

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on August 28, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska. Mayor DeVries called the meeting to order at 7:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor
Steve Carrington
Sabrena Combs
Pete LaFrance

Richard W. Best, Deputy Mayor
Linda Combs
David Fuller

Staff in attendance were the following:

Nathan Wallace, City Manager
Michael Gatti, City Attorney

Norma I. Alley, MMC, City Clerk
Angie Anderson, Deputy City Clerk

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 18-072:** Authorizing the City Manager to Negotiate and Enter into a Contract with Bering Marine Corporation for the Purchase and Delivery of 100 Tons of Road Salt in the Amount of \$16,830.00
 - b. **Action Memorandum No. 18-073:** Authorizing the City Manager to Enter into a Sole Source Procurement and Execute a Contract with National Meter & Automation for Badger Water Meters and Supplies in the Amount of \$25,464.00
 - c. **Action Memorandum No. 18-074:** Authorizing the City Manager to Negotiate and Execute a New Lease Agreement with Stephen J. and Heidi R. Hastings for a Lease on Block 3, Lease Lot 21, Palmer Municipal Airport for the Purpose of Establishing a Business Use Aircraft Hangar

Main Motion: To Approve Agenda and Consent Agenda

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

E. REPORTS

1. City Manager's Report

City Manager Wallace highlighted his written report and added:

- The Glenn Highway Project was well under way;
- The state repaired the intersection of the Glenn Highway and Palmer Wasilla Highway;

- FAA Airport Grant was approved and details would be brought to the next City Council meeting for Council's review;
- The grounds crew's season was coming to an end;
- Ice was being laid in the MTA Event Center and would be open for the winter season in a week;
- City offices were to be closed for Labor Day; and
- City Manager Wallace handed out a Hidden Ranch Subdivision parcel map showing three parcels for potential purchase and discussion ensued on what type of park would be the best fit.

Main Motion: For the City Manager to Start Negotiations for the Purchase of a Triangular Piece of Hidden Ranch Phase 4, Lot 19

Moved by:	S. Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None

2. City Clerk's Report

City Clerk Alley highlighted her written report.

3. Mayor's Report

Mayor DeVries highlighted her written report and announced the Mat-Su College was celebrating their 60th Anniversary on October 4, at 6:00 p.m.

4. City Attorney's Report

None.

F. AUDIENCE PARTICIPATION

None.

G. PUBLIC HEARING

1. **Ordinance No. 18-005:** Amending Palmer Municipal Code Title 14 Pertaining to Signs .

Mayor DeVries opened the public hearing on Ordinance No. 18-005. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

Main Motion: To Adopt Ordinance No. 18-005

Moved by:	S. Combs
Seconded by:	Carrington
Action:	Motion Carried
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None

H. ACTION MEMORANDA

None.

I. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the "Work Hard and Be Nice" mini poster from the Mayor's report and map from City Manager Wallace's report were Items Placed on the Table.

J. AUDIENCE PARTICIPATION

None.

K. COUNCIL MEMBER COMMENTS

Council Member L. Combs:

- Thanked Council Member S. Combs for the invitation to sit in the grandstands for the Alaska State Fair Parade;
- Reminded everyone the sister city school program was kicking off and encouraged all to welcome the Japanese delegates;
- Announced she was attending the signing of SB/69 regarding behavioral health on August 29,;
- Stated she would be traveling to Nome Alaska for the Alaska Commission on Aging; and
- Encouraged all to enjoy the Alaska State Fair.

Council Member Fuller stated he was excited about approving signage regulations, was looking forward to them being enforced, and requested land owners be notified for non-compliance.

Council Member S. Combs expressed thanks to Mr. John Prevost, Ailis Vann, Tracie Maes, City Manager Wallace and his family, and all others who helped with the parade.

Deputy Mayor Best thanked the Council for support of land purchase for a city park.

L. EXECUTIVE SESSION

1. Matter which by Law, Municipal Charter, or Ordinances are Required to be Confidential – Pending Litigation Attorney Client Communication: William Pedersen et al vs. City of Palmer Case No. 3PA-17-01409CI (Note: action may be taken following the executive session)

Council Member L. Combs recused herself from the meeting due to her service as a Board of Director on the Senior Center. Hearing no objections from the Council, Council Member L. Combs left the meeting at 7:53 p.m.

Mayor DeVries called a recess from 7:53 p.m. to 8:00 p.m.

Main Motion: To Enter into Executive Session to Discuss Matter which by Law, Municipal Charter, or Ordinances are Required to be Confidential – Pending Litigation Attorney Client Communication: William Pedersen et al vs. City of Palmer Case No. 3PA-17-01409CI

Moved by:	S. Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Recuse:	L. Combs

The Council entered into Executive Session at 8:00 p.m. and reconvened the regular meeting at 8:29 p.m.

Council Member L. Combs returned to the dais at 8:29 p.m.

2. Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Manager’s Evaluation (Note: action may be taken following the executive session)

Main Motion: To Enter into Executive Session to Discuss Subjects that Tend to Prejudice the Reputation and Character of Any Person – City Manager

Moved by:	S. Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None

The Council entered into Executive Session at 8:34 p.m. The regular meeting reconvened at 9:15 p.m.

Upon exiting the Executive Session, the following motions were made:

Main Motion: To Approve a Three-year Contract with the City Manager and Change Sections 4.a. and 12.b. to Have a Date of August 28, 2018, as amended.

Moved by:	L. Combs
Seconded by:	S. Combs
Action:	Motion carried
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None

Primary Amendment #1: To Add a Longevity Bonus of \$10,000.00 For Each Year at Contract Renewal

Moved by:	LaFrance
Seconded by:	S. Combs
Action:	Motion Carried
In favor:	Best, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None

M. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:17 p.m.

Approved this 25th day of September, 2018.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor