



Mayor Edna B. DeVries  
Deputy Mayor Linda Combs  
Council Member Julie Berberich  
Council Member Richard W. Best  
Council Member Steve Carrington  
Council Member Sabrena Combs  
Council Member Jill Valerius

City Attorney Michael Gatti  
City Clerk Norma I. Alley, MMC  
City Manager John Moosey

**City of Palmer, Alaska**  
**City Council Meeting**  
**September 22, 2020, at 7:00 PM**  
City Council Chambers  
231 W. Evergreen Avenue, Palmer  
[www.palmerak.org](http://www.palmerak.org)

## AGENDA

### A. CALL TO ORDER

### B. ROLL CALL

### C. PLEDGE OF ALLEGIANCE

### D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
  - a. Introduction and Setting a Public Hearing to October 13, 2020, for **Ordinance No. 20-012:** Enacting Palmer Municipal Code Chapter 3.21 Suspension and Debarment of Public Contractors ..... Page 5
  - b. **Action Memorandum No. 20-059:** Authorizing the City Manager to Execute a One Year Contract Extension with White Knight Services in the Amount of \$1,954.00 per Event for Snow Removal Services for City Facilities ..... Page 11
  - c. **Action Memorandum No. 20-060:** Authorizing the City Manager to Execute a Contract Amendment for a One Year Extension with Eagle View Excavation Inc. in the Amount of \$75.00 Per Hour Per Truck and Operator for Snow Haul Services Within the City ..... Page 21
  - d. **Action Memorandum No. 20-061:** Authorizing the City Manager to Execute an Assignment and Consent to Assignment of Lease Agreement with Hageland Aviation Services, Inc. and Tatonduk Outfitters Limited D.B.A. Everts Air Cargo and Everts Air Alaska for PMA Lease No. 20-001 on Lease Lot 2 of Block 3, Palmer Municipal Airport, for the Purpose of Transferring the Lease and Leasehold Improvements to the High Bidder from the Ravn Air Group Bankruptcy Auction ..... Page 31
  - e. **Action Memorandum No. 20-062:** Authorizing the City Manager to Negotiate and Execute an Agreement with Eastside Carpet Company, LLC in an Amount Not to Exceed \$55,744.00 for the Carpet Removal and Replacement in the Palmer Public Library ..... Page 83
  - f. **Action Memorandum No. 20-063:** Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with Alopex for the Development of an Economic Development Application Tool in the Amount Not to Exceed \$35,000.00 ..... Page 89
  - g. **Action Memorandum No. 20-064:** Authorizing the City Manager to Purchase Ten New Getac Laptops Including Desk and Vehicle Docking Stations in the Amount of \$33,606.90 ... Page 93
  - h. **Action Memorandum No. 20-065:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, a Combination SCBA and N95 Fit Testing Unit for Palmer Fire and Rescue from TSI in the Amount Not to Exceed \$16,685.00 ..... Page 101
  - i. **Action Memorandum No. 20-066:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, Firefighter Personal Protective Equipment for Palmer Fire & Rescue from Sea Western, L.N. Curtis, and Municipal Emergency Services in the Amount Not to Exceed \$63,349.00 ..... Page 107

- j. **Action Memorandum No. 20-067:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, Two UNIMAC Model UC40 PPE Turnout Washing Machines for Palmer Fire & Rescue from Automated Laundry Systems & Supply in the Amount Not to Exceed \$23,563.90 ..... Page 115
- k. **Action Memorandum No. 20-068:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, 20 New Getac Body Worn Cameras, 20 New Getac In-Car Video Cameras and Recording Equipment, Digital Evidence Cloud Storage Service, and Unlimited Cloud Service and Maintenance Plan, and an Extended 5-Year Warranty on all Equipment in the Amount Not to Exceed \$294,512.44 ..... Page 121
- l. **Action Memorandum No. 20-069:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, Ten New Police Portable Radios in the Amount of \$69,678.13, Contingent Upon Receiving a Homeland Security SHSP Grant Funds ..... Page 131
- 2. Approval of Minutes of Previous Meetings
  - a. August 25, 2020, Special Meeting ..... Page 137
  - b. August 25, 2020, Regular Meeting ..... Page 139

**E. REPORTS**

- 1. City Manager’s Report
- 2. City Clerk’s Report
- 3. Mayor’s Report ..... Page 143
- 4. City Attorney’s Report

**F. AUDIENCE PARTICIPATION**

**G. PUBLIC HEARING**

- 1. **Ordinance No. 20-009:** Amending the Palmer Municipal Code Chapter 4.15.050 Employment Pertaining to Probationary Period ..... Page 145
- 2. **Ordinance No. 20-010:** Amending Palmer Municipal Code Chapter 4.30 Types of Leave Pertaining to Administrative Leave for COVID-19 ..... Page 149
- 3. **Ordinance No. 20-011:** Enacting Palmer Municipal Code Section 4.30.190 Types of Leave Pertaining to Employee Teleworking ..... Page 153
- 4. **Resolution No. 20-023:** Authorizing Round II of the City of Palmer Coronavirus Aid, Relief, and Economic Security Act (CARES Act) CARES Grants ..... Page 159
- 5. **Resolution No. 20-024:** Authorizing the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds for Day Care Assistance ..... Page 177
- 6. **Resolution No. 20-025:** Authorizing the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds: No-Cost, Low-Cost Food Service Providers ..... Page 181
- 7. **Resolution No. 20-026:** Authorizing the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds for Housing Assistance ..... Page 185

**H. NEW BUSINESS**

- 1. **Action Memorandum No. 20-070:** Directing the City Manager to Notify the State of Alaska of the City Council’s Statement of Non-Objection for Arkose Brewery, Liquor License No. 5032 of Outdoor/Indoor Alcohol Consumption Security Plan ..... Page 191

**I. RECORD OF ITEMS PLACED ON THE TABLE**

**J. AUDIENCE PARTICIPATION**

**K. COUNCIL COMMENTS**

**L. ADJOURNMENT**

### Tentative Future Palmer City Council Meetings

<b>Meeting Date</b>	<b>Meeting Type</b>	<b>Time</b>	<b>Notes</b>
<b>Oct 12</b>	Special	6pm	Election Certification
<b>Oct 13</b>	Regular	7 pm	
<b>Oct 27</b>	Special	6 pm	Budget Introduction
<b>Oct 27</b>	Regular	7 pm	Budget
<b>Nov 3</b>	Special	6 pm	Budget
<b>Nov 10</b>	Special	6 pm	Budget
<b>Nov 10</b>	Regular	7 pm	
<b>Nov 24</b>	Special	6 pm	Budget
<b>Nov 24</b>	Regular	7 pm	Budget Adoption
<b>Dec 8</b>	Regular	7 pm	
<b>Dec 22</b>	Regular	7 pm	
<b>Jan 12, '21</b>	Regular	7 pm	