

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on December 10, 2019, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor  
Julie Berberich  
Richard W. Best  
Steve Carrington

Linda Combs, Deputy Mayor  
Sabrena Combs  
Jill Valerius

Staff in attendance were the following:

Nathan Wallace, City Manager  
Norma I. Alley, MMC, City Clerk

Michael Gatti, City Attorney (participated telephonically)  
Kara Johnson, Deputy City Clerk

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. **Action Memorandum No. 19-092:** Authorizing the City Manager to Negotiate and Execute a Management Services Contract for the Palmer Visitor Center with Palmer Museum of History and Art in the Amount of \$75,115.00 Per Year
2. Approval of Minutes of Previous Meetings
  - a. November 5, 2019, Special Meeting
  - b. November 12, 2019, Regular Meeting
  - c. November 26, 2019, Special Meeting
  - d. November 26, 2019, Regular Meeting
  - e. December 3, 2019, Special Meeting

**Main Motion: To Approve the Agenda, Consent Agenda, and Minutes**

Moved by:	L. Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**E. REPORTS**

1. City Manager's Report

None.

2. City Clerk’s Report

City Clerk Alley highlighted her written report and spoke about the upcoming election discussion.

3. Mayor’s Report

Mayor DeVries highlighted her written report. Mayor DeVries read a Proclamation for recognizing Police Chief Lance Ketterling’s retirement and many years of service to the Palmer Police Department.

4. City Attorney’s Report

None.

**F. AUDIENCE PARTICIPATION**

Mr. Mike Chmielewski spoke about the benefits of Wifi in downtown and faith in the City Clerk in finding the proper sound system equipment for the community.

**G. PUBLIC HEARINGS**

1. 3<sup>rd</sup> Public Hearing on the 2020 Budget for (Pending Motion):
  - a. **Resolution No. 20-001:** Adopting the 2020 City of Palmer Employee Pay Plan
  - b. **Resolution No. 20-002:** Adopting the 2020 City of Palmer Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2020, and Ending December 31, 2020
  - c. **Resolution No. 20-003:** Adopting the 2020 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020
  - d. **Resolution No. 20-004:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020
  - e. **Resolution No. 20-005:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020, and Appropriating Monies

Mayor DeVries opened the public hearing on the 2020 City of Palmer Budget. Seeing no one come forward and hearing no objection from the Council, the public hearing was closed.

Mayor DeVries stated there was a main motion on the floor, which was made at the October 22, 2019, meeting, to adopt Resolution No. 20-001, Resolution No. 20-002, Resolution No. 20-003, Resolution No. 20-004, and Resolution No. 20-005 and asked if there were any objections to dividing the question.

**Main Motion: To Divide the Question and Consider Resolution No. 20-001, Resolution No. 20-002, Resolution No. 20-003, Resolution No. 20-004, and Resolution No. 20-005 Separately**

Moved by:	L. Combs
Seconded by:	S. Combs
Vote:	Unanimous
Action:	Motion Carried

Mayor DeVries announced the first motion on the floor to be addressed was Resolution No. 2020-001.

**Vote on Main Motion: To Approve Resolution No. 20-001**

Vote:	Unanimous
Action:	Motion Carried

Mayor DeVries announced the second motion on the floor to be address was Resolution No. 2020-002.

**Primary Amendment #1: To Amend the 2020 Fee Schedule Community Center (Railroad Depot) Rental Miscellaneous Fees by Replacing Public Announcement System Usage Fee with Sound System Usage Fee and Increasing the Fee to \$40.00 and Adding MTA Events Center: Curling Stone Rental Monthly Fee of \$100.00**

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

**Vote on Main Motion: To Approve Resolution No. 20-002, as Amended**

Vote:	Unanimous
Action:	Motion Carried

Mayor DeVries announced the next motion on the floor to be addressed was Resolution No. 2020-003.

**Vote on Main Motion: To Approve Resolution No. 20-003**

Vote:	Unanimous
Action:	Motion Carried

Mayor DeVries announced the next motion on the floor to be addressed was Resolution No. 2020-004.

**Primary Amendment #1: To Amend the 2020 Capital Improvement Plan with the Following Changes:**

- MTA Equipment Arena - \$20,000.00**
- Paint Bailey Hill Reservoir - \$50,000.00**
- ADA Sidewalks - \$61,700.00**
- Police Radios - \$50,000.00**
- Street Maintenance - \$0.00**
- Public Video - \$0.00**
- Water/Sewer Lift Station and Well Pumps - \$55,000.00**
- Water/Sewer Truck - \$45,000.00**
- Police Vehicle Annual Replacement - \$50,000.00**
- Park Improvements - \$0.00**
- Public Building Maintenance - \$0.00**
- Golf Course Golf Carts - \$20,000.00**
- Golf Course Infrastructure - \$20,000.00**
- Depot Pinging Updates - \$0.00**
- Roads Sander Truck with Plow Blade - \$175,000.00**
- Airport Safety Imp. Avigation Easement Study - \$16,600.00**
- Traffic Safety Planning - \$135,000.00**

Moved by:	S. Combs
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

**Primary Amendment #2: To Amend the Capital Improvement Plan to Change the Title of Traffic Safety Planning Line Item to Traffic Safety Planning and Improvements**

Moved by:	Best
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**Primary Amendment #3: To Amend the Capital Improvement Plan by Removing Annexation Planning**

Moved by:	S. Combs
Seconded by:	Best
Vote:	Unanimous
Action:	Motion Carried

**Vote on Main Motion: To Approve Resolution No. 20-004, as Amended**

Vote:	Unanimous
Action:	Motion Carried

Mayor DeVries announced the next motion on the floor to be addressed was Resolution No. 2020-005.

**Primary Amendment #1: To Amend the 2020 Budget to Reflect Amended Allocations in the Following Funds:**

**To Reflect Deductions in Health Care Premiums:**

**\$172,653 in Fund 6012 General Fund**

**\$20,748 in Fund 6012 Water/Sewer**

**\$2,964 in Fund 03 Airport**

**\$3,456 in Fund 05 Solid Waste**

**\$2,934 in Fund 53 Narcotics/Opiate TF**

**\$1,761 in Fund 52 SRO**

**To Reflect Increases in Health Care Premiums by Not Increasing Employee Contributions for 2020:**

**\$5,600 in Fund 6012 General Fund**

**\$679 in Fund 6012 Water/Sewer**

**\$0 in Fund 03 Airport**

**\$536 in Fund 05 Solid Waste**

**\$536 in Fund 53 Narcotics/Opiate TF**

**\$402 in Fund 52 SRO**

**To Increase Community Development Planning to Include Funding for Two Palmer Visit Videos and Annexation Planning:**

**\$143,000 to 01-01-12-6071**

**To Add Funding for a Facilitated Strategic Planning Session:**

**\$2,500 to 01-01-12-6071**

**To Reflect Amended Allocations in the Approved 2020 Capital Improvement Plan from the General Fund to:**

**\$81,700 to Fund 08 General CIP Projects**

**\$275,000 to Fund 09 General CIP Equipment**

**\$16,600 to Fund 30 Airport Capital Projects**

**\$40,000 to Fund 15 Golf Course Fund**  
**\$135,000 to Fund 10 Roads Fund**

**To Reallocate Funds Back to the General Fund:**  
**\$29,704 City Hall Renovation 08-01-10-7163**  
**\$3,054 Library Front Doors 08-01-10-7173**  
**\$2,936 COP Deferred Maintenance 08-50-05-6053**

**To Increase Finance Contractual Services for Online Sales Tax Payment System:**  
**\$25,000 to 01-01-10-6030**

**To Amend the Mayor/Council/City Clerk:**  
**Reduce Legal Fees 01-02-10-6027 to \$25,000**  
**Increase Election Expenses 01-02-10-6099 to \$15,000**

**To Increase Community Development Community Center (Depot) to Add a New Accounting Line 01-01-20-6025, Title it Downtown Wifi, and Add \$3,000**

Moved by:	L. Combs
Seconded by:	Valerius
Vote:	Unanimous
Action:	Motion Carried

**Secondary Amendment #1: To Remove the Downtown Wifi Line Item**

Moved by:	Best
Seconded by:	
Vote:	
Action:	Failed for Lack of Second

**Vote on Primary Amendment #1: To Amend the 2020 Budget**

Vote:	Unanimous
Action:	Motion Carried

**Primary Amendment #2: To Amend City Council Grant Amount from \$15,000 to \$12,000 and Allocate Funds Quarterly**

Moved by:	Best
Seconded by:	Carrington

**Secondary Amendment #1: To Remove the Quarterly Allocation of Funds**

Moved by:	S. Combs
Seconded by:	Valerius
Vote:	6 Yes/1 No (Carrington)
Action:	Motion Carried

**Vote on Primary Amendment #2: Amend City Council Grant Amount from \$15,000 to \$12,000, as Amended**

Vote:	5 Yes/2 No (Berberich/S. Combs)
Action:	Motion Carried

**Primary Amendment #3: To Reduce Funding of the Deputy City Clerk’s Hours to Remain at 2019 Hours**

Moved by: Best  
Seconded by: Carrington  
Vote: 4 Yes/3 No (Berberich, S. Combs, Valerius)  
Action: Motion Carried

**Primary Amendment #4: To Reduce the Sister City Line Item by \$4,000 Removing the Funding of Delegation Travel for Two Council Delegates to the Sister City’s 40<sup>th</sup> Anniversary Recognition Trip**

Moved by: Best  
Seconded by: DeVries

**Secondary Amendment #1: To Reduce the Sister City Line Item by an Additional \$2,000 Removing Funding for all Council Delegates to the Sister City’s 40<sup>th</sup> Anniversary Recognition Trip**

Moved by: Valerius  
Seconded by: DeVries  
Vote: 2 Yes/5 No (Berberich/Best/Carrington/L. Combs/S. Combs)  
Action: Motion Failed for Lack of Majority

**Vote on Primary Amendment #4: To Reduce the Sister City Line Item by \$4,000 Removing the Funding of Delegation Travel for Two Council Delegates**

Vote: 2 Yes/5 No (Berberich/Carrington/L. Combs/S. Combs/Valerius)  
Action: Motion Failed for Lack of Majority

**Vote on Main Motion: To Approve Resolution No. 20-005, as Amended**

Vote: Unanimous  
Action: Motion Carried

**H. NEW BUSINESS**

- 1. **Committee of the Whole:** Discuss Employee End of Year Bonus (note: action may be taken by the council following the committee of the Whole)

The Council entered into a Committee of the Whole at 8:18 p.m.

Council discussed the potential of an end of year employee bonus to be paid out of the 2019 Budget.

The Council adjourned from Committee of the Whole at 8:23 p.m. and reconvened the Regular Meeting.

**Main Motion: To Award Full-Time Employees a Net \$1,000 Bonus and Part-Time Employees that Have Worked at Least 500 Hours a \$500 Bonus to be Paid out of the 2019 Budget**

Moved by: S. Combs  
Seconded by: Valerius  
Vote: Unanimous  
Action: Motion Carried

2. **Action Memorandum No. 19-093:** Directing the City Clerk to Notify the State of Alaska of the City Council's States of Non-Objection to Liquor Licenses Nos. 119, 5638, and 5716 for Palmer Alehouse, Located at 320 E. Dahlia Street

**Main Motion: To Approve Action Memorandum No. 19-093**

Moved by:	S. Combs
Seconded by:	Berberich
Vote:	Unanimous
Action:	Motion Carried

3. **Action Memorandum No. 19-094:** Approving the Cancellation of the December 24, 2019, Regular Council Meeting

**Main Motion: To Approve Action Memorandum No. 19-094**

Moved by:	L. Combs
Seconded by:	S. Combs
Vote:	Unanimous
Action:	Motion Carried

**I. RECORD OF ITEMS PLACED ON THE TABLE**

City Clerk Alley reported 2020 Census Resolution Request was the Item Placed on the Table.

**J. AUDIENCE PARTICIPATION**

None.

**K. COUNCIL MEMBER COMMENTS**

No direction was given to staff for legislation to be placed on a future agenda.

**L. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 8:39 p.m.

**Approved this 11<sup>th</sup> day of February, 2020.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor