

**A. CALL TO ORDER**

A special meeting of the Palmer City Council was held on October 17, 2017, at 6 p.m. in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor  
Steve Carrington  
Sabrena Combs  
Pete LaFrance

Richard Best, Deputy Mayor  
David Fuller  
Brad Hanson

Also in attendance were the following:

Nathan Wallace, City Manager  
Norma Alley, MMC, City Clerk

Michael Gatti, City Attorney (participated telephonically)

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

Mayor DeVries called for approval of the agenda

**Main Motion: To Approve the Agenda**

Moved by:	Best
Seconded by:	Fuller
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**E. AUDIENCE PARTICIPATION**

None

**F. COMMITTEE OF THE WHOLE**

1. 2018 City of Palmer Budget
2. 2018 City of Palmer Pay Plan
3. 2018 City of Palmer Fee Schedule
4. 2018 City of Palmer Fine Schedule
5. 2018 City of Palmer Capital Improvement Program

**Main Motion: To Enter Into a Committee of the Whole**

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

The Council entered into a Committee of the Whole at 6:03 p.m.

Topics addressed in the Committee of the Whole included:

- Introduction of the 2018 Proposed Budget;
- 2017 General Fund Revenue Tracking;
- Tax and fee burden on citizens;
- Workforce Profile;
- Health Insurance Increase Impacts;
- 2017 Year End Projections;
- Future Funding of Capital Improvement Projects;
- Reviewed Golf Course Enterprise Fund Budget; and
- Reviewed Airport Enterprise Fund Budget.

Council Member Hanson asked for a Dispatch revenue expenses from 2017-2018 with no outside revenue, requested a report on what amount of money is owed to the General Fund for Airport, and a printout of expenses associated with the Parks' 08 Improvement Fund.

Council Member Carrington asked for Dispatch financial for a normal year, transition year, and expected for 2018.

The Council exited from Committee of the Whole at 7:41 p.m. and reconvened the Special Meeting.

**G. Record of Items Placed on the Table**

City Clerk Norma Alley reported the following documents were Items Placed on the Table:

- 2017 General Fund Revenue Tracking;
- Tax and Fee Burden on Citizens;
- Workforce Profile;
- Health Insurance Increase; and
- 2017 Year End Projections.

**H. COUNCIL COMMENTS**

Council Member Sabrena Combs stated she would be out of the state next week and would like to participate in the meetings telephonically.

Council Member Richard Best encouraged people to be cautious on the roads as they are becoming slick with the colder weather approaching and to get vehicles equipped with cold weather equipment.

**I. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 7:44 p.m.

**Approved this 28<sup>th</sup> day of November, 2017.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor