

A. CALL TO ORDER

A special joint meeting of the Palmer City Council and the Board of Economic Development (Board) was held on March 6, 2018, at 6:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 6:00 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor
Steve Carrington	Sabrina Combs
David Fuller	Brad Hanson
Peter LaFrance	

Comprising a quorum of the Board of Economic Development, the following were present:

Dusty Silva, Chair	Peter Christopher
Barbara Hunt	Janet Kincaid
Lorie Koppenberg	Kelly Turney

Board of Economic Development Member Christopher Chappel was absent and excused.

Also in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
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C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Mayor DeVries requested approval of the Agenda. Hearing no objection from the Council and Board concerning the agenda, the agenda was approved.

E. AUDIENCE PARTICIPATION - None

F. NEW BUSINESS

1. Committee of the Whole (note: action may be taken by the council following the committee of the whole)

Main Motion: For City Council to Enter into a Committee of the Whole

Moved by:	Hanson
Seconded by:	Fuller
Action:	Motion carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Main Motion: For the Board of Economic Development to Enter into a Committee of the Whole

Moved by:	Turney
Seconded by:	Kincaid
Action:	Motion carried
In favor:	Christopher, Hunt, Kincaid, Koppenberg, Silva, Turney
Opposed:	None
Absent:	Chappel

The City Council and Board entered into a Committee of the Whole at 6:05 p.m.

a. Depot Rental

Items of discussion included the following:

- Depot purpose and use policy;
- Two-year rental calendar and reservation types;
- Scheduling procedures;
- Balance of rentals for commercial, retail, and parties/events; and
- Rental rates and restructuring to categories (unanimous support by Council).

b. Annual Work Plan (7:34 p.m.)

Items of discussion included the following:

- Historical signs on buildings;
- Online payment business license renewals and sales tax system;
- Online booking of city facilities;
- Circulation within the town for signage, promotion, and publication;
- Development of an economic strategy outlining recreational opportunities in and around Palmer and events in Palmer;
- Social Media in the private sector for marketing; and
- Depot Rental Policy review.

c. Other Matters Related to Board of Economic Development (7:22 p.m.)

Items of discussion included the following:

- Board assess additional public parking locations;
- Placement of signs during the Glenn Highway Project to draw business into downtown Palmer;
- Review of possible pavilion rental or use policy; and
- Use of city property for non-profits or other entities to store items.

The Council and Board exited the Committee of the Whole and reconvened the regular meeting at 7:56 p.m.

G. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Norma Alley reported the 2018 Fee Schedule, 2018 Rental Calendar, and 2019 Requested Dates Spreadsheet are Record of Items Placed on the Table.

H. AUDIENCE PARTICIPATION

Ms. Denise Statz spoke on her experience in reserving the Depot regarding the perception of the lack of availability and the need to educate the community and the need for businesses to obtain a business license and collect sales tax.

Ms. Ronalee Moses commented on the need to restructure the reservation process at the Depot.

I. COUNCIL AND BOARD MEMBER COMMENTS

Board Member Kincaid expressed her support for annexation, shared her website being set up to promote a partnership to the trails, and complimented the city on having a thriving airport.

Chair Silva expressed her appreciation to the City Council for scheduling the joint meeting to allow open dialog amongst all members.

Mayor DeVries thanked the Board for all their hard work and dedication to the community.

J. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:15 p.m.

Approved by the City Council on this 14th day of August, 2018.

Norma I. Alley, MMC, City Clerk

Edna DeVries, Mayor

Approved by the Board of Economic Development this 6th day of August, 2018.

Brad Hanson, Community Development Director

Dusty Silva, Board of Economic Development Chair