

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on January 9, 2018, at 7:00 p.m. in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor
Steve Carrington	Sabrena Combs
David Fuller	Brad Hanson
Peter LaFrance	

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. **Action Memorandum No. 18-001:** Authorizing the City Manager to Purchase Two New Police Patrol Vehicles and Equipment in the Amount of \$90,000.00, as Approved by the 2018 Budget, and to Purchase the Vehicles Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, by Attaching to the State of Alaska Contract Pricing Page
  - b. **Action Memorandum No. 18-002:** Authorizing the City Manager to Purchase a Case 321F Compact Wheel Loader, in Accordance with the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, in an Amount Not to Exceed \$86,611.00, as Approved in the 2018 Budget..... Page
  - c. **Action Memorandum No. 18-003:** Authorizing the City Manager to Negotiate and Execute a Three-Year Contract with Two, One-Year Extensions with HDL Engineering Consultants, LLC the Selected Consulting Engineering Firm for the Engineering Services for Ongoing Planning and Capital Improvement Projects at the Warren "Bud" Woods Palmer Municipal Airport from the Request for Proposal #17-01PAQ..... Page
  - d. **Action Memorandum No. 18-004:** Authorizing the City Manager to Negotiate and Execute a Service Request with Matanuska Electric Association, Inc. (MEA), in an Amount Not to Exceed \$82,500.00, for Construction of a Primary Line Extension to the Future Water Pressure Booster Station Located on Bogard Road..... Page
2. Approval of Minutes of Previous Meetings
  - a. December 12, 2017, Special Meeting

Council Member Combs declared she worked for MEA, would not financially gain from the approval of Action Memorandum No. 18-004, and would not be abstaining from voting. She asked City Attorney Mike Gatti for his legal opinion. Mr. Gatti stated further analysis was needed. There were no objections from Council for Council Member Combs to vote.

**Main Motion: To Approve Consent Agenda and Minutes**

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**E. COMMUNICATION AND APPEARANCE REQUESTS**

1. Recognition of Outstanding Service to the Palmer Post Office

Mayor Devries read and presented a proclamation to the Palmer Post Office recognizing their outstanding service to the community.

**F. REPORTS**

1. City Manager's Report

City Manager Nathan Wallace highlighted his written report and added:

- Wastewater Treatment Plant was fifty percent complete and moving forward under budget;
- Airport runway rehab was delayed until next year;
- Flight Service Station Project was delayed due to asbestos Abatement;
- Bogard Road Booster Station Project had \$9,000.00 remaining in the grant, to expire in June, and the state will be refunded and in turn extend the fire grant;
- A bid is going out for the Public Safety Building as maintenance work is needed;
- Sidewalk program was well underway and grant information will come before council when it is available; and
- Bike trails paving was expected for summer.

2. City Clerk's Report

City Clerk Norma Alley highlighted her written report and handed out a MSB School District newsletter.

3. Mayor's Report

Mayor DeVries Highlighted her written report and added:

- She was appointed, by the Governor, to the new Anchorage to Valley Railroad Task Force;
- Counselor Office of Japan will speak during the next Mayor/Manager Meeting;
- Requested nominations from the Council for the Golden Heart Lifetime Achievement Award recipients; and
- Asked Council Members to let the City Clerk know if they are interested in attending the Alaska Municipal League (AML) Winter Conference.

4. City Attorney's Report

None.

## G. AUDIENCE PARTICIPATION

Ms. Molly Boyer, Zero Waste Commission, handed out the City of Wasilla's Ordinance No.17-24 and spoke on the impact plastic bags had on Animal illness and death in the valley.

Ms. Carol Montgomery, Zero Waste Commission, spoke in support of plastic bag legislation and hoped for regulation on plastic bags in Palmer.

Mr. Mike Chmielewski, Radio Free Palmer Chief Operating Officer, stated he completed training on the software for new video recording equipment. The system is self-contained production instead of live stream with options like closed caption capability, searchability, and spoken word transferred into text.

## H. PUBLIC HEARINGS

1. **Ordinance No. 18-001:** Amending Palmer Municipal Code Chapter 17.49.020 Permitted Uses in A-M Airport Mixed Use District to Add Aeronautical Campgrounds as a Permitted Use

Mayor DeVries opened the public hearing on Ordinance No. 18-001. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

<b>Main Motion:</b>	<b>To Adopt Ordinance No. 18-001</b>
Moved by:	Fuller
Seconded by:	LaFrance
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

2. **Resolution No. 18-006:** Accepting and Appropriating the 2018 State of Alaska High Visibility Enforcement Overtime Grant 405d M5HVE-18-01-00(A)-10 in the Amount of \$18,915.00 to be Used for High Visibility DUI Enforcement Activities by the Palmer Police Department

Mayor DeVries opened the public hearing on Resolution No. 18-006. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

<b>Main Motion:</b>	<b>To Approve Resolution No. 18-006</b>
Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

3. **Resolution No. 18-007:** Accepting and Appropriating Grants from The Fishhook Community Council, Matanuska Electric Association, and the Palmer Volunteer Firefighters Association in the Total Amount of \$14,100.00 to Fund the Purchase of a Terrain Capable Snowmachine for Off Road Rescue During Snow Rescue Emergencies

Mayor DeVries opened the public hearing on Resolution No. 18-007. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

**Main Motion: To Approve Resolution No. 18-007**

Moved by:	Best
Seconded by:	Combs
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

4. **Action Memorandum No. 18-005:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License #4758, for Turkey Red Restaurant, Located at 550 S. Alaska Street

Mayor DeVries opened the public hearing on Action Memorandum No. 18-005. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

**Main Motion: To Approve Action Memorandum No. 18-005**

Moved by:	Best
Seconded by:	LaFrance
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

5. **Action Memorandum No. 18-006:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License #1436, for Pizzeria Delphi Restaurant, Located at 103 W. Arctic Avenue

Mayor DeVries opened the public hearing on Action Memorandum No. 18-006. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

**Main Motion: To Approve Action Memorandum No. 18-006**

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**I. UNFINISHED BUSINESS**

1. **Ordinance No. 15-003:** Amending Palmer Municipal Code Chapter 17.08 Definitions, to include Section 17.08.072 Building or Structure, Temporary; adding Temporary Buildings or Structures as Conditional Uses under Chapter 17.28 Limited Commercial District, Chapter 17.32 General Commercial District, Chapter 17.36 Industrial District and Chapter 17.58 Business Park District; and to amend Chapter 15.08 to Delete a Portion of Section 15.08.3103 Temporary Buildings or Structures (IM No. 17-017)

**Main Motion: To Adopt Ordinance No. 15-003**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion Carried/Failed for Lack of Majority Vote/
In favor:	None
Opposed:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance

City Manager Wallace reported that this is an older 2015 Ordinance, staff is trying to clean up open legislation.

**J. NEW BUSINESS**

None.

**K. RECORD OF ITEMS PLACED ON THE TABLE**

City Clerk Norma I. Alley reported the MSBSD Brochure and plastic bag legislation from the City of Wasilla were Items Placed on the Table.

**L. AUDIENCE PARTICIPATION**

None.

**M. COUNCIL MEMBER COMMENTS**

Council Member LaFrance requested a plastic bag initiative be on a future agenda. Council Member Combs expressed support.

**N. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 8:38 p.m.

**Approved this 13<sup>th</sup> day of March, 2018.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor