

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on November 22, 2022, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor Carrington called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Steve Carrington, Mayor	Carolina Anzilotti
Richard W. Best	Thomas Ojala, IV
Pam Melin, Deputy Mayor	Josh Tudor
John Alcantra	

Staff in attendance were the following:

John Moosey, City Manager	Brad Hanson, CD Director
Shelly M. Acteson, CMC, City Clerk	Holly Dubose, Deputy Clerk
Sarah Heath, Attorney	Gina Davis, Finance Director
Dwayne Shelton, Police Chief	Chad Cameron, Fire Chief

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Main Motion: To Approve the Agenda as presented

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous Consent
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Proclamation Recognizing the Colony Knights 2022 Football Team
Council Member Ojala presented the proclamation recognizing the Colony Football Team.

F. F. REPORTS

1. City Manager's Report
 - Trash pick-up will be on Wednesday due to Thanksgiving
 - Swearing in on Police Officers on December 1st, 2022
 - Quantum Laundry changing disposal status to commercial laundry
2. Mayor's Report
 - Deputy Mayor Melin attended the Mayors & Managers meeting and toured the new High Middle School
 - Flags lowered to half-staff in honor of former Governor Bill Sheffield.

- December 17th is the “Ring Off” for the cities to see who can raise the most money for the Salvation Army
 - Encouraged everyone to shop local in Palmer
3. City Clerk’s Report
- No Report
4. City Attorney’s Report
- No Report
 - Mayor Melin asked for follow up on the meeting with the Palmer Museum Director. Attorney Heath has rescheduled the meeting for next week.

G. G. AUDIENCE PARTICIPATION

Mayor Carrington opened the audience participation.

Jackie Goforth: Commented regarding the Palmer Museum contract and Director.

Cindy Hudgins: Commented on the use of Dominion Machines.

Erik Anderson: Commented positively on the budget, noted ways to increase the revenue streams to meet the employee wages.

Mike Chmielewski: Encouraged the City of Palmer to investigate an alternative solution for power at City Hall in the event of an emergency.

Seeing no one else come forward, the audience participation was closed.

H. PUBLIC HEARINGS

1. Resolution No. 23-001: Adopting the 2023 City of Palmer Employee Pay Plan (Second Public Hearing)

Mayor Carrington opened the public hearing on Resolution 23-001.

Seeing no one come forward, the public hearing was closed.

Manager Moosey gave an overview of Resolution 23-001.

Main Motion: To Adopt Resolution 23-001, as amended

Moved by:	Best
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

Secondary Amendment Motion: To Amend Resolution 23-001, Add \$1000 Bonus for Regular Employee, \$500 for Part Time Employees

Moved by:	Melin
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

2. Resolution No. 23-002: Adopting the 2023 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2023, and Ending December 31, 2023 (Second Public Hearing)

Mayor Carrington opened the public hearing on Resolution No. 23-002.

Seeing no one come forward, the public hearing was closed.

Gina Davis, Finance Director gave an overview of the fee schedule recommended changes.

Main Motion: To Adopt Resolution No. 23-002, as amended

Moved by:	Best
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

Main Motion: To Amend Resolution No. 23-002 with recommended library fees as submitted

Moved by:	Anzilotti
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

3. Resolution No. 23-003: Adopting the 2023 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2023, and Ending December 31, 2023 (Second Public Hearing)

Mayor Carrington opened the public hearing on Resolution No. 23-003.

Seeing no one come forward, the public hearing was closed.

Main Motion: To Adopt Resolution No. 23-003

Moved by:	Best
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

4. Resolution No. 23-004: Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2023, and Ending December 31, 2023 (Second Public Hearing)

Mayor Carrington opened the public hearing on Resolution No. 23-004.

Erik Anderson: Commented that the golf cart rental revenue at the golf course should cover the cost of the new golf carts, not the general fund.

Seeing no one come forward, the public hearing was closed.

Brad Hanson, Community Development Director responded to questions from the Council.

Main Motion: To Adopt Resolution No. 23-004, with recommended amendments

Moved by:	Best
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

Primary Amendment #1: To Amend Resolution No. 23-004, with recommended amendments

Moved by:	Best
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

5. **Resolution No. 23-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2023, and Ending December 31, 2023, and Appropriating Monies (Second Public Hearing)

Mayor Carrington opened the public hearing on Resolution No. 23-005.

Seeing no one come forward, the public hearing was closed.

Manager Moosey gave an overview of the utilities service fee increase.

Gina Davis, Finance Director responded to questions from Council.

Main Motion: To Adopt Resolution No. 23-005

Moved by:	Best
Seconded by:	Ojala
Vote:	Unanimous
Action:	Motion Carried

Primary Amendments #1-4: To Approve Resolution No. 23-005, as amended

Moved by:	Best
Seconded by:	Anzilotti
Vote:	Unanimous
Action:	Motion Carried

6. **Resolution No. 22-034:** Authorizing the City Manager to Accept, Appropriate and Execute a Grant in the Amount of \$322,177.71 Awarded by the U.S. Department of Homeland Security Under the 2022 State Homeland Security Grant Program for the Purchase of Motorola APX8500 Mobile Radios and Necessary Equipment

Mayor Carrington opened the public hearing on Resolution No. 23-034.

Seeing no one else come forward, the public hearing was closed.

Manager Moosey gave a staff report.

Main Motion: To Adopt Action Memorandum 22-034

Moved by:	Melin
Seconded by:	Alcantra
Vote:	Unanimous
Action:	Motion Carried

I. UNFINISHED BUSINESS

1. **Action Memorandum No. 22-064:** Liquor License Renewal for Matanuska Brewing Company

Main Motion: To Adopt Action Memorandum 22-064

Moved by:	Melin
Seconded by:	Anzilotti
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 22-065:** Liquor License Renewal for Palmer Municipal Golf Course

Main Motion: To Adopt Resolution 22-065

Moved by:	Melin
Seconded by:	Anzilotti
Vote:	Unanimous
Action:	Motion Carried

3. **Action Memorandum No. 22-066:** Authorizing the City Manager to Execute a Contract with HDL Engineering Consultants in the Amount not to exceed \$18,000 for Engineering Services for Reservoir #4 Windstorm Insulation Damage Repairs.

Main Motion: To Adopt Resolution 22-066

Moved by:	Best
Seconded by:	Tudor
Vote:	Unanimous
Action:	Motion Carried

4. **Action Memorandum No. 22-067:** Authorizing the City Manager to Enter into a 1 Year Agreement to Purchase Healthcare Insurance Coverage with Premera through the City’s Healthcare Insurance Broker, USI Insurance Services

Main Motion: To Adopt Resolution 22-067

Moved by:	Melin
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

5. **Action Memorandum No. 22-054:** Authorizing Utility Connection for Quantum Laundry Lounge, Located at 2151 South Woodworth Loop, Palmer, Alaska

Manager Moosey provided Council a staff report.

Main Motion: To Adopt Resolution 22-054

Moved by:	Best
Seconded by:	Alcantra
Vote:	5/2 No (Tudor/Alcantra)
Action:	Motion Carried

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

Records request from Jackie Goforth and document from Wasilla resident.

M. AUDIENCE PARTICIPATION

Mike Chmielewski: Suggested that Neil Fried present to the Palmer City Council, Encourage the Council to investigate electronic vehicle (EV) charging stations and how those fit into the City of Palmer.

Erik Anderson: Commented on the 2023 City of Palmer budget.

N. EXECUTIVE SESSION

O. COUNCIL MEMBER COMMENTS

Council Member Tudor:

- Commented on the dedicated staff at the City of Palmer
- Thanked the City of Palmer responders for their contributions

Council Member Ojala:

- Thanked everyone for responding to Council budget questions

Council Member Best:

- Thanked the staff for their budget and working together

Council Member Alcantra:

- Thanked the public for participating
- Commented on the economy
- Thanked the City staff for their participation

Council Member Anzilotti:

- Thanked the staff for their hard work

Deputy Mayor Melin:

- Thanked Gina Davis for her hard work
- Proud of Council for getting the budget done


Mayor Carrington:

- Happy Thanksgiving

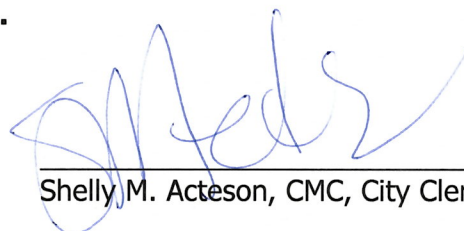
P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:21 p.m.

Approved this 13th day of December, 2022.



Steve Carrington, Mayor



Shelly M. Acteson, CMC, City Clerk