

**A. CALL TO ORDER**

A regular meeting of the Palmer City Council was held on February 9, 2016 at 7 pm in the council chambers, Palmer, Alaska.

Mayor Johnson called the meeting to order at 7:09 pm.

**B. ROLL CALL**

Comprising a quorum of the Council, the following were present:

|                  |                        |
|------------------|------------------------|
| Richard Best     | Brad Hanson            |
| Steve Carrington | DeLena Goodwin Johnson |
| Linda Combs      | Peter LaFrance         |
| Edna DeVries     |                        |

Also in attendance were the following:

Nathan Wallace, City Manager  
Summer Rife, Deputy City Clerk  
Bernadette Packa, Deputy City Clerk  
Michael Gatti, City Attorney

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ken Erbey.

**D. APPROVAL OF AGENDA**

1. Approval of Consent Agenda
  - a. **Action Memorandum 16-015:** City Council Statement of Non-objection to Liquor License #4758, for Turkey Red, Located at 550 South Alaska Street, Suite 100, Palmer
  - b. **Action Memorandum 16-016:** City Council Statement of Non-objection to Liquor License #5146, for Eagle Hotel Restaurant & Lounge, Located at 918 South Colony Way, Palmer
2. Minutes of Previous Meetings
  - a. January 26, 2016, Regular Meeting

**E. SPECIAL ORDER OF BUSINESS**

1. Mayor's Presentation of the Golden Heart Awards

Mayor Johnson presented the Golden Heart Awards with the assistance of Council Member Best. The recipients for 2014 were Leisa Carrick, Ruth Estelle, Pat Lawton, and Denise Statz. There

were no recipients for 2015. The 2016 recipients were Wayne Bouwens, Janette Bower, Jo Ehmann, and Ken Erbey.

## **F. COMMUNICATION AND APPEARANCE REQUESTS**

### **G. REPORTS**

#### **Item 1 – City Manager’s Report**

City Manager Wallace:

- Highlighted his written report.

Council Member DeVries requested the Executive Secretary be made available to plan a going away party for the City Clerk.

Mayor Johnson suggested a budget be established and felt a gift would be appropriate.

Council Member Best asked that the event be available to the public and possibly take place at the Depot. He also requested that event options be presented at the next meeting.

Council Member DeVries suggested holding a reception to include coffee, punch, and cake. She also expressed interest in finding a unique gift for the Clerk.

#### **Item 2 – City Clerk’s Report**

Deputy Clerk Summer Rife:

- Introduced her replacement, Bernadette Packa.

#### **Item 3 – Mayor’s Report**

Mayor Johnson:

- Requested support regarding a letter in support of the Mat-Su Alaska Regional Development Organization (ARDOR) designation; and
- Announced she was not be going to Juneau for AML and felt the City of Palmer would be well represented by the City Manager, and Council Members Combs, Carrington, and Best.

Stuart Leidner, Executive Director of Mat-Su RC&D:

- Provided an overview of the organization and the establishment of a new board;
- Addressed the board’s primary goal to finish a Comprehensive Economic Development Strategy for the Mat-Su Borough; and
- Provided clarification regarding the board’s secondary goal to be recertified as the Mat-Su’s Alaska Regional Development Organization (ARDOR).

Council Member Best appreciated the letter of support being brought before the Council.

#### **Item 4 – City Attorney’s Report**

Michael Gatti:

- Welcomed Ms. Packa back.

## H. AUDIENCE PARTICIPATION

David Fuller, Palmer Museum of History and Art:

- Highlighted the museum’s photo digitization project and event February 17,18 and 21.

Eugene Carl Haberman:

- Commented on the future decision to hire a new City Clerk; and
- Stated he felt the window for advertisement of the position was very narrow.

## I. PUBLIC HEARINGS

**Item 1 – Resolution No. 16-008:** Renaming the Palmer Airport Building to the Randy Thom Flight Service Center (IM 16-010)

Mayor Johnson opened the public hearing. Seeing no one come forward, the public hearing was closed.

**Main Motion: To approve Resolution No. 16-008**

|              |   |
|--------------|---|
| Moved by:    | Best  |
| Seconded by: | Combs   |
| Action:      | Motion carried by unanimous voice vote.                     |
| In favor:    | Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance |
| Opposed:     | None  |

**Item 2 – Resolution No. 16-009:** Renaming the Buddy Woods Palmer Municipal Airport to the Warren “Bud” Woods Palmer Municipal Airport (IM 16-011)

Mayor Johnson opened the public hearing. Seeing no one come forward, the public hearing was closed.

**Main Motion: To approve Resolution No. 16-009**

|              |   |
|--------------|---|
| Moved by:    | Combs   |
| Seconded by: | Best  |
| Action:      | Motion carried by unanimous voice vote.                     |
| In favor:    | Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance |
| Opposed:     | None  |

**Item 3 – Resolution No. 15-001 K:** Amending the 2015 City of Palmer Budget for Fiscal Year Ending December 31, 2015 (IM 16-009) (Public Hearing 1 of 2)

Mayor Johnson opened the public hearing.

Eugene Carl Haberman:

- Appreciated the use of two public hearings as required by law; and
- Encouraged the Council to take great caution in making adjustments to the budget.

Mayor Johnson closed the public hearing.

**Main Motion: To approve Resolution No. 15-001 K**

|              |  |
|--------------|--|
| Moved by:    | Hanson                                     |
| Seconded by: | DeVries                                    |
| Action:      | Motion pending to the February 23 meeting. |
| In favor:    |  |
| Opposed:     |  |

Council Member Hanson requested clarification of the amendment.  
The City Manager will provide details of the amendment at the next meeting.

**J. ACTION MEMORANDA**

**Item 1 – Action Memorandum 16-004:** Authorize the City Manager to Execute a Contract with Cree c/o Arctic Sales, Inc. for 84 LED Street Lights for a Total cost of \$65,520

**Main Motion: To authorize Action Memorandum 16-004**

|              |   |
|--------------|---|
| Moved by:    | DeVries   |
| Seconded by: | Best  |
| Action:      | Motion carried by unanimous voice vote.                     |
| In favor:    | Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance |
| Opposed:     | None  |

**Item 2 – Action Memorandum 16-017:** Authorize the City Manager to Sign Amendment 1 to the Contract for Visitors Information Services Awarded to the Palmer Museum of History and Art on March 10, 2015, to reflect Payments for 2016

**Main Motion: To authorize Action Memorandum 16-017**

|              |   |
|--------------|---|
| Moved by:    | Combs   |
| Seconded by: | DeVries   |
| Action:      | Motion carried by unanimous voice vote.                     |
| In favor:    | Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance |
| Opposed:     | None  |

**Item 3 – Action Memorandum 16-018:** Authorize the City Manager to Negotiate and Execute Change Order No. 10 with Dirtworks, Inc. for the Sherrod Area Water and Street Improvements, Phase 2 Project, in the Amount of \$17,613.91

**Main Motion: To authorize Action Memorandum 16-018**

|              |   |
|--------------|---|
| Moved by:    | Combs   |
| Seconded by: | DeVries   |
| Action:      | Motion carried by unanimous voice vote                      |
| In favor:    | Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance |
| Opposed:     | None  |

**K. UNFINISHED BUSINESS**

**L. NEW BUSINESS**

## **M. RECORD OF ITEMS PLACED ON THE TABLE**

Mat-Su RC&D ARDOR Designation Letter  
Palmer Museum Open House Flyer

## **N. AUDIENCE PARTICIPATION**

Eugene Carl Haberman:

- Addressed concerns regarding the state budget.

## **O. COUNCIL MEMBER COMMENTS**

Council Member Carrington:

- Welcomed Bernadette back as Deputy Clerk;
- Addressed a conflict with City Clerk interviews tentatively scheduled for March 1;
- Offered dates of March 2 or 3 for the interviews; and
- Suggested a motion be prepared for next meeting removing City Manager from probation and establishing his next 90 Day Review date.

Council Member LaFrance:

- Commended the fantastic small business community in Palmer.

Council Member Best:

- Attended the Firefighter's Awards Banquet; and
- Commented on the Service Awards given for 15, 20, and 30 years.

Council Member Hanson:

- Thanked Ms. Rife for her efforts.

Council Member DeVries:

- Echoed Council Member Hanson's comments to Ms. Rife and welcomed Ms. Packa;
- Voiced a March 1 conflict for the interviews as well;
- Shared information from the last Marijuana Advisory Commission (MAC) meeting;
- Announced that the next MAC meeting will be on February 29, and topics will include sales taxes and whether or not those funds could be dedicated to certain expenditures in the general fund; and
- Reminded the Council that a dedication for Chuck Shaver never took place.

Council Member Combs:

- Wished her father a Happy Birthday;
- Expressed how wonderful it was to have a large project completed by a contractor with minimal change orders;
- Requested support to provide board and commission reports to the Council in a timelier manner. Council Member DeVries offered her support.
- Notified the Council she may need to cancel her AML trip to Juneau; and
- Announced February 14 as her 34 wedding anniversary.

Mayor Johnson:

- Commented on having two children born on Valentine's Day; and
- Shared about a joint radio interview done with the City Manager.

**P. ADJOURNMENT**

With no further business before the Council, the meeting adjourned at 8:19 pm.

**Approved this eighth day of March, 2016.**

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DeLena Goodwin Johnson, Mayor

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Janette M. Bower, MMC, City Clerk