

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on May 22, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Steve Carrington
Sabrena Combs	David Fuller
Peter LaFrance	

Deputy Mayor Richard Best was absent and excused. One Council seat was vacant.

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 18-058:** Accepting Board Member David Dodd's Resignation from the Parks, Recreation and Cultural Resources Advisory Board
 - b. **Action Memorandum No. 18-063:** Accepting Commission Member Merry Maxwell's Resignation from the Planning and Zoning Commission
2. Approval of Minutes of Previous Meetings
 - a. February 13, 2018, Joint City Council and Park, Recreation and Cultural Resources Advisory Board Meeting
 - b. March 13, 2018, Regular Meeting
 - c. May 1, 2018, Special Meeting

Main Motion: To Approve Agenda, Consent Agenda, and Minutes

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Presentation from Sister School Student Delegation from the Middle and High School.

Students spoke in Japanese and English saying thank you for Council's scholarships and explained what they were most looking forward to with their upcoming trip to Japan.

2. Presentation from Airport Advisory Commission Chair John Lee

Mayor DeVries read and presented a proclamation recognizing Airport Appreciation Day to Chair John Lee.

Airport Chair John Lee reported:

- Update on the airport security and new signage put up for neighborhood watch;
- City Council was invited to attend the upcoming 27th Annual Pancake Breakfast;
- Summer Solstice Boogie, put on by Alaska Skydiving, would be held on June 19-24, 2018, and thanked Shannon Jardine for his planning, hard work, and a job well done with this event;
- Airport Advisory Commission would be reviewing safety, security, and policy and leaving administration items to the administration staff;
- Frank Kelly attended the FedEx Air Show in hopes to bring business to Palmer by gaining new lessees; and
- 2018 airport campground would be finalized soon.

3. Presentation of a Proclamation Declaring May 20-26, 2018, as Public Works Week

Mayor DeVries read and presented a proclamation to Public Works Director Chris Nall thanking him and his staff for all their hard work.

F. REPORTS

1. City Manager's Report

City Manager Nathan Wallace highlighted his written report.

2. City Clerk's Report

City Clerk Norma Alley updated the Council on the records management process and stated the Clerk's Office was gearing up for the election season.

3. Mayor's Report

Mayor DeVries:

- Highlighted her written report;
- Wished Council Member Carrington a happy birthday;
- Announced Mat-Su Miners baseball kick off would be next week;
- Announced she would be attending a Veteran's Day event to present a proclamation;
- Requested nominees for the upcoming Palmer Pride Citizen of the Year and Golden Shovel Award recipients;
- Encouraged all to attend Colony Days;
- Stated she participated in a teleconference for the Railroad Task Force; and
- Announced she would be attending Hot Dogs and Hot Rods at the local auto parts store in Palmer.

4. City Attorney's Report

None.

G. AUDIENCE PARTICIPATION

Mr. Sam Dingis, Palmer Museum Director, provided a printed visitor's guide and announced an audio tour along with live guided walk was available for patrons.

Mr. Rich Benedetto gave an update on his community neighborhood watch program, thanked the Council for their support, and stated he hoped a nonprofit could be started to further other neighborhood watch programs.

Mr. Eugene Carl Haberman stated concern for council members being allowed a waiver permitting them to be employed at the city.

Mr. River Bean stated he would like to set the record straight about previous meeting comments, relating to the vacant property on Cobb Street and Mountainview R.V. Park, which were not intended to be taken negatively.

H. PUBLIC HEARING

1. **Ordinance No. 18-004:** Enacting Palmer Municipal Code Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags and Amending the City of Palmer Fine Schedule

Mayor DeVries opened the public hearing on Ordinance No. 18-004.

The Council heard testimony from 19 Citizens in favor of Ordinance No. 18-004 (see archived City Council packet for full list of names).

Council Member Carrington stated change was wanted, but was concerned a big city policy may not be right for Palmer, and suggested consideration for a ballot vote. Council Member Combs reported all public comment was in favor and feels moving it to the ballot was not necessary. Council Members Fuller and LaFrance agreed with Council Member Combs' comments.

City Manager Nathan Wallace explained the ordinance as only prohibiting the distribution; not banning bags all together. Council Member Fuller requested all plastic bag distribution be banned.

Hearing no objection from the Council, Mayor DeVries closed the public hearing.

Main Motion: To Adopt Ordinance No. 18-004

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Combs, DeVries, Fuller, LaFrance
Opposed:	Carrington
Absent:	Best

Mayor DeVries a called recess at 9:14 p.m. Meeting reconvened at 9:20 p.m.

I. ACTION MEMORANDA

1. **Action Memorandum No. 18-059:** Authorizing the City Manager to Negotiate and Execute a Utility Extension Agreement with Maple Springs of Palmer SNF Holdings, LLC. for Water and Sewer Main Extensions to the Maple Springs of Alaska Palmer Campus, Located West of the Palmer City Limits at 12000 East Palmer-Wasilla Highway

Council Member LaFrance asked if this property would be a good case for annexation. City Manager Wallace responded that the property is being considered and the option would be offered to the property owner.

Main Motion: To Approve Action Memorandum No. 18-059

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

2. **Action Memorandum No. 18-060:** Authorizing the City Manager to Negotiate and Execute a Contract for the Construction of the "2018 Taxiway Pavement Maintenance" Project to Pruhs Construction Company, LLC in the Amount of \$432,810.00, Contingent Upon Receiving a Federal Aviation Administration Grant; and Authorizing the City Manager to Accept and Execute Said Grant from the Federal Aviation Administration for the Airport Improvement Project

Main Motion: To Approve Action Memorandum No. 18-060

Moved by:	Fuller
Seconded by:	Combs
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

3. **Action Memorandum No. 18-061:** Authorizing the City Manager to Negotiate and Execute a Construction Administration Services Contract Addendum with HDL Engineering Consultants, LLC in the Amount of \$52,100.00 for the Construction Management Work on the Airport's 2018 Pavement Maintenance Project

Main Motion: To Approve Action Memorandum No. 18-061

Moved by:	Fuller
Seconded by:	LaFrance
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

4. **Action Memorandum No. 18-062:** Accepting Council Member Brad Hanson's Resignation, Declaring the Seat Vacant, and Directing the City Clerk to Begin the Appointment Process to Fill the Vacancy Until a Successor is Seated After the October 2, 2018, Regular Election

City Clerk Norma Alley requested direction from Council on applicant requirements, encouraged Council to have supplemental questions with the application, and explained the interview and appointment process.

Main Motion: To Approve Action Memorandum No. 18-062

Moved by:	Fuller
Seconded by:	Carrington
Action:	Motion Carried
In favor:	Carrington, Combs, DeVries, Fuller, LaFrance
Opposed:	None
Absent:	Best

J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Norma Alley reported written testimony regarding Ordinance No. 18-004, draft Council vacancy notice, and Council application packet were Items Placed on the Table.

K. AUDIENCE PARTICIPATION

Mr. Eugene Carl Haberman commented on the public process and was concerned the council application process was flawed.

Mrs. Linda Combs congratulated the city on Clean Up Day being so well done and invited the Council to elder forum held on May 25, 2018, at the Palmer Senior Center.

L. COUNCIL MEMBER COMMENTS

Council Member LaFrance thanked Mr. Benedetto for his neighborhood watch presentation, announced the Government Peak Climb was to be held on June 2, 2018, and asked all to consider attending.

Council Member Fuller thanked the city for organizing Clean Up Day and congratulated Council Member Hanson on his new job.

Council Member Combs:

- Announced the Mat-Su Miners baseball players will arrive June 3, 2018;
- Thanked the city employees for their hard work and a job well done during Clean Up week;
- Stated the sister city presentation by the Palmer Jr. Middle and High Schools was amazing; and
- Reminded everyone the state track meet would be held in palmer and encouraged all to attend.

Mayor DeVries presented a plaque to Brad Hanson and thanked him for his 20 plus years of service.

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 10:06 p.m.

Approved this 10th day of July, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor