

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on October 9, 2018, at 7:00 p.m. in the Council Chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Julie Berberich
Steve Carrington	Linda Combs
Sabrena Combs	David Fuller
Pete LaFrance, Deputy Mayor	

Staff in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	Angie Anderson, Deputy City Clerk

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. **Action Memorandum No. 18-075:** Authorizing the City Manager to Purchase a Computer Aided Dispatch (CAD) to APSIN Interface from Pacific Applied Technology in the Amount of \$18,500.00
  - b. **Action Memorandum No. 18-076:** Authorizing the City Manager to Negotiate and Execute a New Lease Agreement with Greg S. Lavin and Renee L. Hillier for a Lease on Block 3, Lease Lot 19, Palmer Municipal Airport for the Purpose of Establishing a Personal Use Aircraft Hangar
  - c. **Action Memorandum No. 18-077:** Accepting Commission Member John Lee's Resignation from the Airport Advisory Commission
2. Approval of Minutes of Previous Meetings
  - a. September 11, 2018, Regular Meeting

**Main Motion: To Approve Agenda, as amended; Consent Agenda; and Minutes**

Moved by:	S. Combs
Seconded by:	Fuller
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

**Primary Amendment #1: To Add Domestic Violence Awareness Month Proclamation and Remove Avalanche Awareness Month Presentation from Item E.**

Moved by:	DeVries
Seconded by:	S. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

**E. COMMUNICATIONS AND APPEARANCE REQUESTS**

1. Presentation of a Proclamation to Rene King Recognizing October 23 as Kabuki Syndrome Awareness Day
- ~~2. Presentation from Aedene Arthur Regarding Avalanche Awareness Month~~
3. Presentation of a Proclamation Recognizing October, 2018, as National Fire Prevention Month
4. *Presentation of a Proclamation Recognizing October, 2018, as Domestic Violence Awareness Month*

Mayor DeVries announced Rene King was unable to attend the meeting due to travel complications from the lower 48. Mayor DeVries read and presented the National Fire Prevention Month and Domestic Violence Awareness Month proclamations.

**F. REPORTS**

1. City Manager's Report

City Manager Wallace highlighted his written report and reported:

- A letter of commendation was sent to two officers for a job well done in a recent incident;
- Public Safety Building, public video, and new city signs projects remain active;
- Budget preparations are in the final stages; and
- USDA Rural Services would be visiting the Wastewater Treatment Plant.

2. City Clerk's Report

City Clerk Alley highlighted her written report and reported:

- Requested the Council let the Clerk's Office know of any upcoming meetings or events they would be attending;
- Mat-Su Borough would be canvassing their election for a couple weeks; and
- Requested the Council's desires on holding the City's 2019 Regular Election on October or November.

City Clerk Alley noted the City Charter states the City Council must decide one year prior to Election Day if they wish to change the date, which would have to be in the month of October. Discussion ensued and consensus was met to remain in October, but the wishes of the Council were to have further discussion after the first of the year.

3. Mayor's Report

Mayor DeVries highlighted her written report.

4. City Attorney's Report
  - a. Open Meeting Act Presentation

City Attorney Gatti provided information and explanations on the open meeting act, the laws pertaining to it and how it affects the Council.

## G. AUDIENCE PARTICIPATION

Mr. Jake Almeida, Senator Mike Shower's Legislative Staffer, testified to his intent to attend future City Council meetings.

## H. PUBLIC HEARING

1. **Action Memorandum No. 18-078:** Directing the City Clerk to Notify the State of Alaska of the City Council's Statement of Non-Objection to Liquor License Nos. 119, 5638, and 5716 for Palmer City Alehouse, Located at 320 E. Dahlia Avenue

Mayor DeVries opened the public hearing on Action Memorandum No. 18-078. Seeing no one come forward to speak and hearing no objection from the Council, the public hearing was closed.

### Main Motion: To Approve Action Memorandum No. 18-078

Moved by:	S. Combs
Seconded by:	L. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

## I. ACTION MEMORANDA

1. **Action Memorandum No. 18-079:** Approving a City Council Member to Serve on the Alaska Municipal League Board of Directors for a Term Starting November 2018

Council Member S. Combs expressed her interest in running for an AML Director's seat.

### Main Motion: To Approve Action Memorandum No. 18-079, Supporting Council Member S. Combs to File for a Board Seat

Moved by:	L. Combs
Seconded by:	Fuller
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

2. **Action Memorandum No. 18-080:** Approving the Cancellation of the November 13, 2018, Regular Council Meeting

### Main Motion: To Approve Action Memorandum No. 18-080

Moved by:	Fuller
Seconded by:	S. Combs
In favor:	Berberich, Carrington, L. Combs, S. Combs, DeVries, Fuller, LaFrance
Opposed:	None
Action:	Motion Carried

## J. RECORD OF ITEMS PLACED ON THE TABLE

City Clerk Alley reported the Domestic Violence Awareness Month Proclamation.

## K. AUDIENCE PARTICIPATION

Ms. Bailey Fuller, Palmer Junior Middle School Student Council Representative, testified she was looking forward to attending meetings and representing the school.

## **L. COUNCIL MEMBER COMMENTS**

Council Member Fuller stated he was proud of his daughter for becoming the school representative and requested the officers mentioned in the managers' report to be publicly recognized.

Council Member L. Combs announced she had attended the Airport Advisory Commission meeting, was sad to hear of AAC Chair John Lee's resignation, and proud to see him recognized for his many years of diligent service to the city and contributions to the community.

Council Member Berberich thanked City Clerk Alley for all the help given during her transition into her position as a Council Member and was humbled and honored to have been elected.

## **M. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 8:16 p.m.

**Approved this 27<sup>th</sup> day of November, 2018.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor