

Mayor Edna B. DeVries
Deputy Mayor Richard W. Best
Council Member Steve Carrington
Council Member Sabrena Combs
Council Member David Fuller
Council Member Brad Hanson
Council Member Pete LaFrance

City Attorney Michael Gatti
City Clerk Norma I. Alley, MMC
City Manager Nathan Wallace

City of Palmer, Alaska
Regular City Council Meeting
October 24, 2017, at 7 PM
City Council Chambers
231 W. Evergreen Avenue, Palmer
www.cityofpalmer.org

Agenda

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
 - 1. Approval of Consent Agenda
 - a. Introduction of **Ordinance No. 17-013**: Amending Palmer Municipal Code 8.36.025: Certain Acts Requiring Permit, Authorizing the City Manager to Grant a Noise Permit Extension for Public Construction Projects Page 5
 - b. Introduction of **Ordinance No. 17-014**: Amending Palmer Municipal Code 17.64.021: Parking Lot Design Standards, Deleting 17.64.121(H) Requiring Refuse Containers Located Within or on the Same Pavement as the Parking Area to be Screened Page 9
 - c. **Resolution No. 17-032**: Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of City Monies for the General Checking Account, the Palmer Construction Account and Designating City Representatives Who Are Authorized and Empowered to Execute and Deliver All Documentation and Instructions on City Investment Accounts Page 17
 - d. **Action Memorandum No. 17-068**: Authorizing the City Manager to Negotiate and Execute a Two-Year Contract for Professional Audit Services With BDO USA, LLP Page 21
 - 2. Approval of Minutes of Previous Meetings
 - a. September 26, 2017, Regular Meeting Page 23
 - b. October 9, 2017, Special Meeting Page 30
- E. Communications and Appearance Requests
 - 1. Presentation from Planning & Zoning Commission Chair Dan Lucas
- F. Reports
 - 1. City Manager's Report Page 33
 - 2. City Clerk's Report
 - 3. Mayor's Report Page 37
 - 4. City Attorney's Report
- G. Audience Participation

H. Public Hearing

1. **Resolution No. 18-001:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018, and Appropriating Monies Page 39
2. **Resolution No. 18-002:** Adopting the 2018 City of Palmer Employee Pay Plan Page 41
3. **Resolution No. 18-003:** Adopting the 2018 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018 Page 43
4. **Resolution No. 18-004:** Adopting the 2018 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018 Page 59
5. **Resolution No. 18-005:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018 Page 73

I. Action Memoranda

1. **Action Memorandum No. 17-069:** Confirming the Mayor’s Nomination of Jeff Helmericks and Joyce Momarts to the Airport Advisory Commission with a Term Ending October 31, 2020 Page 79
2. **Action Memorandum No. 17-070:** Confirming the Mayor’s Nomination of Kelly Turney and Barbara Hunt to the Board of Economic Development with a Term Ending October 31, 2020 Page 81
3. **Action Memorandum No. 17-071:** Confirming the Mayor’s Nomination of Stephanie Allen, David Dodd, and Wes Rathe with Terms Ending October 31, 2020, and Sally Pollen with a Term Ending October 31, 2019, to the Parks, Recreation and Cultural Resources Advisory Board Page 83
4. **Action Memorandum No. 17-072:** Confirming the Mayor’s Nomination of Dan Lucas and Gena Ornquist with Terms Ending October 31, 2020, and Richard Benedetto with a Term Ending October 31, 2019, for the appointment to the Planning and Zoning Commission Page 85
5. **Action Memorandum No. 17-073:** Appointing a Council Member to Serve as an Ex-Officio Member on the Board of Economic Development for a Term Expiring October 31, 2018 Page 87
6. **Action Memorandum No. 17-074:** Approving Robyn Schroeder as the Winner of the City of Palmer Bicycle Rack Design Competition, Awarding \$200.00 to the Winner, and Authorizing Installation of Bicycle Racks of the Winning Design..... Page 89
7. **Action Memorandum No. 17-075:** Approving a Council Community Grant in the Amount of \$1,200.00 to the Greater Palmer Chamber of Commerce to Support Small Business Saturday on November 25, 2017 Page 105
8. **Action Memorandum No. 17-076:** Supporting the Community Efforts to Pursue the All America City Award by Directing Staff to Pay the \$250.00 Application Fee Page 119
9. **Action Memorandum No. 17-077:** Approving the Cancellation of the November 14, 2017, Regular Council Meeting..... Page 137

J. Continued Business

1. **Resolution No. 17-023:** Authorizing the City Manager to Negotiate and Enter into a Four-Year Agreement with Motorola Solutions to Lease-Purchase Radio and Computer Aided Dispatch Equipment in the Amount of \$725,913.28, and to Lease Over a Term Ending No Later Than August of 2021, and to Obtain the Equipment Under the Governmental and Proprietary Procurements Section of Palmer Municipal Code 3.21.230 Page 139

K. Record of Items Placed on the Table

L. Audience Participation

M. Council Member Comments

N. Adjournment

Tentative 2017 Palmer City Council Meetings

Meeting Date	Meeting Type	Time	Notes
Nov 7	Special	6 pm	2018 Budget
Nov 14	Regular	7 pm	
Nov 21	Special	6 pm	2018 Budget
Nov 28	Special	6 pm	2018 Budget
Nov 28	Regular	7 pm	
Dec 5	Special	6 pm	2018 Budget
Dec 12	Special	6 pm	2018 Budget
Dec 12	Regular	7 pm	Budget Adoption
Dec 26	Regular	7 pm	