

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on September 13, 2022, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Steve Carrington, Mayor  
Carolina Anzilotti  
Richard W. Best  
Joshua Tudor

Pamela Melin, Deputy Mayor  
John Alcantra  
Thomas Ojala IV

Staff in attendance were the following:

John Moosey, City Manager  
Shelly M. Acteson, CMC, City Clerk

Sarah Heath, City Attorney  
Holly Dubose, Deputy City Clerk

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
2. Approval of Minutes of Previous Meetings
  - a. August 23, 2022, Regular Meeting

**Main Motion: To Approve the Agenda, Consent Agenda, and Minutes, as presented**

Moved by:	Alcantra
Seconded by:	Anzilotti
Vote:	Approved
Action:	Motion Carried

**E. COMMUNICATION AND APPEARANCE REQUESTS**

1. City of Palmer 2021 Audit Presentation by Joy Merriner, Managing Partner, BDO USA

Joy Merriner gave an overview of the 2021 Audit of the City of Palmer.

2. Palmer Saroma Sister City Update - Carla Swick and Tanya Lang

Carla Wick and Tanya Lang gave an introduction and an update of the Saroma Sister City program.

Council Members engaged in discussion regarding the BDO Presentation and the Sister City Program.

**F. REPORTS**

Manager's Report:

- Community Development Director Hanson gave an update on the ROW Improvement Project and Community Forums.
- Homeland security grant program for police vehicles.
- Depot security system will be installed and paid for by a grant.

Mayor's Report:

- Homelessness forum.
- Proclamation Recognizing September 25 through October 1, 2022, as Childhood Cancer Awareness Week in Palmer

City Clerk's Report:

- Early voting will begin September 19<sup>th</sup> – October 3<sup>rd</sup> at City Hall, Monday through Friday, 8am through 5pm.

City Attorney's Report:

- Summary of City of Palmer election process.

**G. AUDIENCE PARTICIPATION**

Cindy Hudgins:

- Commented regarding in opposition of the voting machines.

Dusty Silva:

- Spoke in support of the right of way improvement project.
- Commented on the homelessness issue in Palmer.

Kelly McKay-Dolfi:

- Commented on the homelessness issue in Palmer.

Jackie Goforth:

- Commented on the voting machines.

Wesley Artz:

- Commented on the homelessness issue in Palmer.
- Spoke in opposition to the voting machines.

Mike Chmielewski:

- Spoke in support of the Saroma Kai program.
- Radio Free Palmer will host the City Clerk on Friday.
- Commented on bicycle accessibility into the fair grounds.

Lorie Koppenberg:

- Spoke regarding the homelessness issue in the City of Palmer and the resources that are needed to make a difference.

Eric Anderson:

- Spoke regarding the homelessness issue in Palmer.

**H. PUBLIC HEARINGS**

1. **Ordinance No. 22-006:** Amending Palmer Municipal Code Sections 17.08.260 Corner Lot, 17.60.055 Exceptions for Setbacks, Adding Food bank in Commercial Land Use Matrix 17.28.020,

Adding Sections 17.08.256 Lot Classification Diagram, 17.08.268 Flag Lot, and Deleting Sections 15.08.3103 Temporary Buildings and Structures, 17.08.398 Senior Citizen

Community Development Director Hanson provided a staff report.

Mayor Carrington opened the public hearing.

Cindy Hudgins:

- Requested clarification of the staff report concerning the senior citizen definition.

Mayor Carrington closed the Public Hearing.

Council Members engaged in discussion regarding Ordinance 22-006 and Director Hanson clarified the senior citizen definition.

**Main Motion: To Adopt Ordinance No. 22-006**

Moved by:	Tudor
Seconded by:	Anzilotti
Vote:	Approved
Action:	Motion Carried

**I. ACTION MEMORANDA**

1. **Action Memorandum No. 22-050:** Authorizing the City Manager to Negotiate and Enter into a Contract with HDL Engineering Consultants in an Amount Not to Exceed \$51,509 for the Survey, Mapping, Design, & Bid Assistance for a new Paved Pathway Along Evergreen Ave and Airport Road. This Project will connect South Gulkana Street and Arctic Ave (Old Glenn Hwy).

Manager Moosey gave a staff report.

Council engaged in discussion regarding Action Memorandum No. 22-050.

**Main Motion: To Approve AM No. 22-050**

Moved by:	Best
Seconded by:	Tudor
Vote:	Approved
Action:	Motion Carried

2. **Action Memorandum No. 22-051:** Authorizing the City Manager to Negotiate and Enter into a Contract with Ahtna Construction & Primary Products Company, LLC, in an Amount Not to Exceed \$7,982,721.74, for the "Construct of Taxiway N. Improve Airport Drainage, & Construct Apron E" & Additive Alternate 1.

Manager Moosey gave a staff report.

Council engaged in discussion regarding Action Memorandum No. 22-051.

**Main Motion: To Approve AM No. 22-051**

Moved by:	Melin
Seconded by:	Ojala
Vote:	Approved
Action:	Motion Carried



3. **Action Memorandum No. 22-052:** Authorize the City Manager to Initiate a Library Courtyard Improvement Concept Design and Implementation Process to Include Community Meetings, Fundraising and Project Costing.

Community Development Director Hanson gave a staff report.

**Main Motion: To Approve AM No. 22-052**

Moved by:	Melin
Seconded by:	Alcantra
Vote:	6 Yes/1 No (Best)
Action:	Motion Carried

4. **Action Memorandum No. 22-053:** Authorizing the City Manager to Negotiate and Enter into a Contract with JTA Construction in the Amount not to Exceed \$120,320 for Eagle Avenue Drainage Improvements.

Manager Moosey gave a staff report.

Council engaged in discussion regarding Action Memorandum No. 22-053.

**Main Motion: To Approve AM No. 22-053**

Moved by:	Anzilotti
Seconded by:	Alcantra
Vote:	Approved
Action:	Motion Carried

5. **Action Memorandum No 22-054:** Authorizing Utility Connection for Quantum Laundry Lounge, Located at 2151 South Woodworth Loop, Palmer, Alaska.

Manager Moosey gave a staff report.

Council engaged in discussion regarding the Action Memorandum No. 22-054.

**Main Motion: Postpone AM No. 22-054 to 9/27 Regular Meeting**

Moved by:	Melin
Seconded by:	Tudor
Vote:	Approved
Action:	Motion Carried

**J. UNFINISHED BUSINESS**

**K. NEW BUSINESS**

**L. RECORD OF ITEMS PLACED ON THE TABLE**

Paper Cranes from Saroma Kai members Carla Swick and Tanya Lang.

Handout from Jackie Goforth.

**M. AUDIENCE PARTICIPATION**

Lorie Koppenberg:

- Commented on the homelessness issue in Palmer.

Cindy Hudgins:

- Continuation of opposition to the voting machines.

Jackie Goforth:

- Commented on Pride month.

Mike Chmielewski:

- Commented on new local establishments recently opened in Palmer.

Eric Anderson:

- Commented on the abolishment of the Wastewater and Septage Advisory Board at the Matsu Borough.

Wesley Artz:

- Commented on the positive aspects of Palmer and congratulated everyone for working together.

## **N. EXECUTIVE SESSION**

## **O. COUNCIL COMMENTS**

Mayor Carrington:

- No comment.

Council Member Alcantra:

- Thanked the Palmer citizens for their attendance tonight.
- Thanked Palmer Saroma Kai for their presentation.
- Noted the importance of verbal campaigning.
- Noted the importance of spending time with City Directors.

Council Member Ojala:

- Thanked BDO audit presented by Joy Merriner.
- Thanked Saroma Kai team for their presentation.
- Thanked Sarah Health for the election overview.
- Commented on the homelessness in Palmer.

Council Member Anzilotti:

- Commented on homelessness issues in Palmer.
- Thanked the Palmer citizens for their attendance tonight.

Council Member Tudor:

- Thanked Deputy Mayor Melin for her lead on the homelessness forum.
- Commented on the parking issue in Palmer.

Council Member Melin:

- Thanked everyone for coming to the meeting tonight.
- Asked the City Attorney for a contract of the Palmer Museum for renegotiation.
- Consoled the citizens of Palmer that the City Council hears the comments made regarding homelessness.
- Directed the City Manager to have a homelessness forum in October with specific attendees to be invited.

- Would like the Council to come together as a body to create a group to address the parking issue in Palmer.
- Encouraged each Council Member to spend time with Chief Shelton and each Director in the City regarding pay.

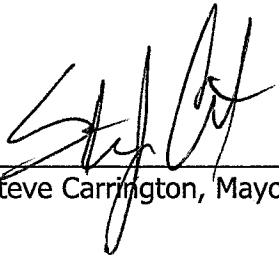
Council Member Best:

- No Comment.

## **P. ADJOURNMENT**

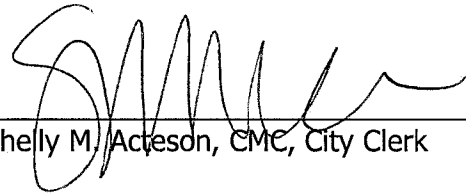
With no further business before the Council, the meeting adjourned at 9:04 p.m.

**Approved this 27<sup>th</sup> day of September, 2022.**



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Steve Carrington, Mayor



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Shelly M. Acteson, CMC, City Clerk