

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on September 22, 2020, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Julie Berberich (participated telephonically)
Richard W. Best (participated telephonically)
Steve Carrington (participated telephonically)

Linda Combs, Deputy Mayor (participated telephonically)
Sabrena Combs (participated telephonically)
Jill Valerius (participated telephonically)

Staff in attendance were the following:

John Moosey, City Manager
Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney (participated telephonically)
Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

Council Member Best joined the meeting at 7:02 p.m.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Introduction and Setting a Public Hearing to October 13, 2020, for **Ordinance No. 20-012:** Enacting Palmer Municipal Code Chapter 3.21 Suspension and Debarment of Public Contractors
 - b. **Action Memorandum No. 20-059:** Authorizing the City Manager to Execute a One Year Contract Extension with White Knight Services in the Amount of \$1,954.00 per Event for Snow Removal Services for City Facilities
 - c. **Action Memorandum No. 20-060:** Authorizing the City Manager to Execute a Contract Amendment for a One Year Extension with Eagle View Excavation Inc. in the Amount of \$75.00 Per Hour Per Truck and Operator for Snow Haul Services Within the City
 - d. **Action Memorandum No. 20-061:** Authorizing the City Manager to Execute an Assignment and Consent to Assignment of Lease Agreement with Hageland Aviation Services, Inc. and Tatonduk Outfitters Limited D.B.A. Everts Air Cargo and Everts Air Alaska for PMA Lease No. 20-001 on Lease Lot 2 of Block 3, Palmer Municipal Airport, for the Purpose of Transferring the Lease and Leasehold Improvements to the High Bidder from the Ravn Air Group Bankruptcy Auction
 - e. ~~**Action Memorandum No. 20-062:** Authorizing the City Manager to Negotiate and Execute an Agreement with Eastside Carpet Company, LLC in an Amount Not to Exceed \$55,744.00 for the Carpet Removal and Replacement in the Palmer Public Library~~
 - f. **Action Memorandum No. 20-063:** Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with Alopex for the Development of an Economic Development Application Tool in the Amount Not to Exceed \$35,000.00
 - g. **Action Memorandum No. 20-064:** Authorizing the City Manager to Purchase Ten New Getac Laptops Including Desk and Vehicle Docking Stations in the Amount of \$33,606.90

- h. **Action Memorandum No. 20-065:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, a Combination SCBA and N95 Fit Testing Unit for Palmer Fire and Rescue from TSI in the Amount Not to Exceed \$16,685.00
 - i. **Action Memorandum No. 20-066:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, Firefighter Personal Protective Equipment for Palmer Fire & Rescue from Sea Western, L.N. Curtis, and Municipal Emergency Services in the Amount Not to Exceed \$63,349.00
 - j. **Action Memorandum No. 20-067:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, Two UNIMAC Model UC40 PPE Turnout Washing Machines for Palmer Fire & Rescue from Automated Laundry Systems & Supply in the Amount Not to Exceed \$23,563.90
 - k. **Action Memorandum No. 20-068:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, 20 New Getac Body Worn Cameras, 20 New Getac In-Car Video Cameras and Recording Equipment, Digital Evidence Cloud Storage Service, and Unlimited Cloud Service and Maintenance Plan, and an Extended 5-Year Warranty on all Equipment in the Amount Not to Exceed \$294,512.44
 - l. **Action Memorandum No. 20-069:** Authorizing the City Manager to Purchase, Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, Ten New Police Portable Radios in the Amount of \$69,678.13, Contingent Upon Receiving a Homeland Security SHSP Grant Funds
2. Approval of Minutes of Previous Meetings
- a. August 25, 2020, Special Meeting
 - b. August 25, 2020, Regular Meeting

Mayor DeVries, with consent of Council, moved Action Memorandum No. 20-062 to New Business.

Council Member Best left the meeting at 7:04 p.m.

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes, as Amended

Moved by:	L. Combs
Seconded by:	S. Combs
Vote:	6 Yes/0 No/1 Absent (Best)
Action:	Motion Carried

Council Member Best rejoined the meeting at 7:05 p.m.

E. REPORTS

- 1. City Manager’s Report

City Manager Moosey reported on the Ravn Air Group Settlement and Cares Act grant applications.

- 2. City Clerk’s Report

City Clerk Alley reported the following:

- Absentee by-mail numbers of mailed and returned ballots;
- New signage;
- Early Voting beginning;
- Canvass Board dates; and
- Alaska Municipal League fall conference change.

3. Mayor’s Report

Mayor DeVries highlighted her written report and announced the Governor’s 9-11 Task Force was reorganized.

4. City Attorney’s Report

None.

F. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Ms. Ailis Vann, Palmer Chamber of Commerce Executive Director, provided an update on Chamber activities.

G. PUBLIC HEARINGS

- 1. **Ordinance No. 20-009:** Amending the Palmer Municipal Code Chapter 4.15.050 Employment Pertaining to Probationary Period
- 2. **Ordinance No. 20-010:** Amending Palmer Municipal Code Chapter 4.30 Types of Leave Pertaining to Administrative Leave for COVID-19
- 3. **Ordinance No. 20-011:** Enacting Palmer Municipal Code Section 4.30.190 Types of Leave Pertaining to Employee Teleworking

Mayor DeVries asked for objections to combining the public hearing for Ordinance No. 20-009, Ordinance No. 20-010, and Ordinance No. 20-011. Hearing no objection from the Council, Mayor DeVries announced these items would be heard collectively.

Mayor DeVries opened the public hearing on Ordinance No. 20-009, Ordinance No. 20-010, and Ordinance No. 20-011.

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Hearing no objection from Council, Mayor DeVries closed the public hearing.

Main Motion: To Approve Ordinance No. 20-009, Ordinance No. 20-010, and Ordinance No. 20-011

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

- 4. **Resolution No. 20-023:** Authorizing Round II of the City of Palmer Coronavirus Aid, Relief, and Economic Security Act (CARES Act) CARES Grants

Mayor DeVries opened the public hearing on Resolution No. 20-023.

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Hearing no objection from Council, Mayor DeVries closed the public hearing.

Main Motion: To Approve Resolution No. 20-023

Moved by:	L. Combs
Seconded by:	Carrington
Vote:	Unanimous
Action:	Motion Carried

5. **Resolution No. 20-024:** Authorizing the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds for Day Care Assistance

Mayor DeVries opened the public hearing on Resolution No. 20-024. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

Main Motion: To Approve Resolution No. 20-024

Moved by:	S. Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

6. **Resolution No. 20-025:** Authorizing the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds: No-Cost, Low-Cost Food Service Providers

Mayor DeVries opened the public hearing on Resolution No. 20-025. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

Main Motion: To Approve Resolution No. 20-025

Moved by:	S. Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

7. **Resolution No. 20-026:** Authorizing the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds for Housing Assistance

Mayor DeVries opened the public hearing on Resolution No. 20-026. Seeing no one come forward and hearing no objection from the Council, Mayor Devries closed the public hearing.

City Manager Moosey provided the staff report and fielded questions from Council.

Main Motion: To Approve Resolution No. 20-026

Moved by:	L. Combs
Seconded by:	Carrington
Vote:	6 Yes/1 No (Best)
Action:	Motion Carried

H. NEW BUSINESS

1. **Action Memorandum No. 20-070:** Directing the City Manager to Notify the State of Alaska of the City Council's Statement of Non-Objection for Arkose Brewery, Liquor License No. 5032 of Outdoor/Indoor Alcohol Consumption Security Plan

City Manager Moosey provided the staff report.

Main Motion: To Approve Action Memorandum No. 20-070

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

2. **Action Memorandum No. 20-062:** Authorizing the City Manager to Negotiate and Execute an Agreement with Eastside Carpet Company, LLC in an Amount Not to Exceed \$55,744.00 for the Carpet Removal and Replacement in the Palmer Public Library

Action Memorandum No. 20-062 was moved from the Consent Agenda to New Business.

City Manager Moosey provided the staff report and requested the Council make the motion for the amount not to exceed \$87,100.00 in order to include the cost of the contractors to move and replace the shelving units, books, and furniture.

Main Motion: To Approve Action Memorandum No. 20-062 with an Amount Not to Exceed \$87,100.00

Moved by:	S. Combs
Seconded by:	Valerius
Vote:	6 Yes/1 No (Best)
Action:	Motion Carried

I. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported no were Items Placed on the Table.

J. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

Mr. Mike Chmielewski spoke on the candidate forums that were held.

K. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

L. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:15 p.m.

Approved this ____ day of _____, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor