

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on November 26, 2019, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

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| Edna DeVries, Mayor | Steve Carrington (participated telephonically) |
| Julie Berberich | Sabrina Combs |
| Richard W. Best | Jill Valerius |

Deputy Mayor Linda Combs was absent and excused.

Staff in attendance were the following:

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| Nathan Wallace, City Manager | Michael Gatti, City Attorney (participated telephonically) |
| Norma I. Alley, MMC, City Clerk | Kara Johnson, Deputy City Clerk |

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 19-088:** Confirming the Mayor’s Nomination of Kenneth More, Shannon Jardine, and Christopher Shayne Reese for Appointment to the Airport Advisory Commission with Terms Ending December 31, 2022, and the Nomination of Leighton Lee for Appointment to the Seat with a Term Ending December 31, 2021
 - b. **Action Memorandum No. 19-089:** Confirming the Mayor’s Nomination of Peter Christopher and Janet Kincaid for Appointment to the Board of Economic Development with Terms Ending December 31, 2022, and the Nomination of Ronalee Moses for Appointment to the Seat with a Term Ending December 31, 2020
 - c. **Action Memorandum No. 19-090:** Confirming the Mayor’s Nomination of Shannon Connelly and Marilyn Bennett for Appointment to the Parks and Recreation Board with Terms Ending December 31, 2022, and the Nomination of Ryan Richard for Appointment to the Seat with a Term Ending December 31, 2021
 - d. **Action Memorandum No. 19-091:** Confirming the Mayor’s Nomination of Richard Benedetto and Kristy Thom Bernier for Appointment to the Planning and Zoning Commission with Terms Ending December 31, 2022
2. Approval of Minutes of Previous Meetings
 - a. October 22, 2019, Special Meeting
 - b. October 22, 2019, Regular Meeting
 - c. October 5, 2019, Special Meeting

Main Motion: To Approve the Agenda, Consent Agenda, and Minutes

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| Moved by: | Best |
| Seconded by: | Valerius |
| Vote: | 6 Yes/1 Absent (L. Combs) |
| Action: | Motion Carried |

E. AUDIENCE PARTICIPATION

Mr. Imran Chaudhry testified regarding needle safety and drop boxes for used needles in the community.

F. COMMUNICAITON AND APPEARANCE REQUESTS

1. Presentation from 4 A's Director of Development Petra Davis Regarding Support for a Needle Exchange Program

City Clerk Alley announced Ms. Petra Davis was unable to attend and requested the Mayor's permission for Ms. Venus Woods, Director of HIV Prevention & Education, to present in Ms. Davis' place.

Ms. Venus Woods explained Alaskan AIDS Assistance Association (Four A's) mission was to support and empower people living with or affected by HIV/AIDS and to work toward the elimination of HIV infection and stigma in all communities. She requested Council's support to park a mobile unit in Palmer at the Mat-Su Regional Medical Center/Urgent Care in Palmer and to have drop boxes for needles around the Community. Mayor DeVries suggested Ms. Woods contact Mat-Su Regional to request use of their private property and report back to the city if additional support is needed.

G. REPORTS

1. City Manager's Report

City Manager Wallace highlighted what he learned at Alaska Municipal League (AML) Conference and thanked the Clerks office for handling the City's Social Media properly.

2. City Clerk's Report

City Clerk Alley shared her highlights from the Alaska Association of Municipal Clerks and AML Conferences.

3. Mayor's Report

Mayor DeVries highlighted her written report.

4. City Attorney's Report

None.

H. NEW BUSINESS

1. **Action Memorandum No. 19-087:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to a New Winery Liquor License Application No. 5867 for Matanuska Brewing Company, Located at 513 South Valley Way

Main Motion: To Approve Action Memorandum No. 19-087

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| Moved by: | Best |
| Seconded by: | Valerius |
| Vote: | 7 Yes/1 Absent (L. Combs) |
| Action: | Motion Carried |

Mayor Devries called a recess at 7:22 p.m. The meeting reconvened at 7:30 p.m.

2. **Committee of the Whole:** Presentation of the 2020 Budget (note: action may be taken by the council following the committee of the whole)
 - a. 2020 City of Palmer Budget

- b. 2020 City of Palmer Pay Plan
- c. 2020 City of Palmer Fee Schedule
- d. 2020 City of Palmer Fine Schedule
- e. 2020 City of Palmer Capital Improvement Program

The Council entered into a Committee of the Whole at 7:30 p.m. Topics addressed included the City Manager’s Office and City Council/Clerk budgets. The Council adjourned from Committee of the Whole at 8:42 p.m. and reconvened the Regular Meeting.

I. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the flyers from Audience Participation, Four A’s speaker pamphlet, and the City Clerk’s Office Budget Stats were Items Placed on the Table.

J. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman testified on the public process and rights for the public to address policies and procedures.

K. COUNCIL MEMBER COMMENTS

No direction given to staff for legislation to be placed on a future agenda.

Mayor DeVries called a recess at 8:52 p.m. The meeting reconvened at 9:01 p.m.

L. EXECUTIVE SESSION

1. Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Clerk (Note: action may be taken following the executive session)

Main Motion: To Enter into Executive Session to Discuss Subjects that Tend to Prejudice the Reputation and Character of Any Person – City Clerk

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| Moved by: | S. Combs |
| Seconded by: | Valerius |
| Vote: | 6 Yes/1 Absent (L. Combs) |
| Action: | Motion Carried |

Council Member Carrington was excused from the meeting as teleconferencing is not allowed during Executive Session.

The Council entered into Executive Session at 9:03 p.m. and exited at 9:47 p.m. to reconvene the Regular Meeting.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:47 p.m.

Approved this 10th day of December, 2019.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor