

**A. CALL TO ORDER**

A special meeting of the Palmer City Council was held on November 28, 2017, at 6:00 p.m. in the Council Chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 6:00 p.m.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

Edna DeVries, Mayor	Richard Best, Deputy Mayor
Steve Carrington	David Fuller
Sabrena Combs	Brad Hanson
Pete LaFrance	

Also in attendance were the following:

Nathan Wallace, City Manager	Norma I. Alley, MMC, City Clerk
Michael Gatti, City Attorney	

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**D. APPROVAL OF AGENDA**

Mayor DeVries called for approval of the agenda.

**Main Motion: To Approve the Agenda**

Moved by:	Best
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**E. AUDIENCE PARTICIPATION**

None

**F. COMMITTEE OF THE WHOLE**

1. 2018 City of Palmer Budget
2. 2018 City of Palmer Pay Plan
3. 2018 City of Palmer Fee Schedule
4. 2018 City of Palmer Fine Schedule
5. 2018 City of Palmer Capital Improvement Program

Mayor DeVries called for a motion to enter into the Committee of the Whole.

**Main Motion: To Enter Into a Committee of the Whole**

Moved by:	Combs
Seconded by:	Fuller
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

The Council entered into a Committee of the Whole at 6:02 p.m.

Topics addressed in the Committee of the Whole included a review on the Fee and Fine Schedule.

The Council adjourned from Committee of the Whole at 6:23 p.m. and reconvened the Special Meeting.

**G. Public Hearing**

1. **Resolution No. 18-001:** Adopting a Budget for the City of Palmer, Alaska for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018, and Appropriating Monies (2<sup>nd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 18-001. Seeing no one come forward to speak and hearing no objection from the City Council, the public hearing was closed.

**Main Motion: To Adopt Resolution No. 18-001**

Moved by:	Best
Seconded by:	Combs
Action:	
In favor:	
Opposed:	

**Primary Amendment #1: To Amend the Budget to Reflect Deductions in Health Care Premiums by Reducing General Fund Department Line Items 6012 by \$134,232.00, Water/Sewer Fund 02-01-10-6012 by \$12,001.00, Airport Fund 03-01-10-6012 by \$2,209.00, and Solid Waste Fund 05-01-10-6012 by \$2,209.00; Increase MTA Event Center Revenue Fund 01-00-00-3005 by \$15,000.00; and Increase General Fund Revenue by \$75,000.00 for a Mat-Su Health Foundation Grant**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #2: To Create a New CIP Line Item in 08-01-10 for Public Security Cameras, Reallocate \$25,000.00 from CIP Museum/VIC Improvements Fund 08-01-10-7165, and Reallocate \$50,000.00 from CIP Downtown Masterplan Fund 08-01-10-7150 to the New Public Security Camera Fund 08-01-10**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Discussion commenced on protecting citizens and providing safety in our community, ensuring citizens rights are not impeded, and a judicious process be adhered during creation of a policy and installation.

**Primary Amendment #3: To Eliminate the Fire Department Life Safety Inspector Position from the Budget and Pay Plan**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Hanson, LaFrance
Opposed:	Fuller

**Primary Amendment #4: To Adopt the CIP, as Presented by the City Manager and as Amended by Primary Amendment #2, Striking the Public Works Vehicle Lift, Large Snow Blower, Water/Sewer Lift Station and Well Pumps, and Water/Sewer Truck**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #5: To Add \$350,000.00 to Street Improvements/Paving Fund 10-01-06-6301 with the Intent to Include Collector Trail Connector**

Moved by:	Hanson
Seconded by:	LaFrance
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #6: To Eliminate the Public Works Wastewater Administrative Assistant Position from the Budget and Pay Plan**

Moved by:	Carrington
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, DeVries, Hanson, LaFrance
Opposed:	Combs, Fuller

**Primary Amendment #7: To Create a New Line Item in the Council/Clerk Budget of 01-02-10, Move \$2,500.00 from the Wellness Program Fund 01-01-05-6065 to the New Line Item 01-02-10 with Intent for a Neighborhood Watch Program, and Calling It Council Community Watch Program**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #8: To Move \$81,739.00 from Local Improvement District Projects Funding to Fund Paving**

Moved by:	Hanson
Seconded by:	LaFrance
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #9: To Move \$2,500.00 From Wellness Program Fund 01-01-05-6065 to Christmas Decorations Fund 01-17-40-6075**

Moved by:	LaFrance
Seconded by:	Combs
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Primary Amendment #10: To Reallocate Airport Fund 30 from Repavement Match to Purchase a Snow Blower and Runway Markings, Transfer \$10,750.00 from General Fund to Airport Fund 30 for the Purchase of a Snow Blower, and Allocate \$155,000.00 from Water Sewer Fund 02 to Water Sewer Capital Fund 24 for Equipment**

Moved by:	Hanson
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Main Motion: To Direct the City Manager to Pursue Installation of a Bike Trail Along the Airport and Connect to the Springer System**

Moved by:	DeVries
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Main Motion: To Direct the Parks, Recreation, and Cultural Resources Advisory Board to Pursue a Project Focused on Honoring Veterans and Incorporate a Large American Flag in that Project**

Moved by:	DeVries
Seconded by:	Best
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**Main Motion: To Direct the Parks, Recreation, and Cultural Resources Advisory Board to Pursue Neighborhood Parks for the Brittney Estates, Hidden Ranch, and Cedar Hills Neighborhoods**

Moved by:	DeVries
Seconded by:	Hanson
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

2. **Resolution No. 18-002:** Adopting the 2018 City of Palmer Employee Pay Plan (2<sup>nd</sup> Public Hearing)
3. **Resolution No. 18-003:** Adopting the 2018 Fee Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018 (2<sup>nd</sup> Public Hearing)
4. **Resolution No. 18-004:** Adopting the 2018 Fine Schedule for the City of Palmer for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018 (2<sup>nd</sup> Public Hearing)

Council Member Hanson requested to combine the public hearings for Resolution No. 18-002, Resolution No. 18-003, and Resolution No. 18-004. Hearing no objection from the City Council, Mayor DeVries opened the public hearing on Resolution No. 18-002, Resolution No. 18-003, and Resolution No. 18-004.

Mr. Carl Eugene Haberman spoke on the public hearing process, the time for the public to speak be increased when combining agenda items, holding meetings the same night as the Borough, and having to go through the public records request process in order to obtain meeting audio recordings.

Seeing no one further come forward to speak and hearing no objection from the Council, the public hearing was closed.

5. **Resolution No. 18-005:** Adopting the Five-Year Capital Improvement Program for the Fiscal Year Beginning January 1, 2018, and Ending December 31, 2018 (2<sup>nd</sup> Public Hearing)

Mayor DeVries opened the public hearing on Resolution No. 18-005.

Mr. Eugene Carl Habermann commented the public is not hearing the audio of special meetings and is not given opportunity to hear the decisions of the City Council.

Seeing no one further come forward to speak and hearing no objection from the City Council, the public hearing was closed.

**Main Motion: To Direct Staff to Reflect the Amendments Approved for Resolution No. 18-001 in Resolution No. 18-005**

Moved by:	Best
Seconded by:	Combs
Action:	Motion Carried
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

**H. Record of Items Placed on the Table**

City Clerk Norma Alley reported the following documents were Items Placed on the Table:

- Palmer Depot Use Graph;
- Paving Project Budget Estimate;
- Palmer Municipal Golf Course Equipment Budget Wishlist; and
- Proposal for Video Cameras.

**I. COUNCIL COMMENTS**

Council Members Carrington and Combs announced they would be gone next meeting and would be available by teleconference.

**J. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 8:45 p.m.

**Approved this 1<sup>st</sup> day of May, 2018.**

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Norma I. Alley, MMC, City Clerk

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Edna B. DeVries, Mayor