



Mayor Edna B. DeVries
 Deputy Mayor Linda Combs
 Council Member Julie Berberich
 Council Member Richard W. Best
 Council Member Steve Carrington
 Council Member Sabrena Combs
 Council Member Jill Valerius

City Attorney Michael Gatti
 City Clerk Norma I. Alley, MMC
 City Manager Brad Hanson

City of Palmer, Alaska
City Council Meeting
May 12, 2020, at 7:00 PM
 City Council Chambers
 231 W. Evergreen Avenue, Palmer
www.palmerak.org

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 20-031:** Authorizing the City Manager to Amend the Professional Services Agreement with HDR, Inc. in an Amount Not to Exceed \$70,018.00 for Additional Engineering Services to Support the City in Consent Decree Negotiations/Coordination with the EPA/DOJ and On-Going Operations at the Palmer Wastewater Treatment Facility Page 3
 - b. **Action Memorandum No. 20-032:** Authorizing the City Manager to Execute a Design Contract Addendum with HDL Engineering Consultants, LLC in the Amount of \$93,960.00 for the Phase I Design Work on the 2020 Avigation Easement Planning Study..... Page 9
 - c. **Action Memorandum No. 20-033:** Authorizing the City Manager to Negotiate and Execute a Sole Source Contract with Adam Jenski, RK Ranch, in an Amount Not to Exceed \$17,000.00 for the Reconditioning of Approximately 22 Acres of Hay Field at the Palmer Airport Page 19
 - d. **Action Memorandum No. 20-034:** Authorizing the City Manager to Negotiate and Execute a Sole Source Contract with Dirtworks, Inc. in an Amount Not to Exceed \$18,000.00 for the Watering of Approximately 22 Acres of Reconditioned Hay Field at the Palmer Airport Page 23
 - e. **Action Memorandum No. 20-035:** Authorizing the City Manager to Apply for and Accept a Cares Act Grant from the Federal Aviation Administration for Assistance to Airports During the COVID-19 Public Health Emergency Page 27
 - f. **Action Memorandum No. 20-036:** Authorizing the City Manager to Apply, Accept, and Execute a Grant from the Federal Aviation Administration at 100% Funding for the 2020 Avigation Easement Planning Study Phase I..... Page 29
 - g. **Action Memorandum No. 20-037:** Authorizing the City Manager to Extend the Professional and Data Services Contract with AlasConnect, LLC for One Additional Year..... Page 33
 - h. **Action Memorandum No. 20-038:** Authorizing the City Manager to Negotiate and Execute Addendum Number 1 with the Matanuska-Susitna Borough to Provide Fire Emergency Response to the Greater Palmer Fire Service Area..... Page 35
2. Approval of Minutes of Previous Meetings
 - a. April 14, 2020, Regular Meeting..... Page 39

E. REPORTS

1. City Manager’s Report Page 43
2. City Clerk’s Report Page 53
3. Mayor’s Report Page 65
 - a. Palmer/Saroma Sister City 40th Anniversary Trip
4. City Attorney’s Report

F. AUDIENCE PARTICIPATION

G. PUBLIC HEARING

1. **Resolution No. 20-010:** Submitting the Question of Amending Charter Section 3.2: Terms of Office, to Limit Mayor and Councilmember Terms, to the City’s Qualified Voters at the October 6, 2020, City of Palmer Election..... Page 67
2. **Ordinance No. 20-003:** Amending Palmer Municipal Code Sections 2.04.031, 2.05.020, and 18.15.010 Relating to Mayor and Council Member Candidate Residency Requirements for Elections Page 77
3. **Ordinance No. 20-005:** Amending Palmer Municipal Code Section 2.04.160 Council Community Grants Page 81

H. NEW BUSINESS

1. **Action Memorandum No. 20-039:** Approving the City Manager to Enter into an Agreement with Resource Data, Inc., for Vote By Mail Feasibility Study Services for \$3,000.00..... Page 87
2. **Action Memorandum No. 20-040:** Approving the City Manager to Negotiate and Execute an Intergovernmental Agreement with the State of Alaska Department of Public Safety for Dispatch Services Page 97
3. **Action Memorandum No. 20-041:** Approving a Council Community Grant in the Amount of \$500.00 to the Greater Palmer Chamber of Commerce for the Virtual Cash Mob Page 109
4. **Information Memorandum No. 20-005:** Committee of the Whole for Discussion on General Financial Matters Related to COVID-19 (note: action may be taken by the Council following the Committee of the Whole) Page 115

I. RECORD OF ITEMS PLACED ON THE TABLE

J. AUDIENCE PARTICIPATION

K. COUNCIL COMMENTS

L. ADJOURNMENT

Tentative Future Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
May 26	Regular	7 pm	
Jun 9	Regular	7 pm	
Jun 23	Regular	7 pm	
Jul 14	Regular	7 pm	
Jul 28	Regular	7 pm	
Aug 11	Regular	7 pm	AML Summer Conf. 11-13 Last Day to Adopt Ballot Measures
Aug 25	Regular	7 pm	