

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on October 13, 2020, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Julie Berberich (participated telephonically)
Richard W. Best (participated telephonically)
Steve Carrington

Sabrina Combs, Deputy Mayor (participated telephonically)
Brian Daniels
Jill Valerius (participated telephonically)

Staff in attendance were the following:

John Moosey, City Manager
Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney (participated telephonically)
Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Introduction and Setting a Public Hearing for October 27, 2020, for **Ordinance No. 20-013:** Amending the Palmer Municipal Code Chapter 17.24, R-2 Low Residential District, Chapter 17.26, R-3 Medium Density Multifamily Residential District, and Chapter 17.27, R-4 High Density Residential District
 - b. ~~**Action Memorandum No. 20-071:** Authorizing the City Manager to Negotiate and Enter into a Sole Source Contract with The Chariot Group, Inc. for the Purchase and Installation of the Audio Visual Recording and Voting Equipment at the Palmer City Council Chambers in an Amount Not to Exceed \$120,000.00 Using Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230~~
 - c. ~~**Action Memorandum No. 20-072:** Authorizing the City Manager to Negotiate and Execute a Three Year Contract with First National Bank Alaska to Provide Banking Services~~
 - d. ~~**Action Memorandum No. 20-073:** Amending Action Memorandum No. 20-065 Authorizing the City Manager to Purchase the Fire Department Fit Testing Unit Using Cares Act Funds~~
 - e. ~~**Action Memorandum No. 20-074:** Amending Action Memorandum No. 20-067 Authorizing the City Manager to Purchase the Fire Department Washers Using Cares Act Funds~~
2. Approval of Minutes of Previous Meetings
 - a. September 8, 2020, Special Meeting
 - b. September 8, 2020, Regular Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	Valerius
Seconded by:	Combs

Primary Amendment #1: To Move D.1.b, D.1.c, D.1.d, and D.1.e on the Consent Agenda to New Business I.3, I.4, I.5, and I.6

Moved by:	Best
Seconded by:	Carrington
Vote:	Unanimous
Action:	Motion Carried

Vote on Motion: To Approve the Agenda, Consent Agenda, and Minutes, as Amended

Vote:	Unanimous
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation from Palmer Museum of History and Art and Visitor Center Executive Director Sam Dinges

Mr. Sam Dinges, Palmer Museum of History and Art and Visitor Center Executive Director, reported on recent activity, future projects, and 2021 Budget.

F. REPORTS

1. City Manager’s Report

City Manager Moosey reported on the following:

- Second round of CARES Act grant applications;
- Council Strategic Planning Meeting;
- Monthly City Building Reports including Golf Course; and
- Boards and Commissions Appointments update.

2. City Clerk’s Report

City Clerk Alley reported on the City’s Election 2020 number’s and change in Alaska Municipal League Annual conference from in person to virtual.

3. Mayor’s Report

Mayor DeVries highlighted her written report.

4. City Attorney’s Report - None.

G. AUDIENCE PARTICIPATION

Ms. Ailis Vann, Palmer Chamber of Commerce Executive Director, provided an update on Chamber activities.

Mr. Stu Graham, Alaska Municipal League (AML) 1st Vice President, provided an update on AML activities.

Mr. Mike Chmielewski thanked Bruce Axtell for his years of service with Palmer Fire Department.

H. PUBLIC HEARINGS

1. **Ordinance No. 20-012:** Enacting Palmer Municipal Code Chapter 3.21 Suspension and Debarment of Public Contractors

Mayor DeVries opened the public hearing on Ordinance No. 20-012. Seeing no one come forward and hearing no objection from the Council, Mayor DeVries closed the public hearing.

City Manager Moosey provided the staff report and fielded questions from Council.

Main Motion: To Approve Ordinance No. 20-012

Moved by:	Combs
Seconded by:	Berberich

Primary Amendment #1: To Move "Notice of a debarment hearing shall be provided in writing at least seven calendar days before the hearing" From 3.21.360(A) to 3.21.400(A)(1);

Add "by the city manager" After the Word "Written" in the First Sentence in 3.21.380(A);

Replace "City Manager" with "City Clerk" in 3.21.380(B);

Remove "subsection (F) of the" and "and any regulations adopted by the city manager" and Add "3.21.400" After the Word "Section" In 3.21.380(B);

Replace "Hearing Officer" with "City Clerk" in 3.21.400(A)(1); and

Remove the Last Sentence in 3.21.400(C)

Moved by:	Combs
Seconded by:	Carrington
Vote:	Unanimous
Action:	Motion Carried

Vote on Motion: To Approve Ordinance No. 20-012, as Amended

Vote:	Unanimous
Action:	Motion Carried

Motion to Postpone: To Postpone to October 27, 2020, and Hold a Second Public Hearing

Moved by:	Carrington
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

I. NEW BUSINESS

1. **Action Memorandum No. 20-075:** Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection for Alaska State Fair, Inc Liquor License No. 39 of Adding an Outside Area to the Garden for Alcohol Consumption and Raven Hall for an Interior Alcohol Storage

Main Motion: To Approve Action Memorandum No. 20-075

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 20-076:** Approval of a City Council Member to Serve on the Alaska

Main Motion: To Approve Action Memorandum No. 20-076 Supporting Deputy Mayor Combs to Run for Treasurer and Council Member Richard W. Best to Run for Director 4 Seat, if Houston or Wasilla Do Not Put a Candidate Forward

Moved by:	Valerius
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

- Action Memorandum No. 20-071:** Authorizing the City Manager to Negotiate and Enter into a Sole Source Contract with The Chariot Group, Inc. for the Purchase and Installation of the Audio-Visual Recording and Voting Equipment at the Palmer City Council Chambers in an Amount Not to Exceed \$120,000.00 Using Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230

Action Memorandum No. 20-071 was moved from the Consent Agenda to New Business.

City Manager Moosey provided the staff report and fielded questions from Council.

Main Motion: To Approve Action Memorandum No. 20-071

Moved by:	Carrington
Seconded by:	Combs

Primary Amendment #1: Specifying the Use of Cares Act Funds

Moved by:	Best
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

Vote on Motion: To Approve Action Memorandum No. 20-071, as Amended

Vote:	Unanimous
Action:	Motion Carried

- Action Memorandum No. 20-072:** Authorizing the City Manager to Negotiate and Execute a Three-Year Contract with First National Bank Alaska to Provide Banking Services

Action Memorandum No. 20-072 was moved from the Consent Agenda to New Business.

City Manager Moosey provided the staff report and fielded questions from Council.

Main Motion: To Approve Action Memorandum No. 20-072

Moved by:	Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

- Action Memorandum No. 20-073:** Amending Action Memorandum No. 20-065 Authorizing the City Manager to Purchase the Fire Department Fit Testing Unit Using Cares Act Funds

Action Memorandum No. 20-073 was moved from the Consent Agenda to New Business.

Main Motion: To Approve Action Memorandum No. 20-073

Moved by:	Valerius
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

6. **Action Memorandum No. 20-074:** Amending Action Memorandum No. 20-067 Authorizing the City Manager to Purchase the Fire Department Washers Using Cares Act Funds

Action Memorandum No. 20-074 was moved from the Consent Agenda to New Business.

City Manager Moosey provided the staff report and fielded questions from Council.

Main Motion: To Approve Action Memorandum No. 20-074

Moved by:	Valerius
Seconded by:	Combs
Vote:	Unanimous
Action:	Motion Carried

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported there were no Items Placed on the Table.

K. AUDIENCE PARTICIPATION

Mr. Mike Chmielewski testified on the new sound system in Chambers positively impacting the community.

L. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:13 p.m.

Approved this 10th day of November, 2020.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor