

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on September 8, 2020, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Due to COVID-19 Mayor DeVries was present in the Council Chambers while the Council Members participated in the meeting by teleconference.

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor

Julie Berberich (participated telephonically)

Richard W. Best (participated telephonically)

Steve Carrington (participated telephonically)

Linda Combs, Deputy Mayor (participated telephonically)

Sabrina Combs (participated telephonically)

Jill Valerius (participated telephonically)

Staff in attendance were the following:

John Moosey, City Manager

Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney (participated telephonically)

Kara Johnson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

Council Member Best joined the meeting at 7:02 p.m.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. Introduction and Setting a Public Hearing for September 22, 2020, for **Ordinance No. 20-009:** Amending the Palmer Municipal Code Chapter 4.15.050 Employment Pertaining to Employee Probationary Period
 - b. Introduction and Setting a Public Hearing for September 22, 2020, for **Ordinance No. 20-010:** Adopting Temporary Employee Administrative Leave Policy for COVID-19
 - c. Introduction and Setting a Public Hearing for September 22, 2020, for **Ordinance No. 20-011:** Enacting Palmer Municipal Code Section 4.30.190 Types of Leave Pertaining to Employee Teleworking
 - d. **Action Memorandum No. 20-057:** Authorizing the City Manager to Execute a Construction Contract for the Blast Pad Paving Project with Alaska Sealcoating, Inc. in the Amount of \$126,006.14, Under the Existing FAA Grant No. 03-02-0211-021-2017
 - e. **Action Memorandum No. 20-058:** Authorizing the City Manager to Negotiate and Execute a Contract with CRW Engineer Group LLC, Not to Exceed \$53,856.00 for Engineering Services for Mechanical, Electrical and Structural Engineer Drawings with Specifications for the Installation of a Roof Mounted Positive Pressure HVAC System at the Palmer City Hall
2. Approval of Minutes of Previous Meetings
 - a. August 11, 2020, Regular Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

Moved by:	Best
Seconded by:	L. Combs
Vote:	Unanimous
Action:	Motion Carried

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation from Agnew::Beck Regarding Annexation Study

Several Consultants from Agnew::Beck summarized the Annexation Study and the steps for moving forward. Agnew::Beck fielded questions from Council.

Mayor DeVries called a recess at 8:12 p.m. and reconvened the meeting at 8:25 p.m.

F. REPORTS

1. City Manager’s Report

City Manager Moosey reported on the following:

- Phase 2 of Community Cares Act Grants;
- Traffic & Pedestrian Safety Study;
- Fire Chief Resignation; and
- Raven Air Settlement.

2. City Clerk’s Report

City Clerk Alley reported on the following:

- Absentee By Mail Ballot requests;
- Location move of Precinct 11-075 to the Mat-Su Borough Gym; and
- Available means of voting;
- Important Election dates; and
- First Year for a ballot drop box at city hall.

3. Mayor’s Report

Mayor DeVries highlighted her written report and gave an update on the 9/11 Task Force.

4. City Attorney’s Report

None.

G. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

City Clerk Alley read written testimony into the record (see official meeting packet for written testimony).

H. PUBLIC HEARINGS

1. **Resolution No. 20-022:** Adopting a COVID-19 CARES Act Funds Policy Page

Mayor DeVries opened the public hearing on Resolution No. 20-022.

Mr. Eugene Carl Haberman testified on the public process and rights of the public to address policies and procedures.

Hearing no objections from the Council, Mayor Devries closed the public hearing.

City Manager Moosey presented the staff report.

Main Motion: To Approve Resolution No. 20-022

Moved by:	S. Combs
Seconded by:	Berberich

Primary Amendment #1: To Attach Resolution No. 20-015 and Resolution No. 20-017 to Resolution No. 20-022

Moved by:	L. Combs
Seconded by:	Carrington
Vote:	Unanimous
Action:	Motion Carried

Vote on Motion: To Approve Resolution No. 20-022, as Amended

Vote:	Unanimous
Action:	Motion Carried

I. NEW BUSINESS

1. **Action Memorandum No. 20-042:** Authorizing the City Manager to Accept a Site Improvement Plan and Equipment Donation from the Palmer Little League at the Harley Busbey Memorial Field

City Manager Moosey presented the staff report.

Main Motion: To Approve Action Memorandum No. 20-042

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

2. **Information Memorandum No. 20-008:** Committee of the Whole for General Discussion Regarding Code of Ethics for City Council (Note: action may be taken following the Committee of the Whole)

Main Motion: To Enter Into Committee of the Whole

Moved by:	Valerius
Seconded by:	S. Combs
Vote:	Unanimous
Action:	Motion Carried

The Council entered into a Committee of the Whole at 9:19 p.m.

Council reviewed the material and general discussion commenced on applicability and conflict of interest.

Mayor DeVries adjourned the Committee of the Whole at 9:48 p.m. and reconvened the Regular Meeting.

Main Motion: To Direct Staff to Prepare a Resolution for Future Meeting; Add 10% for the Financial Threshold under Declaration of Financial Interest; Correct the Appointment Process for Boards and Commissions; and Correct any Position Titles to Ensure Correct Ones are Used for Applicability of Members of the Council, Mayor, and/or Council Members

Moved by:	Valerius
Seconded by:	S. Combs
Vote:	Unanimous
Action:	Motion Carried

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported written public testimony was Items Placed on the Table.

K. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman testified on the public process and rights of the public to address policies and procedures.

L. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 10:07 p.m.

Approved this 13th day of October, 2020.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor