

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on September 27, 2016, at 7:00 pm in the council chambers, Palmer, Alaska.

Mayor Johnson called the meeting to order at 7:01 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Richard Best	Brad Hanson
Steve Carrington	DeLena Johnson
Linda Combs	Peter LaFrance
Edna DeVries	

Also in attendance were the following:

Nathan Wallace, City Manager
Norma Alley, MMC, City Clerk
Bernadette Packa, Deputy City Clerk
Michael Gatti, City Attorney – participated telephonically

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. John Lee.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 - a. **Action Memorandum No. 16-064:** Authorizing the City Manager to Enter into a Professional Services Agreement with the Sustainable Design Group to Produce the Palmer Wayfinding Signage Guide for an Amount Not to Exceed \$35,925
2. Minutes of Previous Meetings
 - a. September 13, 2016, Regular Meeting

Main Motion: To approve minutes and agenda as amended

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Primary Amendment #1: Move Item D.1.a. Action Memorandum No. 16-064 to position K.1. New Business

Moved by:	Best
Seconded by:	DeVries
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

E. COMMUNICATION AND APPEARANCE REQUESTS

F. REPORTS

Item 1 – City Manager’s Report

City Manager Nathan Wallace:

- Highlighted his written report; and
- Provided an update on the award of the Dispatch Services RFP.

Item 2 – City Clerk’s Report

City Clerk Norma Alley:

- Provided an update on the upcoming election; and
- Addressed the upcoming meeting schedule.

Item 3 – Mayor’s Report

Mayor Johnson:

- Spoke to Sean Parnell’s attendance at the October 3, Special Council Meeting;
- Commented on her participation in the Community Health Needs Update, to assess health needs across the valley, and encouraged continued participation by the Council;
- Spoke to attendance of the Mayor’s & Manager’s meeting; and
- Commented on an e-mail conversation addressing Palmer Municipal Code and concealed carry.

Item 4 – City Attorney’s Report

Michael Gatti:

- Spoke to the clean-up of Bonanza Street.

G. AUDIENCE PARTICIPATION

John Lee, Airport Advisory Commission Chair:

- Advocated for the appointment of Allan Linn to the Airport Advisory Board; and
- Spoke to the need for more review of the Airport Master Plan.

Eugene Carl Haberman:

- Requested the City provide more opportunity for the people to be heard and to attend City Council meetings.

H. PUBLIC HEARINGS

Item 1 – Ordinance No. 16-007: Enacting Palmer Municipal Code Sections 10.04.120 Parking of Trailers and Recreational Vehicles Restricted and 10.04.130 Utility Connections Prohibited (IM 16-036)

Mayor Johnson opened the public hearing. Seeing no one come forward, the public hearing was closed.

Main Motion: To approve Ordinance No. 16-007 as amended

Moved by:	Combs
Seconded by:	Best
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Primary Amendment #1: To Change Section 10.04.130 Utility Connections to Vehicles Prohibited Item A. No person shall permit, cause, or allow any electrical, water, sewer, gas, telephone or other utility connection (such as electrical cords, extension cords, hoses, cables, or other items) to encroach into any public right of way including across or above any street or sidewalk from a residential or commercial property, or a generator, to a vehicle.

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Item 2 – Resolution No. 16-027: Authorizing the Negotiation and Sale of a 6.908 Acre Parcel of Land Located at 3854 S. Glenn Highway to the Alaska Department of Transportation and Public Facilities in Accordance with Palmer Municipal Code 3.20.080.D for the Amount of \$165,000.00 (IM 16-042)

Mayor Johnson opened the public hearing.

Eugene Carl Haberman:

- Recommended Resolution No. 16-027 be brought before the Planning & Zoning Commission and to a public hearing before going to a vote by the Council; and
- Pointed out the need for the mayor to ask the Council if there are any objections before closing a public hearing.

Mayor Johnson closed the public hearing. Deputy Mayor Hanson requested a staff report.

City Manager Wallace provided general background concerning the property and fielded questions from the council addressing the following:

- The possibility of the State of Alaska providing an incentive in order for the City to sell the property;

- The history behind the initial purchase, including any penalty imposed; and
- The difference between the original purchase price of the property and the amount being offered by the State of Alaska.

Main Motion: To approve Resolution No. 16-027

Moved by:	Combs
Seconded by:	Carrington
Action:	Postponed to October 11, 2016, meeting.
In favor:	
Opposed:	

Primary Amendment #1: To postpone in order to hold a second public hearing

Moved by:	Best
Seconded by:	Hanson
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Council Member Carrington requested information concerning the 2005 Property Assessment be included in the information to be provided for the next meeting.

I. ACTION MEMORANDA

Item 1 – Action Memorandum No. 16-069: Confirm the Mayor’s Nomination of Allan Linn to the Airport Advisory Board

Main Motion: To authorize Action Memorandum No. 16-069

Moved by:	Hanson
Seconded by:	DeVries
Action:	Postponed to October 11, 2016, meeting.
In favor:	
Opposed:	

Primary Amendment #1: To postpone to the next available meeting

Moved by:	Best
Seconded by:	Carrington
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Johnson, LaFrance
Opposed:	Hanson

Item 2 – Action Memorandum No. 16-070: Direct the City Clerk to Issue the RFP for the Professional Legal Services

City Attorney Gatti disconnected from the meeting at this time. Clarification of the Request for Proposal process was provided by the City Clerk and City Manager.

Main Motion: To authorize Action Memorandum No. 16-070 as amended

Moved by:	Carrington
Seconded by:	Best
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Primary Amendment #1: To amend Section II. Item A. 7. to read: The city attorney or designee is ~~expected~~ required to attend scheduled ~~at least two~~ city council meetings; unless excused by city council. ~~per month in person.~~

Moved by:	Hanson
Seconded by:	Best
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Primary Amendment #2: To remove from Section III. Item F. 3. ~~Incidentally, the Section also limits paralegal fees.~~ and to correct Section IV. Item C. to read: all non-selected proposers ~~proposers~~

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Council Member Carrington called for the question. Council Member Combs seconded the call.

J. UNFINISHED BUSINESS

K. NEW BUSINESS

City Attorney Gatti reconnected to the meeting.

The following item was moved from the Consent Agenda.

Item 1 - Action Memorandum No. 16-064: Authorizing the City Manager to Enter into a Professional Services Agreement with the Sustainable Design Group to Produce the Palmer Wayfinding Signage Guide for an Amount Not to Exceed \$35,925

Main Motion: To authorize Action Memorandum No. 16-064 as amended

Moved by:	Best
Seconded by:	Hanson
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Director Sandra Garley fielded questions from the Council concerning the Request for Proposal.

Primary Amendment #1: To change title to read: Authorizing the City Manager to Negotiate and Enter into a Professional Services Agreement with the Sustainable Design Group to Produce the Palmer Wayfinding Signage Guide for an Amount Not to Exceed \$35,925.

Moved by:	Johnson
Seconded by:	Hanson
Action:	Motion carried by unanimous voice vote.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

L. RECORD OF ITEMS PLACED ON THE TABLE

M. AUDIENCE PARTICIPATION

Eugene Carl Haberman:

- Requested the council be asked if there are any objections before the close of public hearings;
- Spoke to the need for two additional public hearings on Resolution No. 16-027; and
- Encouraged the Council to select an individual attorney and not a firm to handle professional legal services.

N. COUNCIL MEMBER COMMENTS

Council Member DeVries:

- Expressed appreciation for the improvements completed on Bonanza Street.

Council Member Combs:

- Shared her goal for Palmer to be known as having the highest voter participation in the municipal elections within the borough;
- Urged everyone to turn out to vote; and
- Reminded everyone about Early Voting.

Deputy Mayor Hanson:

- Expressed appreciation to Mr. Linn for his past service and future service.

Council Member Best:

- Thanked Mr. Linn for his service; and
- Requested the boards and commissions be reviewed to see if their current composition meets the code requirements concerning residency.

Council Member LaFrance:

- Provided an update on the Thursday Night Run Series; and
- Thanked Mayor Johnson for her service to the City of Palmer.

Council Member Carrington:

- Thanked Mr. Linn for his service; and
- Expressed satisfaction at the revision to the Professional Legal Services Request for Proposal.

Mayor Johnson:

- Shared it was a pleasure to serve with everyone.

O. EXECUTIVE SESSION

Item 1 – Subjects That Tend to Prejudice the Reputation and Character of Any Person – City Clerk (Note: Personnel action may be taken following the executive session)

Main Motion: To enter into Executive Session to Discuss Subjects that Tend to Prejudice the Reputation and Character of Any Person – City Clerk

Moved by:	Hanson
Seconded by:	DeVries
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

The Council entered into Executive Session at 9:18 pm and exited at 9:40 pm.

Upon exiting the Executive Session, the following motions were made.

Main Motion: To remove the City Clerk from probationary status

Moved by:	Johnson
Seconded by:	Combs
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

Main Motion: To show a vote of confidence for the City Clerk

Moved by:	Combs
Seconded by:	Best
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Hanson, Johnson, LaFrance
Opposed:	None

P. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 9:42 pm.

Approved this 22nd day of November, 2016.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor