



Mayor Steven J. Carrington
Deputy Mayor Pamela Melin
Council Member Richard W. Best
Council Member Sabrena Combs
Council Member Brian Daniels
Council Member Pamela Melin
Council Member Jill Valerius

City Attorney Michael Gatti
City Manager John Moosey
City Clerk Shelly M. Acteson

City of Palmer, Alaska
Regular City Council Meeting
December 14, 2021, at 6:00 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a) **Action Memorandum 21-067:** Approving the Cancellation of the December 28, 2021, Regular Meeting
 - b) **Action Memorandum 21-069:** Confirming the Mayor's Nomination of Leighton Lee to the Airport Advisory Commission with Term Ending December 31, 2024
 - c) **Action Memorandum 21-070:** Confirming the Mayor's Nomination of Ryan Richard to the Parks and Recreation Advisory Board with Term Ending December 31, 2024
 - d) **Action Memorandum 21-071:** Confirming Casey Peterson and Josh Tudor to the Planning and Zoning Commission with Terms Ending December 31, 2024
 - e) **Information Memorandum 21-006:** Notice of Intent to Award General Counsel Legal Services
2. Approval of Minutes of Previous Meetings
 - a) November 9, 2021, Special and Regular Meetings

E. COMMUNICATIONS AND APPEARANCE REQUESTS

F. REPORTS

1. City Manager's Report
2. Mayor's Report
3. City Clerk's Report
4. City Attorney's Report

G. AUDIENCE PARTICIPATION

H. PUBLIC HEARINGS

1. **Resolution 21-039:** Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of the City Monies and Designating City Representatives Who are Authorized and Empowered to Execute and Deliver All Documentation and Instructions on City Investment Accounts
2. **Resolution 21-040:** Authorizing the City Manager to Suspend the February 1, 2022, Late Fee for Business License Applications Due to the Implementation of Online Business License and Sales Tax Platform
3. **Resolution No. 22-001:** Adopting the 2022 City of Palmer Employee Pay Plan (2nd Public Hearing)
4. **Resolution No. 22-002:** Adopting the 2022 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 (2nd Public Hearing)

5. **Resolution No. 22-003:** Adopting the 2022 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 (2nd Public Hearing)
6. **Resolution No. 22-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 (2nd Public Hearing)
7. **Resolution No. 22-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022, and Appropriating Monies (2nd Public Hearing)

I. UNFINISHED BUSINESS

J. NEW BUSINESS

1. **Action Memorandum 21-068:** Authorizing the City Manager to Execute a New Lease Agreement with Lazy Mountain Hangar, LLC, on Lease Lot 21, Block 3, Palmer Municipal Airport for the Purpose of Constructing a New Aircraft Hangar
2. **Action Memorandum 21-072:** Approving Mayor Carrington’s resignation Council seat, declaring it vacant, and begin the process of filling the seat, Based on PMC 2.04.065
3. Discussion of PMC 2.30.010, Board of Economic Development composition

K. RECORD OF ITEMS PLACED ON THE TABLE

L. AUDIENCE PARTICIPATION

M. EXECUTIVE SESSION

N. COUNCIL MEMBER COMMENTS

O. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
Jan 11	Regular	6pm	
Jan 25	Regular	6pm	
Feb 08	Regular	6pm	
Feb 22	Regular	6pm	
Mar 08	Regular	6pm	
Mar 22	Regular	6pm	
Apr 12	Regular	6pm	
Apr 26	Regular	6pm	
May 10	Regular	6pm	
May 24	Regular	6pm	
Jun 14	Regular	6pm	