

## A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on November 24, 2020, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

## B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Sabrena Combs, Deputy Mayor
Julie Berberich (participated telephonically)	Brian Daniels
Richard W. Best (participated telephonically)	Jill Valerius (participated telephonically)
Steve Carrington (participated telephonically)	

Staff in attendance were the following:

John Moosey, City Manager	Michael Gatti, City Attorney (participated telephonically)
Norma I. Alley, MMC, City Clerk	Kara Johnson, Deputy City Clerk

## C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

## D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
  - a. Action Memorandum No. 20-080: Authorizing the City Manager to Extend the Contract for Audit Services with BDO USA, LLC for One Additional Year
  - ~~b. Action Memorandum No. 20-081: Confirming the Mayor's Nomination of Joyce Momarts and Jeff Helmericks for Appointment to the Airport Advisory Commission with Terms Ending December 31, 2023~~
  - ~~c. Action Memorandum No. 20-082: Confirming the Mayor's Nomination of Barbara Hunt and Ronalee Moses for Appointment to the Board of Economic Development with Terms Ending December 31, 2023~~
  - ~~d. Action Memorandum No. 20-083: Confirming the Mayor's Nomination of Lisa Albert Konecky, Joseph Parreira III, and Gladys Mosher for Appointment to the Parks and Recreation Advisory Board with Terms Ending December 31, 2023~~
  - ~~e. Action Memorandum No. 20-084: Confirming the Mayor's Nomination of Lizabeth Jackson, Pamela Melin and Linda Combs for Appointment to the Planning and Zoning Commission with Terms Ending December 31, 2023~~
2. Approval of Minutes of Previous Meetings
  - a. October 27, 2020, Special Meeting
  - b. October 27, 2020, Regular Meeting
  - c. November 3, 2020, Special Meeting

### Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	Combs
Seconded by:	Berberich

**Primary Amendment #1: To Move D.1.b., D.1.c., D.1.d., D.1.e., On the Consent Agenda to New Business H.4, H.5, H.6, and H.7**

Moved by:	Daniels
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

**Vote on Motion: To Approve the Agenda, Consent Agenda, and Minutes as Amended**

Vote:	Unanimous
Action:	Motion Carried

**E. REPORTS**

1. City Manager’s Report

None.

2. City Clerk’s Report

City Clerk Alley reported on achieving her Athenian Leadership Society Certification and voted in as the Alaska Association of Municipal Clerks Education Director.

3. Mayor’s Report

Mayor DeVries highlighted her written report.

4. City Attorney’s Report

None.

**F. AUDIENCE PARTICIPATION**

Ms. Blanca Ellis testified against Ordinance No. 20-016.

Ms. Anna Gooding testified against Ordinance No. 20-016.

Mr. Jeff Coeyler testified against Ordinance No. 20-016.

Mr. Eugene Carl Haberman testified against Ordinance No 20-016.

Mr. Mike Chmielewski spoke on how COVID-19 has affected the community.

**PUBLIC HEARINGS**

1. **Ordinance No. 20-015:** Amending Palmer Municipal Code Section 2.04.160 Regarding Council Community Grants

Mayor DeVries opened the public hearing on Ordinance No. 20-015. Seeing no one come forward and hearing no objection from the Council, Mayor DeVries closed the public hearing.

City Manager Moosey provided the staff report and fielded questions from Council.

**Main Motion: To Approve Ordinance No. 20-015**

Moved by:	Valerius
Seconded by:	Berberich

**Primary Amendment #1: To Change the Word "City Manager" to "City Clerk" Under E. Grant Application and F. Grant Compliance and Reporting**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**Secondary Amendment #1: To Strike the Word "greater" in Section 2.04.160**

Moved by:	Best
Seconded by:	Carrington
Vote:	6 Yes/1 No (Combs)
Action:	Motion Carried

**Vote on Motion: To Approve Ordinance No. 20-015, as Amended**

Vote:	Unanimous
Action:	Motion Carried

2. **Resolution No. 21-001:** Adopting the 2021 City of Palmer Employee Pay Plan (3<sup>rd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 21-001.

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Seeing no one else come forward and hearing no objection from Council, Mayor DeVries closed the public hearing.

City Manager Moosey provided the staff report and fielded questions from Council.

**Vote on Motion: To Approve Resolution No. 21-001**

Vote:	Unanimous
Action:	Motion Carried

3. **Resolution No. 21-002:** Adopting the 2021 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021 (3<sup>rd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 21-002.

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Seeing no one else come forward and hearing no objection from Council, Mayor DeVries closed the public hearing.

**Primary Amendment #1: To Amend the 2021 Fee Schedule with the Following Changes:**

- **Airport Fees – All Tie Down Spaces Add 3% Sales Tax Including Transient Rate.**
- **Utilities – Monthly Added to Unmetered Wastewater Services Rate**
- **Removal of: Prohibited Items in Trash Warranting an Unplanned Garbage Truck Cleanout (per Hour)**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**Vote on Motion: To Approve Resolution No. 21-002, as Amended**

Vote:	Unanimous
Action:	Motion Carried

4. **Resolution No. 21-003:** Adopting the 2021 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021 (3<sup>rd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 21-003.

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures plastic bag band.

Seeing no one else come forward and hearing no objection from Council, Mayor DeVries closed the public hearing.

**Primary Amendment #1: To Amend the 2021 Fine Schedule with the Following Changes:**

- **Change Section 1.08.020 Penalty Surcharge, Section (A)(1), to Read "Shall Be Assessed the Maximum Surcharge Allowable to Alaska Statutes 12.55.039 and 29.25.074"**
- **Change Chapter 8.38 Nuisance – Junk, Litter and Unsightly Premises Fine to "Actual Recovery Cost to the City"**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**Vote on Motion: To Approve Resolution No. 21-003, as Amended**

Vote:	Unanimous
Action:	Motion Carried

5. **Resolution No. 21-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021 (3<sup>rd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 21-004.

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies.

Mr. Eric Anderson testified in favor of the funds spent on the Golf Course.

Seeing no one else come forward and hearing no objection from Council, Mayor DeVries closed the public hearing.

**Primary Amendment #1: To Amend the 2021 Capital Improvement Plan with the Following Changes:**

- New Garbage Truck - \$352,000.00**
- Police Radios - \$67,433.00**
- Police Vehicle Annual Replacement - \$50,000.00**
- Golf Course Golf Carts - \$10,000.00**
- Golf Course Infrastructure - \$15,000.00**
- Roads Sander Truck with Plow Blade - \$275,000.00**
- Water Reservoir Repair - \$75,000.00**
- Water/Sewer Lift Station & Pumps - \$50,000.00**
- Avigation Easement Phase II - \$15,000.00**
- Tie Down Spaces w/Aircraft Outlets - \$25,000.00**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**Vote on Motion: To Approve Resolution No. 21-004, as Amended**

Vote:	Unanimous
Action:	Motion Carried

6. **Resolution No. 21-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021, and Appropriating Monies (3<sup>rd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 21-005. Seeing no one come forward and hearing no objection from the Council, Mayor DeVries closed the public hearing.

Mayor DeVries called a recess at 8:39 p.m. and reconvened the meeting at 8:45 p.m.

City Manager Moosey provided the staff report and fielded questions from Council.

**Primary Amendment #1: To Amend the 2021 Budget to Include the Purchase of a New Solid Waste Truck in the Solid Waste Fund**

Moved by:	Combs
Seconded by:	Daniels
Vote:	Unanimous
Action:	Motion Carried

**Primary Amendment #2: To Amend the 2021 Budget to Reflect Allocations in the Approved 2021 Capital Improvement Plan Additions from the General Fund to Reflect \$392,433.00 to Fund 09 General Capital Improvement Plan Equipment and \$25,00.00 to Fund 15 Golf Course Capital Improvement Plan**

Moved by:	Combs
Seconded by:	Daniels
Vote:	Unanimous
Action:	Motion Carried

**Vote on Motion: To Approve Resolution No. 21-005, as Amended**

Vote:	Unanimous
Action:	Motion Carried

**G. NEW BUSINESS**

1. **Resolution No. 20-032:** Identifying the City of Palmer’s Capital Project Priorities for State, Federal and Other Interested Parties Funding

City Manager Moosey provided the staff report and fielded questions from Council.

**Main Motion: To Approve Resolution No. 20-032**

Moved by:	Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 20-085:** Approving a Council Community Grant in the Amount of \$3,500.00 to Frank Koloski for the Rodeo Alaska

**Main Motion: To Approve Action Memorandum No. 20-085**

Moved by:	Combs
Seconded by:	Valerius

**Primary Amendment #1: Move to Add \$1,000.00 to Grant Amount**

Moved by:	Combs
Seconded by:	Valerius
Vote:	6 Yes/1 No (Best)
Action:	Motion Carried

**Main Motion: To Approve Action Memorandum No. 20-085, as Amended**

Vote:	6 Yes/1 No (Best)
Action:	Motion Carried

3. **Action Memorandum No. 20-086:** Directing the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection to Liquor License No. 5032 for Arkose Brewery, Located at 650 E. Steel Loop

**Main Motion: To Approve Action Memorandum No. 20-086**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

4. **Action Memorandum No. 20-081:** Confirming the Mayor’s Nomination of Joyce Momarts and Jeff Helmericks for Appointment to the Airport Advisory Commission with Terms Ending December 31, 2023

Mayor DeVries fielded questions from the Council.

**Main Motion: To Approve Action Memorandum No. 20-081**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

5. **Action Memorandum No. 20-082:** Confirming the Mayor’s Nomination of Barbara Hunt and Ronalee Moses for Appointment to the Board of Economic Development with Terms Ending December 31, 2023
6. **Action Memorandum No. 20-083:** Confirming the Mayor’s Nomination of Lisa Albert-Konecky, Joseph Parreira III, and Gladys Mosher for Appointment to the Parks and Recreation Advisory Board with Terms Ending December 31, 2023
7. **Action Memorandum No. 20-084:** Confirming the Mayor’s Nomination of Lizabeth Jackson, Pamela Melin and Linda Combs for Appointment to the Planning and Zoning Commission with Terms Ending December 31, 2023

Mayor DeVries asked for objections to combining Action Memorandum No. 20-082, Action Memorandum No. 20-083, and Action Memorandum No. 20-084. Hearing no objection from the Council, Mayor Devries announced these items would be heard collectively.

**Main Motion: To Approve Action Memorandum No. 20-082, Action Memorandum No. 20-83, and Action Memorandum No. 20-084**

Moved by:	Best
Seconded by:	Daniels
Vote:	Unanimous
Action:	Motion Carried

8. **Action Memorandum No. 20-087:** Approving the Cancellation of the December 8 and 22, 2020, Regular Council Meetings

**Main Motion: To Approve Action Memorandum No. 20-087**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**H. RECORD OF ITEMS PLACED ON THE TABLE**

City Clerk Alley reported 2021 5 Year Capital Improvement Plan and 2021 City Budget Resolution Amendments were Items Placed on the Table.

**I. AUDIENCE PARTICIPATION**

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Ms. Gladys Moser spoke in favor of Ordinance No. 20-016.

Mr. Mike Chmielewski thanked Council for making a balanced budget for 2021.

**J. COUNCIL MEMBER COMMENTS**

No direction given to staff for legislation to be placed on a future agenda.

**K. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 9:43 p.m.

**Approved this 12<sup>th</sup> day of January, 2021.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor