



## **AGENDA**

### **A. CALL TO ORDER**

### **B. ROLL CALL**

### **C. PLEDGE OF ALLEGIANCE**

### **D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. **Action Memorandum No. 19-077:** Authorizing the City Manager to Extend the Contract for Audit Services with BDO USA, LLC for One Additional Year..... Page 3
  - b. **Action Memorandum No. 19-078:** Authorizing the City Manager to Purchase Ten Police Portable Radios in the Amount of \$50,544.40 Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, by Attaching to National Association of State Procurement Officers Pricing..... Page 7
  - c. **Action Memorandum No. 19-079:** Authorizing the City Manager to Execute the Consent of an Assignment and Assumption of Proprietary Lease Agreement Between Peter Drees and Travis H. and Megan E. Drake for Unit #7 of the Palmer Hangar Owners Association for PMA Lease No. 05-02 on Lease Lot 11, Block 3, Palmer Municipal Airport for the Purpose of Transferring the Individual Unit and All Future Consent to Assignment for the Assumption of Proprietary Lease Agreements between Individual Unit Owners/Sellers and Purchasers of the Palmer Hangar Owners Association for the Purpose of Transferring Units as the Situation Arises ..... Page 11
  - d. **Action Memorandum No. 19-080:** Authorizing the City Manager to Negotiate and Enter into a Contract with Capital Industries, Inc. for the Purchase and Delivery of 26 Dumpsters and Associated Spare Parts in the Amount of \$34,160.00..... Page 23
  - e. **Action Memorandum No. 19-081:** Authorizing the City Manager to Enter into a Sole Source Procurement and Execute a Contract with Alaska Pump & Supply, Inc. for Two Replacement Lift Station Pumps in the Amount of \$72,216.00..... Page 29
  - f. **Action Memorandum No. 19-082:** Accepting Commission Member Richard Best’s Resignation from the Airport Advisory Commission..... Page 33
  - g. **Action Memorandum No. 19-086:** Accepting Board Member Kelly Turney’s Resignation from the Board of Economic Development..... Page 35
2. Approval of Minutes of Previous Meetings
  - a. October 7, 2019, Special Meeting ..... Page 37
  - b. October 8, 2019, Regular Meeting ..... Page 41

### **E. AUDIENCE PARTICIPATION**

### **F. REPORTS**

1. City Manager’s Report..... Page 45
2. City Clerk’s Report ..... Page 47
3. Mayor’s Report ..... Page 51
4. City Attorney’s Report

**G. NEW BUSINESS**

1. **Action Memorandum No. 19-083:** Directing the City Clerk to Notify the State of Alaska of the City Council’s Statement of Non-Objection to Liquor License No. 5854 for Bleeding Heart Brewery, Located at 562 S. Denali Street ..... Page 53
2. **Action Memorandum No. 19-084:** Approving a Council Community Grant in the Amount of \$1,500.00 to the Greater Palmer Chamber of Commerce to Support Small Business Saturday in Palmer on November 30, 2019..... Page 73
3. **Action Memorandum No. 19-085:** Approving a City Council Member to Serve on the Alaska Municipal League Board of Directors for a Term Starting November 2019 ..... Page 81
4. **Resolution No. 19-020:** Authorizing the City of Palmer to Join the Alaska Remote Seller Sales Tax Commission for the Purpose of Developing, Implementing, and Enforcing a Remote Sellers Sales Tax Code ..... Page 87
5. **Committee of the Whole:** Presentation of the 2020 Budget (note: action may be taken by the council following the committee of the whole)
  - a. 2020 City of Palmer Budget
  - b. 2020 City of Palmer Pay Plan
  - c. 2020 City of Palmer Fee Schedule
  - d. 2020 City of Palmer Fine Schedule
  - e. 2020 City of Palmer Capital Improvement Program

**H. RECORD OF ITEMS PLACED ON THE TABLE**

**I. AUDIENCE PARTICIPATION**

**J. COUNCIL MEMBER COMMENTS**

**K. ADJOURNMENT**

**Tentative Future Palmer City Council Meetings**

Meeting Date	Meeting Type	Time	Notes
<b>Nov 26</b>	Special	6 pm	Budget
<b>Nov 26</b>	Regular	7 pm	
<b>Dec 3</b>	Special	6 pm	Budget
<b>Dec 10</b>	Special	6 pm	Budget
<b>Dec 10</b>	Regular	7 pm	Budget Adoption (Public Hearing)
<b>Dec 24</b>	Regular	7 pm	
<b>Jan 14, '20</b>	Regular	7 pm	