

A. CALL TO ORDER

A special meeting of the Palmer City Council was held on November 21, 2017, at 6:00 p.m. in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 6:00 p.m.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor
Steve Carrington	David Fuller
Sabrena Combs	Brad Hanson
Pete LaFrance	

Also in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney (participated by teleconference)	

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

D. APPROVAL OF AGENDA

Mayor DeVries called for approval of the agenda.

Main Motion: To Approve the Agenda

Moved by:	Best
Seconded by:	Fuller
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

E. AUDIENCE PARTICIPATION

Boy Scout Troop #35 introduced themselves and stated they were working on their Communication Badge.

F. COMMITTEE OF THE WHOLE

1. 2018 City of Palmer Budget
2. 2018 City of Palmer Pay Plan
3. 2018 City of Palmer Fee Schedule
4. 2018 City of Palmer Fine Schedule
5. 2018 City of Palmer Capital Improvement Program

Main Motion: To Enter Into a Committee of the Whole

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried unanimously
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

The Council entered into a Committee of the Whole at 6:05 p.m.

Topics addressed in the Committee of the Whole included:

- Public Works Department; and
- Capital Improvement Plan Funds.

Council Member Hanson asked for a list of streets slated for pavement where engineering assessments have already been completed.

Mayor DeVries called a break at 6:59 p.m. The meeting reconvened at 7:13 p.m.

Deputy Mayor Best inquired if the city addressed a fee for the use of city fire hydrants in the fire service district. City Manager Wallace replied said after reviewing the efforts of putting a meter on the hydrant at time of the fire and the staff time to requisite for billing the cost for implementation is higher than potential revenue. Deputy Mayor Best commented in an emergency situation the staff would already have documented the number of times they visited the hydrant; therefore, after the emergency it should not be cumbersome to have the fire service areas get the record back to the city regarding usage. This would provide the city with at least a number to discuss a potential way to bill.

Council Member LaFrance inquired if the city would consider the wastewater treatment plant capturing the methane gas for reuse. City Manager Wallace answered he would look into it.

Council Member Hanson requested a spreadsheet of the city's land assets and what fund the lands were attributed to. He also requested the Land Fund, listed on Page 109, indicate whether it is cash or property and listed in the budget.

Mayor DeVries requested information on funds received and allocated for parks in the Hidden Ranch Subdivision.

The Council adjourned from Committee of the Whole at 9:23 p.m. and reconvened the Special Meeting.

G. Record of Items Placed on the Table

City Clerk Norma Alley reported the following documents were Items Placed on the Table:

- Budget vs. Actual Insurance Expenses Spreadsheet;
- Staff Changes Spreadsheet;
- Water/Waste Water Part-Time Administrative Assistant Justification;
- CIP Funds Spreadsheet;
- Vehicle Pass Down Plan;
- Asphalt Reclaimer Pictures; and
- Vehicle Asset Spreadsheet.

H. COUNCIL COMMENTS

Deputy Mayor Best stated he attended the Alaska Planner's Association annual conference and recommended Palmer have representation at future conferences. He added there was a lot of networking and connections

made for collaboration of projects as well as being very informative; he came away having met all the new planners at the MSB, which has had a 70% turnover in the last ten months; and heard about future projects and potential available funding sources.

Council Member Combs stated she got a lot out of the AML Conference, she was grateful she got to go, and wished everyone a Happy Thanksgiving.

I. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:27 p.m.

Approved this 12th day of December, 2017.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor