

## A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on February 13, 2018, at 7:00 p.m. in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 p.m.

## B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor  
Steve Carrington  
David Fuller  
Peter LaFrance

Richard Best, Deputy Mayor  
Sabrena Combs  
Brad Hanson

Staff in attendance were the following:

Nathan Wallace, City Manager  
Michael Gatti, City Attorney

Norma I. Alley, MMC, City Clerk  
Angie Anderson, Deputy City Clerk

## C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

## D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
  - a. Introduction of **Ordinance No. 18-002-Z-1**: Amending the Zoning Map to Revise the Designation of a Portion of the Warren "Bud" Woods Palmer Municipal Airport – Area Between Lines: North Line-N89°58'56"W; South Line-N89°58'53"W; West Line-N00°11'27"W; East Line-N00°01'15"E, to be Rezoned from A-I Airport Industrial to A-M Airport Mixed Use, Located within Section 4, Township 17 North, Range 2 East, Seward Meridian, Alaska
  - b. **Action Memorandum No. 18-014**: Authorizing the City Manager to Execute a Contract with Sternberg Lighting c/o Arctic Sales, Inc. for 34 LED Decorative Street Light Luminaries for a Total Cost of \$47,226.00
  - c. **Action Memorandum No. 18-015**: Authorizing the City Manager to Purchase Three New Light Duty Pickup Trucks, from Kendall Ford, in the Amount of \$114,877.00 under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, by Attaching to the State of Alaska Contract Pricing Contract Number 1900-14-1
  - d. **Action Memorandum No. 18-016**: Authorizing the City Manager to Purchase a Vermeer Brush Chipper in the Amount of \$26,729.00 Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230, by Attaching to the NJPA National Joint Powers Alliance Contract Pricing Contract Number 062117-VRM
  - e. **Action Memorandum No. 18-017**: Authorizing the City Manager to Negotiate and Execute an Agreement with the Pioneer Amateur Hockey Association for Concession Services at the MTA Events Center
  - f. **Action Memorandum No. 18-018**: Authorizing the City Manager to Execute an Addendum to the Construction Management and Related Additional Engineering Design Contract with HDL

Engineering Consultants in the Amount of \$59,544.00 for Unanticipated Costs Associated with the Construction Management of the Rehabilitation of RW 16/34 and Related Improvements Project Issued in 2017

- g. **Action Memorandum No. 18-019:** Authorizing the City Manager to Negotiate and Execute Change Order No.1 with Roger Hickel Contracting, Inc., to Install a New Automatic Transfer Switch (ATS) as Part of the Waste Water Treatment Plant Facility Plan Update, in the Amount of \$33,317.00
- 2. Approval of Minutes of Previous Meetings
  - a. February 7, 2017, Joint Council and Board of Economic Development Meeting
  - b. April 4, 2017, Joint Council and Planning & Zoning Commission Meeting

**Main Motion: To Approve Consent Agenda and Minutes**

Moved by:	Fuller
Seconded by:	Carrington
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #1: To Move Item M to item E**

Moved by:	Hanson
Seconded by:	
Action:	Motion Failed for Lack of Second
In favor:	
Opposed:	

**E. REPORTS**

1. City Manager's Report

City Manager Nathan Wallace Highlighted his written report and added attended a grant workshop, which was very valuable and will aid in acquiring grant money for the city.

2. City Clerk's Report

None.

3. Mayor's Report

Mayor DeVries highlighted her written report and requested consideration to look into a crosswalk or roundabout near S. Valley Way.

4. City Attorney's Report

None.

**F. AUDIENCE PARTICIPATION**

Mrs. Lorie Koppenberg, Purple Moose and Vagabonds Blues Owner, asked the council support the Who Let The Girls Out community grant.

## G. PUBLIC HEARING

1. **Resolution No. 17-001-B:** Amending the 2017 City of Palmer Budget for the Fiscal Year Ending December 31, 2017

### Main Motion: To Approve Resolution No. 17-001-B

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

2. **Action Memorandum No. 18-020:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License #119, for Palmer City Alehouse, Located at 320 E. Dahlia Avenue

Mayor DeVries opened the public hearing on Action Memorandum No. 18-020. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

### Main Motion: To Approve Action Memorandum No. 18-020

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

## H. ACTION MEMORANDA

1. **Action Memorandum No. 18-021:** Approving a Council Community Grant in the Amount of \$1,500.00 to Downtown Merchants Association Through the Greater Palmer Chamber of Commerce to Support the April 20-21, 2018, Community Event "Who Let the Girls Out"

### Main Motion: To Approve Action Memorandum No. 18-021

Moved by:	Best
Seconded by:	Combs
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

### Primary Amendment #1: To Reduce Amount Given to \$1000.00

Moved by:	Fuller
Seconded by:	
Action:	Motion Failed for Lack of Second
In favor:	
Opposed:	

2. **Action Memorandum No. 18-022:** Authorizing the City Manager to Purchase Palmer Training Tower and Burn Room Upgrade Services, from WRG Fire Training Simulation Systems, Inc., in the Amount of \$79,142.40 Under Palmer Municipal Code 3.21.230(A)(3) as a Sole Source Procurement

City Manager Wallace reported the original proposals did not meet the needed minimum requirements and was over budget. Due to those reasons, sole source procurement was used.

**Main Motion: To Approve Action Memorandum No. 18-022**

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**I. NEW BUSINESS**

1. **Resolution No. 18-009:** Identifying the City of Palmer’s Capital Project Priorities for State, Federal and Other Interested Parties Funding.

**Main Motion: To Approve Resolution No. 18-009**

Moved by:	Carrington
Seconded by:	Hanson
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**J. RECORD OF ITEMS PLACED ON THE TABLE**

City Clerk Norma Alley reported there were no Items Placed on the Table:

**K. AUDIENCE PARTICIPATION**

None.

**L. COUNCIL MEMBER COMMENTS**

Council Member Combs stated she was honored that her and Council Member LaFrance went on a tour of the airport and expressed thanks to Airport Manager Frank Kelly.

**M. COMMUNICATIONS AND APPEARANCE REQUESTS**

1. Presentation of the Golden Heart Lifetime Achievement Award, Councilor Best expressed gratitude for recipient Linda Comb’s hard work and dedication to the city of palmer and stated there was not a more deserving individual.

Mayor DeVries read and presented the Golden Heart Lifetime Achievement Award to former Council Member Linda Combs.

**N. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 8:09 p.m.

**Approved this 27<sup>th</sup> day of March, 2018.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor