

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on October 27, 2020, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

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|--|---|
| Edna DeVries, Mayor                            | Sabrina Combs, Deputy Mayor (participated telephonically) |
| Julie Berberich (participated telephonically)  | Brian Daniels   |
| Richard W. Best (participated telephonically)  | Jill Valerius (participated telephonically)               |
| Steve Carrington (participated telephonically) |   |

Staff in attendance were the following:

- |   |  |
|---|--|
| John Moosey, City Manager (participated telephonically) | Michael Gatti, City Attorney (participated telephonically) |
| Norma I. Alley, MMC, City Clerk                         | Kara Johnson, Deputy City Clerk                            |

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

Council Member Carrington joined the meeting at 7:01 p.m.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. ~~Introduction and Setting a Public Hearing for November 10, 2020, for Ordinance No. 20-014: Amending Palmer Municipal Code Section 18.27.020 Voting Methods Relating to Absentee Voting —By Mail~~
  - b. Action Memorandum No. 20-077: Authorizing the City Manager to Negotiate and Execute a New Lease Agreement with Angel Aviation, Inc. on Palmer Municipal Airport Lot 25A, Block 3 for the Purpose of Establishing a New Fixed Based Operator to Include an Office Building, Aircraft Hangar, and Fueling Station.
2. Approval of Minutes of Previous Meetings
  - a. September 22, 2020, Regular Meeting

**Main Motion: To Approve the Agenda, Consent Agenda, and Minutes, as Amended**

Moved by:	Combs
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

**Primary Amendment #1: To Move Ordinance No. 20-014 to New Business**

Moved by:	Daniels
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

**Vote on Motion: To Approve Ordinance No. 20-012, as Amended**

Vote:	Unanimous
Action:	Motion Carried

**E. REPORTS**

1. City Manager’s Report

City Manager Moosey reported on the sale of city property.

2. City Clerk’s Report

City Clerk Alley reported on Palmer Police Department invitation to Council for ride-along.

3. Mayor’s Report

Mayor DeVries highlighted her written report and provided update on 911 Task Force. Also read two thank you notes from the community into the record, and plaque from MAT-SAR Search and Rescue.

4. City Attorney’s Report - None.

**F. AUDIENCE PARTICIPATION**

Mr. Mike Chmielewski spoke on the use of Hemp within the State and City.

City Clerk Alley read written testimony into the record (see official meeting packet for written testimony).

**G. PUBLIC HEARINGS**

1. **Ordinance No. 20-012:** Enacting Palmer Municipal Code Chapter 3.21 Suspension and Debarment of Public Contractors (2<sup>nd</sup> Public Hearing) (Pending Motion)

Mayor DeVries opened the public hearing on Ordinance No. 20-012. Seeing no one come forward and hearing no objection from the Council, Mayor DeVries closed the public hearing.

**Vote on Motion: To Approve Ordinance No. 20-012, as Amended**

Vote:	Unanimous
Action:	Motion Carried

2. **Ordinance No. 20-013:** Amending Portions of Palmer Municipal Code Chapter 17.24, R-2 Low Residential District, Chapter 17.26, R-3 Medium Density Multifamily Residential District, and Chapter 17.27, R-4 High Density Residential District

Mayor DeVries opened the public hearing on Ordinance No. 20-013.

Mr. Mike Chmielewski spoke in disagreement to Ordinance No. 20-013.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

City Manager Moosey provided the staff report and fielded questions from Council.

**Main Motion: To Approve Ordinance No. 20-013**

Moved by:	Combs
Seconded by:	Berberich

**Primary Amendment #1: To Add the Word Density After the Word Low and Before the Word Residential on Pages 65 to Pages 71**

Moved by:	Best
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

**Vote on Motion: To Approve Ordinance No 20-013, as Amended**

Vote:	Unanimous
Action:	Motion Carried

**3. Resolution No. 21-001: Adopting the 2021 City of Palmer Employee Pay Plan (2<sup>nd</sup> Public Hearing)**

Mayor DeVries opened the public hearing on Resolution No. 21-001. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

**Main Motion: To Approve Resolution No. 21-001**

Moved by:	Best
Seconded by:	Combs

**4. Resolution No. 21-002: Adopting the 2021 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021 (2<sup>nd</sup> Public Hearing)**

Mayor DeVries opened the public hearing on Resolution No. 21-002. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

**Main Motion: To Approve Resolution No. 21-002**

Moved by:	Combs
Seconded by:	Valerius

**5. Resolution No. 21-003: Adopting the 2021 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021 (2<sup>nd</sup> Public Hearing)**

Mayor DeVries opened the public hearing on Resolution No. 21-003. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

**Main Motion: To Approve Resolution No. 21-003**

Moved by:	Combs
Seconded by:	Berberich

**6. Resolution No. 21-004: Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021 (2<sup>nd</sup> Public Hearing)**

Mayor DeVries opened the public hearing on Resolution No. 21-004. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

**Main Motion: To Approve Resolution No. 21-004**

Moved by:	Combs
Seconded by:	Valerius

- Resolution No. 21-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2021, and Ending December 31, 2021, and Appropriating Monies (2<sup>nd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 21-005. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

**Main Motion: To Approve Ordinance No. 21-005**

Moved by:	Carrington
Seconded by:	

**H. NEW BUSINESS**

- Introduction and Setting a Public Hearing for November 10, 2020, for **Ordinance No. 20-014:** Amending Palmer Municipal Code Section 18.27.020 Voting Methods Relating to Absentee Voting – By Mail

*Ordinance No. 20-014 was moved from the Consent Agenda to New Business.*

City Clerk Alley provided the staff report and fielded questions from Council.

**Main Motion: To Move Ordinance No. 20-014 to Public Hearing on November 10, 2020**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

Mayor DeVries called a recess at 8:02 p.m. and reconvened the meeting at 8:10 p.m.

- Committee of the Whole: Presentation of the 2021 Budget (note: action may be taken by the council following the committee of the whole)

**Main Motion: To Enter into Committee of the Whole**

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

The Council entered into a Committee of the Whole at 8:11 p.m.

Topics addressed in the Committee of the Whole included:

- City of Palmer Budget;
- City of Palmer Pay Plan;
- City of Palmer Fee Schedule;
- City of Palmer Fine Schedule; and
- City of Palmer Capital Improvement Program.

The Council adjourned from Committee of the Whole at 8:51 p.m. and reconvened the Regular Meeting.

**I. RECORD OF ITEMS PLACED ON THE TABLE**

City Clerk Alley reported written public testimony and thank you card from Body Balance were Items Placed on the Table.

**J. AUDIENCE PARTICIPATION**

Mr. Mike Chmielewski spoke on the passing of Hatcher Pass Lodge owner, Karl "Hap" Wurlitzer.

**K. COUNCIL MEMBER COMMENTS**

No direction given to staff for legislation to be placed on a future agenda.

**L. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 9:01 p.m.

**Approved this 24<sup>th</sup> day of November, 2020.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor