



Mayor Edna B. DeVries  
Deputy Mayor Steve Carrington  
Council Member Richard W. Best  
Council Member Sabrena Combs  
Council Member Brian Daniels  
Council Member Pamela Melin  
Council Member Jill Valerius

City Attorney Michael Gatti  
City Manager John Moosey  
City Clerk Shelly M. Acteson

**City of Palmer, Alaska**  
**Regular City Council Meeting**  
**November 23, 2021, at 7:00 PM**  
City Council Chambers  
231 W. Evergreen Avenue, Palmer  
[www.palmerak.org](http://www.palmerak.org)

## AGENDA

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### A. CALL TO ORDER

### B. ROLL CALL

### C. PLEDGE OF ALLEGIANCE

### D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
  - a. **Action Memorandum No. 21-064:** Approving Mayor DeVries' Resignation, Declaring the Seat Vacant, Effective November 21, 2021, in Accordance with PMC 2.05.070
2. Approval of Minutes of Previous Meetings
  - a. September 14, 2021, Regular Meeting

### E. ADMINISTRATION OF OATH OF OFFICE TO INCOMING MAYOR STEVEN J. CARRINGTON

### F. COMMUNICATIONS AND APPEARANCE REQUESTS

### G. REPORTS

1. City Manager's Report
2. Mayor's Report
3. City Clerk's Report
4. City Attorney's Report

### H. AUDIENCE PARTICIPATION

### I. PUBLIC HEARINGS

1. **Ordinance No. 21-019:** Amending Palmer Municipal Codes 2.04.080, 2.20.080, 2.22.080, 2.25.080 and 2.30.080 to Modify the Start Time of Meetings from 7:00 p.m. to 6:00 p.m.
2. **Ordinance No. 21-020:** Amending the Palmer Municipal Code 3.16 Sales Tax, To Create Certain Uniform Provisions for the Collection and Remittance of Sales Tax in Alignment with the Alaska Remote Sellers Sales Tax Code PMC 3.16.300, Alaska Remote Sellers Sales Tax Code Adopted by Reference
3. **Resolution 21-037:** A Resolution of the Palmer City Council Identifying the City of Palmer's Capital Project Priorities for State, Federal, and Other Interested Parties Funding
4. **Resolution 21-038:** A Resolution of the City of Palmer Authorizing the City Manager to Accept, Appropriate and Execute the Federal ARPA Grants Funded by the Institute of Museum and Library Services for the Palmer Public Library for Pandemic Modifications in the Amount of \$45,295

**J. UNFINISHED BUSINESS**

- 1. Committee of the Whole:** Presentation of the 2022 Budget (Note: Action may be taken by the Council following Committee of the Whole)
  - a. City of Palmer Budget
  - b. City of Palmer Pay Plan
  - c. City of Palmer Fee Schedule
  - d. City of Palmer Fine Schedule
  - e. City of Palmer Capital Improvement Program

**K. NEW BUSINESS**

- 1. Action Memorandum No. 21-61:** Authorizing the City Manager to Negotiate and Execute a Three-Year Contract for Professional Audit Services
- 2. Action Memorandum No. 21-62:** Authorizing the City Manager to Execute an Assignment of Lease Agreement with CIG, LLC (Assignor) and 800 E. Yukon, LLC (Assignee) for PMA Lease No. 19-002, on Lease Lot 13, Block 3, Palmer Municipal Airport for the Purpose of Transferring the Lease to a New Real Estate Holding Entity
- 3. Action Memorandum 21-063:** Authorize the City Manager to Negotiate and Execute a Contract with the Selected Law Firm for Legal Services for the City of Palmer Not to Exceed \$160,000 from the request for proposals RFP # 21-01CC
- 4. Action Memorandum 21-065:** Approving a Council Community Grant to Palmer Hockey Association for Alaska Army National Guard Stars and Stripes Hockey Tournament
- 5. Action Memorandum 21-066:** Approving a Council Community Grant to Palmer Hockey Association for Air Force Aim High Junior Varsity Hockey Tournament

**L. RECORD OF ITEMS PLACED ON THE TABLE**

**M. AUDIENCE PARTICIPATION**

**N. EXECUTIVE SESSION**

**O. COUNCIL MEMBER COMMENTS**

**P. ADJOURNMENT**

**Tentative Future Palmer City Council Meetings**

Meeting Date	Meeting Type	Time	Notes
<b>Nov 30</b>	Special	6pm	Budget
<b>Dec 7</b>	Special	6pm	
<b>Dec 14</b>	Special	6pm	
<b>Dec 14</b>	Regular	7pm	