

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on March 13, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor	Steve Carrington
Sabrena Combs	David Fuller	Brad Hanson
Peter LaFrance		

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 18-030:** Authorizing the City Manager to Negotiate and Execute a Contract with Greene Garden Services for Seasonal Gardening/Horticultural Services in an Amount Not to Exceed \$52,000.00
 - b. **Action Memorandum No. 18-031:** Authorizing the City Manager to Negotiate and Execute a Five-Year Agreement with the State of Alaska to Provide Fire Suppression Response and Assistance to the Division of Forestry with Regards to Wildland Firefighting Emergencies
 - c. **Action Memorandum No. 18-032:** Authorizing the City Manager to Negotiate and Execute a Contract with Statewide Door & Glass for Procurement and Installation of a New Glass Door Front Entry Way at the Palmer Library in an Amount Not to Exceed \$20,700.00
 - d. **Action Memorandum No. 18-033:** Authorizing the City Manager to Purchase New Self Contained Breathing Apparatus and Related Equipment for the Aerial Platform Fire Apparatus in an Amount of \$33,615.00 from Alaska Safety, Inc. under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230
 - e. **Action Memorandum No. 18-034:** Accepting Board Member Wesley Rath's Resignation from the Parks, Recreation and Cultural Resources Advisory Board
2. Approval of Minutes of Previous Meetings
 - a. January 9, 2018, Regular Meeting

Main Motion: To Approve Consent Agenda and Minutes

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation of a Proclamation Honoring Education and Sharing Day.

Mayor DeVries presented the proclamation to Rabbi Greenberg. Rabbi Greenberg spoke on the Passover Holiday emphasizing education and character building.

2. Presentation from Mat-Su Borough Planning Director Eileen Probasco regarding Borough Municipal Code Title 17: Zoning Code Update.

Mrs. Probasco summarized the Planning Commission's review project on the Mat-Su Borough Municipal Code Title 17 and explained the reorganization of current zoning language for ease of use and comprehension.

F. REPORTS

1. City Manager's Report

City Manager Nathan Wallace highlighted his written report, recommended Council support funding of a camera installation and surveillance project, and provided a briefing on a recent Commuter Rail Task Force meeting.

2. City Clerk's Report

City Clerk Norma Alley highlighted her written report, announced the Planning and Zoning Commission Meeting for March 15 had been cancelled, and reported on a recent study conducted by the Center for American Progress (CAP) on all 50 state's elections systems. She noted the State of Alaska received a grade of B, which was the highest grade given, for their process and acceptance of electronic ballots. The CAP recommended the State no longer accept electronic voting via the website, so the State had suspended this method of voting for further research. City Clerk Alley asked for the City Council's support to prepare an ordinance to halt the use of electronic voting for the city of Palmer as well.

3. Mayor's Report

Mayor DeVries highlighted her written report and added an update on the Commuter Rail Task Force.

4. City Attorney's Report

None.

G. AUDIENCE PARTICIPATION

Mr. Tom Roberts thanked the city for previous paving project and asked consideration be given to installing an emergency water stand pipe to the palmer pool during the remodeled. He explained the stand pipe would allow pool water to be used by fire trucks in an emergency.

Mr. Kopperrud spoke on snow dumping and removal, presented pictures of roadway obstructions and property damage, and asked the City Council for support to explore other removal options and locations.

Mrs. Brooke Heppinstall, Palmer Museum Garden and Art Faire Chair, commented on AM No. 18-038 grant application asking the City Council for support for this community event by granting the requested funds.

Mr. Sam Dinges, Palmer Museum Executive Director, added the importance of the Garden and Art Fair to the Palmer community and asked for the City Council to support the grant application.

Mr. Eugene Carl Haberman stated he recently attended a training on the Open Meeting Act.

H. PUBLIC HEARING

1. **Action Memorandum No. 18-035:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License #3058, for The Moosehead Saloon, Located at 810 S. Colony Way

Mayor DeVries opened the public hearing on Action Memorandum No. 18-035

Mr. Eugene Carl Haberman came forward and spoke on liquor licenses process of approval and stated it should be done differently.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Approve Action Memorandum No. 18-035

Moved by:	Fuller
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

2. **Action Memorandum No. 18-036:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License #1195, for Iron Horse Liquor, Located at 606 S. Alaska Street

Mayor DeVries opened the public hearing on Action Memorandum No. 18-036. Seeing no one came forward to speak, and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Approve Action Memorandum No. 18-036

Moved by:	Fuller
Seconded by:	Carrington
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

I. ACTION MEMORANDA

1. **Action Memorandum No. 18-037:** Authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with PND Engineers, Inc. for the Public Safety Building Repair Design and Construction Administration in an Amount Not to Exceed \$44,852.00

City Manager Nathan Wallace reported the Public Safety Building had structural deterioration, was in need of repairs, and approval of AM No. 18-037 would be the first step in procuring funds for needed repairs.

Main Motion: To Approve Action Memorandum No. 18-037

Moved by:	Best
Seconded by:	Carrington
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

2. **Action Memorandum No. 18-038:** Approving a Council Community Grant in the Amount of \$3,000.00 to the Palmer Museum of History and Art for the Garden and Art Faire to be held on July 14, 2018

Main Motion: To Approve Action Memorandum No. 18-038, As Amended

Moved by:	Best
Seconded by:	Carrington
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Deputy Mayor Best reminded City Council the grants were intended to spur start-up events; not be a significant part of their operating budget. He expressed concern that the amount would utilize 60 percent of the current grant budget.

Primary Amendment #1: To Reduce Amount to \$1,000.00

Moved by:	Best
Seconded by:	Hanson
Action:	Motion Carried
In favor:	Best, DeVries, Fuller, Hanson
Opposed:	Combs, LaFrance, Carrington

Council Member LaFrance agreed with Deputy Mayor Best, but requested the amount be amended to \$2,000.00 to match the previous amount given.

Primary Amendment #2: To Award \$2,000.00

Moved by:	Fuller
Seconded by:	Combs
Action:	Motion Carried
In favor:	Carrington, Combs, Fuller, LaFrance
Opposed:	Best, Hanson, DeVries

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Norma Alley reported the map from the City Manager’s Report and pictures of snow dumping from Mr. Kopperrud’s public comments were Items Placed on the Table.

K. AUDIENCE PARTICIPATION

None

L. COUNCIL MEMBER COMMENTS

Council Member Combs requested Mr. Kopperrud’s concerns be addressed as soon as possible.

Council Member Hanson thanked Mr. Kopperrud, requested staff assist in the issue immediately, and thanked Mr. Roberts for his forward thinking.

Council Member Carrington thanked Mr. Roberts for coming to share information about the use of stand pipes for emergency situations.

Council Member LaFrance invited everyone to attend the Crazy Lazy Run on April 3, 2018, and thanked Mr. Kopperrud for coming to talk about snow removal concerns.

Mayor DeVries directed the City Manager to speak with the borough about snow removal issues on Mr. Kopperrud's behalf.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:58 p.m.

Approved this 22nd day of May, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor