



Kimberly Green, SPHR, IPMA-SCP

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March 10, 2022

TO: All Plan holders of Record

RE: Addendum No. 1  
Insurance Broker Services – RFP 22-01HR  
City of Palmer

This addendum consists of one (1) page.

**BID OPENING DATE AND TIME REMAIN UNCHANGED**

Bidders must acknowledge the receipt of this addendum in writing in the bid proposal. This addendum amends and/or supplements the contract documents. Contract document provisions not specifically amended herein remain in full force and effect.

CLARIFICATIONS/EXPLANATIONS: In response to questions posed:

1. Q. Could you please share what program the city is currently in? (Either the AMLJIA or APEI)  
  
A. The City of Palmer is a currently participating in Alaska Public Entity Insurance (APEI) program.
2. Q. Could you please share the current contract the City of Palmer has in place with their current broker?  
  
A. The current contract the City of Palmer is not available for review however copies of the policies the city currently has are available to view in-person only at Palmer City Hall by appointment. Individuals wishing to view these policies should contact Kimberly Green, Human Resource Manager at (907) 761-1302 or via email at kgreen@palmerak.org.