



Mayor Edna B. DeVries  
Deputy Mayor Linda Combs  
Council Member Julie Berberich  
Council Member Richard W. Best  
Council Member Steve Carrington  
Council Member Sabrena Combs  
Council Member Jill Valerius

City Attorney Michael Gatti  
City Clerk Norma I. Alley, MMC  
City Manager John Moosey

**City of Palmer, Alaska**  
**City Council Meeting**  
**September 8, 2020, at 7:00 PM**  
City Council Chambers  
231 W. Evergreen Avenue, Palmer  
[www.palmerak.org](http://www.palmerak.org)

## **AGENDA**

### **A. CALL TO ORDER**

### **B. ROLL CALL**

### **C. PLEDGE OF ALLEGIANCE**

### **D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. Introduction and Setting a Public Hearing for September 22, 2020, for **Ordinance No. 20-009:** Amending the Palmer Municipal Code Chapter 4.15.050 Employment Pertaining to Employee Probationary Period ..... Page 3
  - b. Introduction and Setting a Public Hearing for September 22, 2020, for **Ordinance No. 20-010:** Adopting Temporary Employee Administrative Leave Policy for COVID-19 ..... Page 7
  - c. Introduction and Setting a Public Hearing for September 22, 2020, for **Ordinance No. 20-011:** Enacting Palmer Municipal Code Section 4.30.190 Types of Leave Pertaining to Employee Teleworking ..... Page 11
  - d. **Action Memorandum No. 20-057:** Authorizing the City Manager to Execute a Construction Contract for the Blast Pad Paving Project with Alaska Sealcoating, Inc. in the Amount of \$126,006.14, Under the Existing FAA Grant No. 03-02-0211-021-2017..... Page 17
  - e. **Action Memorandum No. 20-058:** Authorizing the City Manager to Negotiate and Execute a Contract with CRW Engineer Group LLC, Not to Exceed \$53,856.00 for Engineering Services for Mechanical, Electrical and Structural Engineer Drawings with Specifications for the Installation of a Roof Mounted Positive Pressure HVAC System at the Palmer City Hall ..... Page 47
2. Approval of Minutes of Previous Meetings
  - a. August 11, 2020, Regular Meeting ..... Page 63

### **E. COMMUNICATION AND APPEARANCE REQUESTS**

1. Presentation from Agnew::Beck Regarding Annexation Study ..... Page 67

### **F. REPORTS**

1. City Manager's Report
2. City Clerk's Report
3. Mayor's Report ..... Page 101
4. City Attorney's Report

### **G. AUDIENCE PARTICIPATION**

### **H. PUBLIC HEARING**

1. **Resolution No. 20-022:** Adopting a COVID-19 CARES Act Funds Policy ..... Page 103

**I. NEW BUSINESS**

1. **Action Memorandum No. 20-042:** Authorizing the City Manager to Accept a Site Improvement Plan and Equipment Donation from the Palmer Little League at the Harley Busbey Memorial Field ..... Page 109
2. **Information Memorandum No. 20-008:** Committee of the Whole for General Discussion Regarding Code of Ethics for City Council (Note: action may be taken following the Committee of the Whole) ..... Page 117

**J. RECORD OF ITEMS PLACED ON THE TABLE**

**K. AUDIENCE PARTICIPATION**

**L. COUNCIL COMMENTS**

**M. ADJOURNMENT**

**Tentative Future Palmer City Council Meetings**

Meeting Date	Meeting Type	Time	Notes
<b>Sep 22</b>	Regular	7 pm	
<b>Oct 12</b>	Special	6pm	Election Certification
<b>Oct 13</b>	Regular	7 pm	
<b>Oct 27</b>	Special	6 pm	Budget Introduction
<b>Oct 27</b>	Regular	7 pm	Budget
<b>Nov 3</b>	Special	6 pm	Budget
<b>Nov 10</b>	Special	6 pm	Budget
<b>Nov 10</b>	Regular	7 pm	
<b>Nov 24</b>	Special	6 pm	Budget
<b>Nov 24</b>	Regular	7 pm	Budget Adoption
<b>Dec 8</b>	Regular	7 pm	
<b>Dec 22</b>	Regular	7 pm	
<b>Jan 12 '21</b>	Regular	7 pm	