

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on January 23, 2018, at 7:00 p.m. in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor
Sabrina Combs	David Fuller
Brad Hanson	Peter LaFrance

Council Member Steve Carrington was absent and excused.

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Angie Anderson, Deputy City Clerk	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Minutes of Previous Meetings
 - a. February 7, 2017, Joint City Council and Board of Economic Development Meeting
 - b. October 10, 2017, Regular Meeting
 - c. October 24, 2017, Regular Meeting
 - d. November 28, 2017, Regular Meeting
 - e. December 12, 2017, Regular Meeting

Upon request of City Clerk Alley, the February 7, 2017, Joint City Council and Board of Economic Development Meeting Minutes were pulled from consideration.

Main Motion: To Approve The Minutes Except the February 7, 2017, Minutes

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

E. COMMUNICATION AND APPEARANCE REQUESTS

1. Presentation of a Proclamation Declaring January 26 as Kawasaki Disease Day

Mayor DeVries read and presented a proclamation recognizing Kawasaki Disease and declaring January 26 as Kawasaki Disease Awareness Day.

2. Quarterly Report from Airport Advisory Commission Chair John Lee

Airport Advisory Commission (AAC) Chair John Lee handed out a written report and highlighted Airport activity as follows:

- Recognized Airport Superintendent Frank Kelly's hard work;
- Obtained two new leases;
- Finalized renaming of airport;
- Enacted neighborhood watch program to insure better security;
- Encouraged Council to tour the Airport; and
- Assessing wind barriers.

Mayor DeVries expressed gratitude to the AAC for their hard work on the board and dedication to the Airport.

F. REPORTS

1. City Manager's Report

City Manager Nathan Wallace:

- Highlighted his written report and handed out an updated Building Report;
- Updated Council on MSB Assembly matters:
 - DEC and EPA on air quality concerns assembly voted not to update regulations; and
- Bag tax Assembly Member Doty proposed and indefinite postponement.
- Transitioning to the new website will begin soon, the old website domain will stay active until end of year; and
- Thirty-one Employees participated in the January Wellness program.

2. City Clerk's Report –
None

3. Mayor's Report

Mayor DeVries:

- Highlighted her written report; and
- Announced she plans on attending a railroad meeting; however, a time has not been set, but may be meeting by end of month; and
- The Mayor Manager Meeting from January 15 has been rescheduled for February 15 at colony; and
- Planned on attending Pat Lawton's 100 birthday celebration on February 1.

4. City Attorney's Report
None

G. AUDIENCE PARTICIPATION

Airport Advisory Commission Vice Chair Ken Moore invited the Council for an aeronautical tour of the airport. He added that the Palmer Airport is quite an asset to our community.

Mr. Mike Chmielewski, Radio Free Palmer/Big Cabbage Radio, reported on the \$1,300.00 grant given by council and announced additional funding was received from Matanuska Electric Association in the amount of \$1,700.00, which completes funds needed to finalize the current project. Mr. Chmielewski requested time on a future meeting agenda to give a brief demonstration.

H. PUBLIC HEARINGS

1. **Action Memorandum No. 18-007:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License #4336, for Fred Meyer Stores, Inc., Located at 535 W. Evergreen Avenue

Mayor DeVries opened the public hearing on Action Memorandum No. 18-007. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Approve Action Memorandum No. 18-007

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

2. **Action Memorandum No. 18-008:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License #1194, for Caboose Lounge, Located at 606 S. Alaska Street

Mayor DeVries opened the public hearing on Action Memorandum No. 18-008 Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Approve Action Memorandum No. 18-008

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

I. ACTION MEMORANDA

1. **Action Memorandum No. 18-009:** Accepting the Wayfinding Report and Committee Input

Main Motion: To Approve Action Memorandum No. 18-009 Accepting the Wayfinding Report

Moved by:	Best
Seconded by:	Hanson
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

City Manager Wallace summarized the staff report provided in the packet.

Council Member Hanson requested more affordable sign options, but recognized the importance of signage and is excited about this happening for Palmer.

Council Member LaFrance agreed and challenged staff to provide expanded sign options.

Councilor Combs hopes a timeline can be addressed as to the Glenn Highway project.

Councilor Fuller suggested Department of Transportation signs match new wayfinding signs. Wallace responded that cost options will be discussed and current signs will be reused by DOT. He added funds are allocated to parks first then wayfinding signs second.

Deputy Mayor Best stated he agrees with the aesthetics of the signs, but disagrees with locations. He appreciated the effort put forth, but would like it brought before Council again as the sign project moves forward.

- Action Memorandum No. 18-010:** Authorizing an Extension of the Temporary Building for Lazy Mountain Enterprises, LLC on the Property Located at 561 E. Steel Loop, Palmer, Alaska until December 31, 2018

Councilor Hanson requested some permanency to long term temporary buildings and better definitions for commercial general and commercial limited in the code.

Main Motion: To Approve Action Memorandum No. 18-010

Moved by:	Best
Seconded by:	Combs
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

- Action Memorandum No. 18-011:** Authorizing the Extension of the Temporary Building for Matanuska Electric Association on the Property Located at 163 E. Industrial Way, Palmer, Alaska until December 31, 2018

Councilor Combs declared she works for MEA however, will not financially gain in any way by the approval of AM No. 18-011 and will not be abstaining from voting.

Main Motion: To Approve Action Memorandum No. 18-011

Moved by:	Hanson
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

- Action Memorandum No. 18-012:** Authorizing an Extension of the Temporary Building for Matanuska Electric Association on the Property Located at 1317 S. Industrial Way, Palmer, Alaska until December 31, 2018

Main Motion: To Approve Action Memorandum No. 18-012

Moved by:	Fuller
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

5. **Action Memorandum No. 18-013:** Authorizing the Extension of the Temporary Building for Perkup Espresso on the Property Located at 1800 S. Glenn Highway, Palmer, Alaska until December 31, 2018

Main Motion: To Approve Action Memorandum No. 18-013

Moved by:	Fuller
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

J. NEW BUSINESS

1. **Resolution No. 18-008:** Amending the November, 2011, Economic Development Strategic Plan

Main Motion: To Approve Resolution No. 18-008

Moved by:	LaFrance
Seconded by:	Combs
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

City Manager Wallace summarized the staff report as provided in the packet.

2. Golden Heart Lifetime Achievement Award Selection

Deputy Mayor Best expressed gratitude and thinks she is a fitting recipient as she is and has been an asset to the community.

Main Motion: To Accept Nomination by Mayor DeVries of Linda Combs

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None
Absent:	Carrington

K. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Norma Alley reported the following documents were Items Placed on the Table:

- Speaking notes from AAC Chair;
- City Manager's Report with updated with building statistics; and

- Sign diagram to supplement wayfinding discussion; and
- Pictures to supplement temporary structure discussion.

L. AUDIENCE PARTICIPATION

Mr. Tim Rocky informed the Council of Pat Lawton's 100th Birthday on February 1, at the Palmer Senior Center, starting at 11:30 a.m. and a second celebration at the United Protestant Church, at 11:30 a.m., on February 4.

M. COUNCIL MEMBER COMMENTS

Council Member LaFrance thanked all who serve on boards and challenges the Board of Economic Development to bring forth their projects to Council to accomplish.

Deputy Mayor Best reported he attended the January 8 Board of Economic Development Meeting, which had robust discussion with concerned citizens filling the room.

Council Member Fuller requested more action on projects and addressed exploration into revenue possibilities for the City of Palmer.

Council Member Combs praised the Public Works Department for their hard work through the holidays and all the snow.

N. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:20 p.m.

Approved this 27th day of February, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor