

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on March 27, 2018, at 7:00 p.m. in the council chambers, Palmer, Alaska.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor
Steve Carrington	Sabrena Combs
David Fuller	Brad Hanson
Peter LaFrance	

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 18-039:** Authorizing the City Manager to Negotiate and Execute the Renewal of the Brand License Agreement with Matanuska Telephone Association for the MTA Events Center
 - b. **Action Memorandum No. 18-040:** Authorizing the City Manager to Negotiate and Execute a Contract in the Amount of \$72,208.80 for the 2018 Crack Sealing, Street Striping, and Infrared Pavement Repairs Bid to Alaska Sure Seal, Incorporated
 - c. **Action Memorandum No. 18-041:** Authorizing the Mayor to Execute an Employment Agreement with City Clerk Norma Alley
2. Approval of Minutes of Previous Meetings
 - a. February 13, 2018, Regular Meeting

Main Motion: To Approve Consent Agenda and Minutes

Moved by:	Fuller
Seconded by:	Combs
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation of a Proclamation Honoring National Service Recognition Day.

Mayor DeVries read the Proclamation Proclaiming April 3, 2018, as National Service Day.

F. REPORTS

1. City Manager's Report

City Manager Nathan Wallace highlighted his written report.

2. City Clerk's Report

City Clerk Norma I. Alley updated the Council on the Parks, Recreation and Cultural Resources Board vacancy and recruitment process.

3. Mayor's Report

Mayor DeVries highlighted her written report.

4. City Attorney's Report

None

G. AUDIENCE PARTICIPATION

Mr. Steven Bain, Mat-Su Borough School District Emergency Preparedness Manager, asked for City Council's support for Action Memorandum No. 18-042.

Dr. Monica Goyette, Mat-Su Borough School District Superintendent, urged the City Council to approve Action Memorandum No. 18-042 for a School Resource Officer and invited everyone to the Budget Information Meeting to be held on April 4 at 10 a.m. at the district office.

H. PUBLIC HEARING

- Resolution No. 18-011:** Authorizing the Issuance and Sale of a Utility Revenue Refunding Bond by the City in the Principal Amount of Not to Exceed \$4,816,000.00 for Purposes of Refinancing Costs of Wastewater Utility Improvements; Establishing the Terms of the Utility Revenue Refunding Bond; Authorizing the Sale of the Utility Revenue Refunding Bond to the United States Department of Agriculture; and Related Matters.

City Manager Nathan Wallace reported action was needed to approve the refinance as monies are needed for last payment.

Mayor DeVries opened the public hearing on Resolution No. 18-011. Seeing no one come forward to speak, and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Approve Resolution No. 18-011

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

I. ACTION MEMORANDA

1. **Action Memorandum No. 18-042:** Authorizing the City Manager to Negotiate and Execute a Three-Year Agreement with the Matanuska Susitna Borough School District (MSBSD) to Provide a School Resource Officer to MSBSD Schools Within the Palmer City Limits, the Amount Being Funded 75 Percent by MSBSD and 25 Percent by the City of Palmer.

City Manager Nathan Wallace reported this position would be a resource to all palmer schools and to the city of Palmer.

Main Motion:	To Approve Action Memorandum No. 18-042
Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

2. **Action Memorandum No. 18-043:** Authorizing the City Manager to Amend the Professional Services Agreement with HDL Engineering Consultants, in an Amount Not to Exceed \$57,507.00, for Additional Required Design Phase Services for Sherrod Area Water and Street Improvements Phase 5, Which Include Street Improvements, Lighting, and a Pathway on Auklet Avenue Between the Glenn Highway and Valley Way.

City Manager Nathen Wallace reported this action would amend the current contract to allow more flexibility and permit smaller projects.

Main Motion:	To Approve Action Memorandum No. 18-043
Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

J. NEW BUSINESS

1. **Resolution No. 18-012:** Adopting the 2018 Update to the City of Palmer Standard Specifications for Construction in the City.

City Manager Nathan Wallace stated this was a cleanup and update to the 1999 specifications.

Main Motion:	To Approve Resolution No. 18-012
Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

K. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Norma I. Alley reported the School District flyer on the Budget Information Meeting and City Clerk Employment Agreement were items placed on the table.

L. AUDIENCE PARTICIPATION

None

M. COUNCIL MEMBER COMMENTS

Council thanked participants for support in the March 18 Green Day Gallop, were pleased they approved AM No. 18-042 for a School Resource Officer, stated review of the March 13 Council meeting video was done well and looking forward to considering it as a future option, and a look into annexation and Palmer borders was encouraged.

N. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:04 p.m.

Approved this 10th day of April, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor