

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on July 10, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor
Steve Carrington	Linda Combs
Sabrena Combs	David Fuller (participated telephonically)
Peter LaFrance	

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney (participated telephonically)	Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 18-068:** Authorizing the City Manager to Purchase Insurance Coverage for the Period July 1, 2018, through June 30, 2019, per the Premium Quote Submitted by the City's Insurance Broker, Insurance Brokers of Alaska
 - b. **Action Memorandum No. 18-069:** Confirming the Mayor's Nomination of Heather Kelley with a Term Ending October 31, 2020, to the Parks, Recreation and Cultural Resources Advisory Board
 - c. **Action Memorandum No. 18-070:** Confirming the Mayor's Nomination of Andrew Corbin and Rhonda Wohlbach with Terms Ending October 31, 2018, to the Planning and Zoning Commission
2. Approval of Minutes of Previous Meetings
 - a. May 22, 2018, Regular Meeting

Main Motion: To Approve Agenda, Consent Agenda, and Minutes

Moved by:	Fuller
Seconded by:	L. Combs
Action:	Motion Carried
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None

E. COMMUNICATIONS AND APPEARANCE REQUESTS

1. Quarterly Update from Planning & Zoning Commission Chair Dan Lucas

Planning & Zoning Commission Chair Dan Lucas reported:

- He was glad to have a full commission as of July 19;
- Appreciation for David Cruthers' and Merry Maxwell's service would be expressed at the July Commission meeting;
- Comprehensive review of Title 17's residential zoning districts was nearly complete;
- Public testimony was heard regarding the R-1 zone and commercial rentals within R-1;
- Short-term rentals had been referred to the Board of Economic Development for their review and comments;
- Conditional use permit for Alaska Demolition Contractors would be reviewed in August;
- Zoning Map amendment at the airport was approved;
- Public hearing was held on a conditional use permit converting the use of the Eagle Hotel into a residential care facility, which was withdrawn by the applicant;
- Palmer Church of God's lot line adjust was approved;
- Reviewed a pre-application plat to divide the tax parcel for Whispering Winds; and
- Preliminary plat review was conducted for Maple Springs located at Hemmer Road.

Deputy Mayor Best asked for a thorough review of the R-1 zone, ensure residential standards were met for Bed and Breakfasts', and to not allow commercial use in residential zones.

Mayor DeVries asked for appreciation to be passed along to all members for their hard work and dedication.

2. Presentation from Matanuska Electric Association

Mrs. Julie Esty, Matanuska Electric Association Director of External Affairs, reported:

- New meter installation was underway, as highlighted on the project map handed out, with an anticipated completion date of September;
- The new meters would provide more accurate meter readings and empower members to manage their use more effectively; and
- Pursuit of acquiring land to relocate the Lucas Substation.

F. REPORTS

1. City Manager's Report

City Manager Wallace highlighted his written report and reported:

- A camera was installed at City Hall and a request for proposal will be noticed for installation of cameras on other city facilities;
- Preliminary designs for citywide signs was completed and was looking to begin installation of signs this year;
- The Airport campground project was well underway;
- An estimate to repair the skate park fence was being pursued;
- The city hosted a table at the Garden and Art Faire; and
- Mat-Su Miners Baseball game tickets were available at City Hall for the "Celebrating City of Palmer" day to be held after the Palmer Pride Picnic on July 27.

Deputy Mayor Best asked for a cost estimate on the Remple Avenue paving project. City Manager Wallace answered an estimate of \$300,000.00 was received.

2. City Clerk's Report

City Clerk Alley highlighted her written report and stated she would be attending the Palmer Senior Center membership meeting on Wednesday and the local Rotary Service Club meeting on Thursday to recruit election officials.

3. Mayor's Report

Mayor DeVries highlighted her written report and announced she was still seeking nominations for Palmer Pride Picnic awards.

4. City Attorney's Report

None.

G. AUDIENCE PARTICIPATION

Mrs. Terry Snider, AARP State President, handed out the newest copy of "Where We Live" Magazine.

H. NEW BUSINESS

1. **Resolution No. 18-017:** Appropriating \$25,000.00 from the General Fund for Installation of a Marked Crosswalk at the Intersection of E. Arctic Ave and N. and S. Valley Way

Main Motion: To Approve Resolution No. 18-017

Moved by:	S. Combs
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None

I. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the following documents were Items Placed on the Table:

- Mat-Su Bike Map;
- Matanuska Electric Association 2018 Palmer Projects Map;
- Preliminary Palmer's citywide sign design; and
- AARP's "Where We Live" Magazine.

J. AUDIENCE PARTICIPATION

None.

K. COUNCIL MEMBER COMMENTS

Council Member Fuller reminded all to attend the Wine Walk on July 13 in downtown Palmer.

Council Member S. Combs thanked Matanuska Electric Association for the presentation and commented she was glad to hear there was new Planning and Zoning Commission members.

Council Member L. Combs:

- Reported she would be attending a meeting with the Palmer Pride Picnic planning group;
- Stated she was anticipating there would be games for kids at Palmer Pride Picnic;
- Encouraged Council to share information about the bag ordinance to help the community understand;
- Asked the city manager to consider another Clean Up Day to help keep Palmer beautiful;
- Remarked what a pleasure it was to work with the city clerk in assisting to set up presentations to recruit election officials;
- Encouraged all to help others who cannot vote or need assistance to vote by being a personal representative;
- Expressed gratitude for Chief Ketterling's understanding and listening to concerns shared by Senior Center patrons and was grateful for his presentation at their meeting.

Deputy Mayor Best reminded all to look out for bikes, pedestrians, and motorcycles.

L. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:25 p.m.

Approved this 24th day of July, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor