

A. CALL TO ORDER

A regular meeting of the Palmer City Council was held on October 25, 2016, at 7 pm in the council chambers, Palmer, Alaska.

Mayor DeVries called the meeting to order at 7:00 pm.

B. ROLL CALL

Comprising a quorum of the Council, the following were present:

Richard Best	David Fuller
Steve Carrington	Brad Hanson
Linda Combs	Peter LaFrance
Edna DeVries	

Also in attendance were the following:

Nathan Wallace, City Manager
Norma Alley, MMC, City Clerk
Bernadette Packa, Deputy City Clerk
Michael Gatti, City Attorney

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Boy Scout Troop 367.

D. APPROVAL OF AGENDA

1. Approval of Consent Agenda
 1. Introduction of **Ordinance No. 16-018**: Amending Palmer Municipal Code Sections 4.50.050 Department Director Procedure for Imposing Adverse Action and 4.50.060 Classified Employee's Right to a Hearing on Department Director's Intent to Impose Adverse Action (IM 16-040)
 2. **Resolution No. 16-025**: Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of City Monies (IM 16-045)
 3. **Resolution No. 16-029**: Designating City Representatives Who Are Authorized and Empowered to Execute and Deliver All Documentation and Instructions on City Investment Accounts (IM 16-046)
 4. **Action Memorandum No. 16-072**: Authorize the City Manager to Award and Execute a Contract with White Knight Services in the Amount of \$1,705.00 per Event for Snow Removal Services for City Facilities
 5. **Action Memorandum No. 16-073**: Approving Commission Member David Fuller's Resignation from the Planning & Zoning Commission

- 6. **Action Memorandum No. 16-074:** Approving Commission Member Andrea Fuller's Resignation from the Airport Advisory Commission
- 2. Minutes of Previous Meeting
October 10, 2016, Special Meeting

Main Motion: To Approve Consent Agenda and Minutes

Moved by:	Combs
Seconded by:	Carrington
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

E. COMMUNICATION AND APPEARANCE REQUESTS

F. REPORTS

Item 1 – City Manager’s Report

City Manager Nathan Wallace:

- Highlighted his written report which was placed on the table.

Item 2 – City Clerk’s Report

City Clerk Norma Alley:

- Provided a status report on the General Counsel Request for Proposal;
- Requested confirmation for a November 21, 2016, meeting for attorney interviews;
- Provided an update on the Superior Court Appeal;
- Commented on planned attendance at Public Information Officer Training; and
- Requested suggestions for food items for Special Council Meetings.

Item 3 – Mayor’s Report

Mayor DeVries:

- Highlighted her written report;
- Commented on proclamations for Red Ribbon Week and Small Business Saturday;
- Provided information concerning the upcoming November 9, 2016, meeting on the repurposing of the Palmer Correctional Facility; and
- Highlighted plans for the Veteran’s Day event.

Item 4 – City Attorney’s Report

Michael Gatti:

- Reported on the topic of drug paraphernalia in Palmer City Code relating to the Marijuana Initiative.

G. AUDIENCE PARTICIPATION

James Brewster:

- Commented on attendance of the meeting by members of Troop 367 and asked scouts Calum Colver, Adam Kuenning, James Brewster Jr., Joseph Gehring, Joseph Montalbano, and Gage Brewster to each state their name and rank.

H. PUBLIC HEARINGS

Item 1 – Ordinance No. 16-017: Amending Palmer Municipal Code Chapter 17.57 AG-Agricultural District to add Section 17.57.015 Definitions to include Small Agricultural Event Center; and amending Section 17.57.040 Conditional Uses to Delete Commercial Recreational Facilities and Add Small Agricultural Event Center as a Separate Listed Conditional Use in the AG-Agricultural District to be Listed as Section 17.57.040(O) (IM 16-043)

Mayor DeVries opened the public hearing. Seeing no one come forward to speak and hearing no objection from the council, the public hearing was closed.

Main Motion: To Approve Ordinance No. 16-017

Moved by:	Hanson
Seconded by:	Fuller
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Item 2 – Resolution No. 16-026: Authorizing the City Manager to Appropriate Funding, in the Amount of \$192,162.00, Together with Interest Accruing from July 22, 2016, for a Negotiated Settlement Civil Penalty (IM 16-041)

Mayor DeVries opened the public hearing. Seeing no one come forward to speak and hearing no objection from the council, the public hearing was closed.

Main Motion: To Approve Resolution No. 16-026

Moved by:	Combs
Seconded by:	Carrington
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

I. ACTION MEMORANDA

Item 1 – Action Memorandum No. 16-065: Authorizing the City Manager to Negotiate and Execute a Contract with the Selected Consulting Engineering Firm for the Engineering Services for the Rehabilitation and Repaving of Runway 16/34 Not to Exceed \$275,000.00 From the Request for Proposal RFP #16-01PAQ

Council Member Hanson requested a staff report. City Manager Wallace addressed the need to change the title of the memorandum to include the name of the selected engineering firm. Additionally, he provided a report on the selection process and the status of the negotiations.

Main Motion: To Authorize Action Memorandum 16-065 as Amended

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Primary Amendment #1: To Strike Selected Consulting Engineering Firm and Add HDL Engineering Consultants

Moved by:	Best
Seconded by:	Combs
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

Item 2 – Action Memorandum No. 16-075: Confirm the Mayor’s Nomination of John Lee, Kenneth More, and Shannon Jardine to the Airport Advisory Commission with a term ending October 31, 2019, and nomination of Andrew Weaver to fill the vacant term expiring October 31, 2018

Item 3 – Action Memorandum No. 16-076: Confirm the Mayor’s Nomination of Peter Christopher and Janet Kincaid to the Board of Economic Development with terms ending October 31, 2019

Item 4 – Action Memorandum No. 16-077: Confirm the Mayor’s Nomination of Shannon Connely to the Parks, Recreation and Cultural Resources Advisory Board with a term ending October 31, 2019

Item 5 – Action Memorandum No. 16-078: Confirm the Mayor’s Nomination of Erick Cordero-Giorgana and Kristy Thom Bernier to the Planning & Zoning Commission with terms ending October 31, 2019, and the nomination of Gena Ornquist to fill the vacant term expiring October 31, 2017

Main Motion: To Combine as One and Authorize Action Memoranda No. 16-075, 16-076, 16-077, and 16-078

Moved by:	Hanson
Seconded by:	Fuller
Action:	Motion carried by a 5-2 voice vote.
In favor:	Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	Best, LaFrance

Primary Amendment #1: To Separate Out Action Memorandum No. 16-077

Moved by:	Best
Seconded by:	LaFrance
Action:	Motion failed by a 2-5
In favor:	Carrington, Combs, DeVries, Fuller, Hanson
Opposed:	Best, LaFrance

Deputy Mayor Combs thanked the City Clerk for her efforts to improve the process for filling vacancies in boards and commissions.

Item 6 – Action Memorandum No. 16-079: Appointment of a member of the City Council to serve as an ex-officio member on the Board of Economic Development for a term expiring October 31, 2017

Mayor DeVries opened the floor for volunteers or nominations. Council Member Fuller volunteered for the position. Deputy Mayor Combs endorsed him for the position.

Main Motion: To Authorize Action Memorandum No. 16-079 Amended to Include David Fuller as the Council Member

Moved by:	LaFrance
Seconded by:	Carrington
Action:	Motion carried unanimously.
In favor:	Best, Carrington, Combs, DeVries, Fuller, Hanson, LaFrance
Opposed:	None

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. RECORD OF ITEMS PLACED ON THE TABLE

City Manager's Report

M. AUDIENCE PARTICIPATION

N. COUNCIL MEMBER COMMENTS

Council Member Carrington:

- Thanked everyone for using their microphones; and
- Thanked the Mayor for running a smooth meeting.

Council Member Best:

- Spoke to the Alaska Municipal League Conference and encouraged everyone to attend.

Council Member Hanson:

- Commented on the destruction of the University of Alaska maintenance facility.

Council Member Fuller:

- Commented on recognition for Police Officers; and
- Expressed appreciation to Kevin Brown for his donation of food on the fire line this past weekend.

Deputy Mayor Combs:

- Spoke to Small Business Saturday to be held November 26; and
- Reminded everyone to vote.

O. ADJOURNMENT

With no further business before the Council, the meeting adjourned at 7:58 pm.

Approved this 13th day of December, 2016.

Norma I. Alley, MMC, City Clerk

Edna B. DeVries, Mayor