

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on April 13, 2021, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Sabrena Combs, Deputy Mayor
Julie Berberich	Brian Daniels
Richard W. Best (participated telephonically)	Jill Valerius (participated telephonically)
Steve Carrington	

Staff in attendance were the following:

John Moosey, City Manager	Michael Gatti, City Attorney (participated telephonically)
Norma I. Alley, MMC, City Clerk	Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Introduction and Setting a Public Hearing for April 27, 2021, for **Ordinance No. 21-003:** Amending Palmer Municipal Code Title 5.32 Definitions, Enacting 5.32.030 Standards for Marijuana Businesses, and Enacting 5.32.040 Marijuana Businesses License Review
 - b. Introduction and Setting a Public Hearing for April 27, 2021, for **Ordinance No. 21-004:** Amending Palmer Municipal Code to Add Retail Marijuana Establishments as a Permitted Use in Chapters 17.08 Definitions, 17.30 Central Business District, and 17.32 Commercial General and Adding Marijuana Cultivation, Testing and Manufacturing Facilities Establishments as a Permitted Use in Chapters 17.36 Industrial and 17.57 Agricultural
 - c. **Resolution No. 21-012:** Authorizing the Palmer City Manager to Accept the Volunteer Fire Assistance Grant Funds Awarded by the State of Alaska, Department of Natural Resources, Division of Forestry and Appropriate the Funds to the City of Palmer Fire & Rescue in the Amount of \$4,875.00 to Purchase Wildland Fire Suppression Equipment and Gear
 - d. **Resolution No. 21-013:** Authorizing the City Manager to Accept and Appropriate the 2021 State of Alaska DUI High Visibility Enforcement Grant 405d M5HVE-21-01-FA(A)-10 in the Amount of \$18,720.00 for DUI High Visibility Enforcement Activities
 - e. **Resolution No. 21-014:** Authorizing the City Manager to Accept, Execute and Appropriate an Airport Coronavirus Response Grant Offer from the Federal Aviation Administration in an Amount of \$13,000.00 by Way of the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 for Assistance to Airports During the COVID-19 Public Health Emergency
 - f. **Action Memorandum No. 21-020:** Authorizing the City Manager to Amend the Current Professional Services Agreement with HDL Engineering Consultants LLC, in an Amount Not to Exceed \$19,875.00, for Engineering Services and Underwater Robotic Inspection of the Cedar (Bailey) Hills Reservoir

- ~~g. **Action Memorandum No. 21-021:** Authorizing the City Manager to Negotiate and Enter Into a Contract with CCI Industrial Services, LLC., in an Amount Not to Exceed \$91,752.00, for Leak Repairs and Application of a Specialized Coating System Along Interior Seams Increasing the Life of Reservoir #3~~
 - h. **Action Memorandum No. 21-022:** Authorizing the City Manager to Enter into a Contract with MuniRevs for Online Business License and Sales Tax Software Using the Governmental and Proprietary Procurement Process in Palmer Municipal Code Section 3.21.230
 - ~~i. **Action Memorandum No. 21-023:** Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection for the Renewal of Liquor License #649 for the Klondike Mike's Saloon Located at 820 S. Colony Way~~
2. Approval of Minutes of Previous Meetings
- a. March 9, 2021, Regular Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	Combs
Seconded by:	Berberich

Primary Amendment #1: To Move D.1.g and D.1.i on the Consent Agenda to New Business I.3 and I.4

Moved by:	Best
Seconded by:	Carrington
Vote:	4 Yes/3 No (Combs, Daniels, Valerius)
Action:	Motion Carried

Vote on Motion: To Approve the Agenda, Consent Agenda, and Minutes as Amended

Vote:	Unanimous
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

- 1. Update from Mat-Su Senior Services Chief Executive Officer Elaine Phillipps

Ms. Elaine Phillipps, Mat-Su Senior Services Chief Executive Officer, gave the annual report and stated the Senior Center is now open to the public.

- 2. Update from Alaska Waste Operations Manager Ron Stevens and Site Manager Josh James

Mr. Ron Stevens, Alaska Waste Operations Manager, reported on Alaska Waste's new curbside recycling program.

F. REPORTS

- 1. City Manager's Report
 - a. Audience Participation

City Manager Moosey inquired if council wished for a policy and procedure change regarding audience participation. No direction was given.

- b. Strategic Planning Session Summary

City Manager Moosey stated the summary is delayed from the mediator due to health reasons.

City Manager Moosey reported on upcoming events and meetings, changes to online payments for utility bills, him conducting an administrative hearing regarding Cedar Hills Parks variance requests, updates on wastewater treatment plant clarifier project, submitting funding request to Congressman Young for a Shane Woods Trail Phase II Project, opening of city facilities starting May 3, and requested to postpone the executive session.

2. City Clerk’s Report

City Clerk Alley reported updated absentee by-mail application numbers, Deputy City Clerk Johnson received a regional scholarship for her certification, new incoming administrative assistant, and Council receiving a presentation from the redistricting board’s executive director in May.

3. Mayor’s Report

Mayor DeVries highlighted her meetings with Senator Hughes, Senator Sullivan, and Representative Young and stated she would be attending upcoming local ribbon cutting ceremony of a new business opening.

4. City Attorney’s Report

None.

G. AUDIENCE PARTICIPATION

Mr. Erik Anderson testified on the public process and rights for the public to address policies and procedures regarding the Cedar Park variance requests.

H. PUBLIC HEARINGS

- 1. **Action Memorandum No. 21-024:** Authorizing the City Manager to Negotiate the Reversion of Tract E-2 of the Replat of Tract A, B, E and H-2 Palmer Industrial Park Subdivision to the City of Palmer and Prepare a Resolution Authorizing the Sale to Airframes Alaska for Industrial Purposes per Palmer Municipal Code Section 3.20.080

Mayor DeVries opened the public hearing on Action Memorandum 21-024. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

Inquiry was made if Deputy Mayor Combs needed to recuse herself or declare a conflict of interest due to her employment at Matanuska Electric Association. City Attorney Gatti stated that Deputy Mayor Combs did not need to recuse herself due to lack of conflict of interest.

City Manager Moosey provided the staff report and fielded questions from Council.

Main Motion: To Approve Action Memorandum No. 21-024

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

I. NEW BUSINESS

- 1. **Action Memorandum No. 21-025:** Approving a Council Community Grant in the Amount of \$2,500.00 to Who Let the Girls Out Supporting the 2021 Event

City Manager Moosey provided the staff report and fielded questions from the Council.

Main Motion: To Approve Action Memorandum No. 21-025

Moved by:	Daniels
Seconded by:	Carrington

Primary Amendment #1: To Reduce the Requested Amount of \$2,500.00 to \$2,000.00

Moved by:	Best
Seconded by:	Carrington

Motion to Postpone: To Postpone Action Memorandum No. 21-025 to April 27, 2021, Agenda

Moved by:	Valerius
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 21-026:** Approving a Council Community Grant in the Amount of \$2,000.00 to Who Let the Runners Out Supporting the 2021 5K and 1K Run/Walk Event

City Manager Moosey provided the staff report and fielded questions from the Council.

Main Motion: To Approve Action Memorandum No. 21-026

Moved by:	Berberich
Seconded by:	Daniels

Primary Amendment #1: To Reduce the Grant Amount to \$1,000.00

Moved by:	Berberich
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

Vote on Motion: To Approve Action Memorandum No. 21-026, as Amended

Vote:	Unanimous
Action:	Motion Carried

Council Member Best left the meeting at 8:10 p.m. Council Member Best rejoined the meeting at 8:11 p.m.

3. **Action Memorandum No. 21-021:** Authorizing the City Manager to Negotiate and Enter Into a Contract with CCI Industrial Services, LLC., in an Amount Not to Exceed \$91,752.00, for Leak Repairs and Application of a Specialized Coating System Along Interior Seams Increasing the Life of Reservoir #3

City Manager Moosey provided the staff report and fielded questions from Council.

Main Motion: To Approve Action Memorandum No. 21-021

Moved by:	Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

4. **Action Memorandum No. 21-023:** Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection for the Renewal of Liquor License#649 for the Klondike Mike's Saloon Located at 820 S. Colony Way

Main Motion: To Approve Action Memorandum No. 21-023

Moved by:	Combs
Seconded by:	Carrington
Vote:	Unanimous
Action:	Motion Carried

Mayor DeVries called a recess at 8:17 p.m. and reconvened the meeting at 8:30 p.m.

5. **Information Memorandum No. 21-002:** Committee of the Whole for a Presentation By Agnew::Beck Regarding Findings for Community and Economic Analysis for Preparation of an Annexation Petition

Main Motion: To Enter Into Committee of the Whole

Moved by:	Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

The Council entered into a Committee of the Whole at 8:32 p.m.

Agnew::Beck presented the draft Community and Economic Analysis for an annexation petition.

The Mayor adjourned from Committee of the Whole at 9:32 p.m. and reconvened the regular meeting.

J. EXECUTIVE SESSION

1. Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the Finances of the Public Entity and Matter which by Law, Municipal Charter, or Ordinances are Required to be Confidential – Potential Litigation Attorney Client Communication: State of Alaska City of Palmer Dispatch Agreement (note: action may be taken by the council following the executive session)

City Manager Moosey recommended there was not a need for the Executive Session.

K. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported public testimony regarding Action Memorandum 21-026 and Ordinance No. 20-004 were Items Placed on the Table.

L. AUDIENCE PARTICIPATION

Mr. Mike Chmielewski spoke in favor of audience participation policy change.

Mr. Erik Anderson spoke in favor of audience participation policy change, Action Memorandum No. 21-020, and city annexation.

M. COUNCIL COMMENTS

Deputy Mayor Combs, Council Member Berberich, and Council Member Valerius gave support for a Committee of the Whole at a future meeting to discuss the next steps of a city annexation.

N. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:47 p.m.

Approved this 11th day of May, 2021.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor