295	1,915,761	1,850,532	1,969,285	2,028,603
TOTAL GENERAL FUND	12,473,655	11,050,381	11,448,948	12,045,047	12,112,034
ENTERPRISE FUND					
Water/Sewer	4,228,001	3,866,461	5,793,825	2,474,680	2,522,634
Airport	1,237,988	957,563	1,064,051	371,685	392,855
Land	0	0	0	15,000	0
Solid Waste	767,674	709,689	682,840	710,403	830,616
Golf Course	937,218	888,200	860,977	844,501	625,905
TOTAL ENTERPRISE FUND	7,170,881	6,421,913	8,401,693	4,416,269	4,372,010
CAPITAL PROJECTS FUND					
General Capital Projects	867,558	485,740	550,548	1,108,715	325,214
Equipment	1,280,571	222,200	852,673	994,587	545,000
Roads	431	0	0	500,000	100,000
Water/Sewer Capital Projects	4,615,021	3,271,682	7,004,869	5,739,062	115,600
Airport Capital Projects	329,992	401,702	7,169,954	1,741,137	30,000
TOTAL CAPITAL PROJECTS FUND	7,093,573	4,381,324	15,578,044	10,083,501	1,115,814
SPECIAL REVENUE FUND					
Drug Seizure	75,166	28,335	28,335	0	0
Police Grants	10,314	11,247	11,775	73,915	126,864
Narcotics Grant Fund	0	0	0	121,149	144,996
Neighborhood Park Fund	0	0	0	0	0
TOTAL SPECIAL REVENUE FUND	85,480	39,582	40,110	195,064	271,860
TOTAL EXPENDITURES/EXPENSES	26,823,589	21,893,200	35,468,795	26,739,881	17,871,718

BUDGET GLOSSARY

ADOPTED BUDGET - Refers to the budget amounts as originally approved by the City of Palmer City Council at the beginning of the year, and also to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

ALLOCATION - A part of a lump-sum appropriation which is designed for expenditure by specific organization units and/or for the special purposes, activities, or objects.

AMENDED BUDGET - Refers to the budget amounts as adjusted by Council approved supplements throughout the year.

APPROPRIATION - The legal authorization granted by the legislative body of a government which permits officials to incur obligations and make expenditures of governmental resources for specific purposes. Appropriations are usually limited in amounts and time it may be expended.

ASSESSED VALUATION - The valuation set upon all real and personal property in the borough that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

BOND - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, together with periodic interest at a specified rate.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

BUDGET DOCUMENT - The official written statement prepared by the City's staff to present a comprehensive financial program to the City Council.

BUDGET MESSAGE - A general discussion of the proposed budget presented in writing by the budget-making authority to the City Council. The budget message contains an explanation of the principal budget items, an outline of the City's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

CAPITAL OUTLAY - Expenditures that result in the acquisition of items such as tools, desks, machinery, and vehicles costing more than \$5,000 each and having a useful-life of more than one (1) year and are not consumed through use are defined as capital items.

COLLATERAL - Assets pledged to secure deposits, investments, or loans.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) - The official annual report of a government. It includes (a) the five (5) combined financial statements in the combined statement - overview and their related notes and (b) combining statements by fund type and individual fund and account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material, and detailed statistical sections.

CONTINGENCY - Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

EMPLOYEE BENEFITS - Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included is the City's share of costs for Social Security, PERS retirement, medical, workers' comp insurance and unemployment insurance.

ENTERPRISE FUND - A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses, requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

EXPENSES - Outflows or other consumption of assets or occurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entities' on-going major or central operation.

FIDUCIARY FUND TYPES - The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individuals, private organizations, other government units, and/or other funds.

FINANCIAL RESOURCES - Cash and other assets that in the normal course of operations become cash.

FISCAL YEAR - The twelve month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operation. The City's fiscal year extends from January 1 through the following December 31.

FUNCTION - A group of related activities aimed at accomplishing a major service for which a government is responsible.

FUND - An accounting entity with a separate set of self-balancing accounts which comprise its assets, liabilities, fund balance, revenues, and expenditures.

FUND BALANCE - The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an "unreserved fund balance".

FUND TYPE - Any one (1) of seven (7) categories into which all funds are classified in government accounting. The seven (7) types are: general, special revenue, debt services, capital projects, enterprises, internal service, and trust and agency.

GENERAL FUND - A fund used to account for all financial resources except those required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GOVERNMENT FUND TYPES - Funds used to account for the acquisition, use, and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary fund. Under current GAAP, there are four (4) government types: general, special revenue, debt service, and capital projects.

INTERFUND TRANSFERS - Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers, and operating transfers.

LAPSE - As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time.

LEVY - To impose taxes, special assessments or service charges for the support of government activities. Also, used to denote the total amount of taxes, special assessments, or service charges imposed by a government.

LIABILITIES - Debt or other legal obligations, arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

LONG TERM DEBT - Debt with a maturity of more than one (1) year after the date of issuance.

MILL - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

MILLAGE RATE - The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in tax.

MODIFIED ACCRUAL BASIS OF ACCOUNTING - A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is, when they are both “measurable” and “available to finance expenditures of the current period”. “Available” means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for: 1) inventories of materials and supplies that may be considered expenditures either when purchased or when used and: 2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All Governmental funds, expendable trust funds, and agency funds are accounted for using the modified accrual basis of accounting.

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operation budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING TRANSFERS - All interfund transfers other than residual equity transfers.

OTHER FINANCING SOURCES - Governmental fund general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers in, service charges, and fees for governmental services.

PROPERTY TAX - A tax levied on the assessed value of property in mills.

PURCHASE ORDER - A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated estimated price. Outstanding purchase orders at the end of the fiscal year are called “encumbrances”.

RECOMMENDED BUDGET - The budget proposed by the City Manager to the City Council for adoption.

RESOLUTION - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE - Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers in are classified as “other financing sources”.

REVENUE BONDS - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

SALES TAX - A tax levied on the sales price or charge on all sales, rentals and services made within the City.

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

TAX RATE - The level at which taxes are levied.

TAX LEVY - The total dollar amount of tax that optimally could/should be collected based on tax rates and assessed values of personal and real properties.