

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on May 10, 2016, at 7 pm in the council chambers, Palmer, Alaska.

Deputy Mayor Hanson called the meeting to order at 7:00 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Steve Carrington	Brad Hanson
Linda Combs	Peter LaFrance
Edna DeVries	

Mayor Johnson and Council Member Best were absent and excused.

Also in attendance were the following:

Nathan Wallace, City Manager
Norma Alley, City Clerk
Bernadette Packa, Deputy City Clerk
Michael Gatti, City Attorney

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Combs.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Introduction – Ordinance 16-013:** Amending Palmer Municipal Code Chapter 2.20 Planning and Zoning Commission; Chapter 2.22 Parks, Recreation, and Cultural Resources Advisory Board; Chapter 2.25 Airport Advisory Commission; and Chapter 2.30 Board of Economic Development Authorizing the Mayor to Remove Board and Commission Members (IM 16-023)
2. Minutes of Previous Meetings
 - a. April 26, 2016, Regular Meeting

Main Motion: To approve consent agenda and minutes

Moved by:	Combs
Seconded by:	DeVries
Action:	Motion carried by unanimous voice vote.
In favor:	Carrington, Combs, DeVries, Hanson, LaFrance
Opposed:	None

E. SPECIAL ORDER OF BUSINESS

Item 1 - A Proclamation of the Palmer City Council, Proclaiming May 16, 2016, as Arbor Day in Palmer

Main Motion: To approve Arbor Day proclamation

Moved by:	Combs
Seconded by:	DeVries
Action:	Motion carried by unanimous voice vote.
In favor:	Carrington, Combs, DeVries, Hanson, LaFrance
Opposed:	None

Council Member Carrington read the proclamation.

F. COMMUNICATION AND APPEARANCE REQUESTS

Item 1 - Jan Newman, Acting Chair of Parks, Recreation, and Cultural Advisory Board:

- Presented an overview of the Parks, Recreation & Outdoor Facilities Memorial and Donation Policy; and
- Fielded questions from the Council.

G. REPORTS

Item 1 – City Manager’s Report

City Manager Nathan Wallace:

- Highlighted his written report;
- Addressed recent improvements to the MTA Events Center; and
- Fielded questions from the Council.

Council Member Combs:

- Requested that the Manager develop a plan or schedule for the acquisition/replacement of tables and chairs for the events center in order to maintain a constant base level inventory.

Council Member DeVries:

- Requested that information concerning changed items in the borough budget, that will increase City expenses, be brought before the Council.

Item 2 – City Clerk’s Report

City Clerk Norma Alley:

- Spoke to preparation for the upcoming elections;
- Announced her plan to attend a training provided by the Alaska Public Offices Commission (APOC); and
- Updated the Council on the on-line voter registration option recently launched by the State of Alaska Division of Elections.

Item 3 – Mayor’s Report

Deputy Mayor Hanson read and presented a proclamation naming Public Works Week May 15-21, 2016 to Public Works Director Tom Healy.

H. AUDIENCE PARTICIPATION

Brittany Jurasek:

- Spoke to the needs of veterans in the community;
- Shared about a Skeet, Trap and Archery Fundraiser for Veterans Support; and
- Provided information on the Tiny Homes project.

I. PUBLIC HEARINGS

Item 1 – Ordinance No. 16-011: Local Vendor Preference for Purposes of Bid or Proposal Evaluation (IM 16-019) (Public Hearing 1 of 2)

Deputy Mayor Hanson requested a staff report. City Manager Wallace provided history for the development of the ordinance, pointed out complications associated with its adoption, and recommended the ordinance not be adopted.

Deputy Mayor Hanson opened the public hearing.

LaMarr Anderson, Board of Economic Development Chair:

- Provided background for development of the ordinance put forth by the Board of Economic Development;
- Spoke to the value of a local preference; and
- Addressed resolutions provided by the ordinance to problems previously encountered.

Deputy Mayor Hanson closed the public hearing.

Item 2 – Resolution No. 16-013: Amending the City of Palmer 2015 Fee Schedule by Establishing a Fee for Plan Reviews (IM 16-020) (Public Hearing 2 of 2)

Deputy Mayor requested an update from the staff. City Manager Wallace reminded the Council that the fee was not an added cost for the contractor.

Deputy Mayor Hanson opened the public hearing. Seeing no one come forward, the public hearing was closed.

Main Motion: To approve Resolution No. 16-013

Moved by:	Hanson
Seconded by:	Combs
Action:	Motion carried by unanimous voice vote.
In favor:	Carrington, Combs, DeVries, Hanson, LaFrance
Opposed:	None

Item 3 – Resolution No. 16-014: Authorizing, Ratifying and Confirming the Issuance and Sale of a Utility Revenue Bond by the City in the Principal Amount of not to Exceed \$1,285,714 and the Borrowing of Said Amount for Purposes of Financing Water Main Replacement (Sherrod Area Steel Water Main Replacement Phase 3); Establishing Ratifying and Confirming the Terms of the Utility Revenue Bond; and Related Matters (IM 16-021) (Public Hearing 1 of 2)

Deputy Mayor Hanson requested a staff report. City Manager Wallace provided an overview of the purpose of the resolution.

Attorney Cynthia Cartledge explained how the bond ties in to actions taken by the Council in 2015 to secure Department of Environmental Conservation (DEC) funding. She explained that issuance of a bond was required under the loan agreement.

Deputy Mayor Hanson opened the public hearing. Seeing no one come forward, the public hearing was closed.

J. ACTION MEMORANDA

K. UNFINISHED BUSINESS

L. NEW BUSINESS

M. RECORD OF ITEMS PLACED ON THE TABLE

Boards and Commissions Attendance Record
Parks, Recreation, & Outdoor Facilities Memorial and Donation Policy
Memo on MTA Events Center Improvements
Hand-outs from Brittany Jurasek addressing Tiny Homes Sponsorship and Fundraiser Flyer

N. AUDIENCE PARTICIPATION

O. COUNCIL MEMBER COMMENTS

Council Member Carrington:

- Requested boards and commission reports be included in the council packets.

Council Member LaFrance:

- Commented on participation in the City Clean-up Day;
- Requested support to have legislation brought forward addressing term limits for both council members and mayor. Council Member Carrington offered support.

Council Member DeVries:

- Thanked the City Clerk for the Boards and Commissions Attendance Report.

Council Member Combs:

- Commented on enjoying Clean-up Day;
- Spoke to the huge success of the Car Show;
- Expressed appreciation to the new City Clerk for a job well done; and
- Encouraged everyone to participate in events honoring Veterans throughout May.

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:05 pm.

Approved this 24th day of May, 2016.

Norma I. Alley, MMC, City Clerk

DeLena Goodwin Johnson, Mayor